

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*

BY: Maureen Benson, Assistant City Clerk *MB*

DATE: November 21, 2008 (CC Meeting of 12/03/08)

SUBJECT: Consider Interim City Councilmember Candidate Interview Process

BACKGROUND

At their November 5, 2008, meeting, the City Council directed staff to agendize an item for discussion of the structure and procedures for the Interim City Councilmember Candidate's interviews to be conducted at a Special City Council meeting called for 6:00 p.m. December 10, 2008. Council also directed the City Clerk to conduct a random drawing to determine the order of the candidate presentations on December 10. The random drawing will be conducted prior to the scheduled December 10 meeting, and the speaker cards will be provided to the Mayor in the pre-determined order.

The term of the interim appointment will be from the time of appointment until the certification of the election results for a special election that will be called to fill the Councilmember vacancy. There is a separate agenda item on the December 3 meeting pertaining to determining the election date and calling the special election.

DISCUSSION

Applications for the Interim City Councilmember appointment are due on November 26, 2008, by 5:00 p.m. and will be emailed to Council for review prior to the December 3, 2008, meeting. Based upon the number of applicants, the Council wanted to determine the time constraints for the candidate interviews and Council questions.

Staff is seeking direction on whether the Council desires to have this special meeting televised.

STAFF RECOMMENDATION

Direct staff as deemed appropriate for Interim City Councilmember Candidate interviews scheduled for a December 10, 2008, special meeting.