

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO: Honorable City Council**

**FROM: Barry K. Hogan, Community Development Director**  
**By: Laura Stringer, Administrative Services Manager**



**DATE: June 12, 2006 (CC Meeting of 06/21/06)**

**SUBJECT: CONSIDER AUTHORIZING PURCHASE OF ALTERNATIVE  
FUEL REPLACEMENT VEHICLE FOR COMMUNITY  
DEVELOPMENT/CODE COMPLIANCE**

**BACKGROUND/DISCUSSION:**

The Community Development Department proposed FY 2006-2007 budget includes a request for \$30,000 to purchase of a Ford Escape SUV Hybrid to replace the Ford Ranger truck currently being driven primarily by the Code Compliance Officer. The purchase would be funded by the Transportation System Management (TSM) Fund 2001. Purchase of alternate fuel vehicles for the City fleet was included in the City Council adopted TSM program. The Community Development Ford Ranger is to be transferred to the Public Works Department to replace the Parking Enforcement truck that has very high mileage. That vehicle is proposed for surplus.

A Ford Escape Hybrid SUV was selected by the Community Development Department because of its environmentally friendly motor design; and to provide a covered cargo or seating area that would facilitate protected delivery of materials and plans, etc., while also providing seating for up to five staff members. It is intended that the vehicle would be used by Community Development as a Department pool car, to be reserved as needed by Code Compliance and Planning staff for field investigations and off-site meetings.

In March 2006, Public Works Department staff solicited bids from local dealers for hybrid vehicles, including the Ford Escape SUV Hybrid. Bids for the Ford Escape were returned by Simi Valley Ford and Galpin Ford in North Hills. Those bids were good until April 29, 2006, 30 days from the bid opening of March 30, 2006. Community Development staff placed calls to both Simi Valley Ford and Galpin Ford to ask if the bid prices could be extended to allow Community Development to utilize the quoted prices for the proposed FY 2006-2007 budget year.

Honorable City Council  
June 21, 2006

Galpin Ford did not respond to the telephone message left with the bid contact. Simi Valley Ford responded quickly, but indicated that they would need to update their bid to reflect current factory fleet activity. Simi Valley Ford responded with an updated bid of \$27,395.53, including tax and license, an amount \$1,023.52 less than their March 2006 quote. Simi Valley Ford indicated that the savings reflected changes in the availability of fleet vehicles. In order to secure the reduced price, staff must accept in writing prior to June 25, 2006, and then follow up with a formal Purchase Order after July 1, 2006, for the FY 2006-2007 budget. Because of the availability of the vehicle at the reduced price, the Municipal Code provides that the City Manager may determine that it is critical for immediate purchase in order to obtain savings, and no additional formal bid is required.

**STAFF RECOMMENDATION (Roll Call Vote)**

Authorize staff to secure the updated purchase price of \$27,395.53 for a 2007 Escape Hybrid from Simi Valley Ford with formal Purchase Order approval subject to adoption of the FY 2006-07 Budget.