

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: The Honorable City Council

FROM: Yugal K. Lall, City Engineer / Public Works Director 
Prepared by: Ken Gilbert, Public Works Consultant

DATE: September 5, 2006 (Council Meeting of 9-20-06)

SUBJECT: Approval of Plans and Specifications and Authorization to Advertise for Bids for the Magnolia Park Street Improvement Project

BACKGROUND

The FY 2006/07 Budget includes Project 7816 for the construction of a park at the southwest corner of Charles Street and Magnolia Street. The City recently completed efforts related to the vacation of a portion of Magnolia Street south of Charles Street, in order to include that "vacated" street segment in the park property. The plans and specifications for the removal of the street improvements are completed and staff intends to proceed with the construction of the first phase of the improvements necessary to construct the park.

DISCUSSION

A. Phase 1 Project Description

The plans and specifications are for the removal of street improvements at the vicinity of the future park site and the reconstruction of street improvements required to facilitate the future park improvement project. Attachment 1 depicts the street and site work to be constructed for this phase 1 work.

B. Fiscal Impact

1. **Cost Estimate:** A preliminary estimate of total project costs (street work and park improvement costs) is as follows:

Element	Street Work (\$)	Park Impr. (\$)	Project Total (\$)
Project Construction			
Design	12,000	15,000	27,000
Constructon	53,000	285,000	338,000
Const. contingency (10%)	5,300	28,500	33,800
Inspection ****	2,000	2,000	4,000
Sub-Total Constr.	72,300 **	330,500	402,800
Street Vacation	4,260	0	4,260
Total	76,560	330,500	407,060

** Note: Subject Phase 1 project
 **** Note: Inspection to be performed in-house.

2. **Budget:** There are sufficient funds appropriated for the design and construction of both the subject street work and the future park improvements. A preliminary estimate of budget requirements for both projects is as follows:

Project 7816 Magnolia Park	Current Budget (\$)	Estimated Future Appropriation (\$)	Est. Required Budget (\$)
FY06/07 Budget	532,992	0	532,992
Plus Prior Year Est. Costs	12,000		12,000
Total Appropriations	544,992	0	544,992

3. **Funding Source:** The funding source for this project is Fund 2904: Moorpark Redevelopment Agency.

C. Plans and Specifications

A copy of the Plans and Specifications for the subject project has been placed on top of the file cabinets in the City Council Conference Room.

D. Project Approval -- Design Immunity

It is recommended that the City Council approve the project plans and specifications in order to document City Council approval of the scope and design of the project. Such approval is also required for the purpose of establishing design immunity pursuant to Section 830.6 of the Government Code of the State of California.

E. Schedule

It is anticipated that bids for the subject project will be solicited in October 2006. Construction should start in December 2006 and be completed by February 2007.

F. City Manager Approved Contract

The Public Contracts Code allows construction contracts for projects costing less than \$100,000 to be approved by staff. The estimated construction cost for the subject project is \$75,000. Accordingly, it is the intent of staff to award a contract to the lowest responsible/responsive bidder, subsequent to the opening and evaluation of bids. It is recommended below, therefore, that the City Manager be authorized to execute a construction contract for this project not to exceed \$75,000. In the event that the bids are higher than \$75,000, staff will return to the City Council for approval of the contract award.

G. Notice of Exemption

A Notice of Exemption will be prepared by the Community Development Department and will be filed with the County Clerk's Office in accordance with California Environmental Quality Act.

STAFF RECOMMENDATIONS

1. Approve the plans and specifications for the Magnolia Park Street Improvement Project and authorize staff to advertise for the solicitation of construction bids for the project.
2. Authorize the City Manager to execute a contract for the construction of the subject project, based on a bid prepared, submitted, reviewed and approved in accordance with applicable State and City requirements and regulations.

Attachment:
1 - Park Site Plan

ATTACHMENT 1

