

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** David Klotzle, City Engineer/Public Works Director  
Prepared by: Linda Williams, Administrative Assistant 

**DATE:** June 6, 2012 (CC Meeting of 06/20/12)

**SUBJECT:** Consider Seven-Year Capital Improvement Program (CIP) for the Department of Public Works for FY 2011/12 – FY 2017/18

**BACKGROUND**

The City's seven-year Capital Improvement Program (CIP) for the Department of Public Works is typically updated annually, however, the CIP was not updated for FY 2010/11. Staff has prepared the final draft of the updated CIP for FY 2011/12 – FY 2017/18 and has distributed that document to the City Council under separate cover. This staff report summarizes the recommended changes from the previous CIP.

**DISCUSSION**

**A. General Description / Purpose**

The CIP sets forth a list of planned municipal improvement projects for the City's Department of Public Works. Proposed improvements for parks, buildings and facilities are not included. Also, costs for general public works maintenance programs (i.e. pavement marking, striping, regulatory signs, tree trimming, etc.) are not included in this program as this type of Public Works Operations and Maintenance expense is set forth in the annual Departmental Operating Budget.

The purpose and focus of the CIP is to provide the City Council with a tool for planning and programming major public works capital improvement projects related to streets and roads, over the next several years.

B. Changes from Last Report

1. The updated CIP includes a new list of Potential Objectives as identified in Appendix 'D'.
2. New Projects added are as follows: 122 (Alderbrook Street Asphalt Overlay [8091]); 129 (Asphalt Overlay on Spring Road, Princeton Avenue, and Poindexter Avenue [TBD]); and 207 (Civic Center Pedestrian Access and Bus Stop Improvements [TBD]). Section 'O' of this report lists the completed projects which have been added to Appendix 'I' of the CIP.

C. Committee Review and Input

On January 23, 2012, the Transportation and Public Works Committee (TPWC), (Councilmembers Millhouse and Van Dam), reviewed a draft copy of the subject document. It was recommended that the final draft be forwarded to the Planning Commission for review and comment.

D. Planning Commission Review

Section 65401 of the Government Code of the State of California requires the Planning Commission to review the City's Capital Improvement Program each year, for the purpose of reporting to the City Council on the conformity of said document with the City's General Plan. On May 22, 2012, the final draft of the subject document was presented to the Moorpark Planning Commission for such action. The Planning Commission found the subject CIP to be in conformance with the Circulation Element of the Moorpark General Plan.

E. Seven Year Program / Congestion Management Program

The subject CIP provides for the planning and programming of projects over a seven year period. In this way the CIP is compatible with the Ventura County Transportation Commission's (VCTC) Congestion Management Program (CMP). The CMP requires a seven-year projection of projects which might enhance the traffic capacity on any street on the CMP Roadway Network. A map of the CMP network and a chart listing the projects on that network, are listed in Section 'D' of the CIP.

F. Priorities and Planning

The funding year shown for each project listed in the CIP is an indication of its relative priority. Should the Council wish to recommend project priorities different from those set forth in the draft document prepared by staff, it may do so.

G. Fiscal Year 2011/12: Budget Consistency

The first year of the subject CIP is Fiscal Year 2011/12. The funding amounts and sources cited in the CIP for FY 2011/12 are consistent with the current adopted FY 2011/12 Budget.

H. GASB-34

City staff monitors and maintains an Infrastructure Valuation Program consistent with the requirements of the Government Accounting Standards Board Statement No. 34 (GASB-34). The initial analysis which established the valuation of the City's infrastructure, inventoried, quantified, categorized and valued (replacement cost estimate) all of the City's capital assets. The valuation amount for the City's infrastructure assets is over \$225 million, with "street-related" improvements valued at over \$70 million.

I. Program Content

In addition to known projects planned to be constructed by either the City or private developers, a number of projects have been included in the CIP in order to fully address the needs described in certain infrastructure planning documents, noted as follows:

1. **Circulation Element:** All of the "future" arterial and collector streets identified in the Circulation Element of the Moorpark General Plan, have been included in the program.
2. **Master Drainage Study:** All of the "future" drains identified in the 1995 Master drainage Study, have also been included in the program.

J. Program Format

The projects listed in the CIP are organized into five categories listed as follows:

- Streets (including underground utility projects);
- Trails and Walkways;
- Traffic Signals;
- Medians and Parkways; and
- Storm Drains.

K. Program Cost Estimate

Section 'A' of the CIP provides a general introduction to the program and includes a listing of the total program cost estimate (exceeding \$49 million), summarized as follows:

<u>Section</u>	<u>Estimated Program Cost (\$)</u>
100 Streets	31,785,215
200 Trails / Walkways	712,000
300 Traffic Signals	550,000
400 Medians & Parkways	1,309,599
500 Storm Drains	16,400,000
Total	50,756,814

L. Project Descriptions

Section 'B' of the CIP sets forth a "Project Description" page for each project. The information provided on each Project Description page includes estimated project costs, recommended funding year and recommended funding sources.

It should be noted that no detailed preliminary engineering was proposed for the projects listed. The cost estimates are, therefore, very preliminary and will be subject to change as the full scope and requirements of each project are developed.

M. Program Expenditure Summary

Section 'C' of the CIP sets forth a table listing all projects in the CIP along with total estimated project costs for each fiscal year of the program.

N. Past Projects

In order to document past projects, Appendix 'I' of the CIP lists all known major Capital Improvement projects (for the Public Works Department) constructed since the City's incorporation in 1983. The following projects were added to Appendix 'I':

2010

Streets & Trails

- Mountain Tail Street/Spring Road Pavement Rehabilitation
- Julliard Avenue/Reedley Street Overlay

Parkways & Medians

- City Entry Signs
- Mountain Tail Street/Spring Road Pavement Rehabilitation

2011

Streets & Trails

- Metrolink Security Wall & Camera System

Traffic Signal

- Collins Drive & University Drive
- Los Angeles Avenue & Tierra Rejada Road

O. Funding Sources: Definitions

Attached as Appendix 'II' is a listing of the major funding sources for the program, along with a description for each.

P Conclusion

The subject CIP is designed to serve many purposes.

- It is a budget planning document.
- It is a funding source reference.
- It is a plan for future improvements.
- It is a list of infrastructure needs.
- It sets forth the scope and estimated cost of specific projects.
- It is a tool for prioritizing and scheduling capital improvement projects.
- It provides a list of projects already completed.
- It provides a list of potential projects.
- It documents compliance with requirements of the Congestion Management Program.
- Additionally, it is a "hands-on" working reference document to identify, define and describe future planned capital improvement projects.

**FISCAL IMPACT**

None.

**STAFF RECOMMENDATION**

Approve the updated CIP for FY 2011/12 – FY 2017/18.