

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council
FROM: Jennifer Mellon, Administrative Services Manager 
DATE: October 6, 2011 2011 (CC Meeting of October 19, 2011)
SUBJECT: Consider Resolution Amending the Fiscal Year 2011-12 (FY 11-12) Budget Allocating Funds from the Equipment Replacement Fund (4003) for Purchase of a Replacement City Identification (ID) Badge System

BACKGROUND

The City plastic ID badge creation system badge printer is broken. The system was purchased in June, 2005 for \$3,246.00 and is a non-networked, stand-alone system. New parts for the over 6 year old system are no longer available. Presently, the City uses the badge system for creating official employee ID badges; however, with a new system, use could expand to other divisions such as for Recreation referees and other officials who volunteer in sports programs, Community Emergency Response Team (CERT) volunteer badges, and even security badges with encoding or security strips.

DISCUSSION

Information Systems has researched new dual-sided plastic ID badge systems and recommends purchase of the Evolis Dualys 3 ID Badge System. This system includes the computer software, I.D. Printer, 500 cards, print cartridges for 200 images, and a 3-year warranty for a cost of approximately \$3,500. The new system is network capable and portable for greater ease of use. The new system will also improve the print image quality, speed of card creation and had additional features to provide security layers if the City determines there is a need for security encoding on cards at a future date.

FISCAL IMPACT

There will be an impact to the Equipment Replacement Fund (4003) of \$3,500.00.

STAFF RECOMMENDATION (ROLL CALL VOTE)

Adopt Resolution No. 2011-____, amending the Fiscal Year 2011/12 budget allocating funds from the Equipment Replacement Fund (4003) budget.

Attachment: Resolution

RESOLUTION NO. 2011-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2011/12 BUDGET TO ALLOCATE \$3,500.00 FROM THE EQUIPMENT REPLACEMENT FUND (4003) FOR THE REPLACEMENT OF THE CITY ID BADGE SYSTEM

WHEREAS, on June 15, 2011, the City Council adopted the Operating and Capital Improvement Budget for Fiscal Year 2011/12;

WHEREAS, a staff report has been presented to said Council requesting a budget amendment allocating \$3,500.00 from the Equipment Replacement Fund (4003) for the purchase of a replacement City ID Badge System; and

WHEREAS, Exhibit "A" hereof describes said budget amendment and the resulting impact to the budget line item.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment allocating \$3,500.00 from the Equipment Replacement Fund (4003), more particularly described in Exhibit "A" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 19th day of October, 2011.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

Attachment: Exhibit A – Budget Amendment

EXHIBIT A

**BUDGET AMENDMENT FROM THE EQUIPMENT REPLACEMENT FUND FOR
REPLACEMENT OF THE CITY ID BADGE SYSTEM
FY 2011/12**

FUND ALLOCATION FROM:

FUND TITLE	FUND ACCOUNT NUMBER	AMOUNT
Equipment Replacement Fund	4003-5500	\$3,500.00
Total		\$3,500.00

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

BUDGET NUMBER	ADOPTED	REVISION	ADJUSTED
4003.3120.0000.9503	\$9,500.00	\$3,500.00	\$13,000.00
Total	\$9,500.00	\$3,500.00	\$13,000.00

Finance approval: _____

