

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: David C. Moe II, Redevelopment Manager *DM*

DATE: September 13, 2012 (CC Meeting of 9/19/12)

SUBJECT: Consider Request from the Rotary Club of Moorpark Morning to Use North Metrolink Parking Lot on High Street and Waive Rental Fees for a Beer and Food Tasting Event Scheduled for October 6, 2012, from 5:00 p.m. to 10:30 p.m. on High Street

SUMMARY

The City of Moorpark ("City") is being asked to approve use of the north Metrolink parking lot on High Street, and to waive rental fees for use of the property.

BACKGROUND & DISCUSSION

The Rotary Club of Moorpark Morning has held its annual Beer and Food tasting event the last two years in downtown Moorpark. The 2012 event is planned for Saturday, October 6, 2012. Set up will begin immediately following the Country Days Parade and Street Fair. Gates will open for the VIP ticket holders at 5:00 p.m. and general admission will begin at 6:00 p.m. The event will conclude at 10:30 p.m. and it is estimated that tear down will last until 12:00 -12:30 a.m.

In past years, the event has been located at 192 High Street. This year it is planned to be held in the High Street right of way generally from Walnut Street to Bard Street. In order to support this event with parking and staging, the Rotary Club of Moorpark Morning is requesting use of the north Metrolink Parking lot on High Street and to waive rental fees for use of the property.

In the past, the City has traditionally granted the Rotary Club of Moorpark Morning request to waive rental fees for their annual Beer and Food tasting event since the

Rotary Club of Moorpark Morning donates the proceeds to local charities, and Moorpark businesses benefit from increased visibility.

Last year the event experienced a significant increase in the number of people that attended the event over the previous year. Staff has worked with the Rotary Club of Moorpark Morning to continue fostering this event and ensure public safety.

Staff recommends the same fee reductions the City approved in previous years, which has been to waive fees for use of the north Metrolink parking lot on High Street.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

1. Waive fees for use of north Metrolink parking lot; and
2. Require the Rotary Club of Moorpark Morning to provide the City with an indemnification agreement, and naming the City as additional insured in the insurance policy.