

ITEM 10.D.

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Teri Davis, Senior Management Analyst 

DATE: September 26, 2009 (CC Meeting of 10/7/09)

SUBJECT: Consider Notice of Completion for the 2009 Basketball Court Lighting Project for Mountain Meadows, Peach Hill, Miller, and College View Parks

BACKGROUND

On June 17, 2009, the City Council approved the award of a contract for the construction of the 2009 Basketball Court Lighting Project for Mountain Meadows, Peach Hill, Miller, and College View Parks (Project). The Notice to Proceed for the construction was effective on June 30, 2009 with a contract completion date of September 1, 2009. The Project was completed on schedule.

The scope of work for this Project included installing light fixtures and coin operated timers at the basketball courts located in Mountain Meadows, Peach Hill, Miller, and College View parks. Existing light fixtures and a timer, which were no longer working, at College View park were removed as part of this Project.

The Project design and construction inspection was preformed by contractors while the contract administration and field reports were performed by City staff. The overall Project was completed under budget. However, Miller Park, funded under Park Maintenance District Fund (2400), exceeded the budgeted amount of \$25,000.00 by \$151.00.

DISCUSSION

The City has completed a final inspection and has found the work to be acceptable. At this time it is appropriate for the City Council to accept the project as complete so that the City Clerk may record the Notice of Completion to start the final lien period. If no Stop Notices are received from subcontractors or suppliers, the ten percent retention will be released thirty-five (35) days after the date of recordation of the Notice of Completion.

FISCAL IMPACT

This Project is funded with \$25,000.00 from the Park Maintenance District Fund (2400), \$25,000.00 from the Park Improvement Fund Zone 2 (2112), and \$80,000.00 from the Park Improvement Fund Zone 3 (2113) Funds. College View Park is funded in Park Improvement Fund Zone 2 (2112), Miller Park is funded by Park Maintenance District Fund (2400), and the other two parks are funded in Park Improvement Fund Zone 3 (2113). In March 2009, a total of \$1,125 from all three funds was spent for the photometrics study and lighting design for the Project. The City, as Project Owner, also paid \$2,892.36 out of all three funds for Building and Safety permits and electrical inspections necessary to complete the Project.

A summary of the total Project budget and costs is listed by funding source below. The Project construction was completed \$23,397.64 under budget.

<u>Fund</u>	<u>Budget (\$)</u>	<u>Total Cost (\$)</u>
2112: Park Improvement Fund Zone 2	25,000	20,150.59
2113: Park Improvement Fund Zone 3	80,000	61,301.18
2400: Park Maintenance District Fund	25,000	25,150.59
Project Total	130,000	<u>106,602.36</u>
Amount Under Budget		23,397.64

STAFF RECOMMENDATION

Accept the work as complete and direct the City Clerk to record the Notice of Completion.

Attachment: Notice of Completion

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

NAME City of Moorpark
STREET ADDRESS 799 Moorpark Avenue
CITY STATE ZIP Moorpark, CA 93021
Attn: City Clerk

No Fee Required (Govt Code Sec 6103 & 27383)

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Moorpark
3. The full address of the owner is 799 Moorpark Avenue, Moorpark, CA 93021
4. The nature of the interest or estate of the owner is: In fee.
Purchaser under contract of purchase

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
NAMES ADDRESSES

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
NAMES ADDRESSES

7. A work of improvement on the property hereinafter described was completed on September 4, 2009. The work done was:

8. The names of the contractor, if any, for such work of improvement was DNA Electric
June 25, 2009
(Date of Contract)

9. The property on which said work of improvement was completed is in the City of Moorpark, County of Ventura, State of CA, and is described as follows: supply and build coin operated basketball court lights at Mnt Meadows, Peach Hill, Miller, and College View parks - remove existing non-operative lights/timer at CV park

10. The street address of said property is 13200 Peach Hill, 15400 Campus Park, 4530 Miller, 4350 Mtn Meadows

Dated:
(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)
Steven Kueny, City Manager, City of Moorpark

VERIFICATION

I, the undersigned, say: I am the City Manager the declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2009 at Moorpark, California

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)
Steven Kueny, City Manager, City of Moorpark

