

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** The Honorable City Council

**FROM:** Jennifer Mellon, Senior Management Analyst 

**DATE:** March 30, 2010 (CC meeting of April 21, 2010)

**SUBJECT:** Consider a Resolution Authorizing Submittal of a Used Oil Payment Program Application to the California Department of Resources Recycling and Recovery (CalRecycle)

**SUMMARY**

The City Council is being asked to consider a resolution approving the submittal of the City's annual Used Oil Payment Program (OPP Cycle 1) Application, formerly the Used Oil Block Grant, to the California Department of Resources Recycling and Recovery (CalRecycle), formerly the California Integrated Waste Management Board.

**DISCUSSION**

In 1993 the City began receiving Used Oil Recycling Block Grants and began a Used Oil recycling program. The grants were administered by the California Integrated Waste Management Board (CIWMB) with the main goal to provide funding to local governments in order to establish and maintain used oil collection programs that encourage recycling of used motor oil.

Used motor oil is recycled through Certified Used Oil Collection Centers and the City monthly Household Hazardous Waste (HHW) collection events. Moorpark residents have the opportunity to attend 36 days of HHW events annually; the second Friday and Saturday of each month in Camarillo, and the third Saturday of every other month in Simi Valley. Two certified centers in Moorpark, Jiffy Lube and Autozone, accept a maximum of five (5) gallons of used oil per person, per day free of charge.

The Used Oil Block Grant program is being replaced by the Used Oil Payment Program in 2010. This new program will be a payment program rather than a reimbursable grant and should be easier to manage. The funding will continue to be distributed on a per capita basis. It is anticipated that the City of Moorpark will continue to receive approximately \$3,000 annually. The grant administrators at the CalRecycle have the authority to determine if grant

funds can be used for a particular activity. Approved uses include purchasing equipment, contaminated oil disposal, overhead costs, staff time, public information, promotional items, and NPDES activity related to preventing disposal of used motor oil into the environment.

City will use the grant funds for a balanced mix of all the approved expense categories. The grant application must contain an approved resolution from each applicant's governing body authorizing submittal of the application and identifying the individual(s) authorized to execute any agreements, contracts, and requests for payments. The resolution will be included with the application.

### **FISCAL IMPACT**

Funding for the used oil program is budgeted in the Solid Waste and Recycling Division and expenditures will be offset by the Used Oil Payment Program if the grant application is funded.

### **STAFF RECOMMENDATION**

Adopt Resolution 2010-\_\_\_\_\_.

RESOLUTION NO. 2010-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING SUBMITTAL OF A USED OIL PAYMENT PROGRAM APPLICATION TO THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AGREEMENTS, CONTRACTS, AND REQUESTS FOR PAYMENT

WHEREAS, the City of Moorpark recognizes that it is in the public interest to enact and implement an integrated waste management plan to address the state's diminishing landfill space and the potential adverse environmental impacts from inappropriate disposal of waste materials including used oil; and

WHEREAS, Public Resources Code Sections 48690 et seq. authorize the California Department of Resources Recycling and Recovery (CalRecycle), formerly known as the California Integrated Waste Management Board, to make payments to qualifying jurisdictions for implementation of their used oil programs as required by PRC § 48690 et seq.; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the Used Oil Payment Program; and

WHEREAS, CalRecycle's procedures for administering the Used Oil Payment Program require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the Used Oil Payment Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Moorpark authorizes submittal of applications, agreements, annual reports including expenditure reports and amendments necessary to secure said payments to support our Used Oil Collection Program until rescinded by the City Council of the City of Moorpark.

SECTION 2. The City Manager; Administrative Services Director; Administrative Services Senior Management Analyst; or a designee named by the City Manager, is hereby authorized and empowered to execute in the name of the City of Moorpark all necessary applications, contracts, payment requests, agreements and amendments hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

SECTION 3. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 21st day of April, 2010.

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Janice S. Parvin, Mayor

ATTEST:

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Deborah S. Traffenstedt, City Clerk