

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Yugal K. Lall, City Engineer/Public Works Director
Prepared by: Shaun Kroes, Senior Management Analyst 

DATE: October 2, 2008 (CC meeting of 10/15/2008)

SUBJECT: Consider Resolution Authorizing the City's Fiscal Year 2008/09 Transportation Development Act Claim, and, Consider Resolution Amending the Fiscal Year 2008/09 Budget for Local TDA 8A and 8C Funds

SUMMARY

The City Council is being asked to consider authorizing the submittal of the Fiscal Year (FY) 2008/09 Transportation Development Act (TDA) claim, in the amount of \$1,265,943. The City Council is also being asked to consider adjusting the City's FY 2008/09 budgeted revenue for Fund 2603 (Streets/Roads) and Fund 5000 (Transit).

BACKGROUND

Each year the City Council is asked to approve a resolution authorizing the City Manager to submit a claim for the City's TDA funds. The City is required to file this claim annually in order to receive the funds. TDA revenue is generated from a ¼ cent of the 7.25-cent retail sales tax that must first be spent on transit projects. After meeting any "unmet transit needs that could be reasonably met using TDA funds," the remaining local TDA funds may be used for streets and road related purposes. If approved, the City would claim its entire \$1,265,943 apportionment. This is slightly more than the FY 2008/09 expected revenue budget of \$1,258,695.

DISCUSSION

The funds are apportioned to the ten cities and the county using a formula based on population. The City's FY 2008/09 TDA apportionment is \$1,265,943. This is a decrease of about 2.4% compared to the City's final FY 2007/08 apportionment of \$1,296,670, but a decrease of 7.1% when compared to the original FY 2007/08 proposed apportionment of \$1,362,820. Economic conditions and changing consumer spending habits affect the

amount of TDA sales tax revenue that is generated. The City anticipated the lower budget amount in the FY 2008/09 budget. Additional revenue in the City's budget reflects "Deferred Revenue" from unspent funds of previous fiscal years.

TDA revenue is the funding source for the City's transit system, including the Senior Dial-A-Ride and the Americans with Disabilities Act (ADA) Paratransit Dial-A-Ride, the Moorpark City Transit fixed routes, and other transit improvements such as bus shelters. Transit planning efforts by Public Works staff are also funded with TDA revenue. Major capital costs, such as buses, are often funded with federal grants. In those cases, the local matching funds (typically twenty percent) come from TDA funds. TDA also funds the City's share of the VISTA-East (Ventura Intercity Service Transportation Authority) regional bus. After the City's transit related expenses are met, the remainder is available for streets and roads. Staff proposes that the City's FY 2008/09 claim include \$339,784 for Transit (Fund 5000) and \$926,159 for Streets and Roads (Fund 2603). The claim is different from the City's FY 2008/09 budget in the following way:

Streets/Roads 08/09 Adopted Revenue	Streets/Roads 08/09 Revenue (Proposed)	Difference
\$655,316	\$926,159	\$270,843

Local Transit Programs 08/09 Adopted Revenue	Local Transit Programs 08/09 Revenue (Proposed)	Difference
\$603,379	\$339,784	-\$263,596

Reducing the amount of revenue claimed for Transit will enable the City to use previous years' unspent funds, rather than continuing to carry a fund balance of nearly \$300,000. The rules of TDA allocation are such that once TDA funds have been assigned to Local Transit Programs, it is difficult to receive authority to use the unspent funds on Streets and Roads. It is much easier, however, to transfer unspent funds from Streets and Roads to Local Transit Programs. The proposed TDA claims would change the City's Estimated Fund Balance for 6/30/2009 for Streets and Roads and Local Transit Programs in the following way:

Streets/Roads 08/09 Adopted Balance 6/30/2009	Street/Roads 08/09 New Balance 6/30/2009	Difference
\$152,391	\$423,234	\$270,843

Local Transit Programs 08/09 Adopted Balance 6/30/2009	Local Transit Programs 08/09 New Balance 6/30/2009	Difference
\$292,972	\$29,376	-\$263,596

Staff has prepared a Resolution (Attachment 2) amending the FY 2008/09 Budget to reflect the change in revenue for Streets and Roads, and Transit. The Resolution increases the FY 2008/09 Streets and Roads revenue by \$270,843 and decreases the FY 2008/09 Transit revenue by \$263,596.

FISCAL IMPACT

The FY 2008/09 TDA Allocation will provide the City with \$1,265,943. Streets and Roads will receive \$926,159 and Transit will receive \$339,784.

STAFF RECOMMENDATIONS (ROLL CALL VOTE)

1. Adopt Resolution No. 2008-_____ (FY 2008/09 TDA Claim)
2. Adopt Resolution No. 2008-_____ (TDA 8A and 8C Budget Amendments)

Attachments:

1. Resolution 2008-_____ (FY 2008/09 TDA Claim)
2. Resolution No. 2008-_____ (TDA 8A and 8C Budget Amendments)

RESOLUTION NO. 2008-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM FOR FISCAL YEAR 2008/09 TRANSPORTATION DEVELOPMENT ACT FUNDS

WHEREAS, the Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund (LTF) and the State Transit Assistance Fund, for use by eligible claimants for various transportation purposes; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations there under (Cal. Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the LTF or the State Transit Assistance Fund shall file its claim with the Ventura County Transportation Commission; and

WHEREAS, the City has a need for these funds for both transit and street purposes in FY 2008/09; and

WHEREAS, the City is eligible for an estimated amount of \$1,265,943 in Transportation Development Act Funds, Article 8 monies for FY 2008/09.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager and or his designee is authorized to execute and file the City's FY 2008/09 TDA Claim in the amount of \$1,265,943, broken down as follows:

1. \$926,159 – Local Transportation Funds
Article 8a (Streets and Roads), and
2. \$339,784 – Local Transportation Funds
Article 8c (Transit).

SECTION 2. The City Clerk is directed to transmit a copy of this resolution to the Ventura County Transportation Commission.

SECTION 3. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original Resolutions.

PASSED AND ADOPTED this 15th day of October, 2008.

Patrick Hunter, Mayor

ATTEST:

Deborah S. Traffenstedt, City Clerk

RESOLUTION NO. 2008-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2008/09 BUDGET TO INCREASE LOCAL TDA 8A FUND (2603), AND DECREASE LOCAL TDA 8C FUND (5000) DUE TO FISCAL YEAR 2008/09 TRANSPORTATION DEVELOPMENT ACT ALLOCATION

WHEREAS, on July 2, 2008, the City Council adopted the budget for Fiscal Year 2008/09; and

WHEREAS, the FY 2008/09 TDA Allocation is different from the FY 2008/09 Budget adopted July 2, 2008; and

WHEREAS, a staff report has been presented to said Council detailing the FY 2008/09 Transportation Development Act Allocation and its effects on Local TDA 8A Fund 2603 and Local TDA 8C Fund 5000; and

WHEREAS, Exhibit "A" hereof describes said budget amendment to Local TDA 8A Fund 2603 and its resultant impacts to the budget line item(s); and

WHEREAS, Exhibit "B" hereof describes said budget amendment to Local TDA 8C Fund 5000 and its resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment increasing the TDA 8A Fund (2603) \$270,843 from \$655,306 to \$926,159 is hereby approved.

SECTION 2. A budget amendment decreasing the TDA 8C Fund (5000) \$263,595 from \$603,379 to \$339,784 is hereby approved.

SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 15th day of October, 2008.

Patrick Hunter, Mayor

ATTEST:

Deborah S. Traffenstedt, City Clerk

Attachments: Exhibit "A" - Budget Amendment for Local Transportation 8A Fund
Exhibit "B" - Budget Amendment for Local Transit Programs 8C Fund

EXHIBIT "A"

**BUDGET AMENDMENT FOR
LOCAL TRANSPORTATION 8A
TO INCREASE ARTICLE 8 - STREET/ROADS
FROM \$665,316 TO \$926,159
FY 2008-09**

FUND ALLOCATION FROM:

Fund	Account Number	Amount
Local Transportation 8A Streets/Roads	2603-5500	\$ (270,843)
Total		\$ (270,843)

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

Account Number	Current Budget	Revision	Amended Budget
2603-3510	\$ 655,316	\$ 270,843	\$ 926,159
Total	\$ 655,316	\$ 270,843	\$ 926,159

Approved as to Form: *Jyl*

EXHIBIT "B"

**BUDGET AMENDMENT FOR
LOCAL TRANSIT PROGRAMS 8C
TO DECREASE ARTICLE 8C - TRANSIT
FROM \$603,379 TO \$339,784
FY 2008-09**

FUND ALLOCATION FROM:

Fund	Account Number	Amount
Local Transit Program 8C	5000-5500	\$ 263,595
Total		\$ 263,595

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

Account Number	Current Budget	Revision	Amended Budget
5000-3510	\$ 603,379	\$ (263,595)	\$ 339,784
Total	\$ 603,379	\$ (263,595)	\$ 339,784

Approved as to Form: *Dpl*