

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council
FROM: Maureen Benson, City Clerk *mb*
DATE: November 9, 2010 (CC Meeting of 11/17/10)
SUBJECT: Consider Scheduling Interviews for Moorpark Arts, Parks & Recreation, and Planning Commission Candidates

BACKGROUND AND DISCUSSION

The Council's appointment policy (Policy 2.2 of the City Council Policies Resolution) requires staff to schedule the Moorpark Arts, Parks & Recreation, and Planning Commission applicants to attend one or both of the regular meetings in December of each even numbered year to permit the applicants to make a brief presentation on qualifications and interest in the appointment.

This agenda item has been scheduled to permit the City Council to discuss and direct staff to schedule the Commission interviews for one or more meetings in December 2010 and January 2011. The December 1 meeting is not recommended for these interviews due to the anticipated absence of Councilmember Pollock.

Offering the option of two different meetings for conducting the Commission interviews is preferred due to potential scheduling conflicts for the twenty (20) applicants. Potential dates for scheduling Commission interviews include the following:

Regular meeting dates of December 15, 2010 and January 5, 2011; and
Special 2010 meeting dates of December 7, 8, 9, 10, 13, 14, 15, 16, 17,
20, 21, 22, 27, 29 and 30.

The scheduling of the Commission interviews in January or on a date other than a regular meeting requires a vote to amend rules. The applicable language in Policy 2.2 for the scheduling of the Commission interviews is as follows:

Applicants for the Arts Commission, Parks and Recreation Commission, and Planning Commission are required to attend a regular City Council meeting in December of each even-numbered year to make a brief presentation on qualifications and interest in the appointment (not to exceed three minutes). Use of PowerPoint will be permitted if the City Clerk has been provided with the PowerPoint file no less than 24 hours prior to the presentation. The City Clerk shall schedule the presentations at one or both of the December regular meetings, as directed by the Mayor. Failure to make a presentation shall result in disqualification for appointment. The City Council may by majority vote extend the date for the presentations to the next calendar year.

Although not addressed in the current policy, the Council may wish to vote to amend rules to forego interviews of the Moorpark Arts Commission candidates since there are only five; or Council may wish to direct the City Clerk to conduct another recruitment to generate additional applications.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Direct staff as deemed appropriate.