

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*

**BY:** Maureen Benson, Assistant City Clerk *MB*

**DATE:** March 28, 2008 (CC Meeting of 4/16/08)

**SUBJECT:** Consider Scheduling of the Summer Meeting Recess

**BACKGROUND AND DISCUSSION**

Staff is requesting the City Council determine the summer 2008 recess schedule for City Council regular meetings. Note the City's 25th Anniversary reception and open house are planned for the July 2, 2008, Council meeting.

The Council may want to consider the following possible cancellations:

- 1) Cancellation of the July 16 and August 6 meetings, providing a six-week recess before the next regularly scheduled meeting on August 20, 2008; or
- 2) Cancellation of the August 6 and August 20 meetings, providing a six-week recess before the next regularly scheduled meeting on September 3, 2008; or
- 3) Cancellation of the August 20 and September 3 meetings, providing a five week recess before the next regularly scheduled meeting on September 17, 2008.

Staff has indicated they can schedule public hearings and development projects around the summer recess Council determines.

**STAFF RECOMMENDATION**

Direct staff to post a notice of meeting cancellation for the selected summer recess date(s).