

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: The Honorable City Council

FROM: Barry K. Hogan, Community Development Director *JK*
Prepared by: Laura Stringer, Administrative Services Manager *LS*

DATE: September 21, 2006 (CC Meeting of 10/04/06)

SUBJECT: Consider Budget Amendment Resolution and Agreements between the City of Moorpark and Hdl Software, LLC for Code Compliance and Business Registration Software and Support Services

BACKGROUND

Staff has historically used Excel spreadsheets for logging and tracking of Code Compliance complaints and cases, and Business Registration applications. Although that software provides basic information, data input is repetitive, reporting is cumbersome and retrieval of information can be time consuming. The excel program currently being used also does not provide the processing forms and permits necessary for both activities, and is not parcel based. Staff has been reviewing options for updating the software for Code Compliance Business Registrations activities. Since the City currently contracts with Hdl Companies for Property Tax Services including necessary parcel data information, staff requested presentation and proposals from Hdl for software and support services related to Code Compliance and Business Registration.

DISCUSSION

On August 28, 2006, staff received proposals from the Hdl Companies for Code Enforcement (Compliance) and Business License (Registration) software and support services. Because the proposed software would use the parcel base information already provided and updated with the Property Tax Services, Hdl is being considered a sole source provider. The software proposal would permit staff to enter data one time, produce necessary forms, notices, reminders and business registration permit receipts, code compliance letters, and notices of violation. All of these activities are currently prepared as individual word processing documents, or carbonless copy forms that need to be put into a typewriter or filled out by hand. Reports on business registration and code compliance activities currently require several steps to prepare. Data is sorted and then extracted from the Excel spreadsheet and inserted into the word processes report format. This usually

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requires reformatting of the inserted data. Some reported data needs to be manually tallied. Significant staff time will be saved by reduction of review because forms and letters will be consistent, with information fields completed automatically from the databases. Report formats will be set and data will be automatically extracted from the databases saving considerable time, and reducing the chance of reporting errors. In addition the HdI program will tie into the GIS (computer mapping) data base allowing staff to create maps of the location of various businesses. This will aid in emergency preparedness for those business which have potential for chemical spills, businesses which might have outdoor storage and the like.

The proposals include one time fees for the cost to analyze existing data, practices, and forms; to convert existing data to the new system and for training. The proposals also include annual maintenance costs and optional training. Optional items will not be included at this time. Below are summaries of the proposed services and costs. The full proposals are included as Attachments 1 and 2.

Code Compliance Software

Description	Cost	Comment
One Time Costs		
License Fee for 3 concurrent users (with unlimited view/read only)	\$15,105	First Year, one time fee.
Implementation	Waived	
Data Conversion	\$1,500	Estimate 1,500 records at \$1.00 per record for past three years
Reports (10 forms, letters and/or reports included)	Included	Additional reports at \$170 per hour
Installation on Server	Waived	
Training	\$2,400	Two days at \$1,200 per day. Additional training available at \$1,200 per day.
Land Management	No Charge	Current Tax Client
Estimated Total	\$19,005	
Annual Costs		
First year warranty period	No Charge	
Maintenance fees for 3 concurrent user licenses.	\$3,000	Annually

Business Registration Software

Description	Cost	Comment
One Time Costs		
License Fee for 3 concurrent users (with unlimited view/read only)	\$15,700	First Year, one time fee.
Implementation	Waived	

Description	Cost	Comment
Data Conversion	\$1,200	Estimate 1,200 active records at \$1.00 per record
Rate Types 1 through 12	Included	Additional Rate Types 13 through 24 at \$1,200 More than 24 at \$135 each
Reports (10 forms, letters and/or reports included)	Included	Additional reports at \$170 per hour
Installation on Server	Waived	
Training	\$2,400	Two days at \$1,200 per day. Additional training available at \$1,200 per day.
Land Management	No Charge	Current Tax Client
Estimated Total	\$19,300	
Annual Costs		
First year warranty period	No Charge	
Maintenance fees for 3 concurrent user licenses.	\$3,140	Annually

Staff is proposing that the initial cost for installation and conversion of the existing data be funded by the appropriating a total of \$44,445.00 from the General Fund. A Resolution is included to approve budget amendments for the Community Development Administration (\$22,440) and Code Compliance (\$22,005) budget units to cover initial cost of the software and services. Staff will be developing fee schedules and strategies for funding of ongoing maintenance costs for both systems.

STAFF RECOMMENDATION (Roll Call Vote)

1. Adopt Resolution No. 2006-_____ amending the fiscal year 2006-2007 Community Development Budget, appropriating \$44,445.00 from the General Fund, for Business Registration and Code Compliance software and support services.
2. Approve agreements between the City of Moorpark and Hdl Software, LLC for Code Compliance and Business Registration Software and Support Services, subject to final language approval of the City Manager and City Attorney, and authorize the City Manager to sign the agreements.

Attachment:

1. Hdl proposal for Code Enforcement (Compliance) Software and Support Services
2. Hdl proposal for Business License (Registration) Software and Support Services
3. Draft Budge Amendment Resolution



August 28, 2006

Laura Stringer
City of Moorpark
799 Moorpark Avenue
Moorpark, CA 93021

Dear Laura:

We are pleased to present a proposal to the City of Moorpark for HdL's Code Enforcement Software. The following are some of the "highlights" of our program, which can provide increased revenues or offer cost savings to the City:

- ***Increase Productivity*** – easier and quicker to manage code cases: track all code enforcement and neighborhood revitalization cases, violations and conditions related to the City's ordinances and regulations.
- ***Cost Savings*** – No more pre-printed forms! The system contains all the forms and they are designed to print on a laser printer, including the City's logo and other graphics. Staff can generate their own reports.
- ***Increase Revenues*** – the system provides tools to aid in tracking fines and penalties, liens and assessments.
- ***Easy inquiry*** – by case number, complainant name, owner name, address, telephone number, and key word, to name just a few.
- ***HdL Experience*** – HdL staff members are experienced in code enforcement, neighborhood revitalization and the administration of grant funds used for these purposes.

We appreciate your interest in HdL's Code Enforcement system. We have also enclosed our flyers, client list and references. This proposal is valid for a period of ninety (90) days from today's date. Should you have any questions or need additional information, please let me know.

Sincerely,

George Bonnin

George Bonnin
HdL Account Representative

CC ATTACHMENT 1

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A. DESCRIPTION OF HdL's CODE ENFORCEMENT SOFTWARE

Local government agencies recognize the need to adopt code enforcement programs that will help to protect the public health and safety, ensure the absence of blight and nuisances and maintain their communities as desirable places to work, live and play. Code enforcement efforts are intended to mitigate such items as substandard buildings, abandoned or inoperable vehicles, illegal dumping, graffiti, excessive weeds, trash or other debris and shopping carts left on streets or sidewalks.

HdL has developed a system to process and track all code enforcement cases, activities, violations, inspections, fines and penalties, and court action if necessary.

1. System Capabilities

- a. User defined tables. Tables control such items as fees, code enforcement case types, violation types, fines and penalties, inspections, projects, case numbers, and geo-codes. Tables are used to ensure consistent data entry and control. "Drop down" boxes offer the user choices to assist in entering data. The tables in the HdL code enforcement system may be maintained by the user although table modification access is granted only to authorized users with the appropriate password.
- b. Data. The HdL system is a Windows application that will track code enforcement activities from initial customer complaint to final action. All activities of a violation or case or activity can be easily located and tracked. The system tracks detailed information about vehicles that are involved in code cases. More than one violation can be associated with an individual case.

The systems allows for a free form text field to briefly describe the code enforcement case, the violation or activity as well as an unlimited free forms notes field. It also provides nine custom fields that may be designated by the user along with the characteristics of the fields.

The system provides "data reasonableness" checking including but not limited to alpha/numeric enforcement and date validations.

Data may be exported to other databases such as Word, Excel, Access or in ASCII format.

- c. Inquiry. Inquiry is available by any number of fields including case number, case category, violation address, parcel number, owner name, tenant name, violator name, zoning, land use, geo area and person who initiated the case. Inquiry by other than the case number (which is unique) will provide a list of cases associated with the inquiry field selected. The user may then select an individual record(s) for review.

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The system uses a filtering tool to assist in selecting a specific group of records to be viewed and/or printed. To further enhance inquiry, the system offers "Key Word Search" on selected fields.

- d. Forms, letters and reports. HdL uses Crystal Reports as its report writer. The reports menu will allow the user to print a variety of reports including violation letters, inspections, and notices including lien notices. HdL provides these reports as part of the software delivery and implementation. Users may also create additional letters and reports using Crystal Report Writer. The system contains an easy to use ad-hoc reporting tool so that users may create their own simple list "on the fly". As forms/letters/notices are generated, they are "logged" as printed in the transaction log for each case. Reports may also be exported.
- e. Other functionality. The "Status" feature allows the user to track where the case, violation or activity is in the process and to place holds for a variety of reasons, all determined by the user. It also provides tracking of liens, releases and other costs.
- f. Parcel data. The system contains a land management system that allows the import of parcel data from a variety of databases including HdL's property tax system. The land management module allows the user to look up zoning and land use based on the property address or parcel number. It can also be used to verify data when the parcel number or property address is entered into the code enforcement system. If the parcel number or address is found in land management, appropriate data will automatically be transferred into the code enforcement system. If there is no exact match, the system will provide the user with a list of "close" matches to choose from.

The Land Management module becomes the repository for tracking various historical information including property owner information, parcel splits and joins, geographical areas, CDBG areas and census tracts.

2. Network and Hardware Requirements

The HdL Code Enforcement system supports two database platforms:

- MS SQL Server 2000
- MS SQL Server 2005 Express

The code enforcement software will be installed on the City's network on hardware supplied by the City. The HdL code enforcement software is a Windows application requiring Microsoft Windows 2000/XP Pro.

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Network Requirements:

The City will allow HdL to run a net test software program on their network that will Benchmark the City's network performance. This test will be run two times, first, prior to execution of a contract and second, prior to preinstall of the system.

If either of these tests return with unacceptable results, the processing will stop until the City is able to raise the performance of its network to an acceptable level (see Exhibit "A" – Network Benchmark Utility).

Peer to peer networks are not supported.

HdL applications are designed to run over high-speed local area networks at speeds of 10 MBPS or greater. A 100 MBPS network connection or greater is recommended for optimum response. HdL applications can be run over slower connections by using terminal services software such as Microsoft Terminal Server and Citrix. These technologies allow a workstation to run the application remotely on an application server. Only compressed display and input (mouse & keyboard) data is passed across the network allowing for a lower bandwidth connection. A few of our clients have used these products in the past with success. We have also run basic compatibility tests with Microsoft Terminal Server in-house.

Network Server Specifications:

	<u>Required</u>
Hard Disk Space	1 gigabyte to accommodate initial data sets
Operating System	Windows NT (4.0 or higher), Windows 2000/2003 Server

The above requirements are for a stand-alone server dedicated to the HdL Code Enforcement System. If the network server is providing additional services or hosting other applications the requirements will increase.

Workstation Hardware Requirements: The recommendations below are based on user feedback regarding performance levels.

	<u>Recommended</u>
CPU	600Mhz or better
Memory	128 MB Ram
Video	1024x768, 16 bit color
OS	Microsoft Windows 2000/XP Pro

The software is designed to work with a laser printer. An HP4000/8000 or comparable is recommended. Each make and model of printer has different drivers and therefore has slightly different results when printing. We design forms/reports for HP LaserJet printers.

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B. SCOPE OF SERVICE

1. **Discussion of the Task**

HdL has the technology, methodology and trained staff needed to assist the City with the code enforcement function. The company proposes to perform all necessary work to implement the HdL Code Enforcement Software Application for the City. The scope of work includes constructing all code enforcement type tables, fee tables, status lists, password security, all other system configurations, data conversion and the development of forms/letters and reports.

2. **Management Support**

HdL is available to assist the City in evaluating current policies and procedures to enhance the collection and enforcement of the City's code enforcement cases. Examples may include the redesign of forms and/or reports, and strategies for improving communication with the business community, as well as other City departments that are involved in the code enforcement process.

3. **Conversion and Implementation**

- a. HdL will convert the City's existing code enforcement data to HdL program files. HdL will build a series of tables in the program including case types, violations, and fee tables. All parameters and lists will be set up by HdL to conform to the City's business rules. If the City files contain historical data, they will also be inserted into the data set. Geographical codes will be assigned. If rates or code enforcement types change in the future, or new ones are created, the tables are maintainable by the City.
- b. The City agrees to provide its current code enforcement data information in ASCII file format with a file layout detailing the content, format and size of the fields scheduled in the data set. This data will be required a minimum of two times during the conversion process. The City understands that the second (and any subsequent) data set must be provided in the same format and on the same media as the first data set. Any inconsistencies between the first and second data sets will result in a delayed installation date and additional charges for conversion.
- c. The new data set and software will be installed on the City's computer network.
- d. Training will be provided for the City staff prior to testing and prior to "go live". Trained HdL staff will be available for any follow-up needed, either by telephone or in person, as part of our ongoing maintenance and support. HdL provides training sessions in groups of six. Training is offered to "power users" as well as to incidental or query users of the system.
- e. A user manual on CD will be provided at no cost. The City will have the right to copy for its own use.

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4. **Warranty and Maintenance Support**

HdL will provide ongoing software upgrades and enhancements. HdL's standard maintenance and customer support includes telephone support as needed by the City, and up to eight hours of on-site support annually.

Support services are available to the City during the first year warranty period and during any maintenance year for which the annual maintenance fees have been paid. In the United States, no charge telephone support from HdL Software is available as follows:

For technical support between the hours of 8:00 am and 5:00 pm Pacific time, Monday through Friday, email help@hdlcompanies.com or call HdL offices and ask for software application support. For technical support before 8:00 am or after 5:00 pm Pacific time, Monday through Friday (or anytime Saturday), email 911@hdlcompanies.com and an HdL staff member will be paged. Please only include your name, agency and contact # in emails to 911@hdlcompanies.com. You will be contacted within one hour.

Support policy regarding reports. HdL provides a number of reports with the installation of the code enforcement system. These reports are developed using Crystal Reports and fall into one of two categories, standard or custom. HdL provides free support on standard and custom reports provided that the reports have not been modified by the client or other third party. If the client or other third party modifies a report or designs a report, free support on those modified reports is no longer available. HdL will provide support for client-modified reports on a time and material basis.

Outside Connections to HdL database. HdL applications rely on the integrity of the database to operate properly. As such, it is critical that any outside connection to the database be implemented with HdL's full knowledge and participation.

- Only "read only" connections will be established to the HdL database.
- No modifications will be made to the HdL database, including database/table design and data content.
- Any repair work necessary due to violations of the above items will be outside the scope of normal contract maintenance, and as such will be billable to the client.

The City shall contact HdL for instructions if any added functionality is required, including reading additional data or writing to the HdL database.

C. **TIMELINE**

The timeline for implementation of the HdL System is approximately 90 days from the date that the Agreement is signed by all parties. However, the City understands that this timeline will be conditional upon receipt of the City's data and approval of the City's

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forms. The system may be installed 30 days after forms approval, or 30 days after all data has been converted, or 90 days from the date that the Agreement is signed by all parties, whichever comes later.

D. ESTIMATED CALENDAR OF EVENTS

- A process meeting will be set up within 2 weeks of the date the Agreement is signed by all parties.
- By the end of approximately 30 days, HdL should have received the City's forms, fee schedules, ordinances, resolutions, procedure manuals and related materials. The City will provide HdL with existing data that is to be converted in ASCII format.
- At approximately 60 days, HdL will schedule a preinstall meeting.
- At approximately 90 days, HdL will schedule a final installation, and the City will go live with a fully functional System.

E. SOURCE CODE

The current version of the Source code form and all-relevant explanations and documentation of the Source Code including written instructions necessary to produce a fully operational and functional version of the program may be placed in escrow by HdL at the City's request. The City, by signing the Source Code Agreement, becomes a Beneficiary of the escrow as to the software system and documentation specified herein. The City agrees to pay the first year sign up fee of \$650 and the annual charge of \$650.

In the event HdL software should cease business while this Agreement between the City and HdL Software is in force, the City will be entitled to the current version of the Source Code form and all-relevant explanations and documentation of the Source Code including written instructions necessary to produce a fully functional version of the Business License program.

F. COMPENSATION

1. **Software License Fees.** The one time software license fee is based on the number of concurrent users.

Number of Users	MS SQL Server 2000 / MS SQL Server 2005 Express
3 concurrent users	\$ 15,105 (this reflects an HdL client discount, normally the fee would be \$15,900)
Additional concurrent user licenses are \$6,000 in groups of 5 regardless of the database platform.	
Unlimited view/read only users.	

License fee includes: three user licenses, design of City forms and letters as described below, construction of all tables including, twelve code enforcement type tables, inspection tables, approval tables, condition tables, status tables, fee tables, links to HdL data sets and a user guide manual on CD at no cost. Standard system reports include: complaint log, monthly activity listing, inspection report, cash receipt listing, violation notice, summary report by case type and three (3) custom letters.

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2. **Implementation Plan.** This one-time fee of \$1,510.50 covers the cost of analyzing existing data, fee structure, resolutions, current business practices and policies and forms. This allows HdL to develop the implementation plan. ***HdL will waive this fee.***

There is also an Installation on Server fee of \$2,670 for the HdL staff to install the system and database on the City servers. *HdL will waive this fee if the City has a qualified Database Administrator on staff to install the system.*

3. **Data Conversion.** Data conversion will be billed at \$1.00 per record. If the City's current code enforcement data information cannot be provided in standard delimited format on magnetic tape or diskette, there will be an additional charge for manually converting the data. Manual conversion will be done on a time and material basis.
4. **Land Management.** The land management module sits behind the code enforcement system to allow users to import parcel information as new code enforcement records are added to the system. There are three ways to populate the land management parcel data set. Regardless of the source of the data, the City is able to import updated data at any time using the Land Management Import utility.
 - a. The City is a client for HdL property tax services. There is no cost to import the data.
 - b. If the City is not a client for HdL property tax services, the parcel data may be purchased from HdL at 20¢ per parcel.
 - c. If the City wishes to use any other parcel data set, there is a one time fee of \$5,000 + \$250 per 1,000 parcels to write a custom import utility.
5. **Training.** The cost for training is \$1,200 per day.
6. **Travel and Lodging Costs.** Travel and lodging expenses are billed at cost and apply to all process, pre-installation, installation and training meetings.
7. **Additional training.** Additional training will be billed at \$1,200 per day. Travel and lodging costs for additional training will be billed at actual cost.
8. **Additional form layout or letters** will be billed at \$170 per hour for staff layout of forms and programming.
9. **Source Code Escrow.** The set up fee for depositing the current version of the source code form and all relevant explanations and documentation of the source code in escrow is \$650. The annual charge is \$650.

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10. **Annual Maintenance and Customer Support Fees**

There is no charge for the first year of maintenance and customer support. The annual maintenance fee shall begin at the second year (which includes software upgrades and support to your staff) and shall be \$3,000. Each additional group of 5 concurrent users shall be \$1,200. Concurrent users are defined as those who have access to the system to add or edit. There is no additional user fee for "inquiry only" users.

This maintenance fee is based on the number of concurrent users. There is no charge for those who have inquiry rights only. Maintenance fees include unlimited telephone support, up to eight (8) hours on-site support annually, upgrades to the software and updated data from those HdL proprietary data sets for which the City is a client. Travel for training and troubleshooting are extra.

The fee will be increased each year in an amount equal to the increase in the most recently published Consumer Price Index for the surrounding statistical metropolitan area, all urban consumers. The maintenance fee will be invoiced each year by HdL and shall be due and payable within thirty days of the date of the invoice.

11. **Customizing services.**

The code enforcement software is a "table driven" system and has been developed to meet almost all of the needs of a City with regard to the management, processing and reporting of code enforcement cases. However, should the need occur, HdL is available to provide city specific enhancements to the code enforcement software on a pre-determined time and materials basis. No work shall be performed without prior written approval of the City. Fees for these services are as follows:

Principal	\$ 170 per hour
Programmer	170 per hour
Associate	170 per hour
Secretarial/Administrative	55 per hour

These fees are subject to change annually. Travel and lodging expenses will be billed at actual cost.

12. **Payment**

50% of the contract amount shall be due and payable within 30 days of the effective date of the Agreement, 40% within 90 days of the effective date of the Agreement and the remaining 10% within 30 days of the "go-live" final install date. The maintenance fee will be invoiced each year by HdL, and shall be due and payable within 30 days of the date of the invoice.

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COMPENSATION SUMMARY

Description	MS SQL 2000 / MS SQL Server 2005 Express	Comment
License fee		
License fee 3 concurrent users Unlimited view/read only users	\$ 15,105 no charge	1 st year fee (this reflects an HdL client discount, normally the fee would be \$15,900).
Implementation		
Implementation plan**	WAIVED	1 st year fee (\$1,510.50)
Data conversion*	Unknown	\$1 per record
Reports 10 forms, letters, reports Additional on a T&M basis	Included \$170 per hour	
Installation on server***	WAIVED	1 st year flat fee (\$2,670)
Training – 2 days	2,400	\$1,200 per day
Travel Costs*	Unknown	Based on actual cost
Subtotal Implementation Fees	\$ 2,400	
TOTAL FIRST YEAR COSTS	\$ 17,505	
Optional		
Land management HdL property tax client	No charge	
Additional training	1,200 per day	
Source code escrow	650	Annually
Maintenance Fees		
1 st year warranty period	No charge	
Annual maintenance fees 3 concurrent user license	3,000	Annually

* Estimate

** This fee can be waived

G. FIRM HISTORY AND KEY PERSONNEL

Firm History

Hinderliter, de Llamas and Associates (HdL) was founded in 1983 and developed California's first computerized sales tax management program. It was also responsible for securing the legislation that allows independent verification of state allocations. In 1990, HdL Coren and Cone was established to provide property and documentary transfer tax services. In 1996, HdL Software was formed to provide software systems for local government including business licenses, permits, code enforcement and animal licensing. Together, the companies serve over 300 California agencies including 30 of the state's largest counties. Their audit and consulting services include sales tax, property tax, documentary transfer tax, utility user/franchise fees, business licensing and transient occupancy tax. The companies have generated over \$310 million in new monies for client agencies to date.

Client agencies are provided with computer data sets for sales tax, property tax, animal and business licenses, building permits and code enforcement cases that may be integrated with mapping data.

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Key Personnel

Lloyd de Llamas

Lloyd de Llamas provides clients with management data and support. He first established a program of analyzing sales tax information for management purposes in 1972. He has been with the firm of Hinderliter, de Llamas and Associates since 1987. He has worked closely with the State Board of Equalization staff in establishing mutually beneficial processes and procedures to help facilitate correction of errors on behalf of client agencies, and has supervised or performed over 100 city and county sales tax audits.

Mr. de Llamas received a Bachelor of Science degree in Business Management from California State University at San Diego in 1963. He has previously served as City Manager of Monterey Park, Lawndale and Woodlake, and as an assistant in Torrance and San Diego. He is past President of the San Gabriel City Managers Association and was a founding director of the California Redevelopment Association. He served as a member of the Los Angeles County Committee on School Reorganization.

Nancy Hicks

Nancy Hicks is the President of HdL Software, LLC and is responsible for the development of HdL software programs, including animal license, business license, code enforcement, false alarm, fire inspections, land management, parking permits and permit tracking. She also oversees the data operations for the company. She assists finance departments with using the sales tax and property tax data sets for other revenue collection purposes. She joined HdL in 1995 after 22 years of public finance service.

Ms. Hicks previously served as Director of Finance for the cities of Lakewood and Bellflower and is a past president of the California Municipal Finance Officers and the League of California Cities Fiscal Officers Department. Ms. Hicks received a Bachelor's degree in Public Administration from Pepperdine University. She also served on the Restructuring Advisory Panel to the Governor's Local Government Policy Committee and is past president of the California Arbitrage Management Trust. She has served as adjunct faculty at California State University at Long Beach.

Kathleen Ready

Kathleen Ready manages administrative affairs for the software division and acts as client liaison for the company's software clients. Her responsibilities include report development for all software systems, assisting clients with the redesign of agency forms; preparation of proposals/RFP's, contracts and user guide manuals. She is also responsible for analyzing city ordinances, verifying conversion data, and providing training to clients.

Ms. Ready has over 30 years of experience in managing databases for a variety of business activities including property acquisition, real estate transactions, and investment programs. She is experienced in the design of brochures, manuals, forms, and legal

documents. She acted as corporate liaison to investors in real estate projects and in 1996 joined HdL after 18 years as an escrow officer. Kathleen has been a member of the California Municipal Revenue Tax Association (CMRTA) since 1996.

Marta Bonnin

Marta Bonnin assists clients with HdL's Animal License and Business License Systems. Her responsibilities include constructing rate and license type tables, analyzing city ordinances, verifying conversion of data, installing systems on client sites, and providing training to clients. Ms. Bonnin previously served as Revenue Manager for the City of Lynwood and as Business License Coordinator for the City of South Gate. She has been a member of the California Municipal Revenue Tax Association since 1986 and served as State Board Secretary. Ms. Bonnin has over 11 years of experience in business licensing, including ordinance and resolution analysis and amendments, computer conversion, and field inspections.

George Bonnin

George Bonnin is responsible for assisting clients with HdL's Code Enforcement and Permit Tracking Systems. His responsibilities include performing System demonstrations to prospective clients, construction of the various code enforcement/permit, inspection and fee tables, analyzing related City ordinances, installation of the system and training of new clients.

Mr. Bonnin has over 12 years of municipal government experience having previously served with the City of Ontario's Redevelopment Agency as a Project Manager and with the City of South Gate's Community Development Department. Mr. Bonnin holds a Bachelor of Arts degree from the College of New Jersey and is a State of California licensed General Contractor.

Mike Putnam

Mike Putnam assists clients with HdL's Business License, Code Enforcement, False Alarm, Animal License and Parking Permit Systems. Mike previously served as Business License Supervisor in the Code Enforcement Division for the City of Escondido and as Business License Officer in the Finance Department for the City of Moreno Valley. Mike joined the software division of The HdL Companies in November, 2001. His responsibilities include constructing rate and license type tables, analyzing city ordinances, verifying conversion of data, installing systems on client sites, and providing training to clients. He has been a member of the California Municipal Revenue Tax Association (CMRTA) for 13 years and served as state Certified Revenue Officer Chair, maintained the state video library and taught classes at CMRTA annual conferences. Mr. Putnam also served at the CMRTA Division level in all board positions over the years.

Becky Pike

Ms. Pike previously served as Business License Officer for the City of Arcadia. She has 20 years of experience in Business License including both administrative work and field inspections. She recently completed a temporary assignment with Arcadia lasting over a

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year in Engineering and Building divisions. She is experienced on both HdL Business License and Permit Tracking systems for the "user" side. She previously served as animal license inspector for the Pasadena Humane Society. She was a member and active in California Municipal Revenue Tax Association for 18 years. Ms. Pike holds an Associate of Science degree from Citrus College.

Robert Gray

Robert Gray joined the firm in January, 1996. He performs data conversion, programming, and systems support for the company's software systems. He also provides in-house technical services, systems support, and web design. Mr. Gray previously performed system support for the Computer Science division of Azusa Pacific University. He received a Bachelor of Science degree in Computer Science from Azusa Pacific University in 1998.

Jerry Steele

Jerry Steele joined HdL's software staff in September 2002. His duties include data conversion, technical support and maintenance programming of internal software. He received a Bachelor of Science degree in Computer Science from Azusa Pacific University in 2002 after completing a tour of duty with the United States Marine Corps.

Drew Olsen

Drew Olsen joined the software staff in May, 2001. His responsibilities include in-house software, hardware and network support and technical support for software clients. Mr. Olsen previously performed network/system support and administration for the City of San Dimas, California, as a field technician for a local computer support and repair firm.

William Sanchez

William Sanchez joined HdL Software in September 2005. His duties include data conversion, crystal report programming and modifications, customer support and service of client requests, and application/utility development. He received a Bachelor of Science degree from the University of California Davis in Computer Science Engineering in the year 2000. William was previously the IT Manager of a small company in Culver City.

H. SOFTWARE CLIENT LIST AND REFERENCES

The HdL Software Full Service Client List and References are attached in this section.

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HdL SOFTWARE, LLC

Full Service Software Client List

2006



ANIMAL LICENSE

Adelanto ☐
 Hobbs, NM ☐
 Roseville ☐
 South Pasadena ☐
 Temple City ☐
 Yucca Valley ☐

BUSINESS LICENSE

Adelanto ☐
 Agoura Hills ☐
 Anderson ☐
 Apple Valley ☐
 Arcadia ☐
 Arcata ☐
 Azusa ☐
 Baldwin Park ☐
 Banning ☐
 Beaumont ☐
 Bellflower ☐
 Bell Gardens ☐
 Brentwood ☐
 Calistoga ☐
 Carson ☐
 Cathedral City ☐
 Claremont ☐
 Clayton ☐
 Colton ☐
 Commerce ☐
 Concord ☐
 Corona ☐
 Coronado ☐
 Covina ☐
 Culver City ☐
 Danville ☐
 Del Mar ☐
 Dublin ☐
 El Cajon ☐
 Encinitas ☐
 Escondido ☐
 Fremont ☐
 Fillmore ☐
 Fontana ☐
 Half Moon Bay ☐
 Hawaiian Gardens ☐
 Hermosa Beach ☐
 Indian Wells ☐
 Inglewood ☐
 Irwindale ☐

King City ☐
 La Canada Flintridge ☐
 La Habra ☐
 La Mesa ☐
 La Palma ☐
 Lawndale ☐
 Lemon Grove ☐
 Livermore ☐
 Lompoc ☐
 Los Alamitos ☐
 Lynwood ☐
 Mammoth Lakes ☐
 Marysville ☐
 Menlo Park ☐
 Millbrae ☐
 Milpitas ☐
 Montebello ☐
 Monterey Park ☐
 Moreno Valley ☐
 Morro Bay ☐
 Murrieta ☐
 Newark ☐
 Norco ☐
 Oakland-Audit Only *aw*
 Pacifica ☐
 Palos Verdes Estates ☐
 Pleasanton ☐
 Port Hueneme ☐
 Rancho Cucamonga ☐
 Redlands ☐
 Redondo Beach-Audit Only *aw*
 Rialto ☐
 Rocklin ☐
 Rosemead ☐
 Roseville ☐
 San Gabriel ☐
 San Jacinto ☐
 San Leandro ☐
 San Luis Obispo ☐
 San Marino ☐
 San Rafael ☐
 Sand City ☐
 Santa Clara ☐
 Santa Monica ☐
 Signal Hill ☐
 South El Monte ☐
 South Pasadena ☐
 Sunnyvale ☐
 Taft ☐

Tehachapi ☐
 Temecula ☐
 Temple City ☐
 Vacaville ☐
 Vallejo ☐
 Vernon ☐
 Vista ☐
 Walnut Creek ☐
 West Covina ☐
 West Hollywood ☐
 Westminster ☐
 Whittier ☐
 Windsor ☐
 Yucca Valley ☐
 Yorba Linda ☐
California Counties
 Alameda ☐
 Alameda - Audit Only *aw*
 Contra Costa ☐
 Marin ☐
 Merced ☐
 Placer ☐
 Riverside
Out of State Cities
 Bellingham, WA ☐
 Bothell, WA ☐
 Brentwood, MO ☐
 Bridgeton, MO ☐
 Hoquiam, WA ☐
 Kennewick, WA ☐
 Midvale, UT ☐
 Port Townsend, WA ☐
 Sparks, NV ☐
 Surprise, AZ ☐

CODE ENFORCEMENT

Adelanto ☐
 Arcadia ☐
 Azusa
 Claremont ☐
 Covina ☐
 Highland ☐
 Montclair
 Rialto ☐
 Roseville ☐
 Temple City ☐
 Yorba Linda ☐

FALSE ALARM

Carson ☐
 Covina
 El Cajon ☐
 Inglewood ☐
 Moreno Valley

Arcadia ☐
 La Habra
 Lemon Grove ☐
 Santa Clara ☐

PARKING PERMITS

West Hollywood ☐

PERMIT TRACKING

Adelanto ☐
 Arcadia ☐
 Azusa ☐
 Baldwin Park ☐
 Calabasas ☐
 Claremont ☐
 Colton ☐
 Covina ☐
 Dublin ☐
 El Monte ☐
 Fillmore ☐
 Highland ☐
 Indian Wells ☐
 Irwindale ☐
 Lemon Grove ☐
 Los Alamitos ☐
 Marysville ☐
 Montclair
 Morro Bay ☐
 Taft ☐
 San Marino ☐
 Vernon ☐
 West Hollywood ☐
 Westminster ☐

Regulatory Licenses

West Hollywood-RL ☐

Rent Stabilization

West Hollywood-Rent ☐

SUMMARY – TOTAL SOFTWARE CLIENTS = 174

☐ = Software Installed

aw = Audit Work Only

Animal License Clients = 6

Business License Clients = 121

Code Enforcement Clients = 11

False Alarm Clients = 5

Regulatory Licenses = 1

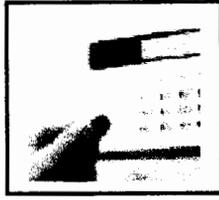
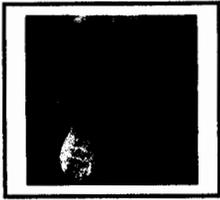
Parking Permit Clients = 1

Permit Tracking Clients = 24

Reg. License Clients = 1

Rent Stabilization Clients = 1

000095



HdL Software Client References

City of Arcadia 240 W. Huntington Drive Arcadia, CA 91007	Business License 1/6/1998 Code Enforcement 8/15/2005 Fire Inspection added to BL 7/11/2005 Permit Tracking 6/7/1999	Silva Vergel, Bus. Lic. Clerk Kurt Keating, Code Enforcement Ofc. Kurt Norwood, Fire Chief / Terry Moore Greg Gerlach, Building Official	626-574-5430 626-574-5421 626-309-3087 626-574-5448
City of Azusa 213 E. Foothill Blvd. Azusa, CA 91702	Business License 10/01/1996 Permit Tracking 11/02/1999	Naomi Narvaez, Bus. Lic. Clerk Rob Keyes, Sr. Plan Inspector	626-812-5249 626-812-5293
City of Bellflower 16600 Civic Center Drive Bellflower, CA 90706	Business License 1/7/1998	Tae Rhee, Director of Finance	562-804-1424
City of Claremont 207 Harvard Avenue Claremont, CA 91711	Business License 7/29/2003 Code Enforcement 12/9/2003 Permit Tracking 2/16/2000	Candice Ponce, Bus. Lic. Dept. Marisa Smith, Code Enforcement Ofc. Duane Marks, Building Official	909-399-5451 909-399-5460 909-399-5471
City of Concord 1950 Parkside Drive Concord, CA 94519	Business License 4/22/2004	Mike Snow, Bus. Lic. Officer.	925-671-3307
City of Coronado 1825 Strand Way Coronado, CA 92118	Business License 5/1/2001	Brenda Bridgeford, Bus. Lic. Dept.	619-522-7320
City of Los Alamitos 3191 Katella Ave. Los Alamitos, CA 90720	Business License 06/26/1997 Permit Tracking 08/04/1999	Diane Maikui, Community Dev. Dept.	562-431-3538 x 301
Merced County 2507 Heritage Drive Atwater, CA 95301	Business License 01/14/2005	Mary Cervantes, Dir. Marketing / Bus. Retention	209-385-7686
City of Newark 6066 Civic Terrace Ave. Newark, CA 94560	Business License 12/12/2001	Raquel Thomas, Cashier	510-794-2310
City of South Pasadena 1414 Mission Street South Pasadena, CA 91030	Business License V3 05/12/2003 Animal License 05/12/2003	Josh Betta, Director of Finance	626-403-7252
City of West Hollywood 8300 Santa Monica Blvd. West Hollywood, CA 90069	Business License V3 01/08/2003 Regulatory Lic. 10/11/2002 Parking Permits 10/08/2002 Permit Tracking 10/30/2002 Rent Stabilization 3/18/2003	Jim Duncan, Systems Engineer II	323-848-6485
City of Yorba Linda 4845 Casa Loma Avenue Yorba Linda, CA 92886	Business License 5/17/1999	Mary Baker, Bus. Lic. Tech	714-961-7145
Town of Yucca Valley 57090 Twentynine Palms Hwy. Yucca Valley, CA 92284	Business License V3 04/08/2005 Animal License 10/14/2003	Dave Munro, Administrative Analyst	760-369-7207

I. SAMPLE CODE ENFORCEMENT COMPUTER SCREENS

User defined case types.

User defined inspections are linked to case types for easy tracking.

INSPECTIONS						
	Sched Date	Type	Initials	Insp Date	Status	Description
1	10/10/2002	Follow Up Inspection	ps	02/28/2003	Abated	Vehicle Removed
2						

000097

Ability to track the source of the complaint if the agency wishes. This feature allows the agency to know if the case is staff initiated or generated by someone outside the organization. This also allows for easy follow-up to the original caller.

HDL Code Enforcement System | 1469 Records

Case No	00117	Case Categ	Vehicle	Case Status	Active
Violation Addr	100 Main St			Case Opened	09/30/2002
City	Gotham, CA 90000-0000			Last Inspection	02/28/2003
Violator (1)	Smith, John			Last Citation	09/30/2002
Mailing Addr	1045 Singingwood Dr	Phone	800-555-1212	Case Closed	02/28/2003
Mail City	Gotham, CA 91000-0000			Follow Up Date	10/10/2003
Property Type	Residential S F	Initiated By	Code staff	Insp. Area	
Parcel No	T-4576-001	Geo Areas	Uptown	Inspector	rk
Zoning	R1	Use	0100 - 1 Unit		
Description	In Op Vehicle: Inoperative vehicle parked on front lawn				

OWNER/COMPLAINANT/TENANT/VIOLATOR INFORMATION

Owner	Smith, John
Complainant	
Tenant	
Violator	Smith, John

Ability to enter free form notes.

HDL Code Enforcement System | 1469 Records

Case No	00117	Case Categ	Vehicle	Case Status	Active
Violation Addr	100 Main St			Case Opened	09/30/2002
City	Gotham, CA 90000-0000			Last Inspection	02/28/2003
Violator (1)	Smith, John			Last Citation	09/30/2002
Mailing Addr	1045 Singingwood Dr	Phone	800-555-1212	Case Closed	02/28/2003
Mail City	Gotham, CA 91000-0000			Follow Up Date	10/10/2003
Property Type	Residential S F	Initiated By	Code staff	Insp. Area	
Parcel No	T-4576-001	Geo Areas	Uptown	Inspector	rk
Zoning	R1	Use	0100 - 1 Unit		
Description	In Op Vehicle: Inoperative vehicle parked on front lawn				

NOTES

[02/28/03, 10:58:10 AM, HDL]: Click the time stamp and start typing...this is where you would type notes about this code enforcement case.

000098

EXHIBIT "A"

Network Benchmark Utility

The network benchmark measures how well your server handles network file operations.

Its tests send a variety of I/O (input/output) requests to the server and measure how long the server takes to handle them.

HdL applications are designed to run over high-speed local area networks at speeds of 10 MBPS or greater. A 100 MBPS network connection or greater is recommended for optimum response. HdL applications can be run over slower connections by using terminal services software such as Microsoft Terminal Server and Citrix. These technologies allow a workstation to run the application remotely on an application server.

The goal is to ensure the HdL applications will operate correctly and at acceptable speeds in the City's environment.

000099

EXHIBIT "B"

Sample Code Enforcement System Reports

000100



City of Gotham Code Enforcement Dept.

1234 Gotham Way
Gotham, CA 90000
(800) 555-1212

Violation Address: 41939 McKay Street
Assessor Parcel No. 1232351598
Initiated By: Citizen Complaint
Case Category: Noise

Case No.: 00134
Open Date: 03/11/2006
Closed Date: 08/10/2006
Property Type: Residential S F

Violation Description	Violation Notes
Construction Noise 8pm-7am 15.48.010 Cost of Mailing Court Fines Construction Noise 8pm-7am 15.48.010	This is where you would type your violation notes for this case.

Complainant Name, Address and Phone No.

Johnson Larry, (800) 555-1212
123 Gotham Cr
Gotham, CA 90000

Tenant Name, Address and Phone No.

Jones Tom, (800) 555-4444
124 Gotham Cr
Gotham, CA 90000

Property Owner Name, Address and Phone No.

Jones Tom, (800) 555-4444
124 Gotham Cr
Gotham, CA 90000

DATE

LOG

Additional Notes:

Code Enforcement Activity Report

08/24/2006

Case No.	Owner Name	Violation Address	Initiated By	Violation	Status	Case Status	Officer
Animal							
00141	Tom Jones	41939 McKay Street	Citizen Complaint	Animal	Withdrawn	Withdrawn	tm
00135	John Smith	123 N Robert Ave	Citizen Complaint	Animal	Active	Active	ac
Business Lic Violation							
00146	Mike Johnson	150 Foothill Ave	Code staff	Business Lic Violation	Active	Active	apd
00147	Reed Miller	Abc N 123 Ave 7B	City Manager	Business Lic Violation	Active	Active	dr
Garage Conversion							
00142	Roy Rogers	101 N Gotham Cr	Building Dept	Garage Conversion	Active	Active	rm
00143	Dale Evans	200 E Freeze Ln	Citizen Complaint	Garage Conversion	Active	Active	sm
00144	Mike Putnam	400 S Summer Dr	City Clerk	Garage Conversion	Active	Active	tm
00145	George Jungle	123 N 456th Pl 789A	City Manager	Garage Conversion	Active	Active	vj
00148	City Of Gotham	150 W Alameda Ave	City Manager	Garage Conversion	Active	Active	ac
00150	Joe Nichols	1232 Main Street	Code staff	Garage Conversion	Active	Active	dr
00137	Kim Anderson	5342 Main Street	City Clerk	Garage Conversion	Active	Active	ps
00138	Mike Jordan	5342 Main Street	City Manager	Garage Conversion	No Violation	No Violation	rk
00136	Chris Charming	1232 Main Street 135	Building Dept	Garage Conversion	Final letter	Final letter	
Illegal Advertising							
00149	Jack Grieb	13462 Golden West St	L & W	Illegal Advertising	Active	Active	rk
Noise							
00134	Jones Tom	41939 McKay Street	Citizen Complaint	Noise	Abated	Abated	DO

000102

**City of Gotham
Code Enforcement Unit**

1234 Gotham Way
Gotham, CA 90000
(800) 555-2636

NOTICE OF VIOLATION

Case No. 00134

Date: August 24, 2006

Violation Site: 41939 McKay Street

Property Owner(s):

Tenant Name(s): Jones Tom

Jones Tom
124 Gotham Cr
Gotham, CA 90000

AN INSPECTION OF THE ABOVE SITE ADDRESS WAS PERFORMED AND FOUND TO BE IN VIOLATION OF THE GOTHAM MUNICIPAL CODE. THOSE ITEMS MARKED BELOW DO NOT CONFORM TO THE CITY CODE AND REQUIRE CORRECTIVE ACTION.

Property Maintenance / Public Nuisances

- Abandoned / destroyed building GMC 01.72.010 (B)1
- Unoccupied / unsecured building GMC 01.72.010 (B)2
- Broken windows GMC 01.72.010 (B)3
- Hazardous fences / walls GMC 01.72.010 (B)4
- Peeling / chipping / blistering paint GMC 01.72.010 (B)5
- Illegal use of extension cords GMC 01.72.010 (B)6
- Dead, decayed, diseased trees / overgrown vegetation / un-kept lawn / untrimmed shrubs / lack of vegetation GMC 01.72.010 (C)/D)
- Un-maintained parkway GMC 01.08.040
- Attractive nuisance GMC 01.72.010 (E)
- Discarded furniture GMC 01.72.010 (G)
- Trash / debris / rubbish GMC 01.72.010 (H)
- Unfenced vacant land / lot GMC 01.72.010 (I)
- Discarded building debris GMC 01.72.010 (J)
- Commercial trash accumulation GMC 01.72.010 (L)
- Graffiti accumulation GMC 01.72.010 (U)

Signs

- Temporary sign removal GMC 01.72.010 (N)
- Closed business sign removal GMC 01.72.010 (P)
- Dangerous sign removal GMC 01.72.010 (V)

Vehicles

- Store abandoned, wrecked, dismantled vehicles GMC 01.26.030

Required Action:

Other:

Required Compliance Date: _____

Inspector: Bruce Wayne

I.D. No.: 101

A RE-INSPECTION WILL BE CONDUCTED ON THE COMPLIANCE DATE. IF THE VIOLATION(S) ARE NOT CORRECTED, A RE-INSPECTION FEE MAY BE CHARGED AND/OR ABATEMENT PROCEEDINGS MAY BE INITIATED.

This inspection report was provided to:

- Property Owner
- Tenant

- Property Manager or Representative
- Posted

Person Served: _____

Date: _____

RECORDING REQUESTED BY:

CODE ENFORCEMENT UNIT
CITY OF GOTHAM, STATE OF CALIFORNIA

AND WHEN RECORDED, MAIL TO:

CITY OF GOTHAM
COMMUNITY DEVELOPMENT DEPT.
CODE ENFORCEMENT UNIT
1234 GOTHAM WAY
GOTHAM, CA 90000

SPACE ABOVE THIS LINE FOR RECORDERS USE

RE: 41939 McKay Street
APN # 1232351598
OWNERS: Jones Tom

NOTICE OF LIEN

(Claim of City of Gotham)

Pursuant to the authority vested by the provisions of Title 18, et. Seq., of the Gotham Municipal Code, the City Administrator of the City of Gotham (or his/her designated agents) did, on or about the 1st day of August 2006, take necessary actions in regard to nuisance abatement action or other abatement action in the best interest of health, safety and general welfare of the public on the property hereinafter described and, the City Council of the City of Gotham did, on the 4th day of August 2006, assess the cost of such rehabilitation, repair or demolition, boarding or securing, removal or cleaning, upon said real property hereinafter described; and the same has not been paid nor any part thereof; and the said City of Gotham does hereby claim a lien on such rehabilitation, repair or demolition, boarding or securing, removal or cleaning, in the amount of said assessment, to wit the sum of \$1,200.00; and the same shall be a lien upon said property until the same has been paid in full and discharged of record.

This assessment shall continue until it is paid, together with interest at the rate of ten (10%) percent per annum or at the rate set by a resolution of the City Council of the City of Gotham, computed from the date of confirmation, August 7, 2006, of the statement until paid.

The real property herein before mentioned, and upon which lien is claimed, is that certain parcel of land lying and being in the City of Gotham, County of Los Angeles, State of California, and more particularly described as Tract No. 1234, Lot No. 12.

Dated: August 24, 2006

Bruce Wayne
Director of Community Development
City of Gotham



CITY OF GOTHAM

Code Enforcement Unit
1234 Gotham Way, Gotham, CA 90000
(800) 555-1212

August 11, 2003

NOTICE OF VIOLATION

Case No. CE0-000-001

Lutheran Church Bethlehem
5319 N Halifax Rd
Gotham, CA 55555-

Re: 10403 San Antonio Rd
APN #8585-020-010

Recently the City has been informed of building improvements or construction-related activities occurring on your real property located at 10403 San Antonio Rd, that is inconsistent with the Gotham Zoning Code Section 000234.2.

ZONING CODE VIOLATIONS

Car parked on front lawn of property

REQUIRED CORRECTIONS

Remove vehicle from front lawn of property

This correspondence shall serve as notice to comply with the Building Code Violation Zoning Code violations on or before August 30, 2003.

IMPORTANT - READ CAREFULLY

Failure to comply may result in the issuance of a criminal citation, or your property may be declared a public nuisance, or your file may be forwarded to a special prosecuting attorney for the filing of a criminal complaint against you in Municipal Court.

Should you have any questions, please contact me at (800) 555-1212 or 1234 Gotham Way, Gotham, CA 90000. Your immediate attention and cooperation would be greatly appreciated prior to further action by this department.

Sincerely,

Bruce Wayne
Code Enforcement Officer

000105



CITY OF GOTHAM
Code Enforcement Unit
1234 Gotham Way, Gotham, CA 90000
(800) 555-1212

August 11, 2003

**FINAL
NOTICE OF VIOLATION**

Case No. CE0-000-001

Lutheran Church Bethlehem
5319 N Halifax Rd
Gotham, CA 55555-

Re: 10403 San Antonio Rd
APN #8585-020-010

Dear Resident:

You have failed to comply with a previous Notice of Violation dated August 11, 2003, issued by the City of Gotham's Code Enforcement Department which is attached for your review. You were informed that your property is in violation of City of Gotham's Municipal Code(s). The following Municipal Code violation(s) remain unabated:

ZONING CODE VIOLATIONS

Unregistered vehicle parked on front lawn of property

The outstanding violation(s) **must be corrected** with all the required permits, approvals and City inspections by **August 30, 2003**. A compliance inspection will be made at the end of this period. Please be advised that pursuant to Section 1200C of the Gotham Municipal Code, you will be charged a fee of \$40.00 for every inspection that is conducted **after** this final compliance inspection.

IMPORTANT - READ CAREFULLY

It is unlawful for any person to violate any provision, or fail to comply with any of the requirements of the Gotham City Zoning Code. Any such violation shall also constitute a public nuisance. The City of Gotham prefers to resolve zoning code violations informally with the voluntary compliance of every responsible party. Your failure to comply with this final notice could result in the commencement of administrative proceedings or a civil action to obtain the required corrections. This matter will also be referred to the City prosecutor. This attorney may file a criminal complaint against you. If convicted, you could be jailed, substantially fined and placed on probation. Your real property could also be liened and subject to assessments and taxes for costs incurred by City forces to abate a public nuisance.

Your immediate cooperation is required to avoid further code enforcement action or legal proceedings. Please contact the Code Enforcement Officer at (800) 555-1212 or 1234 Gotham Way, Gotham, CA 90000 to schedule a compliance inspection or if you have any questions concerning this letter.

Sincerely,

Bruce Wayne
Code Enforcement Officer

000106



August 28, 2006

Laura Stringer
City of Moorpark
799 Moorpark Avenue
Moorpark, CA 93021

Dear Laura:

We are pleased to present a proposal to the City of Moorpark for HdL's Business License Software System. The following are some of the "highlights" of our program, which can provide increased revenues or offer cost savings to the City:

- **Increase Productivity** – easier and quicker to manage business licenses: process applications, calculate fees, and print licenses and renewals. "Underpayments" or "incorrect payments" are flagged, and notification letters are generated by the system.
- **Cost Savings** – No more pre-printed forms! The system contains all the forms and they are designed to print on a laser printer, including the City's logo and other graphics. Staff can generate their own reports and licenses.
- **Increase Revenues** – find unlicensed businesses through the links to HdL's Sales Tax, and Property Tax programs.
- **Department Approvals** – Other departments can track department approvals electronically (no more stacks of paper and files, waiting for the approval process to be completed).
- **Emergency Contacts** – Public Safety departments can have access to emergency contact information through the Business License system.
- **Easy inquiry** – by license number, business name, owner name, business address, telephone number, and key word, to name just a few.

We appreciate your interest in HdL's Business License system. We have also enclosed our software flyers, client list and references. This proposal is valid for 90 days from today's date. Should you have any questions or need additional information, please let me know.

Sincerely,

Marta Bonnin

Marta Bonnin
HdL Account Representative

CC ATTACHMENT 2

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A. DESCRIPTION OF HdL's BUSINESS LICENSE SOFTWARE

HdL's business license tax software program for auditing and managing business licenses was developed, using five cities as beta sites. After installation on the City's network, the program is ready for the City to use in the processing and tracking of business licenses. The objectives of the program are as follows:

1. **Audit, Enforcement and Inspection**

- a) The business license software will allow the City to enforce its business license ordinance, making sure that every person and organization doing business in the City is licensed. It will also provide a system that will assist the City in assuring that businesses are operating within proper zones and that they have received the appropriate approvals and permits to operate. Approvals are frequently required from fire, police and health departments and, in certain instances, from state agencies.
- b) On an ongoing basis, the program will assist the City in identifying unlicensed businesses, including home occupations, non-profit companies that own "for profit" businesses, and businesses within a business. The system provides a cross check with the HdL sales tax database and the HdL property tax database for the City.
- c) The system contains a method to track business license inspections including the date of the inspection, type of inspection, inspector initials, disposition and status.

2. **Maintenance and Processing**

- a) The software will allow the City to maintain and track all types of licensing functions, including annual licenses and those that may be issued on a daily, monthly, quarterly or semi-annual basis. It will process licenses for businesses based on any number of factors, including gross receipts, number of employees, number of coin-operated devices, and number of vehicles. Because it is a table-driven system, it can accommodate the unique rate structures of individual cities.
- b) The software will allow easy data entry of the information contained in business license applications. Based on business type and rate tables, it will calculate fees and print licenses. The program will track unrenewed licenses and print renewal notices at the end of the license period, which contain computer-generated fee calculation instructions based on business type. Delinquent notices will be generated, including the calculation of late fees and penalties. The program will create a journal entry for entering payments into the City's accounting records.
- c) The program will maintain business license history for active and closed businesses. The amount of history to be stored will be determined by the City and is dependent upon the available free space on the City's computer. It contains data fields for other needed business information, such as emergency contact,

name of alarm company or security service used by the business, SIC codes, NAIC codes and number of rooms or building capacity.

- d) Users will be able to query the data set in a variety of ways: by license number, business name, owner name, address, telephone number, vehicle license number and key word. Ad hoc queries are friendly and easy to use.
- e) HdL provides a land management module that sits behind the business license system. This module contains parcel information and allows address lookup when a street address is entered as a new license record is created. It will also bring the APN number into the record.

If the City is a client for HdL property tax services there is no cost to populate and update the land management database. If the City wishes to use any other parcel data set, there is a one-time cost to write a custom import utility.

- f) The City will be able to track licenses by business types, NAIC code, SIC codes and by City-determined geographic areas.
- g) The program provides for user-defined levels of security and confidentiality.
- h) A variety of reports are available in standard format and on an ad hoc basis, including reports by business name, address, and type, and mailing labels. The system uses Crystal Reports and also contains a propriety user defined report tool.
- i) Reports and data are easily exported.

3. **Optional modules**

Web Browser. HdL has developed a Web Browser for its permit system and is currently in development for the Business License system. The web browser will allow the look-up of selected fields of selected business license records over the Internet and allow online renewals including credit card payments.

Web Fee Calculator. The web fee calculator will provide the means to calculate business license renewal fees based on the City's rate types/business types for entering on renewal forms.

Fire Module. HdL has developed a fire inspection module to allow tracking of fire department inspections on various inspection schedules (1 year, 2 year, 3 year) and multiple inspection programs (life and safety, prevention and hazardous materials). If the City does not wish to implement the fire inspection module, it may track Fire Inspections, dates and statuses in the regular inspection screen of the standard business license system.

False Alarm Module. HdL has developed a false alarm module that is used by clients to track alarm incidents and calculate invoices.

Third Party Products. HdL provides interfaces to other software systems including financial information management systems and cashiering systems. All of HdL's software systems use Crystal Reports report writer.

4. **Management Information**

The business license system will provide a wealth of information to the City. Specific items include the daytime population of the City, the location of hazardous materials, and the current business mix. This information can be used for economic development, traffic circulation and crime analysis purposes.

5. **Network and Hardware Requirements**

The HdL Business License system supports three database platforms:

- MS SQL Server 2000
- MS SQL Server 2005 Express
- Oracle

The license and implementation fees are different depending on the platform selected by the City. The business license software and database will be installed on the City's network on hardware supplied by the City. The HdL business license software is a Windows application requiring Microsoft Windows 2000/XP Pro.

Network Requirements:

The City will allow HdL to run a net test software program on their network that will Benchmark the City's network performance. This test will be run two times, first, prior to execution of a contract and second, prior to preinstall of the system.

If either of these tests returns with unacceptable results, the processing will stop until the City is able to raise the performance of its network to an acceptable level (see Exhibit "A" – Network Benchmark Utility).

Peer to peer networks are not supported.

HdL applications are designed to run over high-speed local area networks at speeds of 10 MBPS or greater. A 100 MBPS network connection or greater is recommended for optimum response. HdL applications can be run over slower connections by using terminal services software such as Microsoft Terminal Server and Citrix. These technologies allow a workstation to run the application remotely on an application server. Only compressed display and input (mouse & keyboard) data is passed across the network allowing for a lower bandwidth connection. A few of our clients have used these products in the past with success. We have also run basic compatibility tests with Microsoft Terminal Server in-house.

Network Server Specifications:

	<u>Required</u>
Hard Disk Space	1 gigabyte to accommodate initial data sets

Operating System Windows NT (4.0 or higher), Windows 2000/2003 Server

The above requirements are for a stand-alone server dedicated to the HdL Business License System. If the network server is providing additional services or hosting other applications the requirements will increase.

Workstation Hardware Requirements: The program resides on the workstation and the database resides on a dedicated file server. The recommendations below are based on user feedback regarding performance levels.

Recommended

CPU	600Mhz or better
Memory	128 MB Ram
Video	1024x768, 16 bit color
OS	Microsoft Windows 2000/XP Pro

The software is designed to work with laser printers. An HP4000/8000 or comparable is recommended. Each make and model of printer has different drivers and therefore has slightly different results when printing. We design forms/reports for HP LaserJet printers.

B. SCOPE OF SERVICES

1. **Discussion of the Task**

HdL has the technology, methodology and trained staff needed to assist the City with the business license function. The company proposes to perform all necessary work to implement the HdL Business License Software Application for the City. The scope of work includes constructing all business type tables, fee tables, penalty tables, status lists, password security, all other system configurations, data conversion and the development of forms/letters and reports.

2. **Management Support**

HdL is available to assist the City in evaluating current policies and procedures to enhance the audit, collection and enforcement of the City's business license taxes. Examples may include the redesign of forms and/or reports, and strategies for improving communication with the business community, as well as other City departments that are involved in the business license process.

3. **Conversion and Implementation**

a. HdL will convert the City's existing business license data to HdL program files. HdL will build a series of tables in the program including business types, rate tables, fee tables, SIC codes and NAIC codes. All parameters and lists will be set up by HdL to conform to the City's business rules. If the City files contain historical data, they will also be inserted into the data set. Geographical codes will be assigned, consistent with those used in the HdL sales tax and property tax systems if the City is a client for those systems. If rates or business types change in the future, or new ones are created, the tables are maintainable by the City.

- b. The City will designate a staff member experienced in the functions of the business license division/department that may be contacted by HdL staff to answer questions and clarify issues during the initial phase of building tables, lists and system parameters.
- c. The City agrees to provide its current business license data information in ASCII file format with a file layout detailing the content, format and size of the fields scheduled in the data set. This data will be required a minimum of two times during the conversion process. The City understands that the second (and any subsequent) data set must be provided in the same format and on the same media as the first data set. Any inconsistencies between the first and second data sets will result in a delayed installation date and additional charges for conversion.
- d. The new data set created during this process will be verified and audited for inconsistencies between existing data and the rate tables and business type tables using HdL's computerized systems.
- e. The new data set and software will be installed on the City's computer network. If the City uses HdL sales and property tax programs, these programs will be integrated with the business license system at no additional cost. If the City is not a client for HdL sales and property tax programs, there will be a charge to link to another vendor's data set or for HdL to supply the data.
- f. Training will be provided for the business license staff prior to testing and prior to "go live". Trained HdL staff will be available for any follow-up needed, either by telephone or in person, as part of our ongoing maintenance and support. HdL provides training sessions in groups of six. Training is offered to "power users" as well as to incidental or query users of the system.
- g. A user manual on CD will be provided at no cost. The City will have the right to copy for its own use.
- h. Optional Capabilities - Other modules are available at additional cost. If any of those modules have been selected by the City, they will be implemented as the system is built.

4. **Warranty and Maintenance Support**

HdL will provide ongoing software upgrades and updated data from HdL's proprietary data sets and cross-directories to assist the City in its audit work. HdL's standard maintenance and customer support includes telephone support as needed by the City, and up to eight hours of on-site support annually.

Support services are available to the City during the first year warranty period and during any maintenance year for which the annual maintenance fees have been paid.

In the United States, no charge telephone support from HdL Software is available as follows:

For technical support between the hours of 8:00 am and 5:00 pm Pacific time, Monday through Friday, email help@hdlcompanies.com or call HdL offices and ask for software application support. For technical support before 8:00 am or after 5:00 pm Pacific time, Monday through Friday (or anytime Saturday), email 911@hdlcompanies.com and an HdL staff member will be paged. Please only include your name, agency and contact # in emails to 911@hdlcompanies.com. You will be contacted within one hour.

Support policy regarding reports. HdL provides a number of reports with the installation of the business license system. These reports are developed using Crystal Reports and fall into one of two categories, standard or custom. HdL provides free support on standard and custom reports provided that the reports have not been modified by the client or other third party. If the client or other third party modifies a report or designs a report, free support on those modified reports is no longer available. HdL will provide support for client-modified reports on a time and material basis.

Outside Connections to HdL database. HdL applications rely on the integrity of the database to operate properly. As such, it is critical that any outside connection to the database be implemented with HdL's full knowledge and participation.

- Only "read only" connections will be established to the HdL database.
- No modifications will be made to the HdL database, including database/table design and data content.
- Any repair work necessary due to violations of the above items will be outside the scope of normal contract maintenance, and as such will be billable to the client.

The City shall contact HdL for instructions if any added functionality is required, including reading additional data or writing to the HdL database.

C. **TIMELINE**

The timeline for implementation of the Business License Software System is approximately 90 days from the date that the Business License Agreement is signed by all parties. However, the City understands that this timeline will be conditional upon receipt of the City's license data and approval of the City's forms. The system may be installed 30 days after forms approval, or 30 days after all data has been converted, or 90 days from the date that the Business License Agreement is signed by all parties, whichever comes later.

D. **ESTIMATED CALENDAR OF EVENTS**

1. A process meeting will be set up within 2 weeks of the date that the Business License Agreement is signed by all parties.

2. By the end of approximately 30 days, HdL should have received the City's business license data, logo, business license forms and a copy of the City's ordinances, codes, classifications, business types and rate types.
3. At approximately 60 days, HdL will schedule a pre-install meeting.
4. At approximately 90 days, HdL will schedule a final installation, and the City will "go live" with a fully functional Business License System.

E. SOURCE CODE

The current version of the Source code form and all-relevant explanations and documentation of the Source Code including written instructions necessary to produce a fully operational and functional version of the Business License program may be placed in escrow by HdL at the City's request. The City, by signing the Business License Agreement, becomes a Beneficiary of the escrow as to the software system and documentation specified herein. The City agrees to pay the first year sign up fee of \$650 and the annual charge of \$650.

In the event HdL software should cease business while this Agreement between the City and HdL Software is in force, the City will be entitled to the current version of the Source Code form and all-relevant explanations and documentation of the Source Code including written instructions necessary to produce a fully functional version of the Business License program.

F. COMPENSATION

1. **Software License Fees.** The one time software license fee is based on the number of concurrent users.

Number of Users	MS SQL Server 2000 / 2005 Express
3 concurrent users	\$ 15,700 (this reflects an HdL client discount, normally the cost would be \$19,700)
Additional concurrent user licenses are \$6,000 in groups of 5 regardless of the database platform.	
Unlimited view/read only users.	

License Fee Includes: three user licenses, design of standard forms, construction of rate and business type tables, SIC code and NAIC tables, links to other data directories and a user guide manual on CD at no cost. Forms include one Business License Certificate, one Application, three Renewal Notices, one Balance Due Letter, plus two additional letters of City's choice. Reports include Exception Reports, Mailing Labels, Firm, License, Rate Type, Business Type and SIC/NAIC Code Listings, Cash Receipt and Summaries for Rate Type, Business Type and SIC/NAIC Codes.

2. **Implementation Fee.** A one-time implementation fee of \$1,570 covers the cost of analyzing existing data, fee structure, resolutions, current business practices and

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policies and forms. This allows HdL to develop the implementation plan. **HdL will waive this fee.**

There is also an Installation on Server fee of \$2,670 for the HdL staff to install the system and database on the City servers. **HdL will waive this fee if the City has a qualified Database Administrator on staff to install the system.**

3. **Data Conversion.** Data conversion will be at a cost of \$1.00 per business license record plus 50¢ for each year of transaction data per record. Data must be presented in delimited ASCII format on electronic media. An initial conversion will be formed as well as a final conversion.

Example of calculation of cost of conversion:

# of Records	Years	Unit Cost	Total Cost
1,200	Current year	\$ 1.00	\$ 1,200.00
	Prior year 1	.50	600.00
	Prior year 2	.50	600.00
	Prior year 3	.50	600.00
	Prior year 4	.50	600.00
Total cost for conversion of 1,200 records with history			\$ 3,600.00

4. **Establishing Rate Types.** Rate types will be billed as follows:

01 through 12	Included in license fee
13 through 24	\$1,200.00
Over 24	\$ 135.00 each

5. **Training.** The cost for training is \$1,200 per day. Two days of training is recommended. Additional training is available.
6. **Travel and Lodging Costs.** Travel and lodging expenses are billed at cost and apply to all process, pre-installation, installation and training meetings.
7. **Land Management.** The land management module sits behind the business license system to allow users to import parcel information as new business license records are added to the system. There are three ways to populate the land management parcel data set. Regardless of the source of the data, the City is able to import updated data at any time using the Land Management Import utility.
 - a. The City is a client for HdL property tax services. There is no cost to import the data.
 - b. If the City is not a client for HdL property tax services, the parcel data may be purchased from HdL at 20¢ per parcel.
 - c. If the City wishes to use any other parcel data set, there is a one time fee of \$5,000 + \$250 per 1,000 parcels to write a custom import utility.

If the City has the following needs, an additional fee will apply as follows:

8. **Renewal Invoice.** HdL's business license basic system is designed as self- assessing by the business. If the City wishes to generate a renewal invoice, which pre-bills, the cost is \$5,000 plus \$50 per rate code.
9. **Business Improvement District.** To establish a Business Improvement District with separate fee tables, the cost is \$3,000 per district if it follows the expiration date and penalty calculations. If it renews at some other period, then BID must be treated as a separate license record for each business.
10. **Street Address Assisted Typing.** The cost is \$5,000 flat, if HdL builds tables.
11. **Web Enabled Browser Module (optional).** The cost is \$10,000. The web browser will allow the look-up of selected fields of selected business license records over the Internet and allow online renewals including credit card payments.
12. **Web Fee Calculator (optional).** The cost is \$2,000. The web fee calculator will provide the means to calculate business license renewal fees based on the City's rate types/business types for entering on renewal forms.
13. **Link to Sales Tax** with exception reports for new business leads is included in the first year software license fee. No annual maintenance.
14. **Link to Property Tax** with exception reports for new business leads is included in the first year software license fee. No annual maintenance.
15. **AB63 FTB Link.** The cost is included in the first year software license fee. No annual maintenance fee.
16. **False Alarm Module (optional).** The cost is \$5,000 first year fee plus data conversion and user licenses. Data conversion will be \$1.00 per false alarm record plus .50 cents for each year of transaction data per record. Data must be presented in delimited ASCII format on electronic media. An initial conversion will be performed as well as a final conversion. User licenses are \$1,200 each.
17. **Fire Inspection Module (optional).** The cost is \$10,000 first year fee plus data conversion and user licenses. Data conversion will be \$1.00 per fire inspection record plus .50 cents for each year of transaction data per record. Data must be presented in delimited ASCII format on electronic media. An initial conversion will be performed as well as a final conversion. User licenses are \$1,200 each.
18. **Additional training.** Additional training will be billed at \$1,200 per day. Travel and lodging costs for additional training will be billed at actual cost.
19. **Additional form layout or letters** will be billed at \$170 per hour for layout and programming.

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20. **Source Code Escrow.** The set up fee for depositing the current version of the source code form and all relevant explanations and documentation of the source code in escrow is \$650. The annual charge is \$650.

21. **Annual Maintenance and Customer Support Fee**

There is no charge for the first year of maintenance and customer support. The annual maintenance fee shall begin at the second year (which includes software upgrades and support to your staff) and shall be 20% of the first year license fee plus 20% of the first year cost of any optional modules. Each additional group of 5 concurrent users shall be \$1,200. Concurrent users are defined as those who have access to the system to add or edit. There is no additional user fee for "inquiry only" users.

Maintenance Fee Includes: Unlimited telephone support, up to eight hours on-site support annually, and upgrades to the software. Additional training will be billed at \$1,200 per day. Travel and lodging expenses will be billed at actual cost.

The annual maintenance fee will be increased each year in an amount equal to the increase in the most recently published Consumer Price Index for the surrounding statistical metropolitan area, all urban consumers.

22. **Customizing Services**

The business license software is a table-driven system and has been developed to meet almost all of the needs of a City with regard to the management, processing and reporting of business licenses. However, should the need occur, HdL is available to provide custom enhancements to the business license software on a pre-determined time and material basis. No work shall be performed without prior written approval of the City. The current year fees for these services are as follows:

Principal	\$170 per hour
Programmer	\$170 per hour
Associate	\$170 per hour
Secretarial / Administrative	\$ 55 per hour

These fees are subject to change annually. Travel and lodging expenses will be billed at actual cost.

23. **Payment**

50% of the contract amount shall be due and payable within 30 days of the effective date of the Business License Agreement, 40% within 90 days of the effective date of the Business License Agreement and the remaining 10% within 30 days of the "go-live" final install date.

The maintenance fee will be invoiced each year by HdL, and shall be due and payable within 30 days of the date of the invoice.

COMPENSATION SUMMARY

Description	SQL Server 2000 / SQL Server 2005 Express	Comment
License fee		
License fee 3 concurrent users Unlimited view/read users	\$ 15,700 no charge	1 st year fee (this reflects an HdL client discount, normally the fee would be \$19,700)
Implementation		
Implementation plan**	WAIVED	1 st year fee (\$1,570)
Data conversion-Active Only*	1,200	Estimate \$1 per record
Rate types 1 through 12 13 through 24 More than 24	Included 1,200 \$135 each	1 st year flat fee
Reports 20 forms, letters, reports Additional on a T&M basis	Included \$170 per hour	
Installation on server**	WAIVED	1 st year flat fee (\$2,670)
Training	2,400	2 days @ \$1,200 per day
Travel Costs – Estimate*	Unknown	Based on actual costs
HdL Client Sales Tax Link	Included	w/Exception Reports
HdL Client Property Tax Link	Included	w/Exception Reports
AB63 FTB Link	Included	
Subtotal Implementation Fees	\$ 3,600	
TOTAL FIRST YEAR FEES	\$ 19,300	
Optional		
Land management HdL property tax client	No charge	
Renewal Invoice	5,000+	+\$50 per rate code
Improvement District	3,000	Flat fee per district
Street address assisted typing	5,000	1 st year flat fee
Web browser "Under Development"	10,000	1 st year license fee
Web Fee Calculator	2,000	1 st year flat fee
False alarm module + user license + data conversion	5,000 1,200 each \$1 per record	1 st year license fee
Fire Inspection module + user license + data conversion	10,000 1,200 each \$1 per record	1 st year license fee
Additional training	1,200	Per Day
Source code escrow	650	Annually
Maintenance Fees		
1 st year warranty period	No charge	
Annual maintenance fees 3 concurrent user license	3,140	
Optional modules Web browser False alarm module Fire Inspection module	2,000 1,000 2,000	

* Estimate.

** This fee can be waived.

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G. FIRM HISTORY AND KEY PERSONNEL

Firm History:

Hinderliter, de Llamas and Associates (HdL) was founded in 1983 and developed California's first computerized sales tax management program. It was also responsible for securing the legislation that allows independent verification of state allocations. In 1990, HdL Coren and Cone was established to provide property and documentary transfer tax services. In 1995, HdL Software was formed to provide software solutions for local governments. Together, the companies serve 300 California agencies, including 30 of the state's largest counties and 15 agencies located outside of California. Their audit and consulting services include sales tax, property tax, documentary transfer tax, business licensing and transient occupancy tax. Software systems include animal license, business license, code enforcement, false alarm billing, fire inspection services and permit systems.

All of HdL's systems are integrated with each other and the software applications may be interfaced with the applications of other vendors.

Key Personnel:

Lloyd de Llamas

Lloyd de Llamas is the President of Hinderliter, de Llamas and Associations. He first established a program of analyzing sales tax information for management purposes in 1972. He has been with the firm since 1987. He has worked closely with the State Board of Equalization staff in establishing mutually beneficial processes and procedures to help facilitate correction of errors on behalf of client agencies, and he has supervised or performed over 100 city and county sales tax audits.

Mr. de Llamas received a Bachelor of Science degree in Business Management from California State University at San Diego in 1963. He has previously served as City Manager of Monterey Park, Lawndale and Woodlake, and as an assistant in Torrance and San Diego. He is past President of the San Gabriel City Managers Association and was a founding director of the California Redevelopment Association. He served as a member of the Los Angeles County Committee on School Reorganization.

Nancy Hicks

Nancy Hicks is the President of HdL Software, LLC and is responsible for the development of HdL software programs, including animal license, business license, code enforcement, false alarm, fire inspections, land management, parking permits and permit tracking. She also oversees the data operations for the company. She assists finance departments with using the sales tax and property tax data sets for other revenue collection purposes. She joined HdL in 1995 after 22 years of public finance service.

Ms. Hicks previously served as Director of Finance for the cities of Lakewood and Bellflower and is a past president of the California Municipal Finance Officers and the League of California Cities Fiscal Officers Department. Ms. Hicks received a Bachelor's degree in Public Administration from Pepperdine University. She also served on the Restructuring Advisory Panel to the Governor's Local Government Policy Committee.

and is past president of the California Arbitrage Management Trust. She has served as adjunct faculty at California State University at Long Beach.

Kathleen Ready

Kathleen Ready manages administrative affairs for the software division and acts as client liaison for the company's software clients. Her responsibilities include report development for all software systems, assisting clients with the redesign of agency forms; preparation of proposals/RFP's, contracts and user guide manuals. She is also responsible for analyzing city ordinances, verifying conversion data, and providing training to clients.

Ms. Ready has over 30 years of experience in managing databases for a variety of business activities including property acquisition, real estate transactions, and investment programs. She is experienced in the design of brochures, manuals, forms, and legal documents. She acted as corporate liaison to investors in real estate projects and in 1996 joined HdL after 18 years as an escrow officer. Kathleen has been a member of the California Municipal Revenue Tax Association (CMRTA) since 1996.

Marta Bonnin

Marta Bonnin assists clients with HdL's Animal License and Business License Systems. Her responsibilities include constructing rate and license type tables, analyzing city ordinances, verifying conversion of data, installing systems on client sites, and providing training to clients. Ms. Bonnin previously served as Revenue Manager for the City of Lynwood and as Business License Coordinator for the City of South Gate. She has been a member of the California Municipal Revenue Tax Association since 1986 and served as State Board Secretary. Ms. Bonnin has over 11 years of experience in business licensing, including ordinance and resolution analysis and amendments, computer conversion, and field inspections.

George Bonnin

George Bonnin is responsible for assisting clients with HdL's Code Enforcement and Permit Tracking Systems. His responsibilities include performing System demonstrations to prospective clients, construction of the various code enforcement/permit, inspection and fee tables, analyzing related City ordinances, installation of the system and training of new clients. Mr. Bonnin has over 12 years of municipal government experience having previously served with the City of Ontario's Redevelopment Agency as a Project Manager and with the City of South Gate's Community Development Department. Mr. Bonnin holds a Bachelor of Arts degree from the College of New Jersey and is a State of California licensed General Contractor.

Mike Putnam

Mike Putnam assists clients with HdL's Business License, Code Enforcement, False Alarm, Animal License and Parking Permit Systems. Mike previously served as Business License Supervisor in the Code Enforcement Division for the City of Escondido and as Business License Officer in the Finance Department for the City of Moreno Valley. Mike joined the software division of The HdL Companies in November, 2001. His responsibilities include constructing rate and license type tables, analyzing city ordinances, verifying conversion of data, installing systems on client sites, and providing training to clients. He has been a member of the California Municipal Revenue Tax

Association (CMRTA) for 13 years and served as state Certified Revenue Officer Chair, maintained the state video library and taught classes at CMRTA annual conferences. Mr. Putnam also served at the CMRTA Division level in all board positions over the years.

Becky Pike

Ms. Pike previously served as Business License Officer for the City of Arcadia. She has 20 years of experience in Business License including both administrative work and field inspections. She recently completed a temporary assignment with Arcadia lasting over a year in Engineering and Building divisions. She is experienced on both HdL Business License and Permit Tracking systems for the “user” side. She previously served as animal license inspector for the Pasadena Humane Society. She was a member and active in California Municipal Revenue Tax Association for 18 years. Ms. Pike holds an Associate of Science degree from Citrus College.

Robert Gray

Robert Gray joined the firm in January, 1996. He performs data conversion, programming, and systems support for the company’s software systems. He also provides in-house technical services, systems support, and web design. Mr. Gray previously performed system support for the Computer Science division of Azusa Pacific University. He received a Bachelor of Science degree in Computer Science from Azusa Pacific University in 1998.

Jerry Steele

Jerry Steele joined HdL’s software staff in September 2002. His duties include data conversion, technical support and maintenance programming of internal software. He received a Bachelor of Science degree in Computer Science from Azusa Pacific University in 2002 after completing a tour of duty with the United States Marine Corps.

Drew Olsen

Drew Olsen joined the software staff in May, 2001. His responsibilities include in-house software, hardware and network support and technical support for software clients. Mr. Olsen previously performed network/system support and administration for the City of San Dimas, California, as a field technician for a local computer support and repair firm.

William Sanchez-Hernandez

William Sanchez Hernandez joined HdL Software in September 2005. His duties include data conversion, crystal report programming and modifications, customer support and service of client requests, and application/utility development. He received a Bachelor of Science degree from the University of California Davis in Computer Science Engineering in the year 2000. William was previously the IT Manager of a small company in Culver City.

H. CLIENT LIST AND REFERENCES

The HdL Software Full Service Client List and References are attached in this section.



HdL SOFTWARE, LLC

Full Service Software Client List

2006



ANIMAL LICENSE

- Adelanto ☐
- Hobbs, NM ☐
- Roseville ☐
- South Pasadena ☐
- Temple City ☐
- Yucca Valley ☐

BUSINESS LICENSE

- Adelanto ☐
- Agoura Hills ☐
- Anderson ☐
- Apple Valley ☐
- Arcadia ☐
- Arcata ☐
- Azusa ☐
- Baldwin Park ☐
- Banning ☐
- Beaumont ☐
- Bellflower ☐
- Bell Gardens ☐
- Brentwood ☐
- Calistoga ☐
- Carson ☐
- Cathedral City ☐
- Claremont ☐
- Clayton ☐
- Colton ☐
- Commerce ☐
- Concord ☐
- Corona ☐
- Coronado ☐
- Covina ☐
- Culver City ☐
- Danville ☐
- Del Mar ☐
- Dublin ☐
- El Cajon ☐
- Encinitas ☐
- Escondido ☐
- Fremont ☐
- Fillmore ☐
- Fontana ☐
- Half Moon Bay ☐
- Hawaiian Gardens ☐
- Hermosa Beach ☐
- Indian Wells ☐
- Inglewood ☐
- Irwindale ☐

- King City ☐
- La Canada Flintridge ☐
- La Habra ☐
- La Mesa ☐
- La Palma ☐
- Lawndale ☐
- Lemon Grove ☐
- Livermore ☐
- Lompoc ☐
- Los Alamitos ☐
- Lynwood ☐
- Mammoth Lakes ☐
- Marysville ☐
- Menlo Park ☐
- Millbrae ☐
- Milpitas ☐
- Montebello ☐
- Monterey Park ☐
- Moreno Valley ☐
- Morro Bay ☐
- Murrieta ☐
- Newark ☐
- Norco ☐
- Oakland-Audit Only ☒
- Pacifica ☐
- Palos Verdes Estates ☐
- Pleasanton ☐
- Port Hueneme ☐
- Rancho Cucamonga ☐
- Redlands ☐
- Redondo Beach-Audit Only ☒
- Rialto ☐
- Rocklin ☐
- Rosemead ☐
- Roseville ☐
- San Gabriel ☐
- San Jacinto ☐
- San Leandro ☐
- San Luis Obispo ☐
- San Marino ☐
- San Rafael ☐
- Sand City ☐
- Santa Clara ☐
- Santa Monica ☐
- Signal Hill ☐
- South El Monte ☐
- South Pasadena ☐
- Sunnyvale ☐
- Taft ☐

- Tehachapi ☐
- Temecula ☐
- Temple City ☐
- Vacaville ☐
- Vallejo ☐
- Vernon ☐
- Vista ☐
- Walnut Creek ☐
- West Covina ☐
- West Hollywood ☐
- Westminster ☐
- Whittier ☐
- Windsor ☐
- Yucca Valley ☐
- Yorba Linda ☐
- California Counties**
- Alameda ☐
- Alameda - Audit Only ☒
- Contra Costa ☐
- Marin ☐
- Merced ☐
- Placer ☐
- Riverside
- Out of State Cities**
- Bellingham, WA ☐
- Bothell, WA ☐
- Brentwood, MO ☐
- Bridgeton, MO ☐
- Hoquiam, WA ☐
- Kennewick, WA ☐
- Midvale, UT ☐
- Port Townsend, WA ☐
- Sparks, NV ☐
- Surprise, AZ ☐

CODE ENFORCEMENT

- Adelanto ☐
- Arcadia ☐
- Azusa
- Claremont ☐
- Covina ☐
- Highland ☐
- Montclair
- Rialto ☐
- Roseville ☐
- Temple City ☐
- Yorba Linda ☐

FALSE ALARM

- Carson ☐
- Covina
- El Cajon ☐
- Inglewood ☐
- Moreno Valley

- Arcadia ☐
- La Habra
- Lemon Grove ☐
- Santa Clara ☐

PARKING PERMITS

- West Hollywood ☐

PERMIT TRACKING

- Adelanto ☐
- Arcadia ☐
- Azusa ☐
- Baldwin Park ☐
- Calabasas ☐
- Claremont ☐
- Colton ☐
- Covina ☐
- Dublin ☐
- El Monte ☐
- Fillmore ☐
- Highland ☐
- Indian Wells ☐
- Irwindale ☐
- Lemon Grove ☐
- Los Alamitos ☐
- Marysville ☐
- Montclair
- Morro Bay ☐
- Taft ☐
- San Marino ☐
- Vernon ☐
- West Hollywood ☐
- Westminster ☐

Regulatory Licenses

- West Hollywood-RL ☐

Rent Stabilization

- West Hollywood-Rent ☐

SUMMARY – TOTAL SOFTWARE CLIENTS = 174

☐ = Software Installed

☒ = Audit Work Only

Animal License Clients = 6

False Alarm Clients = 5

Permit Tracking Clients = 24

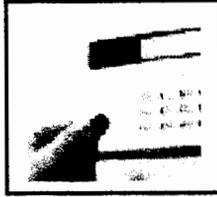
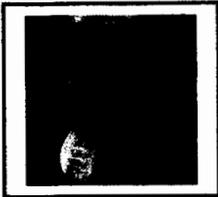
Business License Clients = 121

Reg. License Clients = 1

Code Enforcement Clients = 11

Parking Permit Clients = 1

Rent Stabilization Clients = 1



HdL Software Client References

City of Arcadia 240 W. Huntington Drive Arcadia, CA 91007	Business License 1/6/1998 Code Enforcement 8/15/2005 Fire Inspection added to BL 7/11/2005 Permit Tracking 6/7/1999	Silva Vergel, Bus. Lic. Clerk Kurt Keating, Code Enforcement Ofc. Kurt Norwood, Fire Chief / Terry Moore Greg Gerlach, Building Official	626-574-5430 626-574-5421 626-309-3087 626-574-5448
City of Azusa 213 E. Foothill Blvd. Azusa, CA 91702	Business License 10/01/1996 Permit Tracking 11/02/1999	Naomi Narvaez, Bus. Lic. Clerk Rob Keyes, Sr. Plan Inspector	626-812-5249 626-812-5293
City of Bellflower 16600 Civic Center Drive Bellflower, CA 90706	Business License 1/7/1998	Tae Rhee, Director of Finance	562-804-1424
City of Claremont 207 Harvard Avenue Claremont, CA 91711	Business License 7/29/2003 Code Enforcement 12/9/2003 Permit Tracking 2/16/2000	Candice Ponce, Bus. Lic. Dept. Marisa Smith, Code Enforcement Ofc. Duane Marks, Building Official	909-399-5451 909-399-5460 909-399-5471
City of Concord 1950 Parkside Drive Concord, CA 94519	Business License 4/22/2004	Mike Snow, Bus. Lic. Officer.	925-671-3307
City of Coronado 1825 Strand Way Coronado, CA 92118	Business License 5/1/2001	Brenda Bridgeford, Bus. Lic. Dept.	619-522-7320
City of Los Alamitos 3191 Katella Ave. Los Alamitos, CA 90720	Business License 06/26/1997 Permit Tracking 08/04/1999	Diane Maikui, Community Dev. Dept.	562-431-3538 x 301
Merced County 2507 Heritage Drive Atwater, CA 95301	Business License 01/14/2005	Mary Cervantes, Dir. Marketing / Bus. Retention	209-385-7686
City of Newark 6066 Civic Terrace Ave. Newark, CA 94560	Business License 12/12/2001	Raquel Thomas, Cashier	510-794-2310
City of South Pasadena 1414 Mission Street South Pasadena, CA 91030	Business License V3 05/12/2003 Animal License 05/12/2003	Josh Betta, Director of Finance	626-403-7252
City of West Hollywood 8300 Santa Monica Blvd. West Hollywood, CA 90069	Business License V3 01/08/2003 Regulatory Lic. 10/11/2002 Parking Permits 10/08/2002 Permit Tracking 10/30/2002 Rent Stabilization 3/18/2003	Jim Duncan, Systems Engineer II	323-848-6485
City of Yorba Linda 4845 Casa Loma Avenue Yorba Linda, CA 92886	Business License 5/17/1999	Mary Baker, Bus. Lic. Tech	714-961-7145
Town of Yucca Valley 57090 Twentynine Palms Hwy. Yucca Valley, CA 92284	Business License V3 04/08/2005 Animal License 10/14/2003	Dave Munro, Administrative Analyst	760-369-7207

I. SAMPLE BUSINESS LICENSE COMPUTER SCREENS

The following screen contains basic information about the business at the top half of the screen, and a summary of information about the business on the lower half of the screen.

S:\HDL Exam - License				41 Records	
Firm	Harry's Hat Store		Bus. Status	Active	
Firm (Addr)	The Mad Hatter		Lic. Status	Current	
Location	Inside	Loc. Type	Commercial	Acct No	000019
Street	145 Main St		License	000019	
City	Gotham	CA	90000	Phone	626-383-8383
Mail (Addr)	The Mad Hatter		Alt. Phone	626-191-8201	
Mail Addr	145 Gotham St		Start Date	10/14/2001	
Mail City	Gotham	90000	Close Date		
Bus. Rate	Sales Mfg Wholesale Service Pr		Ownership	Corporation	
BID Rate			Geo Area	Main	
			Imp. Area	Imp. Approved	
OWNER INFORMATION					
Owner 1	Harry Smith		Title	President	Phone
Owner 2	Jennie Smith		Title	Vice President	Phone
License Issued	10/14/2001	Application	New Application		
License Expires	09/30/2002	Renewed	Annual (end of 12 months)		
NASC Code	44811 - Men's Clothing Stores				
SIC Code	5611004 - Haberdashery Stores/retail				
Bus. Type	561200 - Men & Boys Clothing				
APN	6273-020-013	FEIN	85-8586859	Mailing List	Yes
Sales Tax	ABCD 12345678	SEIN	399-2982-4	Post Track	No

The following screen contains basic information about the business at the top half of the screen, and information about the owners and/or corporate officers of the business on the lower half of the screen.

S:\HDL Exam - License				41 Records	
Firm	Harry's Hat Store		Bus. Status	Active	
Firm (Addr)	The Mad Hatter		Lic. Status	Current	
Location	Inside	Loc. Type	Commercial	Acct No	000019
Street	145 Main St		License	000019	
City	Gotham	CA	90000	Phone	626-383-8383
Mail (Addr)	The Mad Hatter		Alt. Phone	626-191-8201	
Mail Addr	145 Gotham St		Start Date	10/14/2001	
Mail City	Gotham	90000	Close Date		
Bus. Rate	Sales Mfg Wholesale Service Pr		Ownership	Corporation	
BID Rate			Geo Area	Main	
			Imp. Area	Imp. Approved	
OWNER INFORMATION					
1 of 2					
Owner 1	Harry Smith		Title	President	
Street	250 California St		Drive Lic.	D393990	
City	Gotham	CA	90000	SSN	292-92-8292
Start Date	10/14/2001	Owner Status	Active	Prop Owner	Phone 626-383-8383
End Date		Bus Owner	Y	Date of Birth	11/25/1950
				Phone 2	626-555-2222
Owner 2	Jennie Smith		Title	Vice President	
Street	250 California St		Drive Lic.	B1234567	
City	Gotham, CA	90000	SSN	123456789	
Start Date	10/14/2001	Owner Status	Active	Prop Owner	Phone 600-555-5555
End Date		Bus Owner	Y	Date of Birth	06/27/1954
				Phone 2	800-555-4545

000125

The following screen contains additional information about the business on the lower portion of the screen.

Firm: Harry's Hat Store		Bus. Status:	Active	
Firm (Addr): The Med Hatter		Lic. Status:	Current	
Location:	Inside	Loc. Type:	Commercial	
Street:	145 Main St	Acct No:	000015	
City:	Gotham	CA 90000	License:	000015
Mail (Addr):	The Med Hatter	Phone:	626-383-8383	
Mail Addr:	145 Gotham St	Alt. Phone:	626-181-8201	
Mail City:	Gotham	90000	Start Date:	10/14/2001
Bus. Rate:	Sales Mgt Whole Service Pr	Ownership:	Corporation	
BID Rate:		Geo Area:	Main	
		Insp. Area:	Insp. Approved	

ADDITIONAL INFORMATION			
Fax Number:	626-382-8208	E-Mail:	Harry@hathatters.com
State Lic. No.:	382832	Type:	B-1
Expires:	09/30/2002		
NAIC Code:	44811 - Men's Clothing Stores		
SIC Code:	5811004 - Haberdashery Stores/retail		
Bus. Type:	581200 - Men & Boys Clothing		
Lic. Description:			
Import/Export:	None		
APN:	6773-020-013	FEIN:	85-0595859
Sales Tax:	ABCO 12345678	SEIN:	389-2982-4
Mailing List:	Yes		
Fast Track:	No		

The following screen contains information about the business on the top portion of the screen, and license fee calculation information on the lower portion of the screen. As you move through the screens, the top portion remains the same and the lower portion changes to display different sets of data relating to owner names, license fees, emergency contact information, and department approvals.

Firm: Harry's Hat Store		Bus. Status:	Active	
Firm (Addr): The Med Hatter		Lic. Status:	Current	
Location:	Inside	Loc. Type:	Commercial	
Street:	145 Main St	Acct No:	000015	
City:	Gotham	CA 90000	License:	000015
Mail (Addr):	The Med Hatter	Phone:	626-383-8383	
Mail Addr:	145 Gotham St	Alt. Phone:	626-181-8201	
Mail City:	Gotham	90000	Start Date:	10/14/2001
Bus. Rate:	Sales Mgt Whole Service Pr	Ownership:	Corporation	
BID Rate:		Geo Area:	Main	
		Insp. Area:	Insp. Approved	

Standard	Total Fee	Application	New Application
Amount Due	141.46	Renewal	Annual (end of 12 months)
Receipts	780,000.00	Lic. Issued	10/14/2001
Employees	25	Lic. Expires	09/30/2002
Hat Fee	0.00	Vehicle Fee	0.00
Employee Fee	0.00	Past Unpaid Fees	0.00
Receipts Fee	0.00	Penalty Fee	0.00
Units Fee	0.00	Permitter From	10/10/2002
Vending Fee	0.00	Adjustments	0.00
Amount Paid	141.46	Special Fees	141.46
		Date Paid	10/14/2001

000126

Lower Screen - Emergency Contact/Alarm Information

Firm		Bus. Status	
Firm	Harry's Hat Store	Bus. Status	Active
Firm (Addr)	The Mad Hatter	Lic. Status	Current
Location	Inside	Loc. Type	Commercial
Street	145 Main St	Acct No	000019
City	Gotham CA 90000	License	000015
Mail (Addr)	The Mad Hatter	Phone	626-983-8383
Mail Addr	145 Gotham St	Alt Phone	626-181-9201
Mail City	Gotham 90000	Start Date	10/14/2001
Bus. Rate	<input checked="" type="checkbox"/> Sales Mtg Whole Service Pr BED Rate	Ownership	Corporation
		Geo Area	Main
		Insp. Area	Insp. Approved

EMERGENCY CONTACT			
Name	Bruce Wayne	Title	Manager
Street	123 N Gotham Way	Phone	800-555-6987
City	Gotham CA 90000	Phone2	800-555-6987

ALARM INFORMATION			
Firm	Gotham's Best Alarm Company	Lic No	123456
Street	445 E Ice Cube Lane	Phone	800-555-9877
City	Gotham CA 90000		

Lower Screen - Department Approvals

Firm		Bus. Status	
Firm	Harry's Hat Store	Bus. Status	Active
Firm (Addr)	The Mad Hatter	Lic. Status	Current
Location	Inside	Loc. Type	Commercial
Street	145 Main St	Acct No	000019
City	Gotham CA 90000	License	000015
Mail (Addr)	The Mad Hatter	Phone	626-983-8383
Mail Addr	145 Gotham St	Alt Phone	626-181-9201
Mail City	Gotham 90000	Start Date	10/14/2001
Bus. Rate	<input checked="" type="checkbox"/> Sales Mtg Whole Service Pr BED Rate	Ownership	Corporation
		Geo Area	Main
		Insp. Area	Insp. Approved

DEPARTMENT APPROVALS				
Dept Approvals Apply				
Department	Date	By	Status	
Building	10/16/2001	lh		
Fire	10/16/2001	ss		
Planning	10/16/2001	qt		

000127

Lower Screen - Inspections

The screenshot displays a software window titled "HdL Business License" with a toolbar and a record count of "41 Records". The main area is divided into two sections. The top section contains a form with the following data:

Firm	Harry's Hat Store	Bus. Status	Active
Firm (Addr)	The Mad Hatter	Lic. Status	Current
Location	Inside	Loc. Type	Commercial
Street	145 Main St	Acct No	000019
City	Gotham	License	000015
City	Gotham	CA	90000
Phone	626-383-8383	Phone	626-383-8383
Mail (Addr)	The Mad Hatter	Alt. Phone	626-191-9201
Mail Addr	145 Gotham St	Start Date	10/14/2001
Mail City	Gotham	Close Date	
Bus. Rate	<input checked="" type="checkbox"/> Sales Mfg <input type="checkbox"/> Wholesale Service Pr	Ownership	Corporation
BID Rate	<input type="checkbox"/>	Geo Area	<input checked="" type="checkbox"/> Main
		Insp. Area	Insp. Approved

The bottom section is titled "INSPECTIONS" and contains a table with the following data:

Date	Type	Disposition	Insp. Code	Status
10/14/2001	Initial Inspection		nh	Approved

The following screen contains a "notes" field for the entry of data about a business, which the City may wish to record about various conditions and circumstances not otherwise provided for in the system.

This screenshot shows the same business license record as above, but with a "NOTES" section at the bottom. The notes field contains the following text:

[10/14/01. 08:22:41 PM. nd]: Here is where we type notes.

000128

Lower Screen - Court Case Information

COURT INFORMATION			
AGENT OF SERVICE		CASE INFO	
Agent	Gotham Municipal Courthouse	Case No.	32000-c
Agent (Addr)		Status	Scheduled for
Contact	Leon Freeze	Date	12/21/2001
Title	District Attorney	Decision	We won
Address	9876 N Ice Cube Ln	Award	100.00
City	Gotham CA 90000		
Phone	800-555-7441		

Lower Screen -- Property Management Information

PROPERTY MANAGEMENT			
Firm	Gotham Property Management Company, Inc.		
Firm (Addr)	Gpmc, Inc.		
Contact	Michael Smith		
Title	Manager		
Address	1222 N Gotham Blvd		
City	Gotham CA 90000		
Phone	800-555-8877	City Acct. No.	6789

000129

Lower Screen – Custom Fields-Set up your own fields for tracking certain data.

The screenshot shows a software window titled 'HdL License - License' with a toolbar and a record count of '41 Records'. The main area displays a form for a business license. The top section contains fields for:

- Bus. Status:** Active
- Lic. Status:** Current
- Location:** Inside, **Loc. Type:** Commercial
- Acct No:** 888815
- Street:** 145 Main St
- License:** 888815
- City:** Gotham, **CA 90000**
- Phone:** 626-383-8383
- Mail (Addr):** The Mad Hatter
- Alt. Phone:** 626-181-8201
- Mail Addr:** 145 Gotham St
- Start Date:** 10/14/2001
- Mail City:** Gotham, **90000**
- Close Date:**
- Bus. Rate:** Sales Mfg Wholesale Service Pr
- Ownership:** Corporation
- BID Rate:**
- Geo Area:** Main
- Insp. Area:** Insp. Approved

 Below this is a section titled 'CUSTOM FIELDS' with the following data:

- Zone:** R1
- Square Footage:** 2480
- Has Mat:** No

Lower Screen – Attach a file or picture (Word, Excel, Bit Map, etc.)

This screenshot shows the same software window as above, but with an 'ATTACH FILE' section below the license details. The table has columns for 'File Name', 'Path', and 'Description'.

	File Name	Path	Description
1	10/28/01/letter.txt	F:\VL30\gotham\	Letter sent 10/28/01-kr
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

The system also contains an “audit log” field for keeping track of all data entry transactions, and is maintained by the system for each business license. The log records changes, payments, adjustments, and other events, such as when renewals were sent and when licenses were issued. The log cannot be edited by anyone and, as a result, provides an audit trail of events and the initials of the users responsible.

000120

EXHIBIT "A"

Network Benchmark Utility

The network benchmark measures how well your server handles network file operations.

Its tests send a variety of I/O (input/output) requests to the server and measure how long the server takes to handle them.

HdL applications are designed to run over high-speed local area networks at speeds of 10 MBPS or greater. A 100 MBPS network connection or greater is recommended for optimum response. HdL applications can be run over slower connections by using terminal services software such as Microsoft Terminal Server and Citrix. These technologies allow a workstation to run the application remotely on an application server.

The goal is to ensure the HdL applications will operate correctly and at acceptable speeds in the City's environment.

000131

EXHIBIT "B"

Sample Business License System Reports

000132



CITY OF GOTHAM

1234 Gotham Drive, Gotham, CA 90000 - (800) 555-1212

BUSINESS LICENSE APPLICATION

- Please Check One*
- New Application
 - Change of Owner
 - Change of Address
 - Change of Business Name
 - HOME OCCUPATION

THE UNDERSIGNED HEREBY REQUESTS A LICENSE TO CONDUCT BUSINESS IN THE CITY OF GOTHAM (PLEASE PRINT OR TYPE)

		OFFICIAL USE ONLY
Business Name _____	Business License No. _____	
Corporate Name (if applicable) _____	SIC/NAIC CODE _____	
Business Location _____ <small>(Cannot be P.O. Box per State of California Business & Professions Code-Section 17538.5)</small>	Bus. Start Date _____	
	Resale No. _____	
Mailing Address _____	Federal ID No. _____	
	State ID No. _____	
Phone No. _____ Fax No. _____	State Lic. No. _____	
	State Lic. Type _____	
Description of Business _____	Expire Date _____	
Ownership <input type="checkbox"/> Corporation <input type="checkbox"/> Corp-Ltd Liability <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Trust	Email Address _____	

Enter below names of Owners, Partners, or Corporate Officers (attach additional sheet, if necessary)

1st Owner Name _____	Title _____	Date of Birth _____
Home Address _____ <small>(Cannot be P.O. Box)</small>		Driver Lic. No. _____
Home Phone No. _____	Cell / Pager No. _____	Soc. Sec. No. _____
2nd Owner Name _____	Title _____	Date of Birth _____
Home Address _____ <small>(Cannot be P.O. Box)</small>		Driver Lic. No. _____
Home Phone No. _____	Cell / Pager No. _____	Soc. Sec. No. _____

In case of emergency, please contact (attach additional sheet, if necessary)

Contact Name _____	Phone No. _____
Address _____	Cell/Pager No. _____

Alarm Company, if applicable (attach additional sheet, if necessary)

Company Name _____	License No. _____
Address _____	Phone No. _____

Vehicle Identification Information

Make/Year of Vehicle	License No.	Make/Year of Vehicle	License No.
_____	_____	_____	_____
_____	_____	_____	_____

ACCEPTANCE OF PAYMENT DOES NOT CONSTITUTE APPROVAL OF BUSINESS LICENSE - AUTHORIZATION TO CONDUCT BUSINESS IS NOT GRANTED UNTIL ISSUANCE OF LICENSE.

PLEASE COMPLETE THE FOLLOWING:

Enter # of persons working at location

Thank you for doing business in the City of Gotham

FOR OFFICIAL USE ONLY

Classification _____	Basic Fee <input style="width: 100%; height: 20px;" type="text"/>
No. of Tags Issued _____	Employee Fee <input style="width: 100%; height: 20px;" type="text"/>
Approved By _____	Other Fee <input style="width: 100%; height: 20px;" type="text"/>
Date _____	Penalty Fee <input style="width: 100%; height: 20px;" type="text"/>
	Total Due <input style="width: 100%; height: 20px;" type="text"/>
	<input type="checkbox"/> Credit Card _____
	<input type="checkbox"/> Cash <input type="checkbox"/> Check No. _____

AFFIDAVIT: I HEREBY DECLARE UNDER PENALTY OF PERJURY, THAT THE INFORMATION IS TRUE AND CORRECT. HOME OCCUPATION ONLY: ALL CRITERIA OUTLINE IN ORDINANCE 093-567, SEC. 18.42.020 HAVE BEEN MET.

Signature of Owner or Representative: _____ Date: 000133

RETURN APPLICATION TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO CITY OF GOTHAM.



CITY OF GOTHAM

555 Bruce Wayne Dr., Gotham, CA 55555 • (555) 123-4567

BUSINESS LICENSE RENEWAL NOTICE

New License Period is: **01/01/2005 - 12/31/2005**

PAYMENT DUE DATE

01/31/2005

BUSINESS LICENSE NO. 000002

EXPIRATION DATE 12/31/2005

If business is no longer active in Gotham, please enter closing date here, sign and return to the address above.

Business Name and Location
A-1 Jewelry
4320 Gotham Bl 123
Gotham, CA 90000

Phone No. (800) 555-1212
Fax No. (800) 555-2424
Start Date 08/01/1975
Rate Type 901
SIC Code 5932014
NAIC Code 4533
Ownership Sole Proprietorship

Closing Date

Signature

Mailing Address
A-1 JEWELRY
4320 GOTHAM BL 123
GOTHAM CA 90000

Email Address
A1jewelry@hotmail.com

State License No. 222333

License Type C-1

Description of Business Pawnbroker

Expiration Date 12/31/2006

APN 42150130

Federal ID No. 95-4288950

State ID No. 125-4789

Resale No. 018644005

Owners, Partners, or Corporate Officers - Please make any necessary corrections.

Name Mary K. Wayne
Address 201 Shoreline Ave
Gotham, CA 90000

Title Owner
Phone #1 (800) 555-6565
Phone #2 (800) 555-8585

Date of Birth 1/1/25
Driver's Lic # A0000000
SSN # --ON FILE--

Name Bruce Wayne
Address 1234 Gotham Way
Gotham, CA 90000

Title Owner
Phone #1 (800) 555-3131
Phone #2 (800) 555-3232

Date of Birth 10/11/25
Driver's Lic # Ab000000
SSN # --ON FILE--

Emergency Contact - Please make any necessary corrections.

Name Carol Wayne
Address 1234 Gotham Way
Gotham, CA 90000

Title Manager

Phone No. (800) 555-4545

Alarm Company - Please make any necessary corrections.

Name Gotham's Best Alarm Service
Address 12345 Gotham Lane
Gotham, CA 90000

Lic. No. 12356-0

Phone No. (800) 555-9595

****2006 BUSINESS TAX RENEWAL****
RENEWAL IS DUE NOW, DELINQUENT AFTER 2/28/2006

Line 1. Enter tax due - \$100.00

Line 2. Enter renewal fee - \$ 45.00

Add lines 1, 2 and any "Prior Balance" shown. Enter the total in the TOTAL DUE box.

Sign and return this form with payment before February 28, 2006.

20% penalty per month will be added if paid late.

PLEASE COMPLETE THE FOLLOWING:

Actual Gross Receipts \$ _____

No. of Employees # _____

Previous Balance (includes Penalty) \$100.00

Bus. Tax (Current Year) _____

Penalty (Current Year) _____

Renewal Fee _____

TOTAL AMOUNT DUE _____

Cash Check # _____ Credit Card

Name as it appears on Credit Card: _____

Account #: _____

Expiration Date: _____

Amount Authorized: \$ _____

PENALTIES WILL BEGIN ACCRUING 30 DAYS AFTER THE EXPIRATION DATE - For failure to pay any license tax when due, the City shall add a penalty of 10% per month, not to exceed 120% annually, of such license tax on the last day of each month after the due date thereof.

I declare, under perjury of law that my business gross receipts from the most recently completed IRS Tax Returns were: \$ _____

Signature of Owner or Representative _____

Date _____

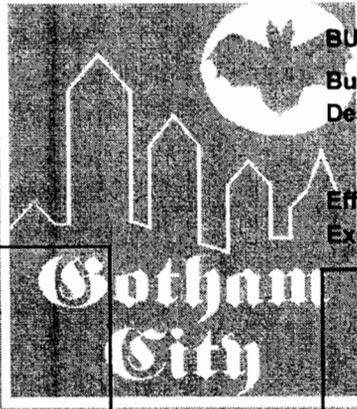
RETURN COMPLETED RENEWAL NOTICE TO ABOVE ADDRESS WITH A CHECK PAYABLE TO CITY OF GOTHAM.

000134

BUSINESS - PROFESSION - TRADE LICENSE**CITY OF GOTHAM**

The person, firm or corporation named below is granted this certificate pursuant to the provisions of the City Business Tax Ordinance. Issuance of certificate is not an endorsement, nor certification of compliance with other ordinances or laws, nor an assurance that the proposed use is in conformance with the city zoning regulations. This certificate is issued without verification that the taxpayer is subject to or exempt from licensing by the State of California.

Business Name: 1992 And Beyond
Business Location: Washington Bl 209
 Gotham, CA 55555
1st Owner Name: Ilene Y. Kulk
2nd Owner Name:



BUSINESS LICENSE #: 030403
Business Type: 384
Description: Newspaper/Print/Pub/Vend
Effective Date: January 18, 1991
Expiration Date: December 31, 1991

1992 AND BEYOND
 11282 WASHINGTON BL-209
 GOTHAM, CA 55555

THIS BOX IS FOR THE BUSINESS TYPE MESSAGE
 Restricted to license holder only

TO BE POSTED IN A CONSPICUOUS PLACE

NOT TRANSFERABLE

BUSINESS - PROFESSION - TRADE LICENSE**CITY OF GOTHAM**

The person, firm or corporation named below is granted this certificate pursuant to the provisions of the City Business Tax Ordinance. Issuance of certificate is not an endorsement, nor certification of compliance with other ordinances or laws, nor an assurance that the proposed use is in conformance with the city zoning regulations. This certificate is issued without verification that the taxpayer is subject to or exempt from licensing by the State of California.

Business Name: 1st American Fullfillment Cent
Business Location: Washington Bl 3
 Gotham, CA 55555
1st Owner Name:
2nd Owner Name:



BUSINESS LICENSE #: 027883
Business Type: 180
Description: Trade/Service- Miscellaneous
Effective Date: March 15, 1989
Expiration Date:

1ST AMERICAN FULLFILLMENT CENT
 11739 WASHINGTON BL 3
 GOTHAM, CA 55555

THIS BOX IS FOR THE BUSINESS TYPE MESSAGE
 Restricted to license holder only

TO BE POSTED IN A CONSPICUOUS PLACE

NOT TRANSFERABLE

BUSINESS - PROFESSION - TRADE LICENSE**CITY OF GOTHAM**

The person, firm or corporation named below is granted this certificate pursuant to the provisions of the City Business Tax Ordinance. Issuance of certificate is not an endorsement, nor certification of compliance with other ordinances or laws, nor an assurance that the proposed use is in conformance with the city zoning regulations. This certificate is issued without verification that the taxpayer is subject to or exempt from licensing by the State of California.

Business Name: 1st American Health Products
Business Location: Washington Bl 1
 Gotham, CA 55555
1st Owner Name:
2nd Owner Name:



BUSINESS LICENSE #: 028324
Business Type: 144
Description: Retail - Miscellaneous
Effective Date: May 05, 1989
Expiration Date:

1ST AMERICAN HEALTH PRODUCTS
 11739 WASHINGTON BL 1
 GOTHAM, CA 55555

THIS BOX IS FOR THE BUSINESS TYPE MESSAGE
 Restricted to license holder only
 000135

TO BE POSTED IN A CONSPICUOUS PLACE

NOT TRANSFERABLE



CITY OF GOTHAM

555 Bruce Wayne Dr., Gotham, CA 5555 - (555) 123-4567

BUSINESS LICENSE RENEWAL 2ND NOTICE

New License Period is: **01/01/2005 - 12/31/2005**

PAYMENT DUE DATE

01/31/2005

BUSINESS LICENSE NO. 000002

EXPIRATION DATE 12/31/2005

If business is no longer active in Gotham, please enter closing date here, sign and return to the address above.

Business Name and Location
A-1 Jewelry
4320 Gotham Bl 123
Gotham, CA 90000

Phone No. (800) 555-1212
Fax No. (800) 555-2424
Start Date 08/01/1975
Rate Type 901
SIC Code 5932014
NAIC Code 4533
Ownership Sole Proprietorship

_____/_____/_____
Closing Date

Signature

Mailing Address
A-1 JEWELRY
4320 GOTHAM BL 123
GOTHAM CA 90000

Email Address
A1jewelry@hotmail.com

State License No. 222333

License Type C-1

Description of Business Pawnbroker

Expiration Date 12/31/06

APN 42150130 **Federal ID No.** 95-4288950

State ID No. 125-4789

Resale No. 018644005

Owners, Partners, or Corporate Officers - Please make any necessary corrections.

Name Mary K. Wayne
Address 201 Shoreline Ave
Gotham, CA 90000

Title Owner
Phone #1 (800) 555-6565
Phone #2 (800) 555-8585

Date of Birth 1/1/25
Driver's Lic # A0000000
SSN # --ON FILE--

Name Bruce Wayne
Address 1234 Gotham Way
Gotham, CA 90000

Title Owner
Phone #1 (800) 555-3131
Phone #2 (800) 555-3232

Date of Birth 10/11/25
Driver's Lic # Ab000000
SSN # --ON FILE--

Emergency Contact - Please make any necessary corrections.

Name Carol Wayne
Address 1234 Gotham Way
Gotham, CA 90000

Title Manager

Phone No. (800) 555-4545

Alarm Company - Please make any necessary corrections.

Name Gotham's Best Alarm Service
Address 12345 Gotham Lane
Gotham, CA 90000

Lic. No. 12356-0

Phone No. (800) 555-9595

PLEASE COMPLETE THE FOLLOWING:

Actual Gross Receipts \$ _____
No. of Employees # _____

Previous Balance (includes Penalty) \$100.00

Bus. Tax (Current Year) _____

Penalty (Current Year) _____

Renewal Fee _____

TOTAL AMOUNT DUE _____

Cash Check # _____ Credit Card

Name as it appears on Credit Card: _____

PENALTIES WILL BEGIN ACCRUING 30 DAYS AFTER THE EXPIRATION DATE - For failure to pay any license tax when due, the City shall add a penalty of 10% per month, not to exceed 120% annually, of such license tax on the last day of each month after the due date thereof.

Account #: _____

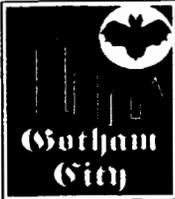
Expiration Date: _____

Amount Authorized: \$ _____

Signature of Owner or Representative _____ **Date** _____

RETURN COMPLETED RENEWAL NOTICE TO ABOVE ADDRESS WITH A CHECK PAYABLE TO CITY OF GOTHAM.

000136



CITY OF GOTHAM

555 Bruce Wayne Dr., Gotham, CA 5555 - (555) 123-4567

BUSINESS LICENSE RENEWAL FINAL NOTICE

New License Period is: **01/01/2005 - 12/31/2005**

PAYMENT DUE DATE

01/31/2005

BUSINESS LICENSE NO. 000002

EXPIRATION DATE 12/31/2005

If business is no longer active in Gotham, please enter closing date here, sign and return to the address above.

Business Name and Location
A-1 Jewelry
4320 Gotham Bl 123
Gotham, CA 90000

Phone No. (800) 555-1212

Fax No. (800) 555-2424

Start Date 08/01/1975

Rate Type 901

SIC Code 5932014

NAIC Code 4533

Ownership Sole Proprietorship

_____/_____/_____
Closing Date

Signature

Mailing Address
A-1 JEWELRY
4320 GOTHAM BL 123
GOTHAM CA 90000

Email Address
A1jewelry@hotmail.com

State License No. 222333

License Type C-1

Expiration Date 12/31/06

Description of Business Pawnbroker

Resale No. 018644005

APN 42150130

Federal ID No. 95-4288950

State ID No. 125-4789

Owners, Partners, or Corporate Officers - Please make any necessary corrections.

Name Mary K. Wayne
Address 201 Shoreline Ave
Gotham, CA 90000

Title Owner
Phone #1 (800) 555-6565
Phone #2 (800) 555-8585

Date of Birth 1/1/25
Driver's Lic # A0000000
SSN# -ON FILE-

Name Bruce Wayne
Address 1234 Gotham Way
Gotham, CA 90000

Title Owner
Phone #1 (800) 555-3131
Phone #2 (800) 555-3232

Date of Birth 10/11/25
Driver's Lic # Ab000000
SSN# -ON FILE-

Emergency Contact - Please make any necessary corrections.

Name Carol Wayne
Address 1234 Gotham Way
Gotham, CA 90000

Title Manager

Phone No. (800) 555-4545

Alarm Company - Please make any necessary corrections.

Name Gotham's Best Alarm Service
Address 12345 Gotham Lane
Gotham, CA 90000

Lic. No. 12356-0

Phone No. (800) 555-9595

PLEASE COMPLETE THE FOLLOWING:

Actual Gross Receipts \$ _____

No. of Employees # _____

Previous Balance (includes Penalty) \$100.00

Bus. Tax (Current Year) _____

Penalty (Current Year) _____

Renewal Fee _____

TOTAL AMOUNT DUE _____

Cash Check # _____ Credit Card

Name as it appears on Credit Card: _____

PENALTIES WILL BEGIN ACCRUING 30 DAYS AFTER THE EXPIRATION DATE - For failure to pay any license tax when due, the City shall add a penalty of 10% per month, not to exceed 120% annually, of such license tax on the last day of each month after the due date thereof.

Account #: _____

Expiration Date: _____

Amount Authorized: \$ _____

Signature of Owner or Representative

Date

RETURN COMPLETED RENEWAL NOTICE TO ABOVE ADDRESS WITH A CHECK PAYABLE TO CITY OF GOTHAM.

Cash Receipt Listing

Business License Division

1/17/2005 to 6/17/2005

Date Paid	Rcpt #	Paid By	Pymt Type	Pymt #	Recorded Fee Description By	Account #	Amount Paid
03/16/2005	60052	tyu	Check	12	HDL \$ 25 transfer	101	25.00
03/16/2005	60052	tyu	Check	12	HDL \$ 45 appl	101	25.00
60029	Testing Record Lock Override					Total for Receipt No. 60052	\$50.00
03/16/2005	60053	me	Check	12	HDL \$ 300 flat		300.00
60031	Becky Test Record					Total for Receipt No. 60053	\$300.00
03/16/2005	60054	bp	Check	34	HDL \$ 75 per day		150.00
60032	Becky Horse Barn					Total for Receipt No. 60054	\$150.00
03/24/2005	60055	yui	Check	123	HDL Gross A B Out	101	300.00
03/24/2005	60055	yui	Check	123	HDL \$ 45 renewal	101	10.00
044979	R E Lee Design & Construction, Inc					Total for Receipt No. 60055	\$310.00

Transactions Printed: 4 TOTAL RECEIPTS FROM BUSINESS LICENSE SYSTEM: \$810.00

Totals Summary for Cash Receipt Listing					
Account #	Checks	Cash	Charges	Other	Total by Account #
	450.00				450.00
101	360.00				360.00
Grand Totals:	\$810.00				\$810.00
Totals by User					
	HDL		\$810.00		

000138



City of Gotham

555 Bruce Wayne Drive
Gotham, CA 55555
(555) 123-4567

A-1 Jewelry
4320 Gotham Bl 123
Gotham, CA 90000

Date: September 15, 2005
Account No: 000002
License No: 000002

NOTICE OF BALANCE DUE

Dear Business Owner:

You recently sent in a business license application which has a balance due of \$100.00. This amount was calculated as follows:

License Fee	\$6.60
Receipts Fee	\$66.00
Special Fee	\$45.00
Past Unpaid Fees	\$25.00
<hr/>	
SubTotal of Fees	\$142.60
- Amount Paid	\$42.60
<hr/>	
Amount Due	\$100.00

Please pay the amount due upon receipt of this notice in order to avoid penalties. Penalties accrue at the rate of 20% per month of delinquency.

If you have any questions, please call (800) 555-1222. Thank you for your cooperation.

Sincerely,

BUSINESS LICENSE DIVISION
Community Development Department

000139



City of Gotham

555 Bruce Wayne Drive
Gotham, CA 55555
(555) 123-4567

A-1 Jewelry
4320 Gotham Bl 123
Gotham, CA 90000

Date: September 15, 2005
Account No: 000002
License No: 000002

NOTICE OF NON-SUFFICIENT FUNDS

Re: Check No. 123
Dated: 08/15/2005
Maker: A-1 Jewelry
Amount: \$ 20.00

Dear Business Owner:

You recently sent us a check as payment of your City of Gotham Business License Application/Renewal fees. This is to inform you that your check was returned by the bank to this office due to non-sufficient funds.

The City of Gotham charges \$20.00 for each returned check. You are hereby notified that you now owe the City a total of \$40.00. Please remit the total amount due within five (5) business days of the date of this letter. Only cash, a money order, or cashier's check will be accepted.

Further delays in payment of your Business License fees may result in additional penalties and/or being sent to a collection agency for non-payment.

If you have any questions, please contact this office at (800) 555-1222. Thank you for your prompt attention to this matter.

Sincerely,

Business License Administrator



City of Gotham

555 Bruce Wayne Drive
Gotham, CA 55555
(555) 123-4567

A-1 Jewelry
4320 Gotham Bl 123
Gotham, CA 90000

Date: September 15, 2005
Account No: 000002
License No: 000002

INCOMPLETE BUSINESS INFORMATION NOTICE

The City of Gotham is unable to process your Business License Application or Renewal Notice for the following reason:

- Incorrect amount was sent. Should be _____. Amount still due _____.
- Payment was not enclosed.
- Check was not signed.
- Form was not enclosed.
- Penalty was not included with payment.
- New application is required due to change of business address, ownership, business name or activity.
- Renewal Notice is enclosed for your completion.
- Tax Identification Number required:
 - a. If individually owned, use Social Security Number: _____
 - b. If partnership, use Federal I.D. Number: _____
 - c. If corporation, use Federal I.D. Number: _____
- Need Resale Number: _____
- Need copy of Contractor's I.D. Card.
- Your check is enclosed.
- Other: _____

Please complete the enclosed form(s) and return with your payment. If you have any questions, please call this office at (800) 555-1222.

Sincerely,

Business License Administrator

000141

LICENSE LISTING

8/30/2005

BUSINESS LIC. NO.	FIRM NAME	ADDRESS	BUS. LIC. EXPIRE	STATE LIC. TYPE	STATE LIC. EXPIRE
000010	A & D Jewelry Casting Inc	8522 Washington Bl, Gotham CA 90000	12/31/2005	C-1	12/31/2005
000014	A & G Lumber Company	5942 Washington Bl, Gotham CA 90000	12/31/2006	C-2	12/31/2006
000017	A R M S Anderson Retail Messen	9400 Culver Bl, Gotham CA 90000	12/31/2005	C-3	12/31/2006
000018	A V Distributing Company	5442 Diller Av, Gotham CA 90000	12/31/2005	C-4	12/31/2006
000002	A-1 Jewelry	4320 Gotham Bl 123, Gotham CA 90000	07/31/2005	C-1	12/31/2006
000022	Aaronson & Segal	3826 College Av, Gotham CA 90000	12/31/2005	C-5	12/31/2006
000036	Ace Auto Glass	8845 Washington Bl, Gotham CA 90000	12/31/2005	C-6	12/31/2006
000035	Ace Auto Glass Co	8845 Washington Bl, Gotham CA 90000	12/31/2005	C-6	12/31/2006
000037	Ace Guard Service Inc	8720 Woodley Av, Gotham CA 90000	12/31/2005	C-7	12/31/2006
000040	Acme Electric Supply Co Inc	5976 Washington Bl, Gotham CA 55555	07/31/2005	C-8	12/31/2006
000039	Acme Electric Supply Co Inc	5972 Washington Bl, Gotham CA 90000	12/31/2005	C-7	12/31/2006
000041	Acme Neon Sign Company	5853 Washington Bl, Gotham CA 90000	12/31/2005	C-3	12/31/2005
000044	Active Realty	12222 Washington Bl, Gotham CA 90000	12/31/2005	C-4	12/31/2005
000047	Adams Hotel	3896 Main St, Gotham CA 90000	12/31/2005	C-6	12/31/2005
000050	Advance Latex Products Inc	8590 National Bl, Gotham CA 90000	12/31/2005	C-1	12/31/2005
000051	Aero Welding & Mfg	5660 Selmaraine Dr, Gotham CA 90000	12/31/2005	C-4	12/31/2005
000048	Kemey F Adams	4124 Lincoln Av, Gotham CA 90000	12/31/2005	C-2	12/31/2005

000142

FIRM LISTING

08/30/2005

LIC. NO.	FIRM NAME	ADDRESS	PHONE	START	EXPIRE
000040	Acme Electric Supply Co Inc	5976 Washington Bl, Gotham CA 55555	(800) 555-2111	05/01/1990	07/31/2005
000039	Acme Electric Supply Co Inc	5972 Washington Bl, Gotham CA 90000	(800) 555-2111	01/01/1980	12/31/2005
000010	A & D Jewelry Casting Inc	8522 Washington Bl, Gotham CA 90000	(800) 555-4351	01/01/1980	12/31/2005
000014	A & G Lumber Company	5942 Washington Bl, Gotham CA 90000	(800) 555-6222	01/01/1980	12/31/2006
000017	A R M S Anderson Retail Messen	9400 Culver Bl, Gotham CA 90000	(800) 555-6547	06/01/1985	12/31/2005
000018	A V Distributing Company	5442 Diller Av, Gotham CA 90000	(800) 282-9987	01/01/1980	12/31/2005
000022	Aaronson & Segal	3826 College Av, Gotham CA 90000	(800) 555-8913	07/01/1977	12/31/2005
000035	Ace Auto Glass Co	8845 Washington Bl, Gotham CA 90000	(800) 555-0385	01/01/1980	12/31/2005
000002	A-1 Jewelry	4320 Gotham Bl 123, Gotham CA 90000	(800) 555-1212	08/01/1975	07/31/2005
000037	Ace Guard Service Inc	8720 Woodley Av, Gotham CA 90000	(800) 555-4789	12/01/1975	12/31/2005
000051	Aero Welding & Mfg	5660 Selmaraine Dr, Gotham CA 90000	(800) 555-5655	08/01/1985	12/31/2005
000041	Acme Neon Sign Company	5853 Washington Bl, Gotham CA 90000	(800) 555-3789	01/01/1980	12/31/2005
000044	Active Realty	12222 Washington Bl, Gotham CA 90000	(800) 555-7777	01/01/1980	12/31/2005
000047	Adams Hotel	3896 Main St, Gotham CA 90000	(800) 555-8446	07/01/1985	12/31/2005
000048	Kemey F Adams	4124 Lincoln Av, Gotham CA 90000	(800) 555-7734	01/01/1980	12/31/2005
000050	Advance Latex Products Inc	8590 National Bl, Gotham CA 90000	(800) 555-2323	07/20/1976	12/31/2005
000036	Ace Auto Glass	8845 Washington Bl, Gotham CA 90000	(800) 555-0385	05/01/1990	12/31/2005

000143

FIRM AND PHONE LISTING

8/30/2005

LIC. NO.	FIRM NAME	ADDRESS	OWNER NAME	PHONE
000010	A & D Jewelry Casting Inc	8522 Washington Bl, Gotham CA 90000	George Jungle	(800) 555-4351
000014	A & G Lumber Company	5942 Washington Bl, Gotham CA 90000	Jake Rumon	(800) 555-6222
000017	A R M S Anderson Retail Messen	9400 Culver Bl, Gotham CA 90000	Jack R Anderson	(800) 555-6547
000018	A V Distributing Company	5442 Diller Av, Gotham CA 90000	Albert M Vera	(800) 282-9987
000002	A-1 Jewelry	4320 Gotham Bl 123, Gotham CA 90000	Mary K Wayne	(800) 555-1212
000022	Aaronson & Segal	3826 College Av, Gotham CA 90000	Timothy S Allen	(800) 555-8913
000036	Ace Auto Glass	8845 Washington Bl, Gotham CA 90000	Albert Schatz	(800) 555-0385
000035	Ace Auto Glass Co	8845 Washington Bl, Gotham CA 90000	Albert Heinz	(800) 555-0385
000037	Ace Guard Service Inc	8720 Woodley Av, Gotham CA 90000	Bruce Wayne	(800) 555-4789
000040	Acme Electric Supply Co Inc	5976 Washington Bl, Gotham CA 55555	Harold Johnson	(800) 555-2111
000039	Acme Electric Supply Co Inc	5972 Washington Bl, Gotham CA 90000	John Smith	(800) 555-2111
000041	Acme Neon Sign Company	5853 Washington Bl, Gotham CA 90000	Michael W Blakely	(800) 555-3789
000044	Active Realty	12222 Washington Bl, Gotham CA 90000	Melvin Hanberg	(800) 555-7777
000047	Adams Hotel	3896 Main St, Gotham CA 90000	Harry Freeze	(800) 555-8446
000050	Advance Latex Products Inc	8590 National Bl, Gotham CA 90000	Joe Summers	(800) 555-2323
000051	Aero Welding & Mfg	5660 Selmaraine Dr, Gotham CA 90000	Bill Griddles	(800) 555-5655
000048	Kerney F Adams	4124 Lincoln Av, Gotham CA 90000	Kerney F Adams	(800) 555-7734

000144

RATE TYPE LISTING

6/17/2005

Business Name	Business Address	Lic. No.	Emp	Gross Receipts	Total Fees
006 - Commercial Vehicle/B					
A & D Building Maintenance Inc	Arminta St, Van Nuys CA 91406	046044	0	0.00	105.00
A & A Ready Mixed Concrete Inc	Redondo Beach Bl, Gardena CA 90248	004158	0	0.00	110.25
Subtotals For Type 006 Businesses (2)			0	\$0.00	\$215.25
360 - Contractor Out of City (A B)					
A - Co Temporary Power	Raymer St, North Hollywood CA 91605	053578	0	1,000.00	46.00
A & F Electric	Main St, South Gate CA 90280	049553	0	4,000.00	49.00
Subtotals For Type 360 Businesses (2)			0	\$5,000.00	\$95.00
901 - Gross Receipts A B Inside					
A & B Management L L C	Prospect Av, Gotham CA 55555	046253	0	90,000.00	135.00
A & B Management L L C	Madison Av, Gotham CA 55555	046252	0	38,000.00	83.00
A & B Management L L C	Madison Av, Gotham CA 55555	046251	0	63,000.00	107.00
A & B Management L L C	Prospect Av, Gotham CA 55555	045242	0	61,000.00	106.00
A & E 99c Plus Discount Store	Venice Bl, Gotham CA 55555	044905	0	83,000.00	128.00
A & A Marionettes And Magic	Summertime Ln, Gotham CA 55555	040612	0	3,000.00	48.00
A & B Plumbing Heating Electrical	Washington Bl, Gotham CA 55555	033096	0	10,000.00	55.00
A & D Jewelry Casting Inc	8522 Washington Bl, Gotham CA 55555	000010	0	1.00	45.00
Subtotals For Type 901 Businesses (8)			0	\$348,001.00	\$707.00
Grand Totals			0	\$353,001.00	\$1,017.25

000145

RATE TYPE SUMMARY

06/17/2005

Code	Description	Firms	Employees	Gross Receipts	Penalties	Adjust	Total Fees
006	Commercial Vehicle/B	2	0	0.00	0.00	5.25	215.25
360	Contractor Out of City (A B)	2	0	5,000.00	0.00	0.00	95.00
901	Gross Receipts A B Inside	8	0	348,001.00	0.00	(1.00)	707.00
Grand Total For All Rate Types Printed		12	0	\$353,001.00	\$0.00	\$4.25	\$1,017.25

000146

SIC CODE LISTING

6/17/2005

Business Name	Business Address	Lic. No.	Emp	Gross Receipts	Total Fees
1799001 - SPECIAL TRADE CONTRACTORS, NOT ELSEWHERE CLASSIFIED					
A - Co Temporary Power	Raymer St, North Hollywood CA 91605	053578	0	1,000.00	46.00
A & F Electric	Main St, South Gate CA 90280	049553	0	4,000.00	49.00
A & B Plumbing Heating Electrical	Washington Bl, Gotham CA 55555	033096	0	10,000.00	55.00
Subtotals For Type 1799001 Businesses (3)			0	\$15,000.00	\$150.00
3999001 - MANUFACTURING INDUSTRIES, NOT ELSEWHERE CLASSIFIED					
A & D Jewelry Casting Inc	8522 Washington Bl, Gotham CA 55555	000010	0	1.00	45.00
Subtotals For Type 3999001 Businesses (1)			0	\$1.00	\$45.00
4789001 - TRANSPORTATION SERVICES, NOT ELSEWHERE CLASSIFIED					
A & D Building Maintenance Inc	Arminta St, Van Nuys CA 91406	046044	0	0.00	105.00
A & A Ready Mixed Concrete Inc	Redondo Beach Bl, Gardena CA 90248	004158	0	0.00	110.25
Subtotals For Type 4789001 Businesses (2)			0	\$0.00	\$215.25
5999001 - MISCELLANEOUS RETAIL STORES, NOT ELSEWHERE CLASSIFIED					
A & E 99c Plus Discount Store	Venice Bl, Gotham CA 55555	044905	0	83,000.00	128.00
Subtotals For Type 5999001 Businesses (1)			0	\$83,000.00	\$128.00
6513001 - OPERATORS OF APARTMENT BUILDINGS					
A & B Management L L C	Prospect Av, Gotham CA 55555	046253	0	90,000.00	135.00
A & B Management L L C	Madison Av, Gotham CA 55555	046252	0	38,000.00	83.00
A & B Management L L C	Madison Av, Gotham CA 55555	046251	0	63,000.00	107.00
A & B Management L L C	Prospect Av, Gotham CA 55555	045242	0	61,000.00	106.00
Subtotals For Type 6513001 Businesses (4)			0	\$252,000.00	\$431.00
7929008 - ENTERTAINERS					
A & A Marionettes And Magic	Summertime Ln, Gotham CA 55555	040612	0	3,000.00	48.00
Subtotals For Type 7929008 Businesses (1)			0	\$3,000.00	\$48.00
Grand Totals			0	\$353,001.00	\$1,017.25

000147

BUSINESS TYPE SUMMARY

06/17/2005

Code	Description	Firms	Employees	Gross Receipts	Penalties	Adjust	Total Fees
006	Commercial Vehicle/B	2	0	0.00	0.00	5.25	215.25
132	Variety Store - Retail	1	0	83,000.00	0.00	0.00	128.00
354	Contractor - In City	1	0	10,000.00	0.00	0.00	55.00
360	Contractor - Out of City	2	0	5,000.00	0.00	0.00	95.00
414	Apartment Rentals	4	0	252,000.00	0.00	(1.00)	431.00
474	Manufacturing-Retail/Wholesale	1	0	1.00	0.00	0.00	45.00
488	Entertainment Industry Service	1	0	3,000.00	0.00	0.00	48.00
Grand Total For All Business Types Printed		12	0	\$353,001.00	\$0.00	\$4.25	\$1,017.25

000148

BUSINESS TYPE LISTING

6/17/2005

Business Name	Business Address	Lic. No.	Emp	Gross Receipts	Total Fees
006 - Commercial Vehicle/B					
A & D Building Maintenance Inc	Arminta St, Van Nuys CA 91406	046044	0	0.00	105.00
A & A Ready Mixed Concrete Inc	Redondo Beach Bl, Gardena CA 90248	004158	0	0.00	110.25
Subtotals For Type 006 Businesses (2)			0	\$0.00	\$215.25
132 - Variety Store - Retail					
A & E 99c Plus Discount Store	Venice Bl, Gotham CA 55555	044905	0	83,000.00	128.00
Subtotals For Type 132 Businesses (1)			0	\$83,000.00	\$128.00
354 - Contractor - In City					
A & B Plumbing Heating Electric	Washington Bl, Gotham CA 55555	033096	0	10,000.00	55.00
Subtotals For Type 354 Businesses (1)			0	\$10,000.00	\$55.00
360 - Contractor - Out of City					
A - Co Temporary Power	Raymer St, North Hollywood CA 91605	053578	0	1,000.00	46.00
A & F Electric	Main St, South Gate CA 90280	049553	0	4,000.00	49.00
Subtotals For Type 360 Businesses (2)			0	\$5,000.00	\$95.00
414 - Apartment Rentals					
A & B Management L L C	Prospect Av, Gotham CA 55555	046253	0	90,000.00	135.00
A & B Management L L C	Madison Av, Gotham CA 55555	046252	0	38,000.00	83.00
A & B Management L L C	Madison Av, Gotham CA 55555	046251	0	63,000.00	107.00
A & B Management L L C	Prospect Av, Gotham CA 55555	045242	0	61,000.00	106.00
Subtotals For Type 414 Businesses (4)			0	\$252,000.00	\$431.00
474 - Manufacturing-Retail/Wholesale					
A & D Jewelry Casting Inc	8522 Washington Bl, Gotham CA 55555	000010	0	1.00	45.00
Subtotals For Type 474 Businesses (1)			0	\$1.00	\$45.00
488 - Entertainment Industry Service					
A & A Marionettes And Magic	Summertime Ln, Gotham CA 55555	040612	0	3,000.00	48.00
Subtotals For Type 488 Businesses (1)			0	\$3,000.00	\$48.00
Grand Totals			0	\$353,001.00	\$1,017.25

000149

NAIC LISTING

6/17/2005

Business Name	Business Address	Lic. No.	Emp	Gross Receipts	Total Fees
23599 - All Other Special Trade Contractors					
A - Co Temporary Power	Raymer St, North Hollywood CA 91605	053578	0	1,000.00	46.00
A & F Electric	Main St, South Gate CA 90280	049553	0	4,000.00	49.00
A & B Plumbing Heating Electrical	Washington Bl, Gotham CA 55555	033096	0	10,000.00	55.00
Subtotals For Type 23599 Businesses (3)			0	\$15,000.00	\$150.00
31-33 - Manufacturing					
A & D Jewelry Casting Inc	8522 Washington Bl, Gotham CA 55555	000010	0	1.00	45.00
Subtotals For Type 31-33 Businesses (1)			0	\$1.00	\$45.00
453 - Miscellaneous Store Retailers					
A & E 99c Plus Discount Store	Venice Bl, Gotham CA 55555	044905	0	83,000.00	128.00
Subtotals For Type 453 Businesses (1)			0	\$83,000.00	\$128.00
484 - Truck Transportation					
A & D Building Maintenance Inc	Arminta St, Van Nuys CA 91406	046044	0	0.00	105.00
A & A Ready Mixed Concrete Inc	Redondo Beach Bl, Gardena CA 90248	004158	0	0.00	110.25
Subtotals For Type 484 Businesses (2)			0	\$0.00	\$215.25
53111 - Lessors of Residential Buildings and Dwellings					
A & B Management L L C	Prospect Av, Gotham CA 55555	046253	0	90,000.00	135.00
A & B Management L L C	Madison Av, Gotham CA 55555	046252	0	38,000.00	83.00
A & B Management L L C	Madison Av, Gotham CA 55555	046251	0	63,000.00	107.00
A & B Management L L C	Prospect Av, Gotham CA 55555	045242	0	61,000.00	106.00
Subtotals For Type 53111 Businesses (4)			0	\$252,000.00	\$431.00
81 - Other Services (except Public Administration)					
A & A Marionettes And Magic	Summertime Ln, Gotham CA 55555	040612	0	3,000.00	48.00
Subtotals For Type 81 Businesses (1)			0	\$3,000.00	\$48.00
Grand Totals			0	\$353,001.00	\$1,017.25

000150

NAIC SUMMARY

6/17/2005

Code	Description	Firms	Emp	Gross Receipts	Penalties	Adjust	Total Fees
23599	All Other Special Trade Contractors	3	0	15,000.00	0.00	0.00	150.00
31-33	Manufacturing	1	0	1.00	0.00	0.00	45.00
453	Miscellaneous Store Retailers	1	0	83,000.00	0.00	0.00	128.00
484	Truck Transportation	2	0	0.00	0.00	5.25	215.25
53111	Lessors Of Residential Buildings And Dwellings	4	0	252,000.00	0.00	(1.00)	431.00
81	Other Services (except Public Administration)	1	0	3,000.00	0.00	0.00	48.00
Grand Totals:		12	0	\$353,001.00	\$0.00	\$4.25	\$1,017.25

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SALES TAX EXCEPTIONS REPORT

Firm Name	Firm Address	BEAN No	Start	Current Qtr
GOTHAM MOTORS	1526 W. MAIN ST.	098034966-0002	05/93	\$266,324.36
GOTHAM MOTORS	1400 W. MAIN STREET	098034966-0001	01/59	\$266,324.36
WONDERFUL TOYOTA	1543 W.MAIN ST.	017107585-0003	07/81	\$221,543.71
GOTHAM HOME IMPROVEMENT CENTER	500 S FARAWAY ST	030690422-0078	02/94	\$125,571.37
GOTHAM FORD	400 S SCENIC BLVD.	098037902-0006	09/69	\$124,055.39
GOTHAM BODY SHOP	1301 WEST VALLEY BLVD.	098037902-0008	01/73	\$124,055.39
GOTHAM FORD	410 S SCENIC BLVD.	098037902-0007	09/69	\$124,055.39
PREMIER B M W	3001 W.MAIN ST.	017818205-0000	06/92	\$106,715.38
GOTHAM JEEP EAGLE	1100 W. MAIN STREET	017788559-0001	05/90	\$75,144.40
GOTHAM DODGE	1811 W.MAIN ST.	017788559-0002	05/97	\$75,144.40
GO GO GAS	1201 S.SCENIC BL.	017654152-0038	10/83	\$54,293.10
MAIN STREET ACURA	1700 W.MAIN ST.	017760935-0000	12/87	\$50,487.94
GOTHAM CHEVROLET	1247 W.MAIN ST.	099181925-0000	11/92	\$46,749.89
LUXURY MOTORS CADILLAC	801 E.MAIN ST.	017777896-0000	01/89	\$44,018.66
WE DEAL BUICK PONTIAC	2121 W. MAIN ST. GOTHAM	097183743-0000	01/98	\$43,764.26
MELVINS FAMILY DEPARTMENT STORE	150 E.MAIN ST	098041056-0083	07/84	\$33,501.18
NELLIE NISSAN	728 E.MAIN ST.	017749778-0001	01/87	\$30,146.51
MAIN STREET SATURN	1800 W.MAIN ST.	017796989-0002	03/93	\$26,012.62
GOTHAM STREETS MOTOR COMPANY	1200 W MAIN ST GOTHAM	017775918-0000	04/89	\$21,090.18
GOTHAM TOYS & GAMES	2500 W COMMON AVE	030637369-0121	10/95	\$20,260.69
FIRST DRUG STORES	2400 W COMMON AVE	030668933-0505	01/98	\$19,934.35
FIRST DRUG STORES	1485 E.VALLEY BLVD.	030668933-0031	01/86	\$19,934.35
FIRST DRUG STORES	401 E MAIN ST	030668933-0435	11/95	\$19,934.35
FAST GAS	525 N.SCENIC BLVD.	017676965-0002	10/78	\$19,414.41
GREAT DEAL SUPERMARKETS	401 EAST MAIN STREET	098000418-1183	01/96	\$16,581.74
GREAT DEAL SUPERMARKETS	1485 EAST VALLEY BLVD	098000418-1147	07/94	\$16,581.74
FLOOR QUEEN	138 S.PALM AVE.	017812046-0001	01/92	\$15,989.03
OFFICE ENRICHMENT SUPPLY	610 E VALLEY BL	097182275-0017	10/97	\$13,957.44
LOW PRICE GROCERY STORE	345 E. MAIN ST.	014743151-0188	09/94	\$13,177.53
BETTER DEAL SUPERMARKETS	1421 E.VALLEY BLVD.	017832731-0190	08/82	\$12,833.52
ELECTRIC SUPPLIES WAREHOUSE	1509 WEST VALLEY BL	016087458-0013	08/94	\$12,726.05
PETS ARE OUR BUSINESS	2588 W COMMON AVE	030703429-0050	02/97	\$11,876.30
STRIPES SERVICE STATION	2800 W.VALLEY BL.	017880170-0001	09/78	\$9,930.46
FRIENDLY DRUGS	69 E MAIN ST	099357038-0418	10/93	\$9,515.20
FRIENDLY DRUGS	920 E VALLEY BL.	099357038-0075	10/93	\$9,515.20
TRADITIONAL MEALS INC	700 S.STANDARD ST.	017743323-0000	06/86	\$9,374.24
RENT OUR CARS	2200 W.VALLEY BLVD. STE B	018673134-0141	02/92	\$9,266.12
RENT OUR CARS	801 E.MAIN ST.	018673134-0308	11/97	\$9,266.12
ALL SPORTING GOODS	620 E VALLEY	098032420-0138	12/89	\$9,022.76
BETTER BURGERS	1210 N SCENIC BLV	040627122-0114	05/97	\$8,468.18
AUTO DEALS INC	318 S.PALM AVENUE GOTHAM	097142766-0000	09/97	\$7,653.68
GOTHAM PAPER SUPPLY	3201 W.MISSION RD.	011241566-0013	04/83	\$7,622.04
GOTHAM FOUNDRY COMPANY LTD	1147 STATE ST.	017724301-0000	10/84	\$7,214.31
LOTTA FOOD WAREHOUSE	1000 E.VALLEY BLVD.	030611875-0107	07/78	\$6,749.96
GOTHAM MORTUARY	550 E. MAIN	024135662-0029	01/94	\$6,646.37
GOTHAM MORTUARY	550 EAST MAIN STREET	024135662-0095	04/97	\$6,646.37
FANTASTIC CHICKEN	1224 N SCENIC BL GOTHAM	097011130-0000	02/97	\$6,614.26
THAI N THAI AGAIN	1412 EAST VALLEY BL.	099251414-0004	10/94	\$6,488.62
THAI AND THAI CUISINE	48 WEST VALLEY BLVD.	099251414-0003	11/94	\$6,488.62
SOUP SALAD SUDS SUBS	2131 W.COMMON AVE.	025784799-0017	09/89	\$6,368.87
GARFIELD SERVICE STATION	848 S.GARFIELD AVE.	011754122-0001	01/87	\$6,340.13
MARBLED MARBLE	701 S. WEALTH AVE.	099134791-0000	07/92	\$6,245.35
TWO CART FOODS	300 W.MAIN ST.	014639396-0009	11/80	\$6,214.13
GREAT GAS	3201 W.VALLEY BLVD. GOTHAM	097147014-0000	10/97	\$6,176.32
GOTHAM ROOFING COMPANY	917 WESTMINSTER AVE.	099331069-0000	07/93	\$5,989.04
ROLY POLY BURGER	2528 WEST COMMON AVE	024911407-0136	10/95	\$5,497.35
ON THE ROAD AGAIN GASOLINE	2551 W MAIN STREET GOTHAM	097208548-0000	02/98	\$5,464.75
BARGAIN STORES INC	600 E.VALLEY BLVD	014625072-0100	01/90	\$5,384.28
CAR PEOPLE AUTO SUPPLY	800 E VALLEY BLVD	030617867-0454	12/97	\$5,285.21
ELECTRIC CURRENT WHOLESALE SHOP	2220 W. MAIN ST. GOTHAM	097194919-0000	02/98	\$5,265.22
SMALL COW STEAK HOUSE	101 E.BAY ST.	020609809-0079	10/83	\$5,116.40
PLACE FOR PARTIES	2500 W. COMMON AVE.	099570781-0004	09/96	\$5,113.14
EXTRUSION INC	1000 STATE ST.GOTHAM	017083937-0000	11/59	\$4,827.52
SEAFOOD RESTAURANT	1412 S GARFIELD AVE. GOTHAM	099468441-0000	05/94	\$4,718.31

COMMERCIAL PROPERTY EXCEPTIONS REPORT

Owner	Address	Absent	Use	Bldgs	Units	Land Value	Impr Value
TEMPLE ISRAEL OF HOLLYWOOD	6001 W CENTINELA AVE	N	8800	0.00	0.00	10,933.00	1,088,828.00
WHOBREY CHARLES	9310 JEFFERSON BLVD	Y	3100	0.00	0.00	935,010.00	103,890.00
JAMES CHARLES A	9450 JEFFERSON BLVD	Y	3100	0.00	0.00	24,871.00	15,776.00
BLAU JOANNE J	9456 JEFFERSON BLVD	Y	3100	0.00	0.00	81,977.00	103,680.00
EDBERG DAVID AND THELMA TRS EDBEI	9510 JEFFERSON BLVD	Y	3100	0.00	0.00	45,291.00	69,536.00
BULGATZ MICHELE ET AL	9520 JEFFERSON BLVD	Y	1700	0.00	0.00	400,000.00	95,000.00
OVERBACH IRWIN AND YOLANDA A TRS	9526 JEFFERSON BLVD	Y	1210	0.00	0.00	188,238.00	297,358.00
FLANIGAN PATSY R TR PATSY R FLANIG/	9600 JEFFERSON BLVD	Y	3100	0.00	0.00	482,162.00	244,931.00
CALIFORNIA PROVINCE OF THE SOCIETY	5441 OVERLAND AVE	Y	7500	0.00	0.00	2,347,124.00	586,778.00
MAIER BREWING CO	11046 JEFFERSON BLVD	Y	1600	0.00	0.00	17,774,430.00	11,546,067.00
VAN VOLKOM KING MAE CO TR VAN VOL	5630 SAWTELLE BLVD	Y	1820	0.00	0.00	63,794.00	117,774.00
MARYCREST MANOR	10864 SAINT JAMES DR	N	1920	0.00	0.00	388,799.00	1,217,876.00
MICHEL AND CO	5907 W SLAUSON AVE	Y	3200	0.00	0.00	4,885,848.00	552,935.00
KALMICK ARNOLD AND FRANCES E	3528 WESLEY ST	Y	2720	0.00	0.00	43,316.00	11,644.00
FIRST SOUTHERN BAPTIST CHURCH OF	9740 BRADDOCK DR	N	7100	0.00	0.00	228,039.00	113,359.00
DRUST BEST	4235 DUQUESNE AVE	Y	1210	0.00	0.00	244,190.00	12,205.00
JEFFERSON REGAL PROPERTY	9925 JEFFERSON BLVD	Y	3100	0.00	0.00	3,000,000.00	832,000.00
COUNTRY VILLA WEST LTD	10955 WASHINGTON BLVD	Y	7500	0.00	0.00	1,085,228.00	903,741.00
DAILEY CHARLES A AND CAROL P	4504 JASMINE AVE	N	8800	0.00	0.00	270,414.00	94,295.00
BECK ISIDORE L AND	4451 OVERLAND AVE	Y	1100	0.00	0.00	45,928.00	39,546.00
EVENSON STANLEY A TR STANLEY A EV	4445 OVERLAND AVE	Y	1700	0.00	0.00	228,649.00	224,837.00
L A COUNTY	4909 OVERLAND AVE	Y	1700	0.00	0.00	373,308.00	0.00
GRACE EVANGELICAL LUTHERAN CH	4427 OVERLAND AVE	N	7100	0.00	0.00	199,385.00	341,559.00
SCHOENBAUM RICHARD P TR SCHOENB	4385 OVERLAND AVE	N	1910	0.00	0.00	120,248.00	142,873.00
WESTSIDE UNITY CHURCH	10724 BARMAN AVE	N	7100	0.00	0.00	43,535.00	27,571.00
BATES FRANK J AND DENA TRS BATES F	4309 OVERLAND AVE	Y	1210	0.00	0.00	72,053.00	68,987.00
SCHATZ BERNARD AND SYLVIA TRS SCH	11001 WASHINGTON BLVD	Y	1100	0.00	0.00	119,828.00	92,509.00
CHRISTIAN TESTIMONY ASSEMBLY OF C	10987 WASHINGTON BLVD	N	7100	0.00	0.00	830,695.00	1,164,355.00
INTERNATIONAL CHURCH OF THE FOUR:	3979 TILDEN AVE	Y	7100	0.00	0.00	70,497.00	48,639.00
ISLAMIC FOUNDATION OF IBN TAYMIYAH	4027 HURON AVE	Y	2700	0.00	0.00	270,217.00	1,080.00
IGLESIA BAUTISTA LIBRE RESURRECCIO	11137 CULVER BLVD	N	7100	0.00	0.00	239,403.00	98,408.00
FUJIMOTO INVESTMENTS LP AND	11213 WASHINGTON PL	Y	1200	0.00	0.00	154,735.00	103,153.00
CHOW ROBERT H AND MARY	4027 SEPULVEDA BLVD	Y	1100	0.00	0.00	280,000.00	47,000.00
SHUT JACK AND ELVIRA	4025 SEPULVEDA BLVD	Y	1700	0.00	0.00	162,130.00	59,447.00
PANOSIAN ERNEST J AND CAROLYN B TI	4023 SEPULVEDA BLVD	Y	3100	0.00	0.00	26,309.00	27,739.00
ROBERTSON DONALD	4950 SEPULVEDA BLVD ZZ TAC	Y	3100	0.00	0.00	114,000.00	75,000.00
DRUST BESS	11180 CULVER BLVD	Y	1820	0.00	0.00	102,878.00	74,163.00
MCDANIEL GLEN AND MARILYN R TRS GI	4369 HUNTLEY AVE	Y	1900	0.00	0.00	286,086.00	138,851.00
LIPSCOMB JOHN D II TR JOHN D LIPSCOM	4412 CORINTH AVE	Y	2600	0.00	0.00	13,738.00	115,816.00
VIDMAR PAUL R AND BARBARA L	11865 JEFFERSON BLVD	Y	3100	0.00	0.00	150,886.00	70,818.00
CULVER CITY	4148 WADE ST	N	8800	0.00	0.00	57,892.00	0.00
ARDOLF DRAZAN INVESTMENTS	11810 WASHINGTON PL	Y	1700	0.00	0.00	1,200,000.00	950,000.00
FELSTINER REUBEN J AND THELMA JARI	4013 SAWTELLE BLVD	Y	1700	0.00	0.00	200,000.00	78,000.00
KATIE KAT INC	4061 SAWTELLE BLVD	N	7200	0.00	0.00	328,594.00	82,146.00
CULVER CITY UNITED PRESBYTERIAN CI	4085 GLOBE AVE	Y	7200	0.00	0.00	91,074.00	23,756.00
CULVER CITY CHURCH OF GOD	12329 WASHINGTON PL	Y	7100	0.00	0.00	186,631.00	112,611.00
PATEL BABUBHAI B AND	8846 NATIONAL BLVD APT 18	N	1820	0.00	0.00	319,408.00	111,093.00
FLEISHMAN MANNY TR MANNY FLEISHM/	6063 HARGIS ST	Y	7200	0.00	0.00	12,111.00	12,271.00
DUNN EDWARDS CORP	5777 WASHINGTON BLVD	Y	1100	0.00	0.00	1,184,346.00	1,059,678.00
LEVENTHAL KENNETH	5859 W CENTINELA AVE	Y	250L	0.00	0.00	252,019.00	12,969.00
TEMPLE ISRAEL OF HOLLYWOOD	6895 GREEN VALLEY CIR	Y	1400	0.00	0.00	614,190.00	716,920.00
EDMONDSON JOHN B CO TR EDMONDSC	5915 SEPULVEDA BLVD	Y	1700	0.00	0.00	245,641.00	1,041,681.00
SCHULTZ RONALD M	5859 SELMARAINA DR	Y	3100	0.00	0.00	391,624.00	94,428.00
SCHULTZ RONALD M	5865 SELMARAINA DR	Y	3100	0.00	0.00	107,836.00	74,134.00
CALDER WILLIAM J TR CALDER FAMILY T	5869 SELMARAINA DR	Y	3100	0.00	0.00	36,197.00	42,258.00
RIPPNER ALLAN J AND RUTH B TRS RIPP	5673 SELMARAINA DR	Y	3100	0.00	0.00	36,197.00	38,433.00
MCLAUGHLIN CHRISTINE	5677 SELMARAINA DR	Y	3100	0.00	0.00	317,903.00	10,596.00

RESIDENTIAL RENTAL PROPERTY EXCEPTIONS REPORT

Owner	Address	Absent Use	Bldgs	Units	Land Value	Impr Value
LEE NANCY	5395 KALEIN DR	Y 0100	0.00	0.00	232,000.00	63,000.00
HEUER ELKE TR HEUER TRUST	11251 FRANKLIN AVE	Y 0100	0.00	0.00	238,000.00	59,000.00
DUNCAN ANN H	11266 GARFIELD AVE	Y 0100	0.00	0.00	182,943.00	112,205.00
BURCH CHRISTOPHER S AND NANCY M	11240 FRANKLIN AVE	Y 0100	0.00	0.00	135,264.00	90,173.00
HAMOVITCH HANNAH R TR HANNAH R H	11228 FRANKLIN AVE	Y 0100	0.00	0.00	42,258.00	33,967.00
FOTOS MARTIN AND GLORIA	11222 FRANKLIN AVE	Y 0100	0.00	0.00	44,971.00	87,060.00
BURCH CHRISTOPHER S AND NANCY M	11216 FRANKLIN AVE	Y 0100	0.00	0.00	232,000.00	58,000.00
DOLGIN RONALD	4501 HUNTLEY AVE	Y 0100	0.00	0.00	135,915.00	69,856.00
FELTS WALLACE AND ELIZABETH TRS FI	5409 BLANCO WAY	Y 0100	0.00	0.00	195,000.00	73,000.00
FITZGERALD MICHAEL B TR FITZGERALD	5423 JANISANN AVE	Y 0100	0.00	0.00	40,023.00	24,553.00
WALTERS ROBERT AND HELEN G TRS W	11262 BARMAN AVE	Y 0100	0.00	0.00	107,504.00	76,623.00
GEHRKE DEAN D AND CAROLYN G TRS C	5365 KALIEN DR	Y 0100	0.00	0.00	271,000.00	19,000.00
NADEL JEFFREY H AND JODI	5349 KALIEN DR	Y 0100	0.00	0.00	72,343.00	224,585.00
SHEPARD DENNIS G AND	5429 BLANCO WAY	Y 0100	0.00	0.00	277,000.00	33,000.00
DADIGAN DONELLE AND	5499 BLANCO WAY	Y 0100	0.00	0.00	230,020.00	57,503.00
COHEN ELIOT AND JO ANNE E	5462 BLANCO WAY	Y 0100	0.00	0.00	319,000.00	40,000.00
SEIN ROSALIND	5422 BLANCO WAY	Y 0100	0.00	0.00	111,554.00	74,367.00
MARTINEZ JAVIER JR TR JAVIER MARTIN	11050 BARMAN AVE	Y 0100	0.00	0.00	98,358.00	147,534.00
KITABAYASHI MARK K AND CAROL O	11114 ORVILLE ST	Y 0100	0.00	0.00	244,000.00	51,000.00
NGUYEN ANTHONY F AND HOANG HANA	4356 GLOBE AVE	Y 0100	0.00	0.00	158,454.00	82,112.00
MEHL ELISABETH C	11113 WAGNER ST	Y 0100	0.00	0.00	43,375.00	14,182.00
JONES GEORGE R JR	11177 WAGNER ST	Y 0100	0.00	0.00	40,667.00	19,607.00
SALSBERG HARVEY	11171 WAGNER ST	Y 0100	0.00	0.00	42,417.00	21,839.00
YANG DIO C AND CLARA H	11165 WAGNER ST	Y 0100	0.00	0.00	51,285.00	21,410.00
HLIVYAK JOYCE TR JOYCE HLIVYAK TRU	11232 CULVER BLVD	Y 0100	0.00	0.00	42,417.00	14,981.00
TONG JAMES C AND MAY J TRS JAMES A	4325 TULLER AVE	Y 0100	0.00	0.00	36,516.00	23,596.00
SAMUELS HOWARD J	4353 TULLER AVE	Y 0100	0.00	0.00	213,108.00	71,033.00
STEELMAN BERNARD AND EDITH TRS S1	11241 FRANKLIN AVE	Y 0100	0.00	0.00	42,579.00	26,309.00
WEINSTOCK ARTHUR	4366 GLOBE AVE	Y 0100	0.00	0.00	40,180.00	30,171.00
SHELTON DAVID L TR MARY N SHELTON	11281 BRADDOCK DR	Y 0100	0.00	0.00	33,967.00	22,800.00
CODY JOSEPH E CO TR CODY TRUST	4330 GLOBE AVE	Y 0100	0.00	0.00	36,516.00	22,321.00
AMBROZICH MARK A	4366 HUNTLEY AVE	Y 0100	0.00	0.00	135,000.00	72,000.00
LAWRIE ROSEMARY	11220 BARMAN AVE	Y 0100	0.00	0.00	62,821.00	29,599.00
WINGEN WILLIAM J CO TR WINGEN FAMI	11231 BRADDOCK DR	Y 0100	0.00	0.00	18,331.00	33,800.00
TREJO ALEX T	11236 BARMAN AVE	Y 0100	0.00	0.00	198,429.00	66,488.00
BULLOCK MADELINE J	11240 BARMAN AVE	Y 0100	0.00	0.00	125,946.00	37,657.00
LEE SUH JEN	11250 BARMAN AVE	Y 0100	0.00	0.00	113,990.00	2,156.00
KAGAWA TAKUMI J	5313 JANISANN AVE	Y 0100	0.00	0.00	52,270.00	55,030.00
TANDY MARILYN C AND EDWARD A TRS	4367 TULLER AVE	Y 0100	0.00	0.00	36,516.00	26,466.00
ARECE VICENTE AND ANA R AND	11410 CULVER PARK DR	Y 0100	0.00	0.00	40,184.00	62,704.00
BISHOP KALMA TR KALMA BISHOP TRUS	11220 RYANDALE DR	Y 0100	0.00	0.00	37,952.00	35,081.00
DADA MOHAMMED H AND MAYET RUKIYA	11226 RYANDALE DR	Y 0100	0.00	0.00	223,200.00	237,400.00
DELEON LEONARD CO TR DELEON TRUS	11281 PATOM DR	Y 0100	0.00	0.00	78,541.00	42,287.00
MYERS ROBERT E AND SHELLEY R TRS I	11237 PATOM DR	Y 0100	0.00	0.00	137,821.00	118,004.00
LIBERATOR EDMOND AND IRMA TRS EDN	11232 CULVER PARK DR	Y 0100	0.00	0.00	37,633.00	18,812.00
SMALL NORMAN I AND BARBARA L TRS S	11269 SEGRELL WAY	Y 0100	0.00	0.00	60,413.00	81,047.00
ROGERS WILLIAM J AND PATRICIA L	11281 SEGRELL WAY	Y 0100	0.00	0.00	124,992.00	83,326.00
SEIN ROSALIND	5487 BLANCO WAY	Y 0100	0.00	0.00	69,994.00	56,284.00
ARECE VICENTA	11406 CULVER PARK DR	Y 0100	0.00	0.00	232,000.00	38,000.00
CHEN GAANG JAU AND MEILING L	5441 BERRYMAN AVE	Y 0100	0.00	0.00	206,978.00	116,812.00
SNIDER GORDON L TR GORDON L SNIDE	11426 CULVER PARK DR	Y 0100	0.00	0.00	55,952.00	35,254.00
CHATTERJEE AMIYA K AND MANIMALA	11466 CULVER PARK DR	Y 0100	0.00	0.00	45,682.00	52,426.00
OLSON LYNN B AND EMILY K	11378 SEGRELL WAY	Y 0100	0.00	0.00	216,000.00	50,000.00
BEALL JERRIE L AND	11442 SEGRELL WAY	Y 0100	0.00	0.00	194,631.00	48,656.00
EBRAHIM GUL M AND AISHA G	11278 SEGRELL WAY	Y 0100	0.00	0.00	229,332.00	102,637.00
BULOS JOSPEH E AND FADIA J TRS BULC	4284 SAWTELLE BLVD	Y 0100	0.00	0.00	51,129.00	17,269.00
BRECEDA ANNA TR ANNA BRECEDA TRU	4244 SAWTELLE BLVD	Y 0100	0.00	0.00	37,315.00	20,723.00

TELEPHONE LISTINGS EXCEPTIONS REPORT

Name	Address	Phone	SIC
7TH HEAVEN FACIALS	2450 FOOTHILL BLVD #L	(707) 942-1674	72-3106
A CALIFORNIA GRAPEVINE	1205 WILLOW ST	(707) 942-1354	73-8977
A CALIFORNIA GRAPEVINE RFRRL		(707) 942-8463	73-8977
A CALISTOGA ENCHANTED COTTAGE	PO BOX 692	(707) 942-9463	70-1107
A HEALING PLACE	1227 LINCOLN AVE	(707) 942-4325	72-9917
ADAM LAKS CUSTON BUILDING	1566 CENTENNIAL CIR	(707) 942-8741	15-4213
AGRILAND FARM SVC		(707) 942-6957	52-6129
ALCOHOL COMPLIANCE CONSULTANTS	211 WAPOO AVE #202	(707) 942-6911	89-9936
ALEXANDER, ANDREW G MD	913 WASHINGTON ST	(707) 942-6233	80-1101
ALEX'S RESTAURANT & PUB	1437 LINCOLN AVE	(707) 942-6868	58-1208
ALFARO, KEVIN S	1345 LINCOLN AVE	(707) 942-4107	87-2101
ALL SEASONS	1400 LINCOLN AVE	(707) 942-9111	58-1208
ALL VALLEY EQUINE	21503 HIGHWAY 29	(707) 942-6666	07-4201
ALLGOOD BUILDERS	1304 BERRY ST	(707) 942-0968	15-2139
ALPHA ASSOCIATES		(707) 944-9191	50-9908
ALTA VINEYARD CELLAR	PO BOX 980	(707) 942-6708	99-9977
AMERICAN FINANCIAL GROUP INC		(707) 942-6300	61-4101
AMERICAN INDIAN TRADING CO	1458 LINCOLN AVE #16	(707) 942-9330	59-4709
AMERICAN NURSERIES	PO BOX 132	(707) 942-4100	51-9306
AMWAY DISTRIBUTORS	1313 SILVER ST	(707) 942-5941	51-6925
AN INNOVATIVE FAMILY CHIRO CTR	1422 LINCOLN AVE	(707) 942-1700	80-4101
ANGEL WRAP SPA	1007 WASHINGTON ST	(707) 942-8740	99-9977
ANGELS ARE INN BED & BREAKFAST	1018 MYRTLE ST	(707) 942-4424	70-1107
APEX ELECTRIC	PO BOX 1081	(707) 942-4131	87-4801
ARAUJO ESTATE WINES		(707) 942-6061	01-7201
ARNOLD'S TREE SVC	PO BOX 102	(707) 942-6284	07-8301
ARROYO WINERY	2361 GREENWOOD AVE	(707) 942-6995	20-8401
ART WORKS BY DAYNE	PO BOX 586	(707) 942-0984	73-3604
ARTEL VIDEO SYSTEMS INC		(925) 901-0900	73-7304
ARTFUL EYE	1333 LINCOLN AVE #A	(707) 942-4743	59-9969
ASOBIKAN CALISTOGA JUJITSU		(707) 942-0337	79-9945
ASSN OF LIGHTING & MERCURY		(707) 942-2197	49-5311
AUBERT WINEMAKING	2011 MONEY LN	(707) 942-5611	20-8401
AUBRE AUTO REPAIR	1020 FOOTHILL BLVD #B	(707) 942-1504	75-3801
AURORA PARK COTTAGES	1807 FOOTHILL BLVD	(707) 942-6733	70-1101
AZALEA SPRINGS WINERY	PO BOX 1089	(707) 942-4811	20-8401
B & B STYLE-PERSONALIZED	PO BOX 298	(707) 987-4088	70-1107
BANK OF THE WEST	1317 LINCOLN AVE	(707) 942-6291	60-2101
BARGAIN BASKET	805 WASHINGTON ST	(707) 942-9468	59-3222
BARLOW RANCH	4415 SILVERADO TRL	(707) 942-9774	01-9101
BARLOW VINEYARDS	4411 SILVERADO TRL	(707) 942-8691	01-7201
BARREL BUILDERS	1194 MAPLE LN	(707) 942-4291	24-4998
BAVARIAN LION CO	12207 FRANZ VALLEY RD	(707) 942-4033	02-9101

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320 SEPULVEDA BL
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ACME ELECTRIC SUPPLY CO INC

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ALBERT MOTORS

11503 WASHINGTON BL
GOTHAM, CA 55555

A & D JEWELRY CASTING INC

5922 WASHINGTON BL
GOTHAM, CA 55555

ACME NEON SIGN COMPANY

5853 WASHINGTON BL
GOTHAM, CA 55555

ALBERTS LIQUORS

5565 SEPULVEDA BL
GOTHAM, CA 55555

A & G LUMBER COMPANY

5942 WASHINGTON BL
GOTHAM, CA 55555

ACTIVE REALTY

12222 WASHINGTON BL
GOTHAM, CA 55555

ALBERTSON OLDSMOBILE

4114 SEPULVEDA BL
GOTHAM, CA 55555

A R M S ANDERSON RETAIL MESSEN

400 CULVER BL
GOTHAM, CA 55555

ADAMS HOTEL

3896 MAIN ST
GOTHAM, CA 55555

ALBERTSON OLDSMOBILE

4114 SEPULVEDA BL
GOTHAM, CA 55555

A V DISTRIBUTING COMPANY

442 DILLER AV
GOTHAM, CA 55555

KERNEY F ADAMS

4124 LINCOLN AV
GOTHAM, CA 55555

ALBERTSON OLDSMOBILE

4114 SEPULVEDA BL
GOTHAM, CA 55555

AARONSON & SEGAL

1826 COLLEGE AV
GOTHAM, CA 55555

ADVANCE LATEX PRODUCTS INC

8590 NATIONAL BL
GOTHAM, CA 55555

WES ALDERSON COMPANY INC

8548 WASHINGTON BL
GOTHAM, CA 55555

ACE AUTO GLASS CO

8845 WASHINGTON BL
GOTHAM, CA 55555

AERO WELDING & MFG

5660 SELMARINE DR
GOTHAM, CA 55555

ALEXANDER MACHINERY CO., INC

5840 ADAMS BL
GOTHAM, CA 55555

ACE AUTO GLASS

8845 WASHINGTON BL
GOTHAM, CA 55555

AETNA FINANCE COMPANY

10810 WASHINGTON BL
GOTHAM, CA 55555

ALL STAR GLASS COMPANY

4205 SEPULVEDA BL
GOTHAM, CA 55555

ACE GUARD SERVICE INC

8720 WOODLEY AV
NORTH HILLS, CA 91343

PHILLIP D AHLGRIM

12624 WASHINGTON BL
GOTHAM, CA 55555

ALOHA MOTEL

10054 CULVER BL
GOTHAM, CA 55555

ACME ELECTRIC SUPPLY CO INC

5972 WASHINGTON BL
GOTHAM, CA 55555

A JEM METALS COMPANY

4943 MAYTIME LN
GOTHAM, CA 55555

DAVID ALONZO

11601 WASHINGTON BL
GOTHAM, CA 55555

000156

RESOLUTION NO. 2006-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2006/2007 COMMUNITY DEVELOPMENT BUDGET BY APPROPRIATING \$44,445.00 FROM THE GENERAL FUND, FOR CODE COMPLIANCE AND BUSINESS REGISTRATION SOFTWARE AND SUPPORT SERVICES

WHEREAS, June 21, 2006 the City Council adopted the City of Moorpark 2006/2007 Operating and Capital Improvement Budget; and

WHEREAS, not included in the adopted budget was a recently identified need for \$22,440.00 in the Community Development Administration budget for Business Registration software and support services and \$22,005.00 the Code Compliance budget for Code Compliance software and support services; and

WHEREAS, at a duly noticed City Council meeting on October 4, 2006, a staff report was presented to the City Council, which included a request for a budget amendment allocating a total of \$44,445.00 from the General Fund for Business Registration and Code Compliance software and support services; and

WHEREAS, Exhibit "A" hereof describes said budget amendment and its resultant impact to the budget line items(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment allocating \$44,445.00 from the General Fund for Business Registration and Code Compliance software and support services, as more particularly described in Exhibit "A" attached hereto, is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 4th day of October 2006.

Patrick Hunter, Mayor

ATTEST:

Deborah S. Traffenstedt, City Clerk

Attachment: Exhibit "A" – Budget Amendment

EXHIBIT A
FY 2006/2007
COMMUNITY DEVELOPMENT DEPARTMENT
BUDGET AMENDMENT

FUND ALLOCATION FROM

Fund	Account Number	Amount
General	1000-5500	\$44,445.00
Total		\$44,445.00

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNT(S)

		Current	Requested	Amended
Account Number	Object Description	Budget	Revision	Budget
1000-6100-0000-9102	Contractual Services	0.00	\$22,440.00	\$22,440.00
1000-6430-0000-9102	Contractual Services	0.00	\$22,005.00	\$22,005.00
Total			\$44,445.00	

Approved to Form: 