

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: David C. Moe II, Redevelopment Manager *DCM*
Prepared By: Jessica Sandifer, Management Analyst 

DATE: September 20, 2012 (CC Meeting of 10/3/12)

SUBJECT: Consider Resolution of the City Council Acting to Benefit the Successor Housing Agency of the Redevelopment Agency of the City of Moorpark Amending the Fiscal Year 2012/13 Budget to Allocate Funds for Property Maintenance at Various Properties

BACKGROUND & DISCUSSION

Staff is preparing to issue annual contracts for property maintenance and weed abatement at various properties owned by the Successor Housing Agency of the Redevelopment Agency of the City of Moorpark (SHA) and one City property. Upon review of the budget line items, it was discovered that funds in the property maintenance accounts are insufficient to perform the annual property maintenance and weed abatement at some properties and the budget needs to be amended.

The SHA properties for which funds are needed are:

- 1083 Walnut Canyon Road
- 780 Walnut Street
- 124 First Street
- 81 Charles Street
- 450 Charles Street
- 460 Charles Street
- 484 Charles Street

The City property for which funds are needed is 161 Second Street.

FISCAL IMPACT

A budget amendment in the amount of \$3,600 is being requested from the City Affordable Housing Fund (2201) to fund the annual property maintenance and weed

abatement activities at the above referenced SHA properties. The General Fund (1000) is being used for 161 Second Street because it is intended that this property will be used to construct a small city park. Therefore, a budget amendment in the amount of \$1,500 from the General Fund (1000) for property maintenance and weed abatement activities at 161 Second Street is being requested.

STAFF RECOMMENDATION (ROLL CALL VOTE)

Adopt Resolution No. 2012-_____.

Attachment - Resolution No. 2012-_____

ATTACHMENT 1

RESOLUTION NO. 2012 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AMENDING THE FISCAL YEAR 2012/2013 BUDGET BY APPROPRIATING \$3,600 FROM THE CITY AFFORDABLE HOUSING FUND (2201) FOR PROPERTY MAINTENANCE AND WEED ABATEMENT ACTIVITIES AT 1083 WALNUT CANYON ROAD, 780 WALNUT STREET, 124 FIRST STREET, 81, 450, 460, AND 484 CHARLES STREET FOR WHICH THE SUCCESSOR HOUSING AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF MOORPARK HAS MANAGEMENT RESPONSIBILITY AND APPROPRIATING \$1,500 FROM THE GENERAL FUND (1000) FOR PROPERTY MAINTENANCE AND WEED ABATEMENT ACTIVITIES AT 161 SECOND STREET

WHEREAS, on June 20, 2012, the City of Moorpark adopted the Operating and Capital Improvement budget for Fiscal Year 2012/13; and

WHEREAS, a staff report has been presented to the City Council requesting additional appropriation to fund property maintenance activities at 1083 Walnut Canyon Road, 780 Walnut Street, 124 First Street, 81, 450, 460, and 484 Charles Street and 161 Second Street; and

WHEREAS, the Successor Housing Agency of the Redevelopment Agency of the City of Moorpark has responsibility to maintain these properties and has no funding to do so; and

WHEREAS, a budget adjustment in the aggregate amount of \$3,600 is requested from the City Affordable Housing Fund (2201) and \$1,500 from the General Fund (1000) for this work; and

WHEREAS, Exhibit "A", attached hereto and made a part hereof, describes said budget amendment and the resultant impact to the budget line item.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment in the amount of \$3,600 from the City Affordable Housing Fund (2201) and \$1,500 from the General Fund (1000), as more particularly described in Exhibit "A", attached hereto, is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 3rd day of October, 2012.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

Exhibit A – Budget Amendment

EXHIBIT A

BUDGET AMENDMENT FOR
 City Affordable Housing Fund (2201) Various Properties (see below)
 General Fund for 161 Second Street
 2012/13

FUND ALLOCATION FROM:

Fund	Account Number	Amount
City Affordable Housing Fund	2201-5500	\$ 3,600.00
General Fund	1000-5500	\$ 1,500.00
Total		\$ 5,100.00

DISTRIBUTION OF APPROPRIATION TO EXPENSE ACCOUNTS:

Account Number	Current Budget	Revision	Amended Budget	
2201.2420.5080.9252	\$ -	\$ 600.00	\$ 600.00	1083 Walnut Canyon
2201.2420.5028.9252	\$ 900.00	\$ 300.00	\$ 1,200.00	81 Charles Street
2201.2420.5061.9252	\$ -	\$ 400.00	\$ 400.00	450 Charles Street
2201.2420.5060.9252	\$ 500.00	\$ 800.00	\$ 1,300.00	780 Walnut Street
2201.2420.5043.9252	\$ -	\$ 400.00	\$ 400.00	460 Charles Street
2201.2420.5051.9252	\$ 900.00	\$ 400.00	\$ 1,300.00	484 Charles Street
2201.2420.5083.9252	\$ 600.00	\$ 700.00	\$ 1,300.00	124 First Street
Total	\$ 2,900.00	\$ 3,600.00	\$ 6,500.00	

Account Number	Current Budget	Revision	Amended Budget	
1000.2410.5081.9252	\$ -	\$ 1,500.00	\$ 1,500.00	161 Second Street
			\$ -	
			\$ -	
Total	\$ -	\$ 1,500.00	\$ 1,500.00	

Approved as to Form: 