

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council
FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*
DATE: November 22, 2006 (CC Meeting of 12/6/06)
SUBJECT: Consider City Council Standing and Ad Hoc Committee Appointments and Other City Council and Moorpark Redevelopment Agency Committee Assignments

BACKGROUND

The City Council's Policies Resolution includes the following language in Section 8.2: "With the approval of the majority of the members of the City Council, the Mayor shall make all appointments to Standing Committees of the City Council, including the designated alternate. The appointments shall be made at the first regularly scheduled meeting in January of each odd-numbered year and at the reorganization meeting of the City Council in each even-numbered year."

The current appointments and schedule for the Council Standing Committees are as follows:

STANDING COMMITTEE	TIME	DAY
Affordable Housing/Community Development Members: Hunter & Mikos Alternate: Harper	6:00 p.m.	Third Wednesday of the Month.
Budget and Finance Members: Hunter & Harper Alternate: Millhouse	6:00 p.m.	First Wednesday of the Month.

Public Works, Facilities, & Solid Waste Members: Mikos & Parvin Alternate: Hunter	5:30 p.m.	Third Monday of the Month.
Transportation & Streets Members: Harper & Millhouse Alternate: Parvin	5:30 p.m.	First Monday of the Month.
Economic Development Members: Parvin & Millhouse Alternate: Mikos	5:30 p.m.	Second Monday of the Month.
Public Safety Members: Hunter & Mayor Pro Tem Alternate: Millhouse	5:00 p.m.	Second Wednesday of the Month.

Attached to this report is the complete list of City Council and Moorpark Redevelopment Agency Committee Assignments for the City Council's consideration regarding appointments. Recommended revisions are shown with legislative format. The regular meeting schedule for non-City commissions, committees and/or organizations has been added to the attached draft assignments list to facilitate appointment decisions.

Staff is recommending that the appointments for the Standing Committees and other City Council and Redevelopment Agency committees and assignments be made at the December 6, 2006, regular meeting. The approval of the regular meeting schedule will be scheduled for the first meeting in January 2007 (and will be based on the availability of the appointed Councilmembers).

STAFF RECOMMENDATION

Determine City Council and Moorpark Redevelopment Agency committee appointments and assignments.

Attachment: Draft City Council and Moorpark Redevelopment Agency Committee Assignments List

CITY COUNCIL
and
MOORPARK REDEVELOPMENT AGENCY
COMMITTEE ASSIGNMENTS

STANDING COMMITTEES

1. Budget and Finance Committee
Members: Hunter and Harper _____
Alternate: Millhouse
Staff Assignment: Finance Director
Meeting Date: 1st Wednesday of month at 6:00 p.m.
 - A. CDBG
 - B. Mobilehome Park Rent Hardship Review Panel
 - C. Legislation Review

2. Public Works, Facilities and Solid Waste
Members: Mikos and Parvin
Alternate: Hunter
Staff Assignment: Public Works Director
Meeting Date: 3rd Monday of month at 5:30 p.m.
 - A. Water Issues
 - B. East County Wasteshed Task Force
 - C. ~~Master Plan Community Center Site~~

3. Affordable Housing/Community Development Committee
Members: Hunter and Mikos
Alternate: Harper _____
Staff Assignment: Community Development Director
Meeting Date: 3rd Wednesday of month at 6:00 p.m.
 - A. Affordable Housing including Inclusionary Zoning
 - B. First Time Home Buyer Program
 - C. Requests to Amend the General Plan

4. Transportation and Streets Committee
Members: Harper _____ and Millhouse
Alternate: Parvin
Staff Assignment: Public Works Director
Meeting Date: 1st Monday of month at 5:30 p.m.

- A. Truck Scales
- B. City Paratransit Review Committee
- C. VISTA Board
Member: Millhouse
Alternate: Harper _____
- D. Review of Street Light Standards

5. Economic Development Committee
Members: Parvin and Millhouse
Alternate: Mikos
Staff Assignment: Assistant City Manager
Meeting Date: 2nd Monday of month at 5:30 p.m.

- * A. Consider a Truck Stop in or around Moorpark
- B. Redevelopment Agency's Downtown Business Loan Program
- C. Regional Defense Partnership (RDP-21 meets monthly on 1st Tuesday at 7:30 a.m.)
Member: Millhouse
Alternate: Parvin
- D. Base Retention and Closure (BRAC)

6. Public Safety
Members: Mayor Hunter and Mayor Pro Tem
(currently Mikos)
Alternate: Millhouse
Staff Assignment: Assistant City Manager
Meeting Date: 2nd Wednesday of month at 5:00 p.m.

AD HOC COMMITTEES

- 1. Day Laborer Committee to Meet with Adjacent Businesses and Property Owners
Members: Harper _____ & Hunter
Staff Assignment: Assistant City Manager
- 2. City Participation in Advance Planning of School Facilities
Members: Hunter & Harper _____
Staff Assignment: City Manager
- 3. City/MUSD Facilities and Programs
Members: Harper _____ & Millhouse
Staff Assignment: City Manager
- 4. ~~Public Customer Service Program~~
Members: ~~Hunter & Parvin~~
Staff Assignment: ~~City Manager~~

5. ~~Moorpark Library Advisory Committee~~
~~Members: Hunter & Mikos~~
~~Staff Assignment: Parks, Recreation & Community Services Director~~
6. Greenbelt Ad Hoc Committee
Members: Hunter & Mikos
Staff Assignment: Community Development Director
7. OSCAR Element
Members: Harper _____ & Mikos
Staff Assignment: Community Development Director
8. ~~Development of Goals Pertaining to Reducing or Eliminating Truck Traffic on SR-118 through Moorpark~~
~~Members: Hunter & Millhouse~~
~~Staff Assignment: Assistant City Manager~~
9. ~~Community Aquatic Facility~~
~~Members: Harper & Millhouse~~
~~Staff Assignment: Parks, Recreation & Community Services Director~~
10. Grimes Canyon Sand and Gravel Quarries Expansion Proposal
Members: Millhouse & Parvin
Staff Assignment: Community Development Director
11. Port of Hueneme/Oxnard Harbor District Boundaries
Members: Hunter & Millhouse
Staff Assignment: Community Development Director
12. ~~Library Services~~
~~Members: Harper & Mikos~~
~~Staff Assignment: Parks, Recreation & Community Services Director~~
13. ~~Toll Brothers, Inc., Development Agreement~~
~~Members: Millhouse & Parvin~~
~~Staff Assignment: City Manager~~
14. ~~Essex/Colmer Development Agreement~~
~~Members: Hunter & Harper~~
~~Staff Assignment: City Manager~~
15. Campus Master Plan and Building Site Design Concept for New Civic Center and City Hall
Members: Hunter & Millhouse
Staff Assignment: Assistant City Manager

16. Centex Homes (GPA 2004-02) Development Agreement
Members: Mikos & Parvin
Staff Assignment: City Manager
17. Hitch Ranch Property Owners (SP No. 2004-01) Development Agreement
Members: Mikos & Millhouse
Staff Assignment: City Manager

OTHER ASSIGNMENTS

Moorpark City Council Appointments

1. Association of Ventura County Cities (AVCC)
Representative: Mayor
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate
2. Disaster Council
Chairman: Mayor
3. Channel Counties Division--League of California Cities
Representative: Mayor
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate
4. Ventura County Council of Governments (VCOG)
Representative: Mayor
Chair from Jan. to Dec. 2006
Alternate: Mayor Pro Tem followed by any remaining Councilmember may be an alternate
5. CJPIA
Voting Delegate: Mayor
Alternate: Councilmembers, City Manager, Assistant City Manager, and Administrative Services Director/City Clerk
6. Ventura County Transportation Commission (VCTC) (Regular meeting is monthly on 1st Friday at 10:00 a.m.)
Appointed by City
Regular Member: Millhouse
Alternate: None

7. Ventura County Animal Regulation Commission (Regular meeting is quarterly on 2nd Thursday of month at 9:00 a.m.)
Member: Hunter
Alternate: Any remaining Councilmember may be an alternate
8. Member of the Economic Development Collaborative of Ventura County (EDCVC) (Regular meeting is monthly on 3rd Thursday at 4:00 p.m.)
Member: Parvin
First Alternate: Harper _____
Second Alternate: Hunter
- ~~9. Ventura County Library Service Commission (Regular meeting is monthly on 1st Thursday at 6:00 p.m.)
Representative: Harper
Alternate: Hunter; and any remaining Councilmember may be an alternate~~
10. Santa Monica Mountains Conservancy (Regular meeting is monthly on 4th Monday at 7:30 p.m.)
Member: Mikos
Alternate: Millhouse
11. Ventura Cities Mortgage Financing Authority
Representative: Hunter
Alternate: Any remaining Councilmember may be an alternate, Finance Director, and Nancy Burns, Senior Management Analyst
12. Youth Sports Liaison
Representative: Millhouse
- ~~13. Public Art Advisory Committee
Members: Harper & Parvin,
Parks and Recreation Commissioner Sandra Thompson,
Public Members Dennis Swinburne and Jennifer Varnell (terms expire December 2006)
Staff Assignment: Parks, Recreation & Community Services Director~~
14. Community Park Joint Development Coordinating Committee (Shadyridge Buffer Zone)
Members: Hunter & Harper _____
Staff Assignment: Parks, Recreation & Community Services Director

Other Agency Appointments

1. City Selection Committee
Chair: Mayor
Term: One Year; January to December 2006
2. Southern California Regional Rail Authority, Board of Directors, Representative
(Appointed by Ventura County Transportation Commission)
Representative: Millhouse
Term: Ongoing
3. Ventura Local Agency Formation Commission (LAFCO)
(Appointed by City Selection Committee)
Alternate: Parvin
Term: January 1, 2005 to January 1, 2008

League of California Cities Committee Assignments

1. LCC Channel Counties Division
1st Vice President: Parvin
Term: One Year (October 2007)