

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Mary K. Lindley, Parks, Recreation & Community Services Director 

DATE: August 17, 2006 (CC Meeting of 9/20/06)

SUBJECT: Consider Authorizing the Use of City Marquee Signs and Portable Lights for Rotary Club Civil War Reenactment Event Scheduled for November 4 and 5, 2006, at Tierra Rejada Ranch

BACKGROUND AND DISCUSSION

Last year, and the year prior, the Council approved the use of the City's portable lights and the City's marquee sign for the annual Civil War Reenactment event that is held by the Rotary Club of Moorpark. The Rotary Club of Moorpark is requesting the same for this year's event. Staff supports approval of the Rotary's 2006 event request, subject to the following conditions:

- Rotary will provide standard insurance and waiver of liability requirements for use of the marquee signs and portable lights as approved by the City's Parks, Recreation, and Community Services Director;
- City staff will deliver portable lights to the event site on November 3, with Rotary to be responsible for providing secure storage of the City's lights from the time of delivery until pickup;
- Rotary will be permitted use of no less than two City marquee signs; to include the name, date, time, and location of the Civil War Reenactment event for a maximum of two weeks.

STAFF RECOMMENDATION

Approve use of City marquee signs and approve use of City portable lights, subject to conditions specified in the agenda report.

Attachment: Letter dated August 17, 2006

August 17, 2006

Dear Honorable Mayor and City Councilmembers,

In the past the City Council has been very helpful in assisting the Rotary Club of Moorpark in the success of its annual Civil War Event. As you may know, all of the proceeds from the event go to support Moorpark educational and charitable programs. Last year the Council was kind enough to let the Club advertise the event on the City's marquee signs and loan the Club the use of the City's lights for our nighttime battle event. Those of you who were able to attend know that the lighting made this nighttime battle a spectacular time. The event was attended by over 7,000 people and over 600 re-enactors.

It is that time of the year again and the Club would like the City's support in the worthwhile event through the loan of the City lights on November 4 and 5. We greatly appreciate the City's continued support of Rotary and this event.

Thank you for your support in this regard.

Sincerely,

A handwritten signature in black ink, appearing to read "Dale Parvin". The signature is fluid and cursive, with a large initial "D" and a long, sweeping underline.

Dale Parvin
Rotary Club of Moorpark
Civil War Event Chair