

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO: Honorable City Council**

**FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk**

**DATE: June 8, 2009 (CC Meeting of 6/17/09)**

**SUBJECT: Consider City Council Standing and Ad Hoc Committee Appointments and Other City Council and Moorpark Redevelopment Agency Committee Assignments**

**BACKGROUND**

The City Council's Policies Resolution includes the following language in Policy 1.2, City Council Standing Committees: "With the approval of the majority of the members of the City Council, the Mayor shall make all appointments to Standing Committees of the City Council, including the designated alternate. The appointments shall be made at the first regularly scheduled meeting in January of each odd-numbered year and at the reorganization meeting of the City Council in each even-numbered year."

**DISCUSSION**

Attached to this report is the complete list of City Council and Moorpark Redevelopment Agency Committee Assignments for the City Council's consideration regarding appointments. Some reorganization is required due to the new Councilmember. Recommended revisions are shown with legislative format. For example, the name "Lowenberg" is shown as deleted, and a new name will need to be inserted. In addition, consistent with the Council's action at the May 20, 2009, meeting, staff has listed Green Building Issues/Objectives as a Community and Economic Development Committee assignment. Staff has also updated Other Agency Appointments.

City Council Policy 1.2 requires the regular meeting schedule for the Standing Committees to be approved by minute action of the City Council at the first regularly scheduled meeting in January of each year. If an appointment of Councilmember Pollock to a Standing Committee requires a change to the regular meeting time, due to availability, staff will bring back an item on a subsequent agenda to change the meeting time.

**STAFF RECOMMENDATION**

Determine City Council and Moorpark Redevelopment Agency committee appointments and assignments.

Attachment: Draft City Council and Moorpark Redevelopment Agency Committee Assignments List

Quarterly Update  
January June 2009

**CITY COUNCIL**  
**and**  
**MOORPARK REDEVELOPMENT AGENCY**  
**COMMITTEE ASSIGNMENTS**

**STANDING COMMITTEES**

1. **Community and Economic Development Committee**  
Members: Mikos and Lowenberg  
Alternate: Van Dam  
Staff: Deputy City Manager  
Meeting Date: Third Wednesday of the month at 6:00 p.m.
  - A. General Plan Amendment Pre-Screening Requests
  - B. OSCAR Element
  - C. Member of Economic Development Collaborative of Ventura County (EDCVC)  
Member: Lowenberg  
First Alternate: Mikos  
Second Alternate: Van Dam
  - D. Regional Defense Partnership  
Member: To be determined on case-by-case basis  
Alternate: To be determined on case-by-case basis
  - E. Base Retention and Closure (BRAC)
  - F. Possible Residential Relocation Benefits for affected Moderate Income Persons
  - G. Commercial Facade Improvement Program
  - H. Homeless Issues Related to New Housing Element
  - I. Green Building Issues / Objectives
  
2. **Finance, Administration and Public Safety Committee**  
Members: Mayor and Mayor Pro Tem  
Alternate: Immediate Past Mayor Pro Tem  
Staff: Assistant City Manager  
Meeting Date: First Wednesday of the month at 6:00 p.m.
  - A. CDBG Annual Funding Proposals
  - B. Mobilehome Park Rent Hardship Review Panel
  - C. Review of City's Annual Legislative Program

- D. Revenue Enhancement Options
- E. California Vehicle Code (CVC) Enforcement on Private Property

3. Transportation and Public Works Committee

Members: Millhouse and Van Dam  
Alternate: Mikos  
Staff: City Engineer/Public Works Director  
Meeting Date: First Monday of the month at 5:30 p.m.

- A. Review Annual Update to Capital Improvement Program
- B. Truck Scales
- C. VISTA Board  
Member: Millhouse  
Alternate: Van Dam
- D. Neighborhood Traffic Calming
- E. Review conceptual design options for North Hills Parkway and Alternate SR 23.

**AD HOC COMMITTEES**

1. Mansi/Rim (GPA 2004-02) Development Agreement  
Members: Mikos and Parvin  
Staff Assignment: City Manager
2. City/MUSD Facilities, Programs and Advance Planning  
Members: Millhouse and Van Dam  
Staff Assignment: City Manager
3. Development of Goals Pertaining to Reducing or Eliminating Truck Traffic on SR 118 through Moorpark  
Members: Millhouse and Parvin  
Staff Assignment: Assistant City Manager
4. Greenbelt  
Members: Van Dam and Mikos  
Staff Assignment: Community Development Director
5. Grimes Canyon Sand and Gravel Quarries Expansion Proposal  
Members: Millhouse and Parvin  
Staff Assignment: Community Development Director
6. Hitch Ranch Property Owners (SP No. 2004-01) Development Agreement  
Members: Mikos and Millhouse  
Staff Assignment: City Manager

7. John Chiu FLPN Development Agreement  
Members: Millhouse and Van Dam  
Staff Assignment: City Manager
8. Triliad Development Agreement  
Members: Mikos and Parvin  
Staff Assignment: City Manager

### **OTHER ASSIGNMENTS**

#### **Moorpark City Council Appointments**

1. Association of Ventura County Cities (AVCC)  
Representative: Mayor  
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate
2. Disaster Council  
Chairman: Mayor
3. Channel Counties Division--League of California Cities  
Representative: Mayor  
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate
4. Ventura County Council of Governments (VCOG)  
Representative: Mayor  
Alternate: Mayor Pro Tem followed by any remaining Councilmember may be an alternate
5. CJPIA  
Voting Delegate: Mayor  
Alternate: Councilmembers, City Manager, Assistant City Manager, and Administrative Services Director/City Clerk
6. Ventura County Transportation Commission (VCTC) (Regular meeting is monthly on 1<sup>st</sup> Friday at 10:00 a.m.)  
Appointed by City  
Regular Member: Millhouse  
Alternate: None

## HCC/MRA Committee Assignments

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7. Ventura County Animal Regulation Commission (Regular meeting is quarterly on 2<sup>nd</sup> Thursday of month at 9:00 a.m.)  
Member: Parvin  
Alternate: Any remaining Councilmember may be an alternate
8. Santa Monica Mountains Conservancy (Regular meeting is monthly on 4<sup>th</sup> Monday at 7:30 p.m.)  
Member: Mikos
9. Ventura Cities Mortgage Financing Authority  
Representative: Parvin  
Alternate: Any remaining Councilmember may be an alternate, Assistant City Manager, and Finance Director
10. Youth Sports Liaison  
Representative: Van Dam
11. Community Park Joint Development Coordinating Committee (Shadyridge Buffer Zone)  
Members: Parvin and Van Dam  
Staff Assignment: Parks, Recreation and Community Services Director

## Other Agency Appointments

1. City Selection Committee  
Representative: Mayor
- ~~2. Metrolink Board of Directors  
(Appointed by Southern California Regional Rail Authority [SCRRA])  
Chair: Millhouse  
Term: Appointed January 2009 for one year~~
- ~~2. Southern California Regional Rail Authority, Board of Directors,  
Vice-Chairman (elected Jan. 26, 2007 to Jan. 2009)  
(Appointed by Ventura County Transportation Commission)  
Representative: Millhouse  
Term: Ongoing~~
3. Ventura Local Agency Formation Commission (LAFCO)  
(Appointed by City Selection Committee)  
Commissioner: Parvin  
Term: January 1, 2008, to January 1, 2012

League of California Cities Committee Assignments

1. LCC Channel Counties Division  
Past President: Parvin  
Term: September 2008-September 2009

SK:db

cc: The Honorable City Council and City Manager (hard copies)  
ACM, DCM, Department Heads, and City Staff (via E-mail and  
Staff Share)

ASD to scan into Questys beginning Jan. 2007  
*(Hard copies for File 1 no longer required per DST)*

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