

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

**FROM: Dave Klotzle, Interim City Engineer/Public Works Director
Prepared by: Shaun Kroes, Senior Management Analyst**



DATE: April 8, 2011 (CC Meeting of 04/20/11)

**SUBJECT: Consider Resolution Authorizing the City's Fiscal Year 2011/12
Transportation Development Act Claim for Bicycle and/or Pedestrian
Article 3 Purposes**

BACKGROUND

On February 28, 2011, the City applied for \$27,444 in Transportation Development Act (TDA) Article 3 Bicycle/Pedestrian Project Funds. The request was for the remaining funding needed for a 1,200 foot sidewalk and bike path approximately 12 feet wide at Arroyo Vista Recreation Center. The project would provide a dedicated pathway for pedestrians and bicyclists along the interior park access road. The City originally applied for \$66,000 in FY 2009/10 but only received \$38,556 due to limited funds and proposed projects that were ranked higher than Moorpark's. Although the Ventura County Transportation Commission (VCTC) has not formally approved the funding request, VCTC staff have indicated that there are enough funds available this fiscal year to fully fund all grant requests that have been submitted. A resolution authorizing the City's claim must be submitted to VCTC before funds can be allocated. Resolutions are due before June 30, 2011.

DISCUSSION

Pursuant to California PUC Section 99233.3, a portion of the available TDA Local Transportation Funds each year must be used for planning, maintaining, and constructing facilities for the exclusive use of pedestrians and bicyclists. In FY 2011/12, VCTC expects about \$453,900 to be available on a competitive basis to the cities and County for local bicycle or pedestrian projects. Applicants are required to provide a 50/50 match with local and/or other grant funds to augment the Article 3 funds being requested. The City applied for \$27,444 for the 1,200 foot sidewalk and bike path. This, plus the previously awarded \$38,556 would bring the total TDA Article 3 funding to \$66,000. The project's expected

cost at the time of the application was \$132,000. Staff proposed that the City's match would be \$66,000, funded by the Traffic System Management Fund (2001). The applications are currently being reviewed by the Citizen's Transportation Advisory Committee/Social Services Transportation Advisory Council (CTAC/SSTAC). Each CTAC/SSTAC member will cast his or her ranking for each application on May 10, 2011. A total of \$320,497 in funding requests from Ventura County agencies was received by CTAC. The total amount of funding available is more than the total amount of funding requested so at this time all applicants expect to receive full funding.

FISCAL IMPACT

The City is expected to receive \$27,444 in TDA Article 3 funding in FY 2011/12.

STAFF RECOMMENDATION

Adopt Resolution No. 2011 - _____.

Attachment

- A: Resolution 2011 - _____
- B: TDA Article 3 Application

RESOLUTION NO. 2011-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM WITH THE VENTURA COUNTY TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT FUNDS FOR BICYCLE AND/OR PEDESTRIAN ARTICLE 3 PURPOSES FOR FISCAL YEAR 2011-2012

WHEREAS, the State Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund (LTF) for use by eligible claimants for various transportation purposes; and

WHEREAS, the TDA was specifically amended in 1973 to include funding under PUC Section 99234 for planning of and/or projects for the exclusive use by bicyclists and/or pedestrians; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations hereunder (Cal. Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the LTF shall file its claim with the Ventura County Transportation Commission (VCTC).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager and or his designee is authorized to execute and file an appropriate claim pursuant to the applicable rules and regulations promulgated hereunder, together with all necessary supporting documents, with the VCTC for an allocation of LTF Article 3 funds in FY 2011/12.

SECTION 2. That the City's authorized claim includes \$27,444 under TDA Article 3 for local bicyclist and/or pedestrian project expenditures.

SECTION 3. That the City Clerk is directed to transmit a copy of this resolution to VCTC.

SECTION 4. That the City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 20th day of April, 2011.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

**VENTURA COUNTY TRANSPORTATION COMMISSION
TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM FORM
BICYCLE AND PEDESTRIAN FACILITIES CLAIMS
ARTICLE 3 / PUC 99233.3**

Fiscal Year: 2011/12

Date: 2/28/2011

Claimant: City of Moorpark

Address: 799 Moorpark Avenue
Moorpark, CA 93021

Contact Person: Shaun Kroes

Title: Senior Management Analyst

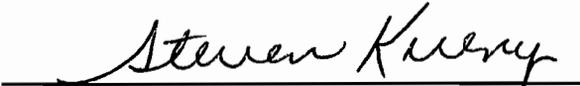
Telephone #: 805-517-6257

Fax #: 805-532-2555

E-Mail: skroes@ci.moorpark.ca.us

REQUESTED PAYMENT:	<u>AMOUNT</u>
Article 3 Funds Requested	<u>\$27,444</u>

Claimant acknowledges that payment by the County Auditor of an allocation made by Ventura County Transportation Commission is subject to such monies being on hand and available for distribution and to the provision that such monies be used only in accordance with the terms of the allocation instruction issued by the Ventura County Transportation Commission and in accordance with applicable State regulations.

Authorizing Signature: 

Print Name and Title: Steven Kueny, City Manager

Date: 2/23/11

**TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FACILITIES CLAIMS
FINANCIAL REPORTING FORM**

Claimant: City of Moorpark

Date: 02/28/2011

TDA ARTICLE 3 REVENUES & EXPENSES OF CLAIMANT

		<u>FY 10/11</u> <u>Estimated</u>	<u>FY 11/12</u> <u>Projected</u>
<u>Revenues</u>			
1.	Article 3 Revenues	1. \$38,556	\$66,000 ¹
2.	Interest	2.	
3.	Refunds	3.	
4.	Total	4. \$38,556	\$66,000
<u>Expenditures</u>			
5.	Construction	5.	\$60,000
6.	Maintenance	6.	
7.	Planning	7.	\$6,000
<u>Balance</u>			
8.	Excess of Revenue over expenditures (Subtract Lines 5, 6 & 7 from Line 4)	8. \$38,556	\$0.00
<u>Fund Balance</u>			
9.	Beginning of Year	9. \$0.00	\$66,000
10.	End of Year	10. \$38,556	\$0.00
<u>Project Information</u>			

Project Name: Arroyo Vista Sidewalk/Bike Lane

Description: Construction of a sidewalk/bike lane approximately 1,200 feet long and 12 feet wide in the City of Moorpark.

Project Revenue Budget:

TDA Article 3 Bike/Ped	\$ <u>66,000</u>
TDA Article 8 Local Streets	\$ _____
Other (specify) TSM Funds	\$ <u>66,000</u>
TOTAL	\$ <u>132,556</u>

¹ \$66,000 includes \$38,556 in FY 10-11 TDA Article 3 Funds received and \$27,444 in requested TDA Article 3 Funds for FY 11/12.

**STANDARD ASSURANCES
FOR BICYCLE AND PEDESTRIAN CLAIMANTS**

Claimant City of Moorpark Fiscal Year: 2011/2012

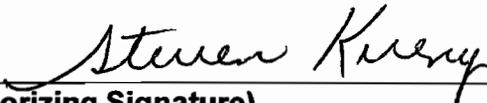
CLAIMANT ASSURANCE: (Initial below)

Initial

90-DAY ANNUAL REPORT

Claimant certifies that it has submitted a State Controller's report in conformance with the uniform system of accounts and reports, to VCTC and to the State Controller, pursuant to PUC 99245, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one).

The undersigned hereby certifies that the above statement is true and correct.



(Authorizing Signature)

Steven Kueny, City Manager
(Print Name & Title)

**CITY OF MOORPARK
RESPONSES TO EVALUATION CRITERIA FOR SB 821 SUBMITTAL
FY 2011-2012**

EVALUATION CRITERIA

1. Safety

The proposed sidewalk and bike path would provide a dedicated pathway along an area that currently consists of a roadway and dirt path. Installation of the sidewalk and bike path would remove pedestrians and bicyclists from the existing vehicle pathway. Installation of six accessibility ramps will enable disabled individuals, seniors, parents with strollers and bicyclists with a smooth transition across intersections. Many of the current pedestrians and bicyclists are high school students who are traveling from residential areas on the north side of the Arroyo Simi to Moorpark High School, which is located south of the Arroyo Simi and west of the Arroyo Vista Recreation Center. The dedicated pathways will also improve safety during events at the Recreation Center, including the 4th of July celebration, Kids Day in the Park, and multiple youth and adult sporting events held at the Recreation Center throughout the year.

2. Project Readiness

This project will commence upon approval of the Fiscal Year 2011/12 budget and is expected to be completed by June 2012.

3. Maintenance of Facility

The proposed sidewalk, bike path and ramps will form part of the City of Moorpark maintenance program that replaces deteriorated sections of the City pedestrian sidewalks, bike paths and ramps.

4. Connectivity

This project will provide access to existing sidewalks in this area and connect the following major arterial and collector roads in the City of Moorpark:

- Los Angeles Avenue
- Tierra Rejada Road

The Citywide installation of pedestrian sidewalks, bike paths and accessibility ramps provides for continuation of a program to increase pedestrian accessibility to the maximum extent possible. In providing more pedestrian accessibility

sidewalks, bike paths and ramps the City is closing the gaps by decreasing the number of streets without them.

5. Involvement of Other Agencies

There is no direct involvement or role, but agencies that will greatly benefit from the construction of the proposed sidewalk, bike path and ramps include:

- The Moorpark Unified School District.
- The Parks and Recreation Department (of the City of Moorpark).
- American Youth Soccer Organization (AYSO)
- Moorpark Packer Football
- Moorpark Girls Softball

6. Traffic Generators

The sidewalk, bike path and curb ramps will be installed in the City's continuing effort to provide for comprehensive pedestrian and bike accessibility to community parks, schools, churches, work sites, bus stops and local shopping centers.

7. Expected Utilization Rate

Expected utilization rate for this project will be high. The proposed sidewalk, bike path and curb ramps are located near residential and collector streets heavily traveled by pedestrians and in densely developed areas. The City can expect that over the life of the improvements, the cost compared to the rate of utilization will be very low. The proposed sidewalk, bike path and ramps will provide accessibility to three schools and local shopping centers. Current pedestrian and bicyclist counts show an average of 140 existing users during a single hour both before the start of school in the morning and at the time of dismissal in the afternoon. Staff from the Recreation Center reported a steady flow of activity throughout the day of pedestrians and bicyclists.

8. Multi-modal Interface

The project will encourage the use of bicycles as it increases the amount of dedicated bike lanes in the City. The proximity of Moorpark City Transit to the proposed sidewalk and bike lane may increase the use of public transit, however, of more importance is the potential decrease in passenger vehicle travel as residents elect to use a bicycle rather than drive to their intended destination.

9. Special Considerations

The City will provide a 50 percent match with local funds for design, construction costs and construction inspection costs associated with the Recreation Center

sidewalk and bike path. The project will provide pedestrian accessibility to three schools in this area including Moorpark High School, Mountain Meadow Elementary School and Chaparral Middle School. The improved accessibility will help the disabled to become more self-reliant with access to parks, shopping centers, bus stops and residential areas. The proposed pedestrian and bike path is another tool for the City as it continues its efforts to make Moorpark a pedestrian friendly town. The safer that pedestrians feel, the more inclined they will be to continue to walk and bike to their destinations rather than drive, which in turn reduces pollution and improves the quality of life in Moorpark. Exhibit A provides an aerial overview of the proposed project. Exhibit B provides pictures of the existing site and a narrative of where improvements will be located.

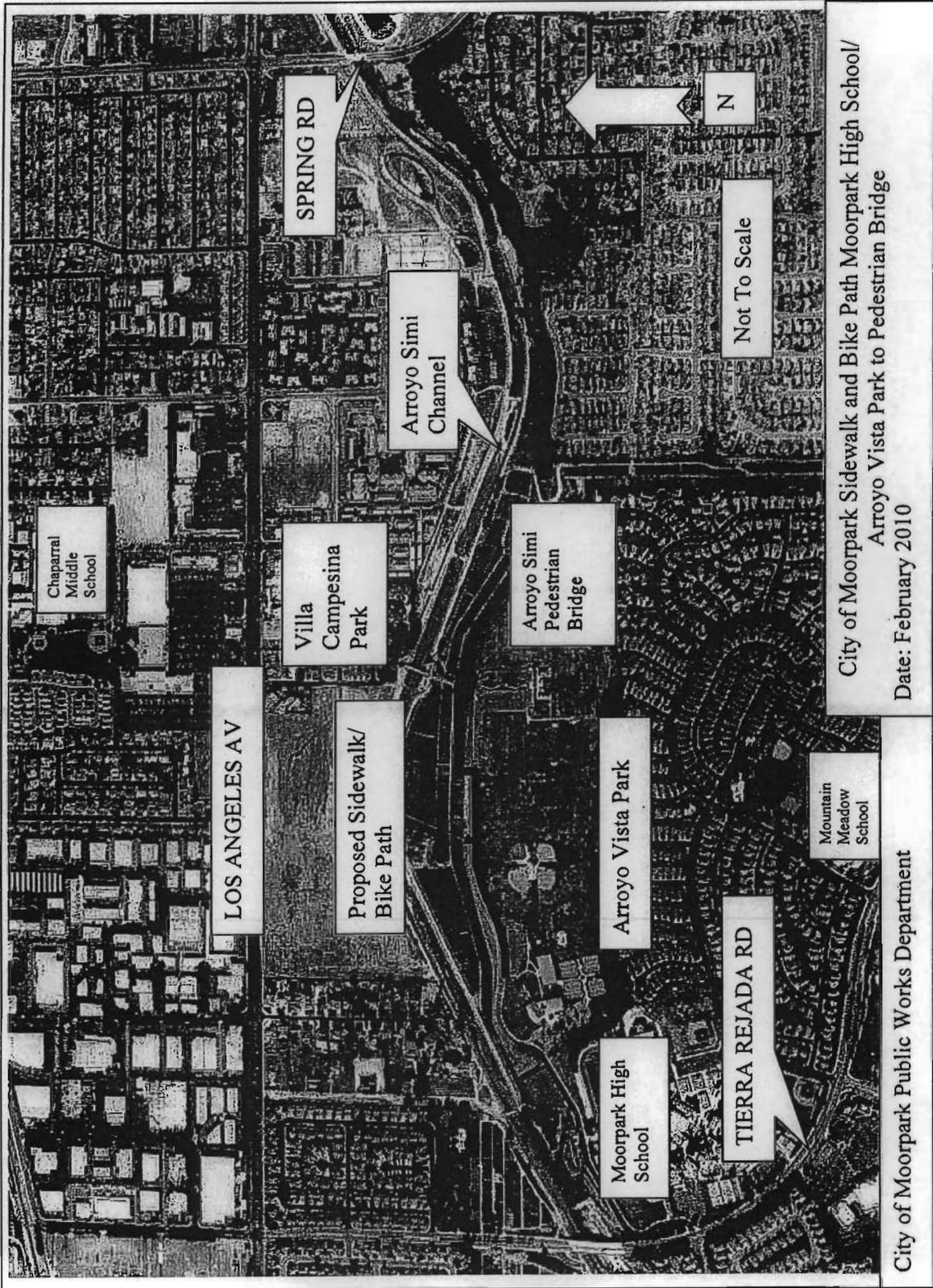
Other pedestrian friendly projects that Moorpark has recently begun or completed include the Lassen Avenue Walkway/Bikeway, which connects the Moorpark downtown area to local shopping centers. The City's FY 2009/10 project of countdown pedestrian signals is also meant to improve pedestrian safety. The City has already received \$206,000 in Bicycle Transportation Account (BTA) funds for bike lanes on Princeton Avenue which will connect the northeastern portion of Moorpark to the rest of the City. A recent award of an additional \$900,000 in Highway Safety Improvement Program (HSIP) for expansion of Princeton Avenue has helped to ensure completion of the project.

10. Matching and Past Allocations

The City of Moorpark is requesting \$27,444 in TDA Article 3 funds to install a 1,200 foot sidewalk and bike path approximately 12 feet wide at Arroyo Vista Recreation Center. This project will provide a dedicated pathway for pedestrians and bicyclists attending the park and Moorpark High School. The City will provide a 50 percent match (or \$66,000) for the project design and construction and construction inspection costs. The City submitted this project for consideration last year and requested \$66,000 for funding. The City received \$38,556 in funding based upon available funds. The City is submitting the project for consideration this year for the remaining available funding.

Previous allocations from the VCTC have included \$25,000 for a lighted crosswalk in the downtown area (completed); \$70,000 for the Lassen Avenue Parkway (completed); and \$30,000 for countdown pedestrian signals (currently in progress).

- Exhibit A: Location Map
- Exhibit B: Picture Narrative



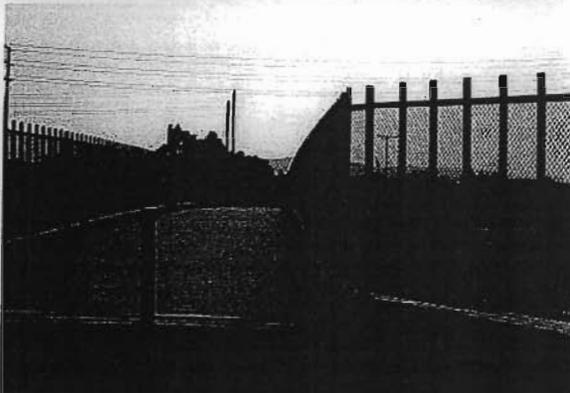
City of Moorpark Public Works Department

City of Moorpark Sidewalk and Bike Path Moorpark High School/
Arroyo Vista Park to Pedestrian Bridge
Date: February 2010

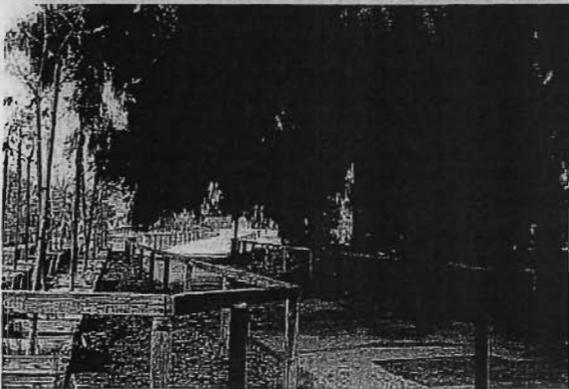
EXHIBIT B - PICTURE NARRATIVE
PAGE 1 OF 2



Entrance to Villa Campesina Park, located on north side of the Arroyo Simi.



Entrance to existing Pedestrian Bridge, facing south towards east-end of Arroyo Vista Recreation Center.

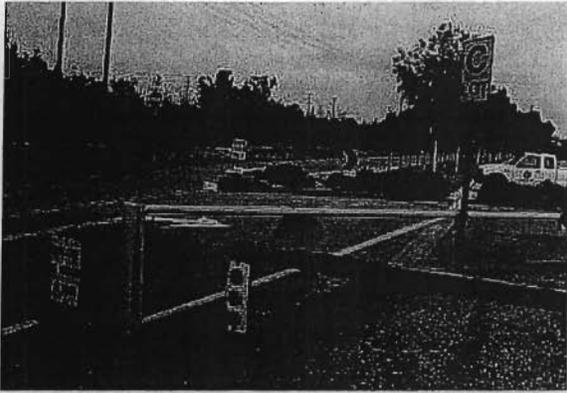


Existing sidewalk leading from the south-end of Pedestrian Bridge to the east-end of the Arroyo Vista Recreation Center.

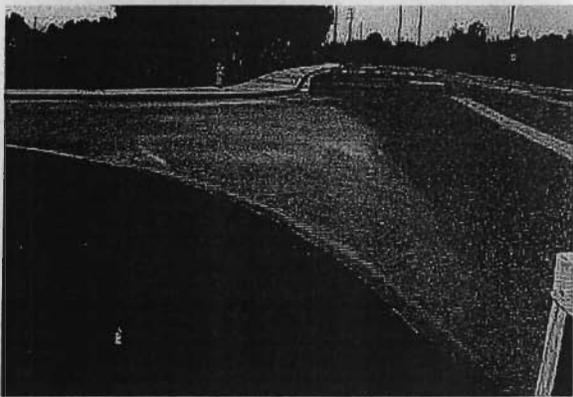


Proposed sidewalk and bike lane will go along north-side of Arroyo Vista Recreation Center, traveling west. Sidewalk and bike lane then cross the street to the south-side of the street.

EXHIBIT B - PICTURE NARRATIVE
PAGE 2 OF 2



Sidewalk and bike lane connects to south-side of the street, west-end of "C Lot". Sidewalk and bike lane continue west along south-side of the street.



New sidewalk connects to existing sidewalk. Concrete handicap ramps will replace existing red curb to provide smooth transition. Protected bike path ends at this point for now.



Current pedestrian utilization of Arroyo Vista Recreation Center street.



January 24, 2011

MEMO TO: CITY/COUNTY MANAGERS

**FROM: MARY TRAVIS, MANAGER OF TDA AND RAIL PROGRAMS
(642-1591 ext. 102 or: mtravis@goventura.org)**

**SUBJECT: FY 11/12 SCHEDULE, EVALUATION CRITERIA AND CLAIM FORM
FOR TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3
BICYCLE/PEDESTRIAN FUNDS**

Attached is the claim form for the cities/County to use in requesting FY 11/12 TDA Article 3 funds for projects for the benefit of bicyclists and/or pedestrians. **Each city and the County is allowed to submit one project for funding consideration; the request is due at VCTC on February 28, 2011.**

Pursuant to California PUC Section 99233.3, each year a portion of the available Transportation Development Act (TDA) Local Transportation Funds must be used for planning, maintaining and constructing facilities for the exclusive use of pedestrians and bicyclists. In FY 11/12, we expect about \$430,000 will be available for these purposes. Per recommendation by the Citizen's Transportation Advisory Committee/Social Services Transportation Advisory Council (CTAC/SSTAC), about 15% of the total will be allocated to the cities/County based on the Class I Bike Trail mileage that each agency maintains under the Commission's Class I Bicycle Trail Maintenance program. After this is deducted, there should be about \$365,000 remaining for allocation to the cities and County of Ventura for local projects on a competitive basis.

VCTC has established an annual process for the cities/County to submit projects and compete for the available funds; please see the FY 11/12 Article 3 allocation schedule (Attachment # 1). VCTC has assigned the responsibility to the CTAC/SSTAC to review project applications and to make project ranking order recommendations to the Commission.

Please use the Claim Forms provided (Attachment # 2) to describe your project. Note that the applicant must provide a 50/50 match with local and/or other grant funds to augment the Article 3 funds being requested. In past years, this match was suggested but it is now required. If you have any questions on what is eligible to use as the match, do not hesitate to ask me.

Every application must include a written response to the each of evaluation criteria (Attachment # 3) as part of the request for funds. A description of the project site is needed and a clear location map of the project is requested to facilitate field visits. Applicants are also asked to report on the status of projects for which they were awarded past Article 3 allocations.

In discussing the FY 11/12 application process at their November 9, 2010 meeting, CTAC/SSTAC noted the submittals in the recent past have been for routine projects such as curb cuts. While this example is a worthwhile activity, CTAC/SSTAC felt the Article 3 funds should be used for more innovative and exciting projects and/or for bigger projects that might involve more than one agency. This suggestion is therefore incorporated into the FY 11/12 review process.

**FY 11/12 TDA ARTICLE 3
BICYCLE/PEDESTRIAN FUND ALLOCATION SCHEDULE**

November 9, 2010	CTAC/SSTAC reviews draft FY 11/12 schedule and evaluation criteria
December 3, 2010	VCTC reviews/approves schedule and evaluation criteria
January 20, 2011	County Auditor estimates FY 11/12 TDA funds available
January 24, 2011	Article 3 application packets sent to cities/County for their consideration
<u>February 28, 2011</u>	<u>Noon - City/County applications due at VCTC office</u> (Note: resolutions authorizing the claims may be submitted at a later date but must be received at the VCTC before any funds will be allocated to the claimant.)
March 8, 2011	CTAC/SSTAC meeting to review project applications and interview project applicants
April 12, 2011	CTAC/SSTAC meeting with general discussion of projects and field visits
May 10, 2011	CTAC/SSTAC meeting to rank projects and make funding recommendation to VCTC
June 3, 2011	VCTC reviews recommendation and approves FY 10/11 Article 3 project funding allocations
November, 2011	Instructions sent to County Auditor allocating FY 11/12 Article 3 funds

TDA ARTICLE 3 EVALUATION CRITERIA – 100 Points Possible

SAFETY – 20 Points

How will the proposed project affect safety at existing facilities or improve safety by building new facilities? When describing the project conditions, include any accident statistics and describe how the project will correct or improve the situation.

PROJECT READINESS – 15 Points

Describe if this is a new or continuing project. Is the project ready for construction or implementation in the next fiscal year? Also, describe if past allocations have not been spent and if so, why not?

MAINTENANCE OF PROJECT – 10 Points

How will the project be maintained? Is there a long-range plan for maintenance?

CONNECTIVITY – 5 Points

This criterion evaluates the proposed project's relationship to other regional and/or local bicyclist or pedestrian projects. Will the proposed project close a missing link in existing or proposed regional or local projects?

INVOLVEMENT OF OTHER AGENCIES – 10 Points

Are any other agencies involved in the planning or implementation of the proposed project? Please list the agencies and their involvement.

TRAFFIC GENERATORS – 5 Points

Will the proposed project serve major bicycle or pedestrian traffic generators such as schools, libraries, work sites, downtown or retail areas?

EXPECTED UTILIZATION – 5 Points

How much use will the project get? Please describe the project in terms of the usage expected, and also, the usage as related to the population of the area the project affects

MULTI-MODAL INTERFACE – 5 Points

Will the project encourage multi-modal travel by connecting with transit stops or centers?

SPECIAL CONSIDERATIONS - 25 Points

This criterion is designed to allow the cities and County to be creative and discuss any other ways in which the proposed project will benefit residents and visitors in Ventura County. For example, note that priority will be given to projects that show special consideration for:

- Improving air quality by reducing Vehicles Miles Traveled (VMT)
- Serving areas with lower-income residents
- Serving the senior citizen and physically & mentally challenged population

SUPPLEMENTAL INFORMATION:

Location Map: Please include a description of the project area and a location map; field visits will take place and the CTAC/SSTAC representatives will need detailed directions to project sites.

Photos: If the applicant wants to submit photos of the project site, please make 25 copies of each photo for distribution to CTAC/SSTAC representatives at their March 8, 2011 project presentation meeting. Reminder - at this meeting, the applicants will present their projects for consideration and make their arguments why their submittal should be funded.