

## MOORPARK CITY COUNCIL AGENDA REPORT

**To:** The Honorable City Council

**From:** Roger O. Blais, Parks and Landscape Manager 

**Date:** February 7, 2008 (Meeting of February 20, 2008)

**SUBJECT:** Consider Award of Contract for Construction of Electronic Marquees

### DISCUSSION

The City Council is being asked to award a contract to Signature Signs to fabricate and install two single-sided electronic marquee signs and to authorize an amendment to an the existing contract with DNA, the City's current electrical contractor, for electrical work related to the marquee signs. The installation of the electronic marquees is one of the City's FY 2007/08 Objectives and \$120,000 was included in the City approved FY 2007/08 budget to undertake the necessary work.

The project includes the fabrication and installation of two electronic marquees: one at College View Park and the second at Glenwood Park. The design specifications previously approved by the City Council include single-sided signs, five-line outdoor LED marquee cabinet with a clear lexan cover face, mounted on standup concrete base with embossed lettering and embossed circle to accommodate metal City seal. The specifications also include a 24-hour solar powered emergency backup battery with conversion switch to be utilized in the event of an unforeseen power loss.

Staff conducted a competitive bidding process for installation of the sign and received three bid proposals from the following contractors:

<u>Bidder</u>	<u>Proposed Amount</u>
Signature Signs	\$ 53,735.25
Vogue Sign Company	\$ 75,845.00
Signs Pacific	\$ 76,786.72

The bids were reviewed for completeness and mathematical errors, and are considered valid bid proposals for this project. Staff finds that the lowest qualified bidder is Signature Signs at \$53,735.25. Signature Signs possesses the necessary licenses to

perform the work and has experience with installation of electronic marquees with other cities.

The design and construction of the electrical connection for the two marquee signs to the closest power source and the concrete foundations on which the signs will be mounted are additional project components. The design of the electrical connection has been completed by an electrical engineer under contract to the City at a cost of \$5,000.00. Staff conducted an informal bid process for the electrical installation and the lowest qualified bidder is DNA Electric, the electrical contractor currently under contract with the City, at a cost not to exceed \$23,395.00. It is anticipated that after the installation work, repairs and modifications to the landscaping around the marquees will be necessary at an estimated cost of \$10,000.00. Based on the identified costs, the project budget contains a contingency of \$27,000.00.

<u>Project Component</u>	<u>Cost Estimate</u>
Marquee Signs (2)	\$ 54,000
Electrical Design	5,000
Electrical Construction	24,000
Landscape repair and modification	10,000
<u>Contingency</u>	<u>27,000</u>
Total Cost	\$120,000

\* all costs are rounded

### **FISCAL IMPACT**

The City Council previously allocated \$120,000.00 from the General Fund in the FY 2007/08 budget to fund this project. There is no additional fiscal impact.

### **STAFF RECOMMENDATION**

1) Award contract to Signature Signs for the fabrication and installation of two (2) electronic marquees at a cost not to exceed \$53,735.25 and authorize the City Manager to execute the contract; and

2) Authorize the City Manager to execute an amendment to the City's existing contract with DNA Electric for electrical work at a cost not to exceed \$23,395.00.