

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: John Brand, Senior Management Analyst 

DATE: May 27, 2009 (CC Meeting of 6/03/2009)

SUBJECT: Consider Memorandum of Understanding Between Smart and Final and the City of Moorpark Regarding Procurement of Grocery Items During an Emergency

DISCUSSION

As a part of its "Continuity of Government" strategy, the Council is being asked to approve a Memorandum of Understanding (MOU) with Smart & Final that would enable the City to purchase groceries during an emergency.

In the event of an emergency, one of the most critical components in an effective response is the City's ability to continue operating in a manner that is appropriate to the circumstances. It is possible that in a major incident the City would have its Emergency Operations Center (EOC) activated and staffed for an extended period, while also providing normal City services. The City also has contingencies to shelter its EOC staff, their dependants, and displaced persons during an extended response and recovery period if necessary.

From time to time the City's modest cache of emergency supplies including water, food, and medical supplies have had to be thrown out without being used because the products' "use by" dates have expired, or they become contaminated by age. The City has never been able to afford to build up a two or three week supply of such emergency supplies, as might be needed if there is a widespread incident of extended duration.

The MOU with Smart & Final may enable the City to care for the basic needs of its EOC staff and others without maintaining a large cache of supplies. While specialty emergency rations such as military Meals-Ready-To-Eat (MRE's) may also be an important component of the City's survival strategy, it may be much more preferable and more economical to be able to provide normal foodstuffs during a disaster rather than MREs. Additionally, Smart & Final maintains a far more extensive inventory than the City could ever accumulate.

FISCAL IMPACT

None. The MOU establishes a pre-approved credit account with Smart & Final. Actual purchases may be reimbursable if the incident is declared a disaster by the state or federal government.

STAFF RECOMMENDATION

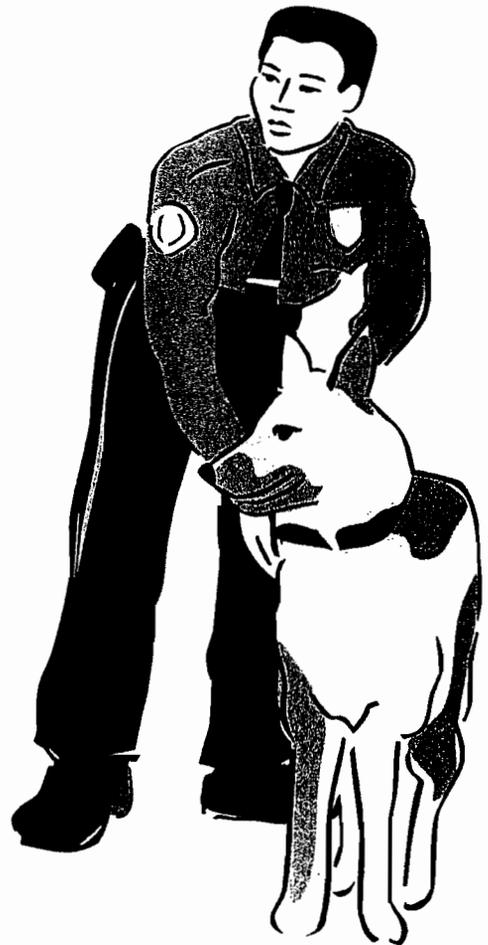
Approve the Memorandum of Understanding and credit application, subject to final language approval by the City Manager and City Attorney, and authorize City Manager to sign the Agreement.

- Attachment 1: Smart & Final 2009-2011 Disaster relief Guide
- Attachment 2: Memorandum of Understanding

SMART&FINAL

DISASTER RELIEF

2009-2011



Smart & Final

2009 -2011 Disaster Relief Guide

This program has been designed to provide all emergency response agencies a tool to expedite emergency needs.

We at Smart & Final pledge to make your request for any emergency order our top priority from the initial call for help to the delivery of product. Your satisfaction is our goal.

Please notify the following Smart & Final associates in case of emergency in any of our operation areas after store hours

Chris Covington (Disaster Response)

Cell 24 Hour Line

Home

Fax

E-mail

Henry Avila's (Loss Prevention Manager)

Cell

Help Desk (800) 877-7087

This guide also includes a step by step instruction process, customer information sheet, credit application for an in-house charge account, order fax sheet on most requested emergency items, sample agreement letter and list of all store addresses and phone numbers.

These forms can also be used in non-emergency situations as well. If you do not have an agency charge account with Smart & Final, you are welcome to fill out the application and return it to your local Smart & Final manager. Also we have a fax service where you can fax in your order 24 hours in advance and it will be ready for pick-up when you arrive.

Our associates are aware of your unique situation and will give you top priority to your transaction.

Thank you.

Emergency Instructions

Before an emergency occurs:

1. Visit your local Smart & Final store and introduce yourself to the Manager. He/She will be very happy to walk you through the process and if something does occur everyone is better prepared.
2. Fill-out a credit application so that in the event of an emergency the store manager can just charge straight to your account without any delay.
3. Fill-out the Memorandum of Understanding in order that Smart & Final and your agency are aware of your needs.

In the event of an emergency:

1. During store hours, contact the store manager directly. After store hours refer to contact list that is included in this packet.
2. Fill-out Customer Information sheet over the phone with the manager or emergency response associate.
3. Fill-out order sheet and fax to store or emergency response associate. If electricity is out, this can be done over the phone so it is ready for pick-up or delivery.
4. If product is being delivered to a specific site, we will need the drop off point so we can give an estimated time of arrival.
5. If product is being picked-up at store location what time will it be picked-up.

Note: Cash cards for product can also be issued for displaced families for use at our locations.

Disaster Relief Customer Information

Date _____

Time _____

Individual Requesting Order _____

Employee I.D. # _____

Address _____

Phone Number _____

Will Call Site _____

Smart and Final Location _____

Delivery Site _____

Is Equipment needed to Unload? _____

If yes, what type? _____

Smart and Final Associate Name _____

FAX SHEET					
Additional Items at store this is suggestions only					
WATER	SFI CODE	Pallet Count	EACHES	CASES	PALLETS
Sparkletts 24 / .5 lt.	6556	72			
Crystal Geyser 35/ .5lt.	6513	48			
Arrowhead 32 / .5 lt.	6514	48			
Arrowhead 2.5 gal	6463	48			
Sparkletts 2.5 gal	6480	36			
SPORTS DRINKS					
Trax 24/ 20 oz.	3220	54			
Gatorade Powder 76.5 oz.	6553	50			
Gatorade Powder 51 oz.	6550	120			
Gatorade Varsity 24/20 oz.	5958	54			
JUICE					
V-8 Juice 24/5.5oz.	11797	192			
Clamato 24 / 5.5 oz	11784	180			
Pineapple 24/ 6 oz.	5130	160			
Grapefruit 24 / 5.5 oz.	3051	144			
Orange 24 / 5.5 oz.	5013	144			
Grape 24 / 5.5 oz.	3091	144			
Apple Juice 24 / 5.5 oz.	2923	192			
SNACKS					
Cheese Crackers 45 ct.	35158	200			
Peanut Butter Crackers 45 ct.	35395	208			
Variety Pack Crackers 45 ct	35165	200			
Assorted Bulk Cookies 10 lbs.	34159	40			
Chocolate Chip Cookies 10 lbs.	34156	40			
Honey Grahams 14.4 oz	36468	45			
Fruit & Oatmeal Bars 48 ct.	65640	160			
Special K Bars 25 ct.	35007	252			
NV Trail Mix Bars 30 ct.	53280	308			
NV Granola Variety Bars 60 ct.	53282	252			
NV Oat & Honey Bars 60 ct.	53281	252			
Rice Krispies Treats 40 ct.	52014	180			
Granola Variety Bars 48 ct.	35342	288			
Fruitrolls Assorted Tub 30 ct.	36356	25			
Starburst Original 36 ct.	54422	27			
Hershey's Milk Chocolate 36 ct.	54483	36			
Snickers 48 ct.	54427	30			
M&M Peanuts 48 ct.	54430	24			
M&M Plain 48 ct.	54433	30			
Snackers Pretzels 5 lbs.	51309	18			
Power Bar Chocolate	33063	120			
Power Bar Oatmeal Raisin	33065	84			
Power Bar Peanut Butter	33067	84			
Power Bar Vanilla Crisp	33069	84			
Pioneer Meat Stix original	35725	52			

BREAKFAST ITEMS				
Canned Milk 24 ct.	17531	96		
Corn Flakes 32 oz.	19238	18		
Tasteos 32 oz.	19098	18		
Crispy Rice 32 oz.	19097	18		
Breakfast Squares 24 ct.	33642	180		
Pop Tarts 36 ct.	33177	196		
Varity Inst. Oatmeal 10 ct.	19265	60		
Brown Sugar Inst. Oatmeal 10 ct.	19258	60		
Varity Inst. Oatmeal 50 ct.	19205	50		
Quick Oats 42 oz.	19262	30		
Sausage Gravy #10	34261	56		
Inst. Cocoa Mix 50 ct.	35695	48		
Hot Cocoa Canister 60 oz.	34120	40		
Sweet N Low 2000 ct.	35594	140		
Sugar Packets 2000 ct.	35507	112		
Creamer 500 ct.	34966	140		
Coffee Stirrer 1000 ct.	80909	70		
Folgers 48 oz.	75570	35		
Ambiance Roast 5 lbs.	35881	21		
Ambiance Decaf Roast 5 lbs.	35877	21		
Black Tea 100 ct.	35818	36		
MEAL ITEMS				
Saltine Crackers 16 oz.	36466	40		
Saltine Crackers 300 /2ct.	35258	84		
RITZ crackers 16 oz.	36467	40		
Strawberry Jam 2lb.	35658	55		
Peanut Butter Creamy 64 oz.	35677	84		
Peanut Butter Crunchy 64 oz.	35679	84		
Juanita Menudo #10	34700	48		
Chili with Beans #10	34741	56		
Corned Beef Hash #10	34275	56		
Beef Stew # 10	35758	35		
Hereford Beef #10	34038	56		
Sampco Beef #10	34760	56		
Ravioli #10	34784	49		
White Tuna 4 lb. 2oz.	35509	64		
Chicken 30 oz.	12654	180		
Mrchn Beef Inst. Lunch 12 ct.	34830	110		
Mrchn Shrimp Inst. Lunch 12 ct.	34823	110		
Chicken Noodle Soup 50 oz.	34859	56		
Tomato Soup 50 oz.	34881	56		
Mustard 1 gallon	34538	36		
Mayo 1 gallon	34479	48		
Pasta Sauce #10	34727	56		
Spaghetti Long 4 lb.	35067	77		
Egg Noodles 2.5 lbs.	30079	18		

CLEANERS					
Paper Towels 6 Rolls	39288	48			
Spray Bottles 40 oz.	36078	32			
Blue Dish Detergent 1 gal.	79807	39			
Bleach 1 gal.	26222	35			
Clorox 82 oz.	26241	42			
Glass Cleaner 1 gal.	79895	36			
CLEANERS CONT.					
Cleaner Degreaser 1 gal.	79867	36			
55 Gallon Can Liners	79516	24			
33 Gallon Can Liners	79480	40			
Terry Towels 24 ct.	75222	18			
Hand Sanitizer Wipe 220 ct.	36085	40			
Antibacterial Hand soap 1 gal.	36075	39			
PET ITEMS					
Cat Friskies Varsity 24 pack	17840	184			
Little Champ Beef Dog 12 ct.	33309	78			
Personal Items					
Tissue 1 Ply 40 Rolls	36446	40			
Smart Buy Toilet Tissue 20 Rolls	29194	55			
Iris Toilet Tissue 24 Rolls	39282	36			
Peroxide 128 oz.	56897	48			
Rubbing Alcohol 128 oz.	56895	48			
Dove Bath Soap 8 ct.	25218	40			

ALAMEDA COUNTY

Hayward 1094 Suiero St. 510 781-0865
Oakland 1243 42nd Ave. 510 536-7494
Oakland 901-933 Broadway 510 251-8221

CONTRA COSTA COUNTY

Pleasant Hill 2100 Contra Costa Bl. 925 521 1093
San Pablo 13110 San Pablo Ave. 510 233-1756

FRESNO COUNTY

Clovis 534 Shaw Ave. 559 298-4057
Fresno 631 "H" St. 559 264-3514
Fresno 5700 N. Blackstone Ave. 559 439-5954
West Fresno 3330 W. Shaw Ave. 559 275-3250

IMPERIAL COUNTY

El Centro 1290 N. Imperial Ave. 760 352-0811

INYO COUNTY

Bishop 1180 N. Main St. 760 873-7181

KERN COUNTY

Bakersfield 2749 Calloway Dr. 661 589-2579
Bakersfield 1725 Golden State Hwy. 661 326-7945
Bakersfield 3400 White Lane 661 832-4540
Delano 1804 Girard St. 661 725-0868

KINGS COUNTY

Hanford 888 E. Lacey Bl. 559 584-8749

LOS ANGELES COUNTY

Alhambra 725 E. Main St. 626 281-2049
Baldwin Park 3123 Baldwin Park Blvd. 626 337-1434
Bell 5029 E. Florence Ave. 323 562-3421
Burbank 3708 W. Burbank Bl. 818 562-3234
Carson 20410 Susana Rd. 310 762-2536
Chatsworth 10340 Mason Ave. 818 772-2021
City of Industry 18204 E. Gale Ave. 626 965-0483
Commerce 5700 E. Olympic Bl. 323 888-2803
Compton 1125 E. El Segundo Bl. 323 569-7148
Covina 114 N. Azusa Ave. 626 915-6619
El Monte 11110 Flomona Bl. 626 443-1381
Encino 16847 Ventura Bl. 818 789-0242
Gardena 1550 W. Redondo Beach Blvd. 310 324-8991
Glendale 210 N. Verdugo Rd. 818 243-4233
W. Glendale 6850 San Fernando Rd. 818 238-0209
Granada Hills 16210 Devonshire 818 892-3338
Highland Park 6060 Figueroa St. 323 258-2199
Inglewood 1575 Centinela Ave. 310 673-4997
Inglewood 10100 S. Crenshaw Bl. 323 779-9966
Lakewood 5925 E. Carson St. 562 425-0666
Lancaster 43718 N. 15th St. W. 661 948-8189
Lawndale 15205 Hawthorne Blvd. 310 973-2355
Long Beach 1755 Ximeno Ave. 562 591-5693
Long Beach 1320 Atlantic Bl. 562 218-0991
Los Angeles 2720 Beverly Bl. 213 382-6434
Los Angeles 1216 S. Compton Ave. 213 747-6697
Los Angeles 2929 Crenshaw Bl. 323 730-8300
Los Angeles 1835 S. La Cienega Bl. 310 558-0576
Los Angeles 2019 Pasadena Ave. 323 223-6252
Los Angeles 2949 W. Pico Bl. 323 732-9101
Los Angeles 3607 S. Vermont 323 733-5875
Los Angeles 8137 S. Vermont 323 758-5734
Los Angeles 2308 E. 4th St. 323 268-9179
Los Angeles 5555 Wilshire Bl. 323 939-0946
Los Angeles 939 N. Western Ave. 323 466-9289
W. Los Angeles 10113 Venice Bl. 310 559-1722
W. Los Angeles 12210 Santa Monica Bl. 310 207-8688
W. Los Angeles 11221 W. Pico Bl. 310 473-0344
Lynwood 10833 Long Beach Bl. 310 631-8639
Monrovia 266 E. Huntington Dr. 626 358-3261
N. Hollywood 6601 N. Laurel Canyon Bl. 818 982-6202
Norwalk 10935 Firestone Bl. 562 963-7057
Pacoima 10893 San Fernando Rd. 818 896-6212
Palmdale 266 E. Palmdale Bl. 661 274-9686
Pasadena 401 N. Fair Oaks 626 568-8446
Pasadena 3299 Colorado Bl. 626 396-9677
Pomona 160 W. Willow St. 909 622-3321
Rancho Palos Verdes 28500 S. Western Ave. 310 832-4179
Redondo Beach 332 S. Pac. Cst. Hwy. 310 540-7344

Santa Clarita 23640-B Lyons Ave. 661 255-9822
Torrance 21600 N. Vermont 310 328-3023
Torrance 2775 Pacific Coast Hwy. 310 539-3526
Tujunga 6555 Foothill Bl. 818 352-9399
Valencia 28207 Newhall Ranch Rd. 661 775-1416
Van Nuys 7815 Van Nuys Bl. 818 780-7222
Venice 604 Lincoln Bl. 310 392-4954
West Hollywood 1041 Fuller Ave. 323 876-0421
Whittier 11460 E. Washington Bl. 562 695-1093
Winnetka 19718 Sherman Way 818 996-1331
Woodland Hills 22631 Ventura Blvd. 818 225-9590

MARIN COUNTY

San Rafael 935 Andersen Dr. 415 259-0285

MERCED COUNTY

Merced 1425 Martin Luther King Jr. Way. 209 385-2200

MONTEREY COUNTY

Salinas 319 E. Market St. 831 754-1068
Seaside 1560 Canyon Del Rey 831 393-0250

ORANGE COUNTY

Anaheim 630 N. Euclid 714 956-7981
Buena Park 7930 Valley View St. 714 521-3680
Capistrano Beach 34091 Doherty Pk. Rd. 949 240-4641
Costa Mesa 707 W. 19th St. 949 548-8473
Garden Grove 9891 Chapman Ave. 714 638-1212
Huntington Beach 6882 Edinger Ave. 714 847-2989
Irvine 14417 Culver Dr. 949-726-9402
Lake Forest 23631-A El Toro Rd. 949 770-0273
Santa Ana 1422 E. First St. 714 542-7475
Santa Ana 3430 Bristol St. 714 549-1122

RIVERSIDE COUNTY

Banning 2971 W. Ramsey St. 951 849-5658
Blythe 301 N. Main St. 760 922-2326
Cathedral City 37055 Date Palm Dr. 760 321-4805
Corona 760 N. Main St. 951 737-4151
Hemet 2525 W. Florida Ave. 951 658-4791
La Quinta 79-770 Highway 111 760 342-1646
Moreno Valley 22722 Cactus Ave. 951 653-2779
Murrieta 25060 Madison Ave. 951 698-8495
Riverside 4039 Tyler St. 951 352-5715
Riverside 3310 Vine St. 951 341-8230

SACRAMENTO COUNTY

Citrus Heights 8481 Auburn Bl. 916 729-0689
Sacramento 4820 Madison Ave. 916 344-3921
Sacramento 2431 28th St. 916 451-0416
Sacramento 6340 Stockton Bl. 916 428-4454
Sacramento 1734 Watt Ave. 916 484-7402

SAN BERNARDINO COUNTY

Chino 12164 Central Ave. 909 627-7687
Fontana 17000 Foothill Bl. 909 829-8911
Hesperia 15111 Bear Valley Rd. 760 947-9217
Ontario 907 E. Holt Ave. 909 986-7167
Rancho Cucamonga 8675 Baseline Rd. 909 948-5366
Redlands 1720 W. Redlands Bl. 909 792-1528
San Bernardino 332 W. Baseline 909 889-0481

SAN DIEGO COUNTY

Carlsbad 2618 El Camino Real 760 434-5036
Chula Vista 3141 Main St. 619 427-0202
El Cajon 1090 Fletcher Pkwy. 619 562-4151
Encinitas 150 Encinitas Bl. 760 634-0227
Escondido 395 N. Escondido Bl. 760 746-5490
Lemon Grove 7117 Broadway 619 668-0220
Mira Mesa 8145 Mira Mesa Bl. 858 689-6242
National City 1220 Plaza Bl. 619 477-4126
San Diego 6235 El Cajon Bl. 619 286-0688
San Diego 5195 Clairemont Mesa Bl. 858 541-2090
San Diego 720 15th St. 619 239-3377
San Diego 2804 Midway Dr. 619 223-5381
San Diego 4516-A Mission Blvd. 858 581-6001
San Marcos 770 W. San Marcos Blvd. 760 510-1855

SAN FRANCISCO COUNTY

San Francisco 355 Bay Shore Bl. 415 642-0499
San Francisco 170 S. Van Ness 415 864-8240
San Francisco 350 Seventh Ave. 415 751-9951

SAN JOAQUIN COUNTY

Lodi 215 E. Lodi Ave. 209 365-6713
Stockton 147 N. Wilson Way 209 464-3829
Stockton 6502 Pacific Ave. 209 477-4191
Tracy 1150 W. 11th St. 209 833-0320

SAN LUIS OBISPO COUNTY

San Luis Obispo 277 Higuera St. 805 543-5340

SAN MATEO COUNTY

Daly City 6967 Mission Blvd. 650 997-3151
Redwood City 1185 Broadway St. 650 306-2451
San Mateo 1840 S. Norfolk St. 650 345-1335
So. San Francisco 249 Kenwood Way 650 737-0915

SANTA BARBARA COUNTY

Santa Barbara 217 E. Gutierrez St. 805 564-8855
Santa Maria 1721 S. Broadway 805 925-6730

SANTA CLARA COUNTY

Gilroy 250 E. 10th St. 408 846-7020
Mountain View 141 E. El Camino Real 650 962-1092
San Jose 5281 Prospect Rd. 408 517-8803
San Jose 2152 Monterey Rd. 408 271-7860
San Jose 1783 Hillside Rd. 408 264 0454
Santa Clara 2065 El Camino Real 408 296-3293
Sunnyvale 1265 S. Mary Ave. 408 245-4423

SOLANO COUNTY

Vallejo 3901 Sonoma Bl. 707 644-4281

SONOMA COUNTY

Santa Rosa Coming Soon

STANISLAUS COUNTY

Modesto 801 9th St. 209 526-4115
Modesto 2900 Standiford Ave. 209 525-9357

TULARE COUNTY

Porterville 1289 W. Olive Ave. 559 784-1449
Tulare 1019 E. Prosperity Ave. 559 686-4718
Visalia 600 W. Center Ave. 559 625-9044

VENTURA COUNTY

Camarillo 389 Arnel Rd. 805 383-1020
Oxnard 2059 Oxnard Bl. 805 988-0077
Simi Valley 1856 Eringer Rd. 805 582-9232
Thousand Oaks 2222 W. Hillcrest Dr. 805 375-1358
Ventura 2750 E. Main St. 805 643-5556

ARIZONA

Bullhead City 2561 Highway 95 928 758-1505
Glendale 7720 West Bell Rd. 623 487-4862
Mesa 60 S. Stapley Dr. 480 649-7025
Phoenix 1450 N. 43rd Ave. 602 353-0591
Phoenix 2742 E. Indian School Rd. 602 224-6118
Phoenix 7750 N. 35th Ave. 602 841-2355
Scottsdale 2441 N. Scottsdale Rd. 480 945-6644
Scottsdale 13802 Scottsdale Rd., #110 480 948-4807
Tempe 1737 E. Broadway #104 480 968-8404
Yuma 276 E. 16th St. 928 329-9985

NEVADA

Las Vegas 2305 E. Bonanza Rd. 702 366-9500
Las Vegas 4213 E. Boulder Hwy. 702 435-1155
Las Vegas 4439 W. Charleston 702 878-4104
Las Vegas 1435 E. Tropicana 702 739-6144
Las Vegas 8485 W. Sahara Ave. 702 255-2338
North Las Vegas 365 W. Craig Rd. 702 633-6064
Reno 115 Kietzke Lane 775 322-3433
Henderson 10050 S. Eastern 702 896-0269



Bellflower 15930 Bellflower Blvd. 562 920-6268
Fremont 3171 Walnut Bl. 510 790-7188
Fullerton 2475 E. Chapman Ave. 714 441-1069
Huntington Beach 9062 Adams Ave. 714 968-3804
La Habra 1941 W. Imperial Hwy. 562 690-4516
Montebello 855 N. Wilcox Ave. Coming Soon
Orange 1401 E. Kaleka Ave. 714 771-1470
Pleasanton 5775 Johnson Dr. 925 730-0101
Stanton 7050 Katella Blvd. Coming Soon

MEMORANDUM OF UNDERSTANDING

BETWEEN

CITY OF _____

AND

SMART & FINAL

EMERGENCY SERVICES

It is the desire of the City of _____, hereinafter referred to as "City", to access the food provision services of **Smart & Final** during emergency situations.

Therefore, the City and Smart & Final agree to the following:

1. For emergencies, and non-emergencies, City personnel may obtain the services of Smart & Final by driving to a neighboring Smart & Final store during store hours.
2. During an emergency situation after store hours, City personnel may obtain the services of Smart & Final by contacting:

(Chris Covington office (760) 775-7620 or cell (760) 902-4498)

Additional emergency contact(s):

(Martin Funke cell (323) 974-3347)

3. City personnel will drive to the Smart & Final location per the instructions received from Smart & Final to obtain required supplies.
4. Smart & Final will accept the prearranged form of payment for purchases made pursuant to this memorandum of understanding for the City of _____.

STORE #

Application for Credit

Terms and Conditions of Credit Agreement

PLEASE TYPE OR PRINT.

incomplete or illegible forms will delay processing and may result in a decline of credit.

We require an original signature for our records; therefore, we will not establish an account from a faxed or photocopied document.

SMART & FINAL STORES CORP.

Phone (800) 269 - 7897

P.O. Box 512377, Los Angeles, Ca, 90051-0377

Legal Business Name		DBA	
Business Address	City	State	Zip Code
Mailing Address (If different)	City	State	Zip Code
Business Phone ()	FAX ()	Federal Taxpayer I.D. #	Resale #
Ownership (Please check one) Corporation <input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Government Agency <input type="checkbox"/> Non-Profit <input type="checkbox"/>			
Type of Business	SIC Code(s)	DUNS #	
Date Business Started: / /	How long at this address?		
Business Property (Please check one)	Owned <input type="checkbox"/>	Leased <input type="checkbox"/>	
Name of Mortgagor or Lessor	Phone ()		
Mortgagor's/Lessor's Address	City	State	Zip Code

Who can we contact for payment?	Name	Phone ()
Shall we issue charge cards OR will you <u>only</u> be using Purchase Orders (PO)? (Check one) Issue cards <input type="checkbox"/> PO only <input type="checkbox"/>		
Please indicate how much you estimate your monthly purchases with Smart & Final \$		

Please complete the following information for all corporate officers, partners or owners. If more than two, please list on a separate sheet and attach.

Name and Title	Name and Title
Home Address	Home Address
City State Zip Code	City State Zip Code
Home Phone ()	Home Phone ()
Driver License # State Issued	Drivers license # State Issued
Social Security #	Social Security #

BANK INFORMATION

Bank Name	Account #
Address	City
Branch	Phone ()

MAJOR TRADE REFERENCES:

NAME	MAILING ADDRESS, CITY, STATE, ZIP CODE	PHONE #
1.		() --
2.		() --
3.		() --

Do you or any affiliates have an existing account with Smart & Final? If YES, please provide the following information
Name account carried under: Account #

PLEASE BE SURE TO COMPLETE BOTH SIDES

