

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk ^{DST}

BY: Maureen Benson Assistant City Clerk *MB*

DATE: February 8, 2008 (CC Meeting of 02/20/08)

SUBJECT: Consider Appointment to the Active Adult Center Advisory Committee to Fill One Vacancy

BACKGROUND

This appointment is to fill a vacancy created by the resignation of Active Adult Center Advisory Committee member, Carole Woolsey. The term of this appointment will expire on December 31, 2008.

Recruitment notices were posted on government Channel 10, on the City's homepage, at the Active Adult Center, at the Moorpark City Library, on the Community Center Bulletin board, and published as a Press Release.

The application period to fill this vacancy closed on February 8, 2008. One application was received from Orval Edwards. (A copy of the application was provided under separate cover.)

The Council's adopted procedure for appointments (Policy 5 in Resolution No. 2007-2636) is as follows:

- A. The Mayor shall solicit suggested nominees from members of the Council.
- B. Prior to making a motion for appointment, the Mayor shall announce the names of all persons he/she intends to nominate, and in the order to be nominated, for a board, commission, or committee.
- C. The Mayor shall then make a motion putting forth each individual name to be approved for appointment.
- D. A second shall be required.
- E. The Council shall vote on each appointment individually.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Appoint one City representative to fill the vacancy on the Active Adult Center Advisory Committee for a term ending December 31, 2008.