

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*

DATE: December 23, 2008 (CC Meeting of 1/7/09)

SUBJECT: Consider City Council Standing Committee Appointments and Approval of Regular Meeting Schedule for City Council Standing Committees for Calendar Year 2009

BACKGROUND

At the reorganization meeting of the City Council on December 3, 2008, the appointments to the Council Standing Committees were determined to be as follows:

1. **Community and Economic Development Committee**
Members: Mikos and Parvin
Alternate: Van Dam
Staff: Deputy City Manager
Meeting Date: Third Wednesday of the month at 6:00 p.m.
 - A. General Plan Amendment Pre-Screening Requests
 - B. OSCAR Element
 - C. Member of Economic Development Collaborative of Ventura County (EDCVC)
Member: Parvin
First Alternate: Mikos
Second Alternate: Van Dam
 - D. Regional Defense Partnership
Member: To be determined on case-by-case basis
Alternate: To be determined on case-by-case basis
 - E. Base Retention and Closure (BRAC)
 - F. Possible Residential Relocation Benefits for affected Moderate Income Persons
 - G. Commercial Facade Improvement Program
 - H. Homeless Issues Related to New Housing Element

2. **Finance, Administration and Public Safety Committee**
Members: Mayor and Mayor Pro Tem
Alternate: Immediate Past Mayor Pro Tem
Staff: Assistant City Manager
Meeting Date: First Wednesday of the month at 6:00 p.m.

- A. CDBG Annual Funding Proposals
- B. Mobilehome Park Rent Hardship Review Panel
- C. Review of City's Annual Legislative Program
- D. Revenue Enhancement Options
- E. California Vehicle Code (CVC) Enforcement on Private Property

3. **Transportation and Public Works Committee**

Members: Millhouse and Van Dam
Alternate: Mikos
Staff: City Engineer/Public Works Director
Meeting Date: First Monday of the month at 5:30 p.m.

- A. Review Annual Update to Capital Improvement Program
- B. Truck Scales
- C. VISTA Board
Member: Millhouse
Alternate: Van Dam
- D. Neighborhood Traffic Calming
- E. Review conceptual design options for North Hills Parkway and Alternate SR 23.

DISCUSSION

The preceding list includes the current Standing Committee appointments and meeting schedule. The City Council Policies Resolution requires that a regular meeting schedule for Standing Committees shall be approved by minute action of the City Council annually. Typically the new meeting schedule is adopted each January following any change in Standing Committee membership at the reorganization meeting of the Council each year.

At the December 3, 2008, City Council reorganization meeting, there was discussion that potential appointment of the interim City Councilmember to the Community and Economic Development Standing Committee would be determined after the decision was made on the interim appointee. Gary Lowenberg was selected to fill the interim City Councilmember position at the December 17, 2008, meeting.

Direction is now needed from the City Council whether any change will be made to the Standing Committees appointments, and the 2009 regular meeting schedule for the Standing Committees needs to be approved.

No changes to Standing Committee meeting date and time are proposed. To summarize, the current meeting schedule for the Standing Committees is as follows:

Community and Economic Development Committee:

Meeting Schedule: Third Wednesday of the month at 6:00 p.m.

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Finance, Administration, and Public Safety Committee

Meeting Schedule: First Wednesday of the month at 6:00 p.m.

Transportation and Public Works Committee

Meeting Schedule: First Monday of the month at 5:30 p.m.

STAFF RECOMMENDATION

1. Confirm Standing Committee appointments; and
2. Approve Regular Meeting Schedule for Standing Committees for 2009.