

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*

**DATE:** December 9, 2008 (CC Special Meeting of 12/10/08)

**SUBJECT:** Consider Interim City Councilmember Candidate Interviews

**BACKGROUND AND DISCUSSION**

At the November 5, 2008, regular meeting, the City Council called a special Council meeting for December 10, 2008, at 6:00 p.m., to conduct Interim City Councilmember Candidate interviews. The City Council also directed the City Clerk to conduct a random drawing to determine the order of the candidate presentations on December 10. The random drawing will be conducted prior to the scheduled December 10 meeting, and the speaker cards will be provided to the Mayor in the pre-determined order.

As directed by the City Council at the December 3 regular meeting, staff did send a follow-up letter to all of the applicants for the interim City Councilmember position, which letter clarified that each applicant would be given the opportunity to make a brief presentation not to exceed 3 minutes (including the option to have a PowerPoint presentation), followed by a question and answer period of approximately 2 minutes (with each interview generally not to exceed a total of approximately 5 minutes). The December 10 meeting will be televised on the Government channel and broadcast on the City's website.

The term of the interim appointment will be from the time of appointment until the certification of the election results for a June 2, 2009, special election. At the December 3 meeting, the Council determined that the appointment decision for the interim City Councilmember position would be made on December 17, following the Planning Commission appointments. There is also a Citizens Transportation Advisory Committee appointment agenda item scheduled for December 17.

**STAFF RECOMMENDATION**

1. Conduct interviews; and
2. Continue interim City Councilmember appointment decision to December 17, 2008, following other appointment related agenda items scheduled for that meeting.