

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: The Honorable City Council

FROM: Mary K. Lindley, Parks, Recreation & Community Services Director 

DATE: May 8, 2006 (CC Meeting of May 17, 2006)

SUBJECT: Consider Authorization of Recordation of the Notice of Completion for Virginia Colony Park Improvement Project

BACKGROUND

On March 15, 2006, the City Council awarded a contract to Do-Right Concrete Inc., in an amount not to exceed \$12,399, to construct a walkway at Virginia Colony Park. The walkway provides for ADA wheelchair access from the sidewalk to the two play lots within the park.

DISCUSSION

Notice of Completion

As stated above, construction of the Project has been substantially completed pursuant to the approved plans and specifications, less minor "punch" list items. There were no Change Orders.

At the completion of the construction work, the total cost of the construction contract awarded to Do-Right Concrete remained \$11,399. With the Council's authorization to record the Notice of Completion, the Contractor will receive the balance of the payment due 35 days after the recordation and fulfillment of all contractual obligations as determined by the City. Additionally, the City Clerks Office will be authorized to release the project bonds in accordance with the contract provisions.

STAFF RECOMMENDATION

Authorize the City Clerk to file the Notice of Completion for the project and authorize the release of the balance of payment, due upon satisfactory clearance, thirty-five (35) days after Notice of Completion records, release bonds in accordance with the contract, and completion of closeout contractual obligations on the part of contractor.