

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: The Honorable City Council
FROM: Mary K. Lindley, Parks, Recreation & Community Services Director
DATE: June 11, 2009 (CC meeting of June 17, 2009)
**SUBJECT: Consider Agreement Amendment with Azteca Landscape for
Landscape Maintenance Services for the Veterans Memorial and
Mammoth Highlands Park**

DISCUSSION

Staff requested price proposals from Venco Western Inc. and Azteca Landscape, the City's two current landscape maintenance contractors, for landscape maintenance services at the Veterans Memorial and Mammoth Highlands Park. It is anticipated that the City will assume maintenance responsibility for both facilities by the end of July. Malibu Pacific Tennis Courts will have completed its 90-day post maintenance obligation for the Veterans Memorial on July 29. The City is working on an arrangement with Pardee Homes that would allow them to pay the City up front for the cost of maintaining Mammoth Highlands Park for one year, in lieu of performing the work. If that arrangement goes forward as expected, it is anticipated the park would be turned over to the City by the third of fourth week of July. The dedication and opening of Mammoth Highlands Park will correspond with the date the City assumes responsibility for the park.

The results of the price proposal are as follows:

| | Azteca Monthly Bid | Venco Monthly Bid |
|-------------------------------|-----------------------|----------------------|
| Veterans Memorial FY 09/10 | \$195.00 | \$285.00 |
| Veterans Memorial FY 10/11 | \$200.85 | \$285.00 |
| Mammoth Highlands FY 09/10 | \$1,350.00 | \$1,748.00 |
| Mammoth Highlands FY 10/11 | \$1,390.50 | \$1,748.00 |

Azteca presented the lowest bid for both facilities. Staff included sufficient funds in the draft FY 2009/10 budget for landscape services for the Veterans Memorial, but not for Mammoth Highlands. An adjustment to the draft FY 2009/10 budget will be made, prior to final Council adoption, to include \$18,000 (\$14,850 plus \$3,150 for contingency) in the expense budget for Mammoth Highlands Park landscape services, with off-setting revenue to be paid by Pardee Homes.

FISCAL IMPACT

Park maintenance is funded from the City's Park Maintenance Fund, comprised of revenues from the Park Improvement and Maintenance Assessment. Since the assessment does not generate sufficient revenue to off set expenses, the City uses General Fund monies in the amount of approximately \$1.2 million. With the assumption of maintenance responsibility for the Veterans Memorial and Mammoth Highlands Park, the General Fund contribution to the Park Maintenance Fund will increase. In FY 09/10, the increase will be approximately \$2,145 (11 months for Veteran Memorial, Mammoth Highlands will be funded by Pardee Homes). In FY 10/11, the increase will be approximately \$19,000 (\$2,410 Veterans Memorial and \$16,686 for Mammoth Highlands).

STAFF RECOMMENDATION

Approve an amendment to the City's Agreement with Azteca Landscape to include services at the Veterans Memorial and Mammoth Highlands Park, and authorize the Mayor to execute said amendment.