

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** The Honorable City Council

**FROM:** Mary Lindley, Parks, Recreation and Community Services Director 

**PREPARED BY:** Peggy Rothschild, Active Adult Center Supervisor

**DATE:** February 21, 2008 (CC Meeting of March 5, 2008)

**SUBJECT:** Consider Resolution Amending the Fiscal Year 2007/08 Budget by Appropriating General Funds (Title III-C Contract Grant Funds for the Senior Nutrition Program) to Fund an Additional Grant of One-Time-Only Funds for the Grant-Funded Senior Nutrition Program

**SUMMARY**

The City has been awarded an additional \$8,080 in one-time-only Older Americans Act Title III-C Contract Grant Funds from the Ventura County Area Agency on Aging (VCAAA) for the Senior Nutrition Program. The City Council is being asked to adopt a resolution (Attachment A), amending the FY 07/08 budget to formally appropriate an additional \$8,080 in funds. The funds are to be used to purchase Senior Nutrition Program-related supplies and services.

**DISCUSSION**

The VCAAA has released an additional \$8,080 in Older Americans Act (OAA) Title III-C contract grant funds for the Senior Nutrition Program in Moorpark. Funding amounts are allocated to sites within Ventura County based on the percentage of total countywide participants served at each site.

These one-time-only grant funds available through VCAAA are for Senior Nutrition Program meal site operation, which includes both congregate and home-delivered meals. Congregate and home-delivered meals are cooked on-site Monday through Friday, excluding holidays. Congregate meals are served at noon and home-delivered meal service is provided between 11 a.m. – and noon. Delivery of frozen meals during regular delivery hours for the weekend and holidays can be made by advance arrangement.

The VCAAA administers the Ventura County Senior Nutrition Program at 14 locations throughout the county. The funds to operate this program are derived from a combination of sources, including Federal Older Americans Act (OAA), participant donations, local grants, and in-kind donations. In FY 2007-08 the City received a grant award of \$15,100 to assist funding the Senior Nutrition Program in Moorpark. In addition to these OAA grant funds, VCAAA purchases and contracts for delivery of the frozen meals to the City. As part of our agreement, the City applies all donations collected from meal site participants against program costs.

### **FISCAL IMPACT**

Since FY 2004-05, the City has received senior nutrition grant funds to provide congregate and home-delivered meals at the Active Adult Center. The funds and respective program expenditures have been included in each subsequent approved City budget. The grant funds, along with the meal donations cover approximately 95 and 90 percent of the program's direct costs (part-time kitchen aid, supplies, mileage for volunteer drivers). This does not include overhead costs (full-time staff and utilities). The estimated direct costs for FY 2007/08 are \$25,000 and estimated revenues are \$22,500. The addition of these one-time-only funds will enable the purchase of special one-time purchases as well as subsidize the remaining \$2,500 of regularly budgeted costs.

### **STAFF RECOMMENDATION      ROLL CALL VOTE**

Adopt Resolution No. 2008-\_\_\_\_\_.

Attachment: A - Resolution

RESOLUTION NO. 2008-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2007/08 BUDGET BY APPROPRIATING \$8,080 FROM GENERAL FUNDS (VENTURA COUNTY AREA AGENCY ON AGING SENIOR NUTRITION PROGRAM ONE-TIME-ONLY CONTRACT GRANT) TO THE MOORPARK ACTIVE ADULT CENTER BUDGET (1000.7610)

WHEREAS, the City Council is dedicated to the support of beneficial programs for older Americans in the City of Moorpark; and

WHEREAS, meeting the nutrition needs of older Americans is a significant means of maintaining health and wellness in our older population; and

WHEREAS, one-time-only funds for the Senior Nutrition Program at the Active Adult Center are available in the form of a grant through Ventura County Area Agency on Aging; and

WHEREAS, a staff report has been presented to said Council requesting a budget amendment appropriating \$8,800 from General Funds; and

WHEREAS, Exhibit "A" hereof describes said budget amendment and its resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment appropriating expenditures and revenue in the amount of \$8,080 from General Funds (VCAAA Senior Nutrition Program One-Time-Only Grant) as more particularly described in Exhibit "A" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 5th day of March, 2008.

\_\_\_\_\_  
Patrick Hunter, Mayor

ATTEST:

\_\_\_\_\_  
Deborah S. Traffenstedt, City Clerk

EXHIBIT A  
Budget Revision

A. Fund Allocation:

Fund No.	Fund Name	Amount
1000.5500	General Fund – VCAAA Senior Nutrition Program One-Time- Only Grant	\$8,080

B. Budget Appropriation:

BUDGET NUMBER	BUDGETED	REVISION	NEW BUDGET
1000.7610.0000.9205	\$8,900	\$8,080	\$16,980

C. Distribution of Appropriation to Revenue Accounts:

Fund No.	Current Budget	Revision	Amended Budget
1000.3600	55,100	\$8,080	\$63,180

Approved as to form:                     *DE*