

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Yugal K. Lall, City Engineer/Public Works Director 

DATE: June 22, 2009 (CC Meeting of 07/01/09)

SUBJECT: Consider Approval of the Annual Seven-Year Capital Improvement Program (CIP) for Department of Public Works for FY 2008/09 – FY 2014/15

OVERVIEW

On a yearly basis the City is required to update the seven-year Capital Improvement Program (CIP) for Department of Public Works. Staff has prepared the June 2009 final draft of the CIP for FY2008/09 – FY 2014/15 and has distributed that document to the City Council by separate Memo. This staff report summarizes the recommended changes from last year's CIP.

DISCUSSION

A. General Description / Purpose

The CIP sets forth a list of planned municipal improvement projects for the City's Department of Public Works. Proposed improvements for parks, buildings and facilities are not included. Also, costs for general public works maintenance programs (i.e. street marking, striping, regulatory signs, tree trimming, etc.) are not included in this program as this type of Public Works Operations and Maintenance expense is set forth in the annual Departmental Operating Budget.

The purpose and focus of the City's CIP is to provide the City Council with a tool for planning and programming major public works capital improvement projects related to streets and roads, over the next several years.

B. Changes from Last Year

1. The June 2009 CIP includes a new list of Potential Objectives as identified in Appendix 'G'.
2. Projects 113, 205 and 403 which were listed in the April 2008 CIP have been completed and have, therefore, been deleted from the CIP. Section 'O' of this report lists the completed projects which have been added to Appendix 'I' of the CIP.

C. Committee Review and Input

On June 1, 2009, the Transportation and Public Works Committee, (Councilmembers Millhouse and Van Dam), reviewed a prior draft copy of the subject document. It was recommended that the Potential Objectives as approved by the City Council on May 20, 2009 be included in the CIP (Appendix 'III'). Those changes were incorporated into the final draft which was forwarded to the Planning Commission for comment.

D. Planning Commission Review

Section 65401 of the Government Code of the State of California requires the Planning Commission to review the City's Capital Improvement Program each year, for the purpose of reporting to the City Council on the conformity of said document with the City's General Plan. On June 23, 2009, the final draft of the subject document was presented to the Moorpark Planning Commission for such action. The Planning Commission found the subject CIP to be in conformance with the Circulation Element of the Moorpark General Plan.

E. Seven Year Program / Congestion Management Program

The subject CIP provides for the planning and programming of projects over a seven year period. In this way the CIP is compatible with the Ventura County Transportation Commission's (VCTC) Congestion Management Program (CMP). The CMP requires a seven-year projection of projects which might enhance the traffic capacity on any street on the CMP Roadway Network. A map of the CMP network and a chart listing the projects on that network, are listed in Section 'D' of the CIP.

F. Priorities and Planning

The funding year shown for each project listed in the CIP is an indication of its relative priority. Should the Council wish to recommend project priorities different from those set forth in the draft document prepared by staff, it may do so.

G. Year 2008/09: Budget Consistency

The first year of the subject CIP is Fiscal Year 2008/09. The funding amounts and sources cited in the CIP for FY 2008/09 are consistent with the adopted FY 2008/09 Budget, revised to reflect actual FY 2007/08 carryover appropriations.

H. GASB-34

City staff monitors and maintains an Infrastructure Valuation Program consistent with the requirements of the Government Accounting Standards Board Statement No. 34 (GASB-34). The initial analysis which established the valuation of the City's infrastructure, inventoried, quantified, categorized and valued (replacement cost estimate) all of the City's capital assets. The current updated valuation amount for the City's infrastructure assets, is over \$225 million, with "street-related" improvements valued at over \$70 million.

I. Moorpark Redevelopment Agency

Projects identified in the CIP include projects proposed to be funded by the Moorpark Redevelopment Agency (MRA). Approval of those projects and necessary funding appropriations will be submitted to the MRA as needed.

J. Program Content

In addition to known projects planned to be constructed by either the City, the MRA or private developers, a number of projects have been included in the CIP in order to fully address the needs described in certain infrastructure planning documents, noted as follows:

1. **Circulation Element:** All of the "future" arterial and collector streets identified in the Circulation Element of the Moorpark General Plan, have been included in the program.
2. **Master Drainage Study:** All of the "future" drains identified in the 1995 Master drainage Study, have also been included in the program.

K. Program Format

The projects listed in the CIP are organized into five categories listed as follows:

- Streets (including underground utility projects);
- Trails and Walkways;
- Traffic Signals;
- Medians and Parkways; and
- Storm Drains.

In the 'Introduction' there is a total program cost summary broken down into these five (5) categories of projects.

L. Program Cost Estimate

Section 'A' of the CIP provides a general introduction to the program and includes a listing of the total program cost estimate (exceeding \$46 million), summarized as follows:

<u>Section</u>	<u>Estimated Program Cost (\$)</u>
100 Streets	27,147,436
200 Trails / Walkways	855,765
300 Traffic Signals	980,384
400 Medians & Parkways	748,204
500 Storm Drains	16,345,000
Total	46,076,789

M. Project Descriptions

Section 'B' of the CIP sets forth a "Project Description" page for each project. The information provided on each Project Description page includes estimated project costs, recommended funding year and recommended funding sources.

It should be noted that there has been no detailed preliminary engineering performed for most of the projects listed. The cost estimates are, therefore, very preliminary and will be subject to change as the full scope and requirements of each project are developed.

N. Program Expenditure Summary

Section 'C' of the CIP sets forth a table listing all projects in the CIP along with total estimated project costs for each fiscal year of the program.

O. Past Projects

In order to document past projects, Appendix 'I' of the CIP lists all known major capital improvement projects (for the Department of Public Works) constructed since the City's incorporation in 1983. The following projects were added to Appendix 'I':

2009

Streets & Trails

- Moorpark Road Dual Left Turn Lanes
- Lassen Bikeway/Walkway

Parkways & Medians

- Tierra Rejada Road Medians

P. Funding Sources: Definitions

Attached as Appendix 'II' is a listing of the major funding sources for the program, along with a description for each.

Q. Conclusion

The subject CIP is designed to serve many purposes.

- It is a budget planning document.
- It is a funding source reference.
- It is a plan for future improvements.
- It is a list of infrastructure needs.
- It sets forth the scope and estimated cost of specific projects.
- It is a tool for prioritizing and scheduling capital improvement projects.
- It provides a list of projects already completed.
- It provides a list of potential projects.
- It documents compliance with requirements of the Congestion Management Program.
- Additionally, it is a "hands-on" working reference document to identify, define and describe future planned capital improvement projects.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Approve the updated CIP for FY 2008/09 – FY 2014/15.