

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Hugh Riley, Assistant City Manager 
BY: Steven Klotzsche, Interim Finance Director

DATE: August 7, 2008 (City Council Meeting of August 20, 2008)

SUBJECT: Consider Resolution Amending FY 2007/08 Budget to Reimburse the General Fund for Planning and Engineering Services Provided to Various Capital Improvement Projects

BACKGROUND

For the fiscal year 2007-2008 planning, engineering and other administrative services provided to various capital improvement projects were funded by Community Development, Local TDA 8C, Gas Tax or the General Funds. Where appropriate, those costs should be accounted for with their capital improvement projects and funding sources.

DISCUSSION

City staff from the Community Development and Public Works Department have analyzed their work schedules for the appropriate time to charge to capital improvement projects for the fiscal year. The schedule (Attachment I) details the capital projects involved, hours worked and the full payroll cost to be assigned to the capital improvement projects.

FISCAL IMPACT

This will return a total of \$75,262 from their respective capital improvement projects to Community Development Fund, Local TDA 8C, Gas Tax and General Fund as follows:

TO

FROM	General Fund (1000)	Community Development Fund (2200)	Gas Tax (2605)	Local TDA 8C (5000)	Total
Traffic System Management Fund (2001)	4,465	3,194	11,504	1,563	20,726
City-wide Traffic Mitigation Fund (2002)	4,312	1,443	6,029	1,116	12,900
Los Angeles AOC Fund (2501)	13,360	645	24,030	3,601	41,636
TOTAL	22,137	5,282	41,563	6,280	75,262

STAFF RECOMMENDATION (Roll Call Vote)

Adopt Resolution No. 2008_____.

ATTACHMENT

Attachment 1. Staff work schedule analysis for capital improvement projects.

Attachment 2. Resolution No. 2008_____ reimbursing Community Development, Gas Tax, Local TDA 8C and General Funds.

Attachment I

Project Cost Analysis

Italics>=not including in final calculation for hourly rate

As of Pay Period ending 5/9/08

Workman's Compensation Not Included

		Base Pay Hourly Rate	Benefits* Per Payperiod	PERS** per Payperiod	Benefits/ PERS per Hour	Monthly*** Benefits	Monthly Benefits per Hour	1.45% Medicare per Hour	Hourly Rate Including All Benefits
Dave Bobardt	Planning Director, Comm. Develop.	62.95	826.99	380.97	15.10	284.62	1.64	0.91	80.60
Barry Hogan	Deputy City Manager, Comm. Develop.	76.69	899.84	464.11	17.05	235.01	1.36	1.11	96.21
Yugal Lall	City Engineer/PW Director, City Eng/PW	67.79	943.51	406.19	16.87	292.41	1.69	0.98	87.33
Adam Burks	Assistant Engineer, City Eng/PW	33.96	569.19	203.49	9.66	170.24	0.98	0.49	45.09
Dave Klotzle	Assistant City Engineer, City Eng/PW	59.92	703.03	359.04	13.28	255.12	1.47	0.87	75.54

* Includes Bilingual, Longevity, Medical Ins., Auto Allowance, Cell Phone Allowance, City Paid Portion Deferred Comp

** City Paid Retirement

*** Includes Life Ins, Vision, Dental, LTD, STD, Mental Health (EAP)

2001-TSM	9820-Expense
2002-Traffic Mit.	3720-Revenue
2501-LA Ave Widening	
2602-TDA	
2902-MRA Area 1	

		Fund	Hourly Rate	Hours/Project	Total Cost	Total Cost by Fund
Dave Bobardt	Bikeway Plan	2001	80.60	8.00	644.80	
Yugal Lall	TR Interconnect Project	2001	87.33	44.00	3,842.52	
Adam Burks	TR Interconnect Project	2001	45.09	42.25	1,905.05	
Dave Klotzle	TR Interconnect Project	2001	75.54	156.00	11,784.24	
Barry Hogan	Trails Element	2001	96.21	6.00	577.26	
Barry Hogan	Bikeway Transportation Plan	2001	96.21	20.50	1,972.31	20,726.18
Barry Hogan	N. Hills Parkway	2002	96.21	15.00	1,443.15	
Yugal Lall	23 North Alignment	2002	87.33	58.00	5,065.14	
Yugal Lall	N. Hills Pkwy Extension	2002	87.33	56.00	4,890.48	
Adam Burks	23 North Alignment	2002	45.09	3.25	146.54	
Adam Burks	N. Hills Pkwy Extension	2002	45.09	3.25	146.54	
Dave Klotzle	23 North Alignment	2002	75.54	8.00	604.32	
Dave Klotzle	N. Hills Pkwy Extension	2002	75.54	8.00	604.32	12,900.50
Dave Bobardt	LA Ave Widening	2501	80.60	8.00	644.80	
Yugal Lall	Princeton Ave Widening	2501	87.33	100.00	8,733.00	
Yugal Lall	LA Ave Widening MP to Spring Rd	2501	87.33	87.00	7,597.71	
Yugal Lall	LA Ave Raised Medians	2501	87.33	30.00	2,619.90	
Yugal Lall	LA Ave Widening Maureen to Leta Yancy	2501	87.33	35.00	3,056.55	
Yugal Lall	Dual Left turn at Spring Rd & LA Ave.	2501	87.33	15.00	1,309.95	
Adam Burks	LA Ave Widening Beltramo to Maureen	2501	45.09	15.00	676.35	
Adam Burks	Princeton Ave Widening	2501	45.09	42.00	1,893.78	
Adam Burks	LA Ave Widening to Spring Rd	2501	45.09	51.50	2,322.14	
Adam Burks	Dual Left turn at Spring Rd & LA Ave.	2501	45.09	2.00	90.18	
Dave Klotzle	LA Ave Widening MP to Spring Rd	2501	75.54	6.00	453.24	
Dave Klotzle	LA Ave Raised Medians	2501	75.54	32.00	2,417.28	
Dave Klotzle	LA Ave Widening Maureen to Leta Yancy	2501	75.54	76.00	5,741.04	
Dave Klotzle	Dual Left turn at Spring Rd & LA Ave.	2501	75.54	54.00	4,079.16	41,635.08
Dave Bobardt	Post Office Redevelopment	2902	80.60	8.00	644.80	
Dave Bobardt	Kahoots Redevelopment	2902	80.60	1.00	80.60	
Barry Hogan	Post Office Redevelopment	2902	96.21	8.00	769.68	
Barry Hogan	High Street Streetscape	2902	96.21	10.00	962.10	
Barry Hogan	Askanazy	2902	96.21	8.00	769.68	
Barry Hogan	Heritage Group	2902	96.21	8.00	769.68	
Barry Hogan	Clark Gas Station	2902	96.21	8.00	769.68	
Barry Hogan	Kahoots	2902	96.21	4.00	384.84	5,151.06
					80,412.81	80,412.81

Attachment 2

RESOLUTION NO. 2008-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FY 07/08 BUDGET TO REIMBURSE THE GENERAL FUND (1000), COMMUNITY DEVELOPMENT FUND (2200), GAS TAX FUND (2605) AND LOCAL TDA 8C FUND (5000) FROM VARIOUS CAPITAL IMPROVEMENT PROJECTS.

WHEREAS, on June 20, 2007, the City Council adopted the budget for Fiscal Year 2007/08; and

WHEREAS, a staff report has been presented to said Council detailing City staff time providing planning, engineering and other administrative services to various capital improvement projects; and

WHEREAS, City staff time was funded by the General, Community Development, Gas Tax and Local TDA 8C Funds; and

WHEREAS, the Capital improvement projects are funded by sources other than the General, Community Development, Gas Tax and Local TDA 8C Funds; and

WHEREAS, Exhibit "A" hereof describes said budget amendment and its resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment appropriating \$76,300 from various funds per Exhibit "A" and transferring said funds to the General, Community Development, Gas Tax and Local TDA 8C Funds is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 20th day of August, 2008.

Patrick Hunter, Mayor

Attachment 2

ATTEST:

Deborah S. Traffenstedt, City Clerk

Attachments: Exhibit "A" - Budget Amendment for Traffic System Management Fund
Exhibit "B" - Budget Amendment for City-wide Traffic Mitigation Fund
Exhibit "C" - Budget Amendment for Los Angeles AOC Fund

EXHIBIT A

**BUDGET AMENDMENT FOR
TRAFFIC SYSTEM MANAGEMENT FUND
TO REIMBURSE GENERAL FUND FOR PLANNING & ENGINEERING
SERVICES PROVIDED TO VARIOUS CAPITAL IMPROVEMENT PROJECTS
FY 2007/08**

FUND ALLOCATION FROM:

Fund	Account Number	Amount
Traffic System Management Fund	2001-5500	\$ 21,000.00
Total		\$ 21,000.00

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

Account Number	Current Budget	Revision	Amended Budget
2001-6100-6002-9820	\$ -	\$ 600.00	\$ 600.00
2001-6100-6001-9820	\$ -	\$ 2,000.00	\$ 2,000.00
2001-6440-6001-9820	\$ -	\$ 700.00	\$ 700.00
2001-8100-8036-9820	\$ -	\$ 4,000.00	\$ 4,000.00
2001-8320-8036-9820	\$ -	\$ 13,700.00	\$ 13,700.00
Total	\$ -	\$ 21,000.00	\$ 21,000.00

Approved as to Form: *Syl*

EXHIBIT B

**BUDGET AMENDMENT FOR
CITY-WIDE TRAFFIC MITIGATION FUND
TO REIMBURSE GENERAL FUND FOR PLANNING & ENGINEERING
SERVICES PROVIDED TO VARIOUS CAPITAL IMPROVEMENT PROJECTS
FY 2007/08**

FUND ALLOCATION FROM:

Fund	Account Number	Amount
Citywide Traffic Mitigation Fund	2002-5500	\$ 13,100.00
Total		\$ 13,100.00

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

Account Number	Current Budget	Revision	Amended Budget
2002-6100-8061-9820	\$ -	\$ 1,500.00	\$ 1,500.00
2002-8100-8045-9820	\$ -	\$ 5,100.00	\$ 5,100.00
2002-8100-8061-9820	\$ -	\$ 4,900.00	\$ 4,900.00
2002-8320-8045-9820	\$ -	\$ 800.00	\$ 800.00
2002-8320-8061-9820	\$ -	\$ 800.00	\$ 800.00
Total	\$ -	\$ 13,100.00	\$ 13,100.00

Approved as to Form: 

EXHIBIT C

**BUDGET AMENDMENT FOR
LOS ANGELES AOC FUND
TO REIMBURSE GENERAL FUND FOR PLANNING & ENGINEERING
SERVICES PROVIDED TO VARIOUS CAPITAL IMPROVEMENT PROJECTS
FY 2007/08**

FUND ALLOCATION FROM:

Fund	Account Number	Amount
Los Angeles AOC Fund	2501-5500	\$ 42,200.00
Total		\$ 42,200.00

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

Account Number	Current Budget	Revision	Amended Budget
2501-6440-8013-9820	\$ -	\$ 700.00	\$ 700.00
2501-8100-8012-9820	\$ -	\$ 8,800.00	\$ 8,800.00
2501-8100-8013-9820	\$ -	\$ 7,600.00	\$ 7,600.00
2501-8100-8047-9820	\$ -	\$ 2,700.00	\$ 2,700.00
2501-8100-8058-9820	\$ -	\$ 3,100.00	\$ 3,100.00
2501-8100-8026-9820	\$ -	\$ 1,400.00	\$ 1,400.00
2501-8320-8003-9820	\$ -	\$ 700.00	\$ 700.00
2501-8320-8012-9820	\$ -	\$ 1,900.00	\$ 1,900.00
2501-8320-8013-9820	\$ -	\$ 2,800.00	\$ 2,800.00
2501-8320-8026-9820	\$ -	\$ 4,200.00	\$ 4,200.00
2501-8320-8047-9820	\$ -	\$ 2,500.00	\$ 2,500.00
2501-8320-8058-9820	\$ -	\$ 5,800.00	\$ 5,800.00
			\$ -
Total	\$ -	\$ 42,200.00	\$ 42,200.00

Approved as to Form: 