

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Deputy City Manager *DST*

DATE: July 12, 2011 (CC Meeting of 7/20/11)

SUBJECT: Consider Calling a Special Meeting of the Moorpark Library Board of Trustees (Library Board) and Take Council Action to Resign from the Library Board Prior to the Seating of the New Library Board Members

BACKGROUND

Since establishment of the Moorpark City Library, the City Council has served as the Library Board of Trustees (Library Board) and all library related items have been brought before Council for consideration. Ordinance No. 403 was adopted by the City Council on May 4, 2011, amending Chapter 2.70 of the Municipal Code to create a Library Board consisting of five members to be appointed by the City Council. At the regular City Council meeting of July 6, 2011, the City Council took action to appoint five members of the community to the Library Board.

DISCUSSION

Consistent with the requirements of State law, a Special Meeting of the new Library Board is proposed to be scheduled in July 2011 to swear in the new Board members; select a President and Vice President; draw lots for the staggered terms of office with one member going out of office in July 2012, two members going out of office in July 2013, and two members going out of office in 2014; determine the regular meeting schedule for Fiscal Year 2011/12; and adopt rules of procedure.

Staff is recommending the City Council schedule a special meeting of the new Library Board for July 27, 2011 at 6:00 p.m., to permit the new Board to be seated and the proposed agenda items described above to be considered and acted upon by the new Library Board. The City Attorney has advised that it is necessary for the City Councilmembers to resign as Library Board Trustees, which action should be taken prior to the first meeting of the newly appointed Library Board.

STAFF RECOMMENDATION (ROLL CALL VOTE)

- 1) Schedule a Special Meeting of the Library Board for July 27, 2011, at 6:00 p.m. to be held in the Moorpark Community Center at 799 Moorpark Avenue to include the agenda items described in the staff report; and
- 2) By roll call vote and written letter of resignation, in a form to be approved by the City Attorney, all Councilmembers agree to resign as Library Board Trustees of the Moorpark City Library, which resignation shall be executed and effective prior to the start of the Special Meeting of the new Library Board.