

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Deborah S. Traffenstedt, Administrative Services Director/City Clerk *DST*
BY: Maureen Benson, Assistant City Clerk *mb*

DATE: July 8, 2010 (CC Regular Meeting of 7/21/2010)

SUBJECT: Consider Presentations from Applicants to Fill a Vacancy on the Planning Commission

BACKGROUND

At the City Council's meeting on June 16, 2010, staff was directed to invite the applicants to fill a vacancy on the Planning Commission to attend the July 21 regular meeting to make a brief presentation on qualifications and interest in the appointment. Letters were mailed and copies emailed on July 17, 2010, to all applicants inviting attendance on July 21 and identifying a maximum presentation time period of 3 minutes.

The City Clerk will conduct a random drawing of the names of the applicants just prior to the start of the meeting to determine the order in which the applicants will speak.

DISCUSSION

Following is a list of the applicant names in alphabetical order.

- Kurt Fasmer
- Heidi Fischer
- Daniel Groff (current Parks and Recreation Commissioner for a term expiring December 2010)
- Natalie Panossian
- Tim Saivar

The City Council's current Policies Resolution No. 2010-2892 sets forth the Council policies for citizen appointments to boards, commissions, and committees. The Council policies have been followed for the posting and publication of notice of the vacancy. The Council's resolution states that the procedure for appointments shall be as follows:

- A. The Mayor shall solicit suggested nominees from members of the Council.
- B. Prior to making a motion for appointment, the Mayor shall announce the names of all persons she intends to nominate, and in the order to be nominated, for a board, commission, or committee.
- C. The Mayor shall then make a motion putting forth each individual name to be approved for appointment.
- D. A second shall be required.
- E. The Council shall vote on each appointment individually.

STAFF RECOMMENDATION

Hear presentations from applicants and appoint one (1) Planning Commissioner to serve a term ending December 31, 2010.