

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Mary K. Lindley, Parks, Recreation & Community Services Director 

BY: Roger O. Blais, Parks and Landscape Manager

DATE: February 2, 2009 (CC Meeting of February 18, 2009)

SUBJECT: Consider Resolution Amending the Fiscal Year 2008/09 Budget for Remedial Landscape Maintenance in Assessment Zone 12

DISCUSSION

City Council is being asked to adopt the attached Resolution amending the FY 2008/09 budget to appropriate \$20,000 from Landscape and Lighting Maintenance Assessment District 12 (Miller Parkway) to perform needed remedial landscape maintenance (landscape improvements). Over the past two years, the landscaping along the southern end of Miller Parkway and Spring Road, as well as sections of Tierra Rejada Road between Miller Parkway and Spring Road, have suffered as a result of frost and poor performing plant species (a groundcover called *Delosperma* *abla*). The existing landscape condition of sparse, diseased, and missing plant material was present prior to the execution of the current maintenance agreement between the City and Venco Western, the City's landscape maintenance contractor. Therefore, Venco is not responsible for correcting the deficiencies.

The goal of the landscape improvement project is the return the areas mentioned to their original condition. Staff plans to replace a frost tender groundcover and other under-performing and missing plant material, with Star Jasmine, Yellow Day Lilies, and *Raphiolepis*, consistent with the remaining parkway and median plant palette. Staff solicited bid proposals to perform the work and the follow three cost proposals were received:

<u>Contractor</u>	<u>Bid Price</u>
Venco Western, Inc.	\$18,500
Azteca Landscape	\$18,896
Metro Landscape	\$24,288

RESOLUTION NO. 2009-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2008/09 BUDGET TO ALLOCATE \$20,000 FROM ASSESSMENT DISTRICT 84-2, ZONE 12 FUND BALANCE (2312) TO THE ZONE 12 LANDSCAPE MAINTENANCE EXPENDITURE BUDGET ACCOUNT

WHEREAS, on July 2, 2008, the City Council adopted the budget for Fiscal Year 2008/09;

WHEREAS, a staff report has been presented to said Council requesting a budget amendment allocating \$20,000 from the Zone 12 Assessment District (AD 84-2) Fund Balance for landscape improvements; and

WHEREAS, Exhibit "A" hereof describes said budget amendment and its resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment allocating \$20,000 from Fund 2312 Zone 12 Assessment District (AD 84-2) for landscape improvements as more particularly described in Exhibit "A" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 18th day of February, 2009.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, Assistant City Clerk

Attachment: Exhibit A – Budget Amendment

The lowest qualified bidder is Venco Western, one of the City's two current landscape contractors. The work would be performed under an amendment to their current agreement with the City.

Funds were not budgeted in the adopted FY 2008/09 budget for this project. The attached Resolution amends the budget by transferring \$20,000 (\$1,500 for contingency) from the Landscape Assessment District 12 (Fund 2312) Fund Balance to the appropriate District 12 expenditure budget.

FISCAL IMPACT

The project area is in Landscape and Lighting Maintenance Assessment District 12. At the beginning of the fiscal year, District 12 had a fund balance of approximately \$496,605. Annual revenues in the District are approximately \$261,000 and annual expenditures are \$159,000. There are sufficient funds in District 12 to fund this project. There will be no impact on the General Fund.

STAFF RECOMMENDATION ROLL CALL VOTE

Adopt Resolution No. 2009-____, and authorize the City Manager to execute an amendment to the City's Agreement with Venco Western, Inc.

Attachment: - Resolution

EXHIBIT A

**BUDGET AMENDMENT FOR LANDSCAPE IMPROVEMENTS
IN LANDSCAPE ASSESSMENT DISTRICT ZONE 12 (AD 84-2)
FY2008/09**

FUND ALLOCATION FROM:

Fund Title	Fund Account Number	Amount
AD 84-2, Zone 12	2312-5500	\$20,000
Total		\$20,000

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

BUDGET NUMBER	BUDGETED	REVISION	NEW BUDGET
2312.7900.7901.9331	\$63,500	\$20,000	\$83,500
Total	\$63,500	\$20,000	\$83,500

Finance approval: 