

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Dave Klotzle, City Engineer/Public Works Director 
Prepared by: Shaun Kroes, Senior Management Analyst 

DATE: October 10, 2011 (CC Meeting of 10/19/11)

SUBJECT: Consider Notice of Completion for the Collins Drive and University Drive Traffic Signal Installation (Project 8078)

BACKGROUND

In May 2005, a traffic signal warrants analysis was performed at the intersection of Collins Drive and University Drive. The analysis found that the installation of a traffic signal at this location is warranted based on traffic volume and accident history. In May 2008, the City and the Ventura County Community College District ("District") entered into a settlement agreement which requires the City to complete the construction of the subject traffic signal by June 30, 2011. That agreement further requires the City to fund the design and construction of these improvements using the District's tax increment allocation for property taxes received from the Moorpark Redevelopment Agency. The settlement agreement stipulates that the District's tax increment allocation is to be transferred to the City for the period of Fiscal Year 2006/07 to Fiscal Year 2024/25, up to a cap of \$1,000,000.

On February 4, 2009, the City Council approved this project by establishing Project 8078 in the City's Capital Improvement Budget. The firm of Hartzog and Crabill was retained to prepare the plans and specifications for the project. On January 5, 2011 the City Council approved the plans for the project and authorized staff to advertise for construction bids.

DISCUSSION

On April 6, 2011, the City Council awarded a construction contract to Taft Electric Company, Inc., in the amount of \$109,714.00 for installation of a traffic signal at Collins Drive and University Drive. The scope of work included all signal poles, electric

equipment, video detection system, seven detector loops, traffic signs and thermoplastic striping for a fully signalized, four-way intersection. The City previously acquired the traffic signal poles, controller and cabinet to expedite the project. The City Council also authorized the City Manager to amend the construction contract for project contingencies in an amount not to exceed \$15,000.00 if and when the need arose for extra work and services.

One change order for a net credit to the City in the amount of \$1,214.94 was approved for the project. The change order included deductions for vehicle detector equipment not installed and additions for video detection systems for the college driveway. The new signal was energized and fully operational on June 16, 2011 ahead of the June 30, 2011 deadline in the settlement agreement. Final inspection has been completed and the work has been found to be acceptable. At this time it would be appropriate for the City Council to accept Project 8078 as complete so that the City Clerk may record the Notice of Completion (attached). If no Stop Notices are received from subcontractors or suppliers, the ten percent retention will be released thirty-five (35) days after the date of the recordation of that notice. Additionally, the City Clerk's Office will be authorized to release Project 8078's bonds in accordance with the contract provisions:

- Faithful Performance Bond # 58681089 and Material Suppliers and Laborer Bond Requirement # 58681089 shall be released one year after the date of recordation of the Notice of Completion.

FISCAL IMPACT

The total final construction contract amount is as follows:

Description	Amount	Actual Cost
Construction		
Bid Amount	\$ 109,714.00	\$ 107,582.00
CCO No. 1	\$ (1,214.94)	\$ (1,214.94)
Contingency Items of Work	\$ 15,000.00	\$ -
Construction Total	\$ 123,499.06	\$ 106,367.06

Total project costs are summarized as follows:

Description	Estimated Cost	Actual Cost
Design	\$ 26,480.00	\$ 16,527.05
Construction	\$ 109,714.00	\$ 106,367.06
Signal Poles, Controller and Cabinet	\$ 80,286.00	\$ 76,442.78
Construction Contingency	\$ 15,000.00	\$ -
Construction Inspection	\$ 15,000.00	\$ 15,000.00
	\$ 246,480.00	\$ 214,336.89

Total project costs by fund are summarized as follows:

Budget by Fund	Project Budget	Actual Cost	Under Budget (Over Budget)
Design			
4000 - Capital Projects	\$ 26,480.00	\$ 16,527.05	\$ 9,952.95
Construction			
4000 - Capital Projects	\$ 205,000.00	\$ 182,809.84	\$ 22,190.16
Inspection			
4000 - Capital Projects	\$ 15,000.00	\$ 15,000.00	\$ -
Project Total	\$ 246,480.00	\$ 214,336.89	\$ 32,143.11

In total, the project was completed \$32,143.11 under budget (or 13.04%). Staff expects additional non-construction related costs not to exceed \$2,000.00 for fine tuning of the signal timing and connection of the remote communication system. The project is funded from the District's property tax increment allocation deposited in the Capital Projects Fund (4000). To date, the City has received \$290,473.74 from FY 2006/07 through FY 2010/11.

STAFF RECOMMENDATION

Authorize the City Clerk to file the Notice of Completion for the project, and authorize the release of the project bonds as outlined above.

Attachment: Notice of Completion (Taft Electric Company, Inc.)

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

NAME City of Moorpark
 STREET ADDRESS 799 Moorpark Avenue
 CITY STATE ZIP Moorpark, CA 93021
 ZIP Attn: City Clerk

No Fee Required (Govt Code Sec 6103 & 27383)

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
 Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is City of Moorpark
- The full address of the owner is 799 Moorpark Avenue, Moorpark, CA 93021
- The nature of the interest or estate of the owner is: In fee.
Purchaser under contract of purchase
(If other than Fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES

7. A work of improvement on the property hereinafter described was completed on October 19, 2011. The work done was: Installation of traffic signal at intersection of Collins Drive and University Drive.

8. The names of the contractor, if any, for such work of improvement was Taft Electric Company, Inc.
April 21, 2011
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

9. The property on which said work of improvement was completed is in the City of Moorpark
 County of Ventura, State of CA, and is described as follows: Installation of traffic signal at intersection of Collins Drive and University Drive.

10. The street address of said property is None
(If no street address has been officially assigned, insert "none".)

Dated _____

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)
 Steven Kueny, City Manager, City of Moorpark

VERIFICATION

I, the undersigned, say: I am the City Manager the declarant of the foregoing Notice of Completion;
(President of, Manager of, Partner of, Owner of, etc.)

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2011 at Moorpark, California.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)
Steven Kueny, City Manager, City of Moorpark

