

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*
BY: Maureen Benson, Assistant City Clerk *MB*

DATE: June 12, 2008 (CC Meeting of 6/18/08)

SUBJECT: Consider Vacancy on Parks and Recreation Commission

BACKGROUND

On June 4, 2008, a letter was received from Parks and Recreation Commissioner, Julie Weisberger, tendering her resignation effective July 1, 2008. Ms. Weisberger's term in office would have expired in December 2008.

Policy 5 of Council Policies Resolution No. 2007-2636 adopted on September 19, 2007, established a new recruitment procedure combining the Moorpark Arts Commission, Parks and Recreation Commission and Planning Commission into one recruitment for the next term of office beginning January 1, 2009. That recruitment process will begin in September/October of this year with a closing date in October/November to allow time for interviews and the required applicant presentations at Council meetings in December.

Also contained in Policy 5 is the discretion for the City Council to determine that a commission vacancy may not be filled due to the length of the remaining term of office. There are two options: 1) Determine recruitment to fill the vacancy on the Parks and Recreation Commission not be pursued at this time due to the length of the remaining term in office; and 2) Direct staff to begin recruitment to fill the vacancy for a term ending December 31, 2008. Staff is recommending Option 1.

STAFF RECOMMENDATION

Determine recruitment to fill the vacancy on the Parks and Recreation Commission not be pursued at this time due to the length of the remaining term in office.

Attachments: 1. Resignation Letter from Ms. Weisberger
 2. Policy 5 Excerpt from Resolution No. 2007-2636

ATTACHMENT 1

Julie Weisberger

RECEIVED
JUN 18 2008
CITY CLERK'S DIVISION
CITY OF MOORPARK

June 2, 2008

Patrick Hunter
City of Moorpark
799 Moorpark Avenue
Moorpark, CA 93021

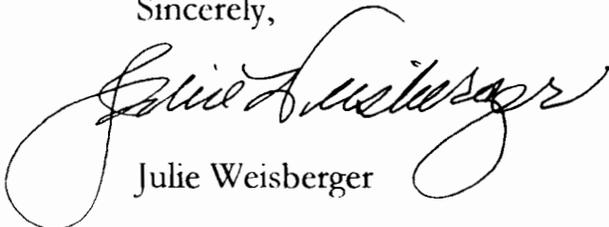
Re: Resignation

Dear Pat,

It is with much sadness that I am tendering my resignation as Commissioner of the Moorpark Parks and Recreation Commission. My husband received a job offer in Chicago, and we will be moving there in July of this year. My resignation will be effective July 1, 2008. I apologize for the short notice, but we have only recently found out ourselves. I emailed Patty and Mary as soon as I heard.

It has been my honor and privilege to have served as a Commissioner for the City of Moorpark, and I sincerely appreciate the confidence you have had in me and the opportunity to serve the city in this capacity.

Sincerely,



Julie Weisberger

00301

ATTACHMENT 2

EXCERPT FROM RESOLUTION NO. 2007-2636

**SECTION 5. POLICY 5 - ADVERTISING AND APPOINTMENT POLICY FOR
CITIZEN APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES**

4. When an unscheduled vacancy occurs for any City Council citizen appointment,, notice will be posted not later than 20 days before or not later than 20 days after the vacancy occurs, in the office of the City Clerk, the Moorpark Library, the City's Home Page, local government channel, and at the City Community Center (in compliance with the Maddy Act requirements). Advertisement of the citizen appointment opportunity will be initiated by the City Clerk in the same manner as for an expiring term, unless the City Council determines that the vacancy will not be filled due to the length of the remaining term of office.

7. Applicants for the Arts Commission, Parks and Recreation Commission, and Planning Commission are required to attend a regular City Council meeting in December of each even-numbered year to make a brief presentation on qualifications and interest in the appointment (not to exceed three minutes). Use of PowerPoint will be permitted if the City Clerk has been provided with the PowerPoint file no less than 24 hours prior to the presentation. The City Clerk shall schedule the presentations at one or both of the December regular meetings, as directed by the Mayor. Failure to make a presentation shall result in disqualification for appointment. The City Council may by majority vote extend the date for the presentations to the next calendar year.