

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: David A. Bobardt, Planning Director 

DATE: August 22, 2008 (CC Meeting of 9/3/2008)

SUBJECT: Consider Promotion of Community Development Technician to Assistant Planner I

BACKGROUND

Staff is requesting City Council concurrence on the promotion of the current Community Development Technician to Assistant Planner I.

DISCUSSION

The current Community Development Technician has been working in the Community Development Department since August of 2006. The primary responsibilities of this position include staffing of the front counter for Community Development information and permits, processing permit applications, and providing research and analysis as needed. With increased experience, this position is able to assist the department in more complex planning assignments. A promotion to Assistant Planner I would recognize the increased skills and experience and their benefit to the City.

FISCAL IMPACT

Promotion of the current Community Development Technician to Assistant Planner I will result in an approximate \$1,800 increase in expense for Fiscal Year 2008/09 and is included in the approved budget.

STAFF RECOMMENDATION

Approve Promotion of the current Community Development Technician (Range 45) to Assistant Planner I (Range 51) effective September 13, 2008.