

**MOORPARK CITY COUNCIL  
AGENDA REPORT****TO: Honorable City Council****FROM: Ron Ahlers, Finance Director** *RA*  
**Prepared by: Deborah Burdorf, Accountant I** *DB***DATE: March 26, 2009 (City Council meeting of April 1, 2009)****SUBJECT: Consider Resolution Authorizing Mid-Year Amendments to  
2008/2009 Fiscal Year Budget****BACKGROUND**

The City Council adopted a budget for fiscal year 2008/2009 on July 2, 2008 and periodically has amended it by resolution for various projects and programs. After a review of the current budget status, in anticipation of developing a budget recommendation for the new fiscal year, staff has compiled additional recommended budget amendments for the City Council's consideration.

**DISCUSSION**

The attached resolution makes several revenue and expenditure adjustments to the currently adopted 2008/2009 fiscal year budget, with an explanation for each item contained in Exhibit "B". Revenue adjustments are either increases or decreases due to unanticipated revenue or actual receipts higher or lower than budgeted. Expenditure adjustment increases are either omissions, or critical items that were not previously included in the budget.

The Internal Services Fund (0100) expenditures are projected to increase by \$4,800 due to additional computer related needs.

General Fund expenditures are expected to increase by \$17,500 for facility improvements as well as the 25<sup>th</sup> Anniversary program.

The Community Development Fund (2200) revenue is projected to increase by \$160,000 due to additional city fees generated from the contract engineering division. Expenditures are also expected to increase by \$50,000 for legal fees. The result is a net projected fund balance increase of \$110,000.

Two Lighting and Landscape District funds project an increase in expenditures; Fund 2301 shows \$6,327 for a budget input error and Fund 2308 projects \$2,000 for fence repairs.

The L.A.A.O.C. Fund (2501) has a projected expenditure increase of \$127,928 for the Princeton Avenue property purchase.

The Prop 1B Safety and Security Fund (2611) revenue shows an increase of \$12,000 due to grant funding received but not budgeted.

The Endowment Fund (2800) revenue shows an increase of \$98,000 for interest that was previously unbudgeted.

**STAFF RECOMMENDATION** (Roll Call Vote Required)

1. Adopt Resolution No. 2009-\_\_\_\_\_ amending the fiscal year 2008/2009 budget as noted in Exhibits "A and B" to the attached resolution.

RESOLUTION NO. 2009-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2008/2009 ADOPTED OPERATING AND CAPITAL IMPROVEMENTS BUDGET

WHEREAS, on July 2, 2008 the City Council adopted the Operating and Capital Improvements Budget for fiscal year 2008/2009; and

WHEREAS, certain additions and adjustments to the budget are proposed to allow for effective service delivery for the balance of the fiscal year; and

WHEREAS, the City Council now wishes to amend the 2008/2009 fiscal year budget as noted in Exhibits "A and B".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment as more particularly described in Exhibits "A" and "B" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 1st day of April, 2009.

\_\_\_\_\_  
Janice S. Parvin, Mayor

ATTEST:

\_\_\_\_\_  
Deborah S. Traffenstedt, City Clerk

Attachment: Exhibits A and B – Mid Year Budget Amendment

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**Exhibit "A"**  
**CITY OF MOORPARK**  
**Mid Year Budget Amendment for the 2008/2009 Fiscal Year**  
**Summary by Fund**

<u>Fund</u>	<u>Projected Revenue Increase (Decrease)</u>	<u>Projected Expenditure Increase (Decrease)</u>	<u>Net Fund Impact Increase (Decrease)</u>
0100 - Internal Services		\$ 4,800	\$ (4,800)
1000 - General		17,500	(17,500)
2200 - Community Dev.	\$ 160,000	50,000	110,000
2301 - Lighting & Landscape A.D.		6,327	(6,327)
2308 - Lighting & Landscape A.D.		2,000	(2,000)
2501 - Los Angeles A.O.C.		127,928	(127,928)
2611 - Prop 1B - Safety & security	12,000		12,000
2800 - Endowment	98,000		98,000
	<u>\$ 270,000</u>	<u>\$ 208,555</u>	<u>\$ 61,445</u>

**Exhibit "B"**  
**Mid Year Budget Amendment for the 2008/2009 Fiscal Year**

Budget Unit	Object Code	Fund/Division	Description	Current Budget	Current Actual	Revision	Amended Budget	Explanation
<b>REVENUE:</b>								
2200	3802	Community Development	City Admin Engineering Cont	\$ 20,000	\$ 59,204	\$ 90,000	\$ 110,000	Charles Abbott 30% admin fee
2200	3841	Community Development	Public Improv Plan Check	45,000	54,338	70,000	115,000	Charles Abbott 30% admin fee
		Subtotal				<u>160,000</u>		
2611	3400	Prop 1B-Safety & Security	Investment Earnings	-	3,565	12,000	12,000	Interest for new fund
		Subtotal				<u>12,000</u>		
2800	3400	Endowment Fund	Investment Earnings	-	23,854	98,000	98,000	Interest budget wasn't input
		Subtotal				<u>98,000</u>		
			<b>Total revenue</b>			<u>\$ 270,000</u>		
<b>EXPENDITURES:</b>								
0100-3120-0000	9102	Information Systems	Contractual Services	\$ 111,350	\$ 52,297	\$ 1,800	\$ 113,150	unlimited mailbox software
0100-3120-0000	9503	Information Systems	Computer Equipment	43,495	43,495	3,000	46,495	Wire computer connection for AVRC
		Subtotal				<u>4,800</u>		
1000-7620-0000	9252	Facilities	Property Maintenance	19,500	7,490	10,500	30,000	Fire sprinkler system, replace windows, install anti-graffiti film
1000-7630-7637	9244	Recreation	Recreation Program Supplies	-	6,122	7,000	7,000	25th anniversary programs and events
		Subtotal				<u>17,500</u>		
2200-6430-0000	9123	Code Compliance	Legal Services - Special - Litig	20,000	41,115	50,000	70,000	Variety of additional legal fees
		Subtotal				<u>50,000</u>		
2301-7900-7901	9331	Lighting & Landscape Maint	Landscape Services	703	2,341	6,327	7,030	Misplaced comma in original budget
2308-7900-7901	9252	Lighting & Landscape Maint	Property Maintenance	3,000	390	2,000	5,000	Buffer zone fence repairs
		Subtotal				<u>8,327</u>		
2501-8310-8012	9610	Street Maintenance	Land Acquisition	72,072	3,678	127,928	200,000	Princeton Avenue property purchase
		Subtotal				<u>127,928</u>		
			<b>Total expenditures</b>			<u>\$ 208,555</u>		