

ITEM 10.G.

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Yugal K. Lall, City Engineer/Public Works Director



DATE: January 22, 2010 (CC Meeting of 02/03/10)

SUBJECT: Consider Amendment No. 4 to Agreement with Tetra Tech, Inc. for Environmental Documents Related to the Widening of Los Angeles Avenue between Spring Road and Moorpark Avenue (Project 8013)

BACKGROUND/DISCUSSION

On June 15, 2005, the City entered into an agreement with Tetra Tech, Inc. to prepare a Preliminary Environmental Study (PES) for the widening of Los Angeles Avenue from Spring Road to Moorpark Avenue. The initial agreement was for \$9,146.00, but was reduced to \$4,467.00. The agreement has been amended three times. Details on the amendments and costs are detailed below:

Amendment	Description	Cost
1	Preparation of environmental documents required for Los Angeles Avenue widening.	\$69,064.00
2	Preparation of the Final Environmental (Initial Study and Mitigated Negative Declaration) for the widening of Los Angeles Avenue.	\$74,059.00* *went over budget for a total cost of \$78,666.00
3	Respond to Caltrans District No. 7 review comments on the Administrative Draft Initial Study/Mitigated Negative Declaration (IS/MND) and Technical Studies.	\$49,430.00

Tetra Tech provided the Final Supplemental Initial Study/Environmental Assessment (IS/EA) for the Project. In order to complete the Project, Tetra Tech provided a number of services that were not included in the initial Agreement or any of the previous Amendments. These additional services included:

1. Revisions to the Noise Technical Study prepared by Accentech, Inc.
2. Prepared and revised a Draft Supplemental IS/EA, incorporated Caltrans' comments, and recirculated the Draft Supplemental IS/EA to the State Clearinghouse and the public for a 30-day public comment period.
3. Assisted in preparing a presentation and attended a public hearing for the Draft Supplemental IS/EA on April 22, 2009.
4. Prepared an Air Quality Conformity Analysis (AQCA) as required by Caltrans and submitted it to both Caltrans and the Federal Highway Administration (FHWA) for review and approval (received FHWA approval of AQCA on July 13, 2009).
5. Revised the Air Quality Section (2.2.5) in the Final Supplemental IS/EA to incorporate comments received from Caltrans. A new section on Climate Change (2.2.5.6) was added as well.
6. Revised Chapter 3 (Comments and Coordination) in the Final Supplemental IS/EA to add comments and responses received during the second public hearing on April 22, 2009.
7. Prepared a Final Supplemental IS/EA and mailed electronic copies to the Elected Officials Mailing List and members of the public that provided comments during two public hearings.

Additional descriptions of the services provided are included in Attachment 1. Tetra Tech provided these services in good faith, with the understanding that they would be reimbursed after the tasks were completed. Staff is requesting an amendment to the Agreement in order to reimburse Tetra Tech for the additional services it has provided.

FISCAL IMPACT

Amendment No. 4 will increase Tetra Tech's agreement by \$33,592.00. There are sufficient funds in the Fiscal Year 2009/10 budget to continue to pay for Design/Engineering. Additional funds will be budgeted in the Fiscal Year 2010/11 Capital improvement program budget if necessary to fund the remainder of the Project's costs.

STAFF RECOMMENDATION

Approve Amendment No. 4 to professional services agreement with Tetra Tech Inc., to increase the amount of their agreement by \$33,592.00 from \$201,627.00 to \$235,219.00 and authorize the City Manager to execute said amendment, subject to final language approval by the City Manager and City Attorney.

Attachment 1 – Tetra Tech Inc. Proposal



TETRA TECH, INC.
301 Mentor Drive, Suite A
Santa Barbara, CA 93111
Telephone (805) 681-3100
Fax (805) 681-3108

C251-4277
T16350-16.11

October 6, 2009

Mr. Yugal Lall, P.E.
City Engineer/Public Works Director
City of Moorpark
799 Moorpark Avenue
Moorpark, CA 93021

Subject: Request for Increase of Authorized Cost Ceiling to Prepare Environmental Documents for the Widening of Los Angeles Avenue Project (Amendment No. 4 to Agreement No. 2005-087)

Dear Yugal:

The scope of services for this project has been increased to prepare the Final Supplemental Initial Study/Environmental Assessment (IS/EA) for widening of Los Angeles Avenue for the following items:

- We revised the Noise Technical Study prepared by Accentech, Inc. to change the environmental commitment of building soundwalls along Los Angeles Avenue as specified in the Draft IS/EA. We also revised the Noise Section (Section 2.2.6) in the environmental document to incorporate the changes made to the Noise Technical Study. We also responded to Caltrans comments on both the Noise Technical Study and the modified Noise Section in the environmental document.
- We prepared a Draft Supplemental IS/EA and incorporated comments received from Caltrans on the Draft IS/EA. We recirculated the Draft Supplemental IS/EA to the State Clearinghouse and the public for a 30-day public comment period (April 2, 2009 to May 1, 2009).
- We assisted in preparing a presentation and attended the public hearing for the Draft Supplemental IS/EA conducted by the City of Moorpark on April 22, 2009.
- We prepared an Air Quality Conformity Analysis (AQCA) as required by Caltrans and submitted it to both Caltrans and the Federal Highway Administration (FHWA) for review and approval. FHWA approved the AQCA on July 13, 2009.
- We revised the Air Quality Section (Section 2.2.5) in the Final Supplemental IS/EA to incorporate comments received from Caltrans. We also added a new section on Climate Change (Section 2.2.5.6) in the Final Supplemental IS/EA as requested by Caltrans.
- We revised Chapter 3 (Comments and Coordination) in the Final Supplemental IS/EA to add comments and responses received during the second public hearing on April 22, 2009. We

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also incorporated comments received from Caltrans on Chapter 3 in the Final Supplemental IS/EA.

- We prepared a Final Supplemental IS/EA and mailed electronic copies to the Elected Officials Mailing List and members of the public that provided comments during the two public hearings. We also provided hard copies and electronic copies of the Final Supplemental IS/EA to the City of Moorpark and Caltrans.

We request an increase in our authorized cost ceiling as shown in Agreement No. 2005-087 (Amendment No. 3) dated August 14, 2007 for our additional work on this project. We estimate an increase in the cost ceiling from \$201,627.00 to \$235,219.00 for these additional work items. A breakdown of these additional costs of \$33,592.00 for Amendment No. 4 is shown in Table 1.

We request that the City of Moorpark issue an amendment to Agreement No. 2005-087 to authorize Tetra Tech to increase the authorized cost ceiling for this project and to perform this additional work.

Please contact me at (805) 681-3100 if you have any questions regarding our request for increasing the authorized cost ceiling for this project.

Sincerely,

TETRA TECH, INC.



Randy T. Westhaus, P.E.
Project Manager

Attachments: Table 1, Amendment No. 4 Cost Estimate

cc: Project T16350 file
Amanda Weston (Tt SBA)

TABLE 1
TETRA TECH, INC.
PRICE ESTIMATE FOR IS/MND LOS ANGELES AVENUE ROAD WIDENING PROJECT
AMENDMENT NO. 04 (AGREEMENT NO. 2005-087)

		Task 1				
		Amendment No. 04		Total		
LABOR	Category	Rate	Hours	Amount	Hours	Amount
	Director/Associate Director	\$169	127.0	\$ 21,463.00	127.0	21,463
	Principal Scientist/Engineer	\$142	23.0	3,266	23.0	3,266
	Registered Geologist	\$133	0.0	-	0.0	-
	Senior CEQA Specialist	\$119	0.0	-	0.0	-
	Project Manager	\$112	9.5	1,064	9.5	1,064
	Senior Scientist/Engineer	\$97	0.0	-	0.0	-
	Technical Editor	\$103	0.0	-	0.0	-
	Mid-Level Scientist/Engineer	\$81	0.0	-	0.0	-
	Associate Scientist/Engineer	\$65	24.5	1,593	24.5	1,593
	Environmental Technician	\$51	0.0	-	0.0	-
	Graphics/CADD	\$84	1.5	126	1.5	126
	Word Processing/Publications	\$51	26.0	1,326	26.0	1,326
	Administration	\$86	19.0	1,634	19.0	1,634
	TOTAL LABOR		230.5	\$ 30,472	230.5	\$ 30,472
OTHER DIRECT COSTS	Category	Rate	Units	Amount	Units	Amount
	Reproduction per page	\$0.10	11,356	\$ 1,136	11356	\$ 1,136
	Computer Usage per Hour	\$1.48	230.5	341	230.5	341
	Outside Services			840		840
	Shipping	\$15.00	12.0	180	12.0	180
	Subtotal ODCs			\$ 2,497		\$ 2,497
	Burden on ODCs at 25%			624		624
	TOTAL ODCs			\$ 3,121		\$ 3,121
Total Price for Amendment No. 04				\$ 33,592		\$ 33,592
Total Authorized Amount through Amendment No. 03						\$ 201,627
Total Requested Amount						\$ 235,219