

ITEM 10.S.

MOORPARK CITY COUNCIL AGENDA REPORT

TO: Honorable City Council

FROM: Ron Ahlers, Finance Director *RA*

DATE: July 25, 2009 (City Council Meeting of July 1, 2009)

SUBJECT: Consider Resolution Amending FY 2008/09 Budget to Reimburse the General Fund for Planning and Engineering Services Provided to Various Capital Improvement Projects

BACKGROUND

For FY 2008/09 planning, engineering and other administrative services provided to various capital improvement projects were funded by Community Development, Local TDA 8C, Gas Tax or the General Funds. Where appropriate, those costs should be accounted for with their capital improvement projects and funding sources.

DISCUSSION

City staff from the Community Development and Public Works Departments have analyzed their work schedules for the appropriate time to charge to capital improvement projects for FY 2008/09. The schedule (Attachment I) details the capital projects involved, hours worked and the full payroll cost to be assigned to the capital improvement projects.

FISCAL IMPACT

This will return a total of \$119,366 from their respective capital improvement projects to Community Development Fund, Local TDA 8C, Gas Tax and General Fund as follows:

T O

<u>F R O M</u>	General Fund (1000)	Community Development Fund (2200)	Gas Tax (2605)	Local TDA 8C (5000)	TOTAL
Traffic System Management Fund (2001)	\$ 3,602		\$ 8,708	\$ 1,268	\$ 13,578
City-wide Traffic Mitigation Fund (2002)	\$ 2,031	\$ 8,083	\$ 4,751	\$ 574	\$ 15,439
Los Angeles AOC Fund (2501)	\$ 23,938	\$ 3,288	\$ 46,919	\$ 7,235	\$ 81,380
Tierra Rejada/Spring AOC Fund (2502)	\$ 3,062		\$ 5,216	\$ 691	\$ 8,969
TOTAL	\$ 32,633	\$ 11,371	\$ 65,594	\$ 9,768	\$ 119,366

STAFF RECOMMENDATION (Roll Call Vote)

Adopt Resolution No. 2009_____.

ATTACHMENT

- Attachment 1. Staff work schedule analysis for capital improvement projects.
- Attachment 2. Resolution No. 2009_____ reimbursing Community Development, Gas Tax, Local TDA 8C and General Funds.

CITY of MOORPARK
ENGINEERING CHARGES to CAPITAL PROJECTS
 FY 2008/09

Description	Fund	Division	Project #	Object	HOURS			DOLLARS			TOTAL	
					Yugal	Dave	Adam	Yugal	Dave	Adam		
Princeton Ave. Widening	2501	8310	8012	9601	90	0	89	\$9,959	\$0	\$4,707	\$14,666	
LA Widening	2501	8310	8013	9601	105	0	0	\$11,619	\$0	\$0	\$11,619	
Spring Road Widening - Flinn to L.	2501	8310	8026	9601	28	51	16.25	\$3,098	\$6,832	\$859	\$10,789	
Spring Road Widening - Railroad	2501	8310	8039	9601	78	0	0	\$8,631	\$0	\$0	\$8,631	
Left Turn - LA @ TR/Gabbert	2501	8310	8046	9601	5	30	0	\$553	\$4,019	\$0	\$4,572	
LA Raised Median	2501	8310	8047	9601	20	77	2.75	\$2,213	\$10,316	\$145	\$12,674	
LA Widening @ Shasta	2501	8310	8058	9601	24	93	0.5	\$2,656	\$12,459	\$26	\$15,141	
LA AOC FUND TOTALS					350	251	108.5	\$38,729	\$33,626	\$5,737	\$78,092	
TR Median Landscape Phase 2	2502	8310	8042	9601	48	12	38.75	\$5,312	\$1,608	\$2,049	\$8,969	
Tierra Rejada Road / Spring Road AOC FUND TOTALS					48	12	38.75	\$5,312	\$1,608	\$2,049	\$8,969	
LA Ave. Interconnect	2001	8310	8004	9640	3	9	9.5	\$332	\$1,206	\$502	\$2,040	
TR Road Interconnect	2001	8310	8036	9640	3	10	7.25	\$332	\$1,340	\$383	\$2,055	
Spring/Charles bus Turn-Out	2001	8310	8069	9601	20	0	0	\$2,213	\$0	\$0	\$2,213	
Mt. Trail Pavement Rehab	2001	8310	8083	9601	10	46	0	\$1,107	\$6,163	\$0	\$7,270	
Traffic System Management Fund TOTALS					36	65	16.75	\$3,984	\$8,709	\$885	\$13,578	
								1000-3720	\$1,594	\$1,742	\$266	\$3,602
								2605-3720	\$1,992	\$6,096	\$620	\$8,708
								5000-3720	\$397	\$871	\$0	\$1,268
								\$13,578				

Attachment 2

RESOLUTION NO. 2009-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2008/09 BUDGET TO REIMBURSE THE GENERAL FUND (1000), COMMUNITY DEVELOPMENT FUND (2200), GAS TAX FUND (2605) AND LOCAL TRANSIT PROGRAM 8C FUND (5000) FOR PLANNING, ENGINEERING AND ADMINISTRATIVE COSTS PROVIDED TO VARIOUS CAPITAL IMPROVEMENT PROJECTS AS DEFINED HEREIN

WHEREAS, on July 2, 2008, the City Council adopted the budget for Fiscal Year 2008/09; and

WHEREAS, a staff report has been presented to the City Council detailing City staff time provided to various capital improvement projects for planning, engineering and other administrative services; and

WHEREAS, City staff time was funded by the General Fund (1000), Community Development Fund (2200), Gas Tax Fund (2605) and Local Transit Program 8C Fund (5000); and

WHEREAS, said capital improvement projects are funded by the Traffic System Management Fund (2001), City-wide Traffic Mitigation Fund (2002), Los Angeles AOC Fund (2501) and Tierra Rejada/Spring AOC Fund (2502); and

WHEREAS, an aggregate appropriation increase of \$119,366 in Traffic System Management Fund (2001), City-wide Traffic Mitigation Fund (2002), Los Angeles AOC Fund (2501) and Tierra Rejada/Spring AOC Fund (2502) is requested to reflect City staff time charges in the appropriate capital improvement projects; and

WHEREAS, an aggregate revenue increase of \$119,366 in the General Fund (1000), Community Development Fund (2200), Gas Tax Fund (2605) and Local Transit Program 8C Fund (5000) is requested to reflect the reimbursement from other funds for City staff time charges for capital improvement projects; and

WHEREAS, a fund transfer in the aggregate amount of \$119,366 is requested as reimbursement for staff time cost of providing planning, engineering and other administrative services to various capital improvement projects; and

WHEREAS, Exhibits "A" and "B" hereof describes said budget amendment and their resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

Attachment 2

SECTION 1. A budget amendment appropriating \$119,366 from various funds per Exhibit "A" and transferring said funds to the General, Community Development, Gas Tax and Local TDA 8C Funds is hereby approved.

SECTION 2. A budget amendment increasing revenues by \$119,366 in various funds per Exhibit "B" is hereby approved.

SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 1st day of July, 2009.

Janice S. Parvin, Mayor

ATTEST:

Deborah S. Traffenstedt, City Clerk

Attachments: Exhibits "A" and "B"

Attachment 2

EXHIBIT A

**BUDGET AMENDMENT FOR
TRAFFIC SYSTEM MANAGEMENT, CITY-WIDE TRAFFIC MITIGATION,
LOS ANGELES AOC AND TIERRA REJADA/SPRING AOC FUNDS
TO REIMBURSE VARIOUS FUNDS FOR PLANNING & ENGINEERING
SERVICES PROVIDED TO VARIOUS CAPITAL IMPROVEMENT PROJECTS
FY 2008/09**

FUND ALLOCATION FROM:

Fund	Account Number	Amount
Traffic System Management Fund	2001-5500	\$ 13,578.00
City-wide Traffic Mitigation Fund	2002-5500	\$ 15,439.00
Los Angeles AOC Fund	2501-5500	\$ 81,380.00
Tierra Rejada/Spring AOC Fund	2502-5500	\$ 8,969.00
Total		\$ 119,366.00

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

Account Number	Current Budget	Revision	Amended Budget
2001-8310-8004-9820	\$ -	\$ 2,040.00	\$ 2,040.00
2001-8310-8036-9820	\$ -	\$ 2,055.00	\$ 2,055.00
2001-8310-8069-9820	\$ -	\$ 2,213.00	\$ 2,213.00
2001-8310-8083-9820	\$ -	\$ 7,270.00	\$ 7,270.00
2002-6440-8079-9820	\$ -	\$ 8,083.00	\$ 8,083.00
2002-8310-8075-9820	\$ -	\$ 5,258.00	\$ 5,258.00
2002-8310-8045-9820	\$ -	\$ 1,049.00	\$ 1,049.00
2002-8310-8061-9820	\$ -	\$ 1,049.00	\$ 1,049.00
2501-6440-8013-9820	\$ -	\$ 2,770.00	\$ 2,770.00
2501-6440-8047-9820	\$ -	\$ 241.00	\$ 241.00
2501-6440-8058-9820	\$ -	\$ 277.00	\$ 277.00
2501-8310-8012-9820	\$ -	\$ 14,666.00	\$ 14,666.00
2501-8310-8013-9820	\$ -	\$ 11,619.00	\$ 11,619.00
2501-8310-8026-9820	\$ -	\$ 10,789.00	\$ 10,789.00
2501-8310-8039-9820	\$ -	\$ 8,631.00	\$ 8,631.00
2501-8310-8046-9820	\$ -	\$ 4,572.00	\$ 4,572.00
2501-8310-8047-9820	\$ -	\$ 12,674.00	\$ 12,674.00
2501-8310-8058-9820	\$ -	\$ 15,141.00	\$ 15,141.00
2502-8310-8042-9820	\$ -	\$ 8,969.00	\$ 8,969.00
Total	\$ -	\$ 119,366.00	\$ 119,366.00

Finance Approval: 

Attachment 2

EXHIBIT B

BUDGET AMENDMENT FOR
 VARIOUS CITY FUNDS
 REIMBURSEMENT FOR PLANNING, ENGINEERING AND ADMINISTRATIVE
 SERVICES PROVIDED TO CAPITAL IMPROVEMENT PROJECTS
 FY 2008/09

FUND BALANCE ALLOCATION:

Fund Title	Fund-Account Number	Amount
General Fund	1000-5500	\$ (32,633.00)
Community Development Fund	2200-5500	\$ (11,371.00)
Gas Tax Fund	2605-5500	\$ (65,594.00)
Local Transit Program 8c Fund	5000-5500	\$ (9,768.00)
Total		\$ (119,366.00)

REVENUE BUDGET ALLOCATION:

Account Number	Current Budget	Revision	Amended Budget
1000 - 3720	\$ 402,000.00	\$ 32,633.00	\$ 434,633.00
2200 - 3720	\$ 956,826.00	\$ 11,371.00	\$ 968,197.00
2605 - 3720	\$ 1,107,970.00	\$ 65,594.00	\$ 1,173,564.00
5000 - 3720	\$ -	\$ 9,768.00	\$ 9,768.00
Total	\$ 2,466,796.00	\$ 119,366.00	\$ 2,586,162.00

Finance Approval: 