

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: The Honorable City Council

FROM: Mary K. Lindley, Parks, Recreation & Community Services Director 

DATE: May 8, 2006 (CC Meeting of May 17, 2006)

SUBJECT: Consider Contract Extensions for Sunridge Landscape Services and Venco Western for Landscape Maintenance Services

DISCUSSION

The City Council is being asked to extend its contracts with Sunridge Landscape Services (Sunridge) and Venco Western (Venco) for various landscape maintenance services throughout the City. Both Sunridge and Venco currently serve as the City's two landscape maintenance contractors. They were both awarded new contracts in June 2003. Their contract terms expired June 30, 2004, but they both have three, one-year extension provisions that the Council is being asked to exercise. This is the second term extension.

Additionally, staff is recommending that the Council approve a rate increase for both contractors in the amount of three percent. This is the amount of the proposed increase for the City's Parks and Recreation Maintenance and Improvement Assessment District for FY 2006/2007.

Sunridge

Sunridge Landscape Services, under the ownership of Craig Loft, has provided landscape maintenance services to the City since before 1988 (prior to 1990, the company was called Turf Pro). In 1996, the City conducted a formal bid process and Sunridge was awarded a four-year contract as the lowest qualified bidder. In 2000, the City approved a new contract with Sunridge that had extension periods through June 2003. Finally, in June 2004, the City entered into a new one-year contract, with three optional one-year term extensions.

The City's contract with Sunridge covers maintenance of all City landscaped areas in parks, parkways and medians, and other miscellaneous properties including, but not limited to, the Civic Center, Metrolink Station, the Buffer Zone, Public Works Office, Engineering and Building and Safety Office, and some Moorpark Redevelopment

Agency property (661 Moorpark Avenue and property along High Street). The only areas excluded from its contract are the landscaped areas in Assessment District Zone 12, which consists of parkways and medians along Miller Parkway and parkways on the east side of Spring Road, south of Peach Hill Road. These areas are maintained by Venco Western. Additionally, Sunridge's contract requires them to open, clean, and stock all park restrooms; open the park gates at the AVCP access road, AVCP tennis courts, Miller Park tennis courts, Tierra Rejada Park tennis courts, and the Shadyridge Buffer Zone, Monday through Friday.

Sunridge has carried out its contract obligations in a more than satisfactory manner, and has demonstrated on numerous occasions a willingness to assist the City by performing beyond its contractual responsibilities at no additional cost to the City. Where other landscape maintenance contractors bill for every extra work assignment, Sunridge does not. As one example, Sunridge goes out of its way to provide extra maintenance and hardscape cleaning on High Street before Country Days. Additionally, Mr. Loft has come out on the day of Country Days to ensure that everything looks good, and he has never billed the City for this effort. Sunridge has been quick to provide the City with assistance in eliminating hazards, such as downed trees, in inclement weather, again without cost to the City. Sunridge is quick to respond to irrigation problems at any time of the day and willingly assists staff with the review of new development landscape plans (at no cost).

Venco

In 2000, the City awarded a contract to Venco Western as the successful low bidder, for the maintenance of landscape areas on Miller Parkway, the north side of Tierra Rejada Road, between Miller Parkway and Spring Road, and a small portion of Spring Road (southeast parkway). In June 2004, the City entered into a new one-year contract, with three optional one-year term extensions. To date, Venco's performance has been satisfactory.

STAFF RECOMMENDATION

Approve one-year contract extensions through June 30, 2007, including a three percent adjustment, with Sunridge Landscape Services, Inc., and Venco Western, Inc., for landscape maintenance services as described in this report, and authorize the City Manager to execute the amendments on behalf of the City.