

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Yugal K. Lall, City Engineer/Public Works Director  
Prepared by: Shaun Kroes, Senior Management Analyst

**DATE:** November 6, 2009 (CC meeting of 11/18/2009)

**SUBJECT:** Consider Resolution Authorizing the City's Fiscal Year 2009/10  
Transportation Development Act Claim



**SUMMARY**

The City Council is being asked to consider authorizing the submittal of the Fiscal Year (FY) 2009/10 Transportation Development Act (TDA) claim, in the amount of \$1,038,890. The proposed apportioned amount for Local Transportation 8A Fund (2603) and Local Transit Programs 8C Fund (5000) is different than the current FY 2009/10 budget. Staff proposes waiting until the Mid-Year Budget Adjustment to update the numbers. In FY 2008/09, the Ventura County Transportation Commission (VCTC) adjusted Moorpark's TDA revenue twice as a result of overall declining sales tax revenues. It is possible that this could occur again in FY 2009/10. Rather than make multiple budget amendments, staff is proposing to wait a few months to determine if updates occur again.

**BACKGROUND**

Each year the City Council is asked to approve a resolution authorizing the City Manager to submit a claim for the City's TDA funds. The City is required to file this claim annually in order to receive the funds. TDA revenue is generated from a ¼ cent of the 7.25-cent retail sales tax, and the revenue received must first be spent on transit projects. The recent sales tax increase to 8.25% does not affect TDA collected, as all revenue from the increase goes directly to the State. After meeting any "unmet transit needs that could be reasonably met using TDA funds," the remaining local TDA funds may be used for streets and roads related purposes. If approved, the City would claim its entire \$1,038,890 apportionment. This is \$55,890 more than the current FY 2009/10 budget of \$983,000.

TDA revenue is the funding source for the City's transit system, including the Senior Dial-A-Ride and the Americans with Disabilities Act (ADA) Paratransit Dial-A-Ride, the Moorpark City Transit fixed routes, and other transit improvements such as bus shelters. Transit planning efforts by Public Works staff are also funded with TDA revenue. Major capital costs, such as buses, are often funded with federal grants. In those cases, the local matching funds (typically 20%) come from TDA funds. TDA also funds the City's share of the VISTA-East (Ventura Intercity Service Transportation Authority) regional bus. After the City's transit related expenses are met, the remainder is available for streets and roads.

**DISCUSSION**

TDA funds are apportioned to the ten cities of Ventura County and the County of Ventura using a formula based on population. The City's FY 2009/10 TDA apportionment is \$1,038,890. This is a decrease of about 8.18% compared to the City's final FY 2008/09 apportionment of \$1,131,420. Economic conditions and changing consumer spending habits affect the amount of TDA sales tax revenue that is generated.

On June 17, 2009, City Council approved Resolution 2009-2832, which changed the FY 2008/09 TDA allocation. Table 1 below details the changes to the FY 2008/09 TDA allocation.

Table 1: FY 2008/09 Allocation for Fund 2603 (Streets) and Fund 5000 (Transit)

Streets – Revenue Adopted Budget Account: 2603.3510	Streets – Revenue Proposed Budget Account: 2603.3510	Difference
\$847,000	\$1,027,314	\$180,314

  

Transit - Revenue Adopted Budget Account: 5000.3510	Transit – Revenue Proposed Budget Account: 5000.3510	Difference
\$284,000	\$104,106	(\$179,894)

The reduction in TDA allocation to Transit enabled the City to utilize unspent TDA Transit revenue from previous fiscal years. Resolution 2009-2832 was not included in the FY 2009/10 Budget adopted by City Council on July 1, 2009. Consequently, the FY 2009/10 TDA allocations will need to be adjusted compared to what is in the current FY 2009/10 budget. Staff proposes that the City's FY 2009/10 claim include \$333,000 for Transit \$705,890 for Streets. The proposed FY 2009/10 TDA allocations are detailed below in Table 2.

**Table 2: Proposed FY 2009/10 Allocation for Streets and Transit**

Streets – Revenue Adopted Budget Account: 2603.3510	Streets – Revenue Proposed Budget Account: 2603.3510	Difference
\$720,000	\$705,890	(\$14,110)

Transit - Revenue Adopted Budget Account: 5000.3510	Transit – Revenue Proposed Budget Account: 5000.3510	Difference
\$263,000	\$333,000	\$70,000

Attachments 1 and 2 provide complete details of the effects that the new allocation will have on the City’s budget for FY 2009/10. Essentially, Transit is projected to have a FY 2009/10 end-of-year balance of \$4,672. Streets is projected to have a FY 2009/10 end-of-year balance of \$314,439.

As mentioned earlier, staff proposes waiting a few months to determine if updates to the FY 2009/10 TDA amount occur, as it did in FY 2008/09. Staff has reviewed the potential impacts that the proposed revenue allocations will have on Streets and Transit. Each fund should remain with sufficient funds to continue its respective budgeted expenses. Adjustments to the FY 2009/10 budget are proposed to be made during the FY 2009/10 Mid-Year Budget Adjustment.

**FISCAL IMPACT**

The FY 2009/10 TDA Allocation will provide the City with \$1,038,890. Streets will receive \$705,890 and Transit will receive \$333,000.

**STAFF RECOMMENDATION**

Adopt Resolution No. 2009 - \_\_\_\_\_ (FY 2009/10 TDA Claim)

Attachment:

1. Streets Budget Description
2. Transit Budget Description
3. Resolution 2009 - \_\_\_\_\_ (FY 2009/10 TDA Claim)

Fund 2603 - Streets and Roads

	FY 2009/10 Budget*	Actual**
Beginning Balance		
FY 08/09 Revenue		
2603.3400 Interest	\$26,000	\$26,470
2603.3510 TDA 8a	\$847,000	\$1,027,314
subtotal	\$1,791,746	\$1,972,530
FY 08/09 Expenditure	-\$1,162,713	-\$1,165,981
Balance	\$629,033	\$806,549
FY 09/10 Revenue		
5000.3400 Interest	\$15,000	\$15,000
5000.3510 TDA 8a	\$720,000	\$705,890
subtotal	\$1,364,033	\$1,527,439
FY 09/10 Expenditure	-\$1,213,000	-\$1,213,000
Balance	\$151,033	\$314,439

\* "FY 2009/10" refers to the FY 2009/10 Budget & respective notes adopted on July 1, 2009.

\*\* "Actual" refers to actual expenditures that took place in FY 2008/09, as well as updated TDA numbers.

	FY 2009/10 Budget*	Actual**
<u>Fund 5000 - Transit</u>		
Beginning Balance		
FY 08/09 Revenue	\$468,543	-\$254
5000.3400 Interest	\$8,000	\$4,000
5000.3510 TDA 8c	\$284,000	\$104,106
5000.3612 FTA	\$172,000	\$118,744
5000.3871 Fares	\$66,000	\$75,781
Deferred Revenue	\$0	\$408,108
subtotal	\$998,543	\$710,485
FY 08/09 Expenditure	-\$818,649	-\$710,739
Balance	\$179,894	-\$254
FY 08/09 Deferred Revenue	\$0	\$107,177
Balance (Begin of FY 09/10)	\$179,894	\$106,923
FY 09/10 Revenue		
5000.3400 Interest	\$4,000	\$4,000
5000.3510 TDA 8c	\$263,000	\$333,000
5000.3612 FTA	\$130,000	\$130,000
5000.3615 ARRA	\$1,260,000	\$1,260,000
5000.3871 Fares	\$65,000	\$65,000
5000.3720 Transfer In	\$170,000	\$170,000
subtotal	\$2,071,894	\$2,068,923
FY 09/10 Expenditure	-\$2,064,251	-\$2,064,251
Balance	\$7,643	\$4,672

\* "FY 2009/10" refers to the FY 2009/10 Budget & respective notes adopted on July 1, 2009.

\*\* "Actual" refers to actual expenditures that took place in FY 2008/09, as well as updated TDA numbers.

RESOLUTION NO. 2009-\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM FOR FISCAL YEAR 2009/10 TRANSPORTATION DEVELOPMENT ACT FUNDS

WHEREAS, the Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund (LTF) and the State Transit Assistance Fund, for use by eligible claimants for various transportation purposes; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations there under (Cal. Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the LTF or the State Transit Assistance Fund shall file its claim with the Ventura County Transportation Commission; and

WHEREAS, the City has a need for these funds for both transit and street purposes in FY 2009/10; and

WHEREAS, the City is eligible for an estimated amount of \$1,038,890 in TDA Funds, Article 8 monies for FY 2009/10.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager and or his designee is authorized to execute and file the City's FY 2009/10 TDA Claim in the amount of \$1,038,890, broken down as follows:

1. \$705,890 – Local Transportation Funds Article 8a (Streets and Roads), and
2. \$333,000 – Local Transportation Funds Article 8c (Transit).

SECTION 2. The City Clerk is directed to transmit a copy of this resolution to the Ventura County Transportation Commission.

SECTION 3. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original Resolutions.

PASSED AND ADOPTED this 18<sup>th</sup> day of November, 2009.

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Janice S. Parvin, Mayor

ATTEST:

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Deborah S. Traffenstedt, City Clerk