

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** The Honorable City Council

**FROM:** Tom Kruse, Parks and Recreation Director 

**PREPARED BY:** Peggy Rothschild, Active Adult Center Supervisor

**DATE:** February 22, 2010 (CC Meeting of March 17, 2010)

**SUBJECT:** Consider Resolution Amending the Fiscal Year 2009/10 Budget by Appropriating General Funds for the Senior Nutrition Program to Fund an Additional Grant from the Ventura County Area Agency on Aging of American Recovery and Reinvestment Act Funds

**SUMMARY**

The 2009-11 American Recovery and Reinvestment Act (ARRA) offers the City of Moorpark the opportunity to participate in a special program enhancement strategy for the Senior Nutrition Program and receive ARRA reimbursement from the Ventura County Area Agency on Aging (VCAAA). The funds spent under these efforts are separate from the Title III-C funds received from the FY 2009/10 VCAAA Senior Nutrition Program grant.

As a VCAAA Senior Nutrition Program grantee, the City of Moorpark is eligible to offer one catered meal per month as part of the Senior Nutrition Program. ARRA funds have been allocated to the VCAAA for use at Senior Nutrition Program meal sites in Ventura County. Through the ARRA-funded program, the City will work with a selected caterer to provide a complete meal which meets per meal price limit and nutritional requirements set by VCAAA. The City will be reimbursed for meal costs by VCAAA after each meal date.

The first catered event was held at the Active Adult Center in February and attracted eighty-six older adults. Based on the attendance at this event, staff estimates appropriating an additional \$3,500 in General Funds will cover costs of catered meals for the remainder of the fiscal year, including the February event. The City Council is being asked to adopt a resolution (Attachment A), amending the FY 09/10 budget to formally appropriate an additional \$3,500 in funds.

## **DISCUSSION**

Under the ARRA, the VCAAA has received funds to be used for the purpose of attracting new patrons to and increasing total meal attendance at the Senior Nutrition Program. ARRA funds are tracked separately from the Older Americans Act (OAA) Title III-C contract grant funds for the Senior Nutrition Program and reimbursement amount will be based on the number of meals served on each catering date. These ARRA grant funds available through VCAAA are to be used only for the Senior Nutrition Program congregate meal; the regular hot meal will be sent to the home delivered meal participants on each catered meal date.

In addition to this special once-a-month catered meal, congregate and home-delivered meals are cooked on-site Monday through Friday, excluding holidays. Congregate meals are served at noon and home-delivered meal service is provided between 11 a.m. – and noon. Delivery of frozen meals during regular delivery hours for the weekend and holidays can be made by advance arrangement.

The VCAAA administers the Ventura County Senior Nutrition Program at 13 locations throughout the county. The funds to operate this program are derived from a combination of sources, including Federal Older Americans Act (OAA), participant donations, local grants, and in-kind donations. In FY 2009-10 the City received a grant award of \$17,836 to assist funding the Senior Nutrition Program in Moorpark. In addition to these OAA grant funds, VCAAA purchases and contracts for delivery of the frozen meals to the City. As part of our agreement, the City applies all donations collected from meal site participants against program costs.

## **FISCAL IMPACT**

Since FY 2004-05, the City has received senior nutrition grant funds to provide congregate and home-delivered meals at the Active Adult Center. The funds and respective program expenditures have been included in each subsequent approved City budget. The grant funds, along with the meal donations cover approximately 90 percent of the program's direct costs (part-time kitchen aid, supplies, mileage for volunteer drivers). This does not include overhead costs (full-time staff and utilities). The additional ARRA funds will be used solely to pay for a monthly catered meal offered as an enhancement to the regular congregate Senior Nutrition Program.

Honorable City Council  
March 17, 2010  
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**STAFF RECOMMENDATION (ROLL CALL VOTE)**

Adopt Resolution No. 2010-\_\_\_\_\_ amending the fiscal year 2009/10 budget by appropriating general funds for the Senior Nutrition Program.

Attachment: A - Resolution

RESOLUTION NO. 2010-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2009/10 BUDGET BY APPROPRIATING \$3,500 FROM THE GENERAL FUND (1000) (VENTURA COUNTY AREA AGENCY ON AGING SENIOR NUTRITION PROGRAM AMERICAN RECOVERY AND REINVESTMENT ACT CONTRACT GRANT) TO THE MOORPARK ACTIVE ADULT CENTER BUDGET (1000.7610)

WHEREAS, the City Council is dedicated to the support of beneficial programs for older Americans in the City of Moorpark; and

WHEREAS, meeting the nutrition needs of older Americans is a significant means of maintaining health and wellness in our older population; and

WHEREAS, American Recovery and Reinvestment Act funds for the Senior Nutrition Program at the Active Adult Center are available through Ventura County Area Agency on Aging; and

WHEREAS, on July 1, 2009, the City Council adopted the budget for FY 2009/10; and

WHEREAS, a staff report has been presented to said Council requesting a budget amendment to increase General Fund revenue and expenditure appropriation by \$3,500; and

WHEREAS, Exhibit "A" hereof describes said budget amendment and its resultant impacts to the budget line item(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment appropriating expenditures and revenue in the amount of \$3,500 from General Fund as more particularly described in Exhibit "A" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 17th day of March, 2010.

\_\_\_\_\_  
Janice S. Parvin, Mayor

ATTEST:

\_\_\_\_\_  
Deborah S. Traffenstedt, City Clerk

Attachment: Exhibit A - Budget Amendment

**EXHIBIT A**

**BUDGET AMENDMENT FOR GENERAL FUND  
TO APPROPRIATE AMERICAN RECOVERY AND INVESTMENT ACT GRANT  
FUNDS FOR SENIOR NUTRITION PROGRAM  
FY2009/10**

A. Fund Allocation:

<b>Fund No.</b>	<b>Fund Name</b>	<b>Amount</b>
1000.5500	General Fund – VCAA Senior Nutrition Program ARRA Grant	\$3,500

B. Budget Appropriation:

<b>BUDGET NUMBER</b>	<b>BUDGETED</b>	<b>REVISION</b>	<b>NEW BUDGET</b>
1000.7610.0000.9205	\$10,759	\$3,500	\$14,259

C. Distribution of Appropriation to Revenue Accounts:

<b>Fund No.</b>	<b>Current Budget</b>	<b>Revision</b>	<b>Amended Budget</b>
1000.3615	\$5,000	\$3,500	\$8,500

Finance approval

