

ITEM 10.A.

MINUTES OF THE CITY COUNCIL

Moorpark, California

November 16, 2011

A Regular Meeting of the City Council of the City of Moorpark was held on November 16, 2011, in the Council Chambers of said City located at 799 Moorpark Avenue, Moorpark, California.

1. CALL TO ORDER:

Mayor Parvin called the meeting to order at 7:14 p.m.

2. PLEDGE OF ALLEGIANCE:

Ernie Villegas, District Director, from State Assembly Member Jeff Gorell's office, led the Pledge of Allegiance.

3. ROLL CALL:

Present: Councilmembers Mikos, Pollock, Van Dam, and Mayor Parvin.

Absent: Councilmember Millhouse.

Staff Present: Steven Kueny, City Manager; Hugh Riley, Assistant City Manager; Deborah Traffenstedt, Deputy City Manager; Ron Ahlers, Finance Director; David Bobardt, Community Development Director; David Klotzle, City Engineer/Public Works Director; Captain Ron Nelson, Sheriff's Department; and Maureen Benson, City Clerk.

4. PROCLAMATIONS AND COMMENDATIONS:

A. Nomination and Selection of Mayor Pro Tempore.

MOTION: Mayor Parvin moved and Councilmember Mikos seconded a motion to nominate Councilmember Pollock to serve as Mayor Pro Tempore. The motion carried by voice vote 4-0, Councilmember Millhouse absent.

B. Presentation of American Flag from State Assembly Member Jeff Gorell's Office.

Andy Haverstock from State Assembly Member Jeff Gorell's office presented the City with an American flag flown on the 10th anniversary of the tragic events of September 11th over Camp Leatherneck Afghanistan where Assembly Member Gorell is stationed as a Naval officer.

5. PUBLIC COMMENT:

None.

6. REORDERING OF, AND ADDITIONS TO, THE AGENDA:

None.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS, AND REPORTS ON MEETINGS/CONFERENCES ATTENDED BY COUNCILMEMBERS AND MAYOR:

Councilmember Mikos reported on having attended the Moorpark Police Services Center Open House on November 9th.

Councilmember Mikos reported on having attended both Moorpark Veteran's Day ceremonies on November 11th.

Councilmember Mikos reported she and Mayor Parvin attended the grand re-opening of Hooper RV on Commerce Avenue on November 15th.

Councilmember Mikos extended an invitation to attend the Community Action of Ventura County's fundraiser event "Second Chance" Winter Ball on December 3rd at the Hyatt Westlake Plaza.

Councilmember Van Dam congratulated the Moorpark Rotary for a wonderful and educational Civil War Reenactment on November 12th-13th.

Mayor Parvin extended an invitation to hear bands at the "Band Jam" at 7:00 p.m. on Friday, November 18th at Arroyo Vista Recreation Center.

Mayor Parvin announced the Metrolink Holiday Express will arrive in Moorpark on Saturday, December 17th at 7:00 p.m. with Santa and Mr. Claus on board; the Merry Minstrels providing holiday music; the City providing free hot chocolate; Starbucks donating free coffee, and the Firefighters' Spark of Love Toy Drive.

Mayor Parvin announced the City is hosting the National Basketball Association/Women's National Basketball Fitness, Dribble, Dish, and Swish program at Arroyo Vista Recreation Center on Friday November 18th.

Mayor Parvin thanked the Moorpark Rotary Club and the many other service clubs in Moorpark for the success of the 11th year of the Civil War Reenactment. The proceeds from this event are used to benefit many causes in Moorpark.

8. PUBLIC HEARINGS:

None.

9. PRESENTATION/ACTION/DISCUSSION:

- A. Consider Sending Letter of Intent to Provide a Building Site of Between .75 and 1.00 Acre in College View Park to the Ventura County Fire Protection District for a New Fire Station. Staff Recommendation: Authorize the Mayor to send a letter to the Fire District offering to provide a site of between .75 and 1 acre at the northeast corner of College View Park.

Mr. Riley gave the staff report.

Division Chief Keith Gurrola, Ventura County Fire Protection District, answered questions of the City Council regarding response and coverage needs, staffing due to budget and the timing of the construction.

MOTION: Councilmember Mikos moved and Councilmember Pollock seconded a motion to authorize the Mayor to send a letter to the Fire District offering to lease for \$1.00 per year, a site of between .75 and 1 acre at the northeast corner of College View Park. The motion carried by voice vote 4-0, Councilmember Millhouse absent.

10. CONSENT CALENDAR: (ROLL CALL VOTE REQUIRED)

MOTION: Councilmember Pollock moved and Councilmember Van Dam seconded a motion to approve the Consent Calendar. The motion carried by roll call vote 4-0, Councilmember Millhouse absent.

- A. Consider Minutes of Regular Meeting of November 2, 2011. Staff Recommendation: Approve the minutes.
- B. Consider Warrant Register for Fiscal Year 2011-2012 – November 16, 2011. Staff Recommendation: Approve the warrant register.
- C. Consider Replacement Housing Plan for 161 Second Street. Staff Recommendation: Adopt Replacement Housing Plan for 161 Second Street.
- D. Consider Resolution Amending the Fiscal Year 2011/2012 Budget and Authorizing the Transfer of Gas Tax and General Funds to Cover Fiscal Year 2010/2011 Year-End Deficits in Certain Funds for the City's Landscaping and Lighting Assessment Districts. Staff Recommendation: Adopt Resolution No. 2011-3072. ROLL CALL VOTE REQUIRED
- E. Consider Request for Proposal for Independent Auditing Services for City and Redevelopment Agency for Fiscal Years 2011-12, 2012-13, 2013-14, 2014-15 and 2015-16. Staff Recommendation: Authorize staff to initiate the Request for Proposal process for external auditing services.

- F. Consider the Report Titled "Accounting of Fund Information as Required by Section 66006 of the California Government Code for Fiscal Year 2010/2011". Staff Recommendation: Receive and file report.
- G. Consider Resolution Authorizing the City's Fiscal Year 2011/12 Transportation Development Act Claim. Staff Recommendation: Adopt Resolution No. 2011-3073.
- H. Consider Third Addendum to the Agreement for Building and Safety Services with Charles Abbott Associates, Clarifying Independent Contractor Status, Allowing for External Access to Electronic Building Permit Records, Providing for Compliance with City Policy against Harassment, Discrimination, and Retaliation, and Reducing Rent. Staff Recommendation: Approve the Third Addendum to the Agreement for Building and Safety Services, subject to final language approval by the City Manager and City Attorney, and authorize the City Manager to approve future adjustments to the space rental as described in Exhibit D of the Agreement as warranted by staffing increases or decreases.
- I. Consider Resolution Authorizing Submittal of Application to County of Ventura for Allocation of Fiscal Year 2012/13 HOME Funds. Staff Recommendation: Adopt Resolution No. 2011-3074.

11. ORDINANCES: (ROLL CALL VOTE REQUIRED)

None.

12. CLOSED SESSION:

None was held.

3. ADJOURNMENT:

MOTION: Mayor Parvin moved and Councilmember Pollock seconded a motion to adjourn. The motion carried by voice vote 4-0, Councilmember Millhouse absent. The time was 7:36 p.m.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk