

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** David C. Moe II, Redevelopment Manager *Deuts*

**BY:** Jessica Sandifer, Management Analyst *J.S.*

**DATE:** January 5, 2012 (CC Meeting of 1/18/12)

**SUBJECT:** Consider Resolution Amending the Fiscal Year 2011/12 Budget to Fund Change Order Requests for Projects Located at 81 First Street and 1449 Walnut Canyon Road

**BACKGROUND & DISCUSSION**

On October 19, 2011, the City Council was asked to amend the Fiscal Year 2011/12 budget to allocate funds to complete various projects that were halted as a result of the California Supreme Court issued stay. Two of those projects are in need of additional funding due to unforeseen circumstances.

The rehabilitation project at 1449 Walnut Canyon Road has additional work items that have been discovered as the work has proceeded, resulting in five proposed change order requests from the contractor. The items requiring attention are:

- P.C.O.#1 – Demolish and reinstall new drywall in bathroom to abate mold.  
P.C.O.#1 Total: \$4,400
  - P.C.O.#2 – Repair/replace low voltage lighting switches.  
P.C.O.#2 Total: \$3,900
  - P.C.O.#3 – Demolish rear landing and construct and install new landing.  
P.C.O.#3 Total: \$4,200
  - P.C.O.#4 – Provide and install new wood entry gate.  
P.C.O.#4 Total: \$980
  - P.C.O. #5 – Replace Front Door  
P.C.O.#5 Total: \$980
- P.C.O. Total: \$14,460

The original contract amount is \$37,365. The project contingency is 10% of the contract amount or \$3,736. Since the change orders exceed the project contingency, it is necessary to amend the project budget to fund the additional work. Staff will include

additional contingency funds of \$3,000 for any other minor issues that may be found as the work progresses.

On October 19, funds were also allocated for grading, landscaping, and irrigation installation at 81 First Street. As the contractor began grading the site, it became apparent that there is too much dirt on site, so the excess dirt will have to be removed. We are amending the budget for \$5,000 to cover the cost of this work. The actual cost may be less than the estimate, depending how much dirt will need to be removed.

### **FISCAL IMPACT**

A budget amendment in the amount of \$17,460 from the City-wide Traffic Mitigation Fund (2002) will be needed to fund the extra rehabilitation work. It is estimated that the rental revenues received will pay back the total rehabilitation costs in 38 months, instead of 28 months.

A budget amendment in the amount of \$5,000 from the City Affordable Housing Fund (2201) will be needed to fund the additional work at 81 First Street.

### **STAFF RECOMMENDATION (ROLL CALL VOTE)**

- 1) Authorize City Manager to sign change orders for rehabilitation and grading work; and
- 2) Adopt Resolution No. 2012-\_\_\_\_\_.

Attachment 1 - Resolution No. 2012-\_\_\_\_\_

Attachment 2 - Change Order #1 – Magic Hammer Development Inc.

Attachment 3 - Change Order #1 – Metro Landscape

ATTACHMENT 1

RESOLUTION NO. 2012 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2011/2012 BUDGET BY APPROPRIATING \$17,460 FROM THE CITY-WIDE TRAFFIC MITIGATION FUND (2002) FOR ADDITIONAL REHABILITATION WORK AT 1449 WALNUT CANYON ROAD (APN 511-0-040-440) AND APPROPRIATING \$5,000 FROM THE CITY AFFORDABLE HOUSING FUND (2201) FOR ADDITIONAL GRADING WORK AT 81 FIRST STREET

WHEREAS, on June 15, 2011, the City of Moorpark adopted the Operating and Capital Improvement budget for Fiscal Year 2011/12; and

WHEREAS, a staff report has been presented to the City Council requesting additional appropriation to fund change order work at 1449 Walnut Canyon Road and 81 First Street; and

WHEREAS, a budget adjustment in the aggregate amount of \$17,460 is requested from the City-Wide Traffic Mitigation Fund (2002) and \$5,000 from the City Affordable Housing Fund (2201) for this work; and

WHEREAS, Exhibit "A", attached hereto and made a part hereof, describes said budget amendment and the resultant impact to the budget line item.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment in the amount of \$17,460 from the City-Wide Traffic Mitigation Fund (2002) and \$5,000 from the City Affordable Housing Fund (2201), as more particularly described in Exhibit "A", attached hereto, is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 18th day of January, 2012.

\_\_\_\_\_  
Janice S. Parvin, Mayor

ATTEST:

\_\_\_\_\_  
Maureen Benson, City Clerk

**EXHIBIT A**

**BUDGET AMENDMENT FOR**

**City-Wide Traffic Mitigation Fund (2002) for Rehabilitation of 1449 Walnut Canyon Road  
City Affordable Housing Fund (2201) for Additional Work at 81 First Street  
2011/12**

**FUND ALLOCATION FROM:**

| <b>Fund</b>                              | <b>Account Number</b> | <b>Amount</b> |
|--|-----------------------|---------------|
| City-Wide Traffic Mitigation Fund (2002) | 2002-5500             | \$ 17,460.00  |
| City Affordable Housing Fund (2201)      | 2201-5500             | \$ 5,000.00   |
| Total                                    |                       | \$ 22,460.00  |

**DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:**

| <b>Account Number</b> | <b>Current Budget</b> | <b>Revision</b> | <b>Amended Budget</b> |
|-----------------------|-----------------------|-----------------|-----------------------|
| 2002.8310.8061.9621   | \$ 41,102.00          | \$ 17,460.00    | \$ 58,562.00          |
| 2201.2420.5029.9613   | \$ 16,000.00          | \$ 5,000.00     | \$ 21,000.00          |
|                       |                       |                 | \$ -                  |
| Total                 | \$ 57,102.00          | \$ 22,460.00    | \$ 79,562.00          |

Approved as to Form: 