

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Hugh R. Riley, Assistant City Manager 

BY: Ky Spangler, Special Projects Consultant

DATE: October 23, 2012 (CC Meeting of 11/07/12)

SUBJECT: Consider Additional Funding for Building Specialties Additions and Revisions and Amendment No. 3 to the Agreement with John Pence Building Specialties, Inc., for the Ruben Castro Human Services Center

BACKGROUND & DISCUSSION

The Ruben Castro Human Services Center (RCHSC) is being constructed as a multiple-prime contract project with construction management provided by Barnhart Balfour-Beatty Construction (Balfour-Beatty). Bids were solicited from trades in September, 2010, opened on October 21, 2010 and bids were awarded by the Moorpark City Council on January 19, 2011. John Pence Building Specialties, Inc. (John Pence) was selected as the lowest responsive and responsible bidder for the Building Specialties bid package and a construction agreement was executed on April 12, 2011.

Concurrently with the bidding process, the County of Ventura and the City of Moorpark entered into negotiations for the purchase of Building A for use as a County medical facility. A Ground Lease between the City of Moorpark and County of Ventura was approved on January 11, 2011. The Ground Lease also includes a Bill of Sale for purchase and of transfer of Building A to the County upon completion of construction with a purchase price of \$5,600,000.

As part of the development of Master Signage Program, the County of Ventura Health Care Agency requested additional exterior building signage be installed on Building A to identify their facility. The cost for the additional exterior signs is \$25,563.21. The County will receive a credit of (\$4,070.53) as an offset for interior building signage included in the original John Pence contract by which the County opted to provide. The net increase in costs for the additional County signage is \$21,492.68. All changes requested by the County are being tracked and any construction costs which exceed the \$5,600,000 building purchase price will be billed to and paid for by the County.

The City also requested that the Ruben Castro Human Services Center signage be relocated from the exterior of Building A to the block wall in front of Building B adjacent to Spring Road and the addition of a City seal. Additionally, the Fire Department requested additional signage be added to exterior doors to identify fire riser rooms and miscellaneous signage for site fire equipment facilities. Lastly, Catholic Charities requested modification to their lobby door tenant identification sign to include the Moorpark Pantry Plus name. The cost for these changes is \$5,232.85

A recap of the John Pence agreement and amendments to date is shown below:

<u>Original Contract</u>	\$ 60,304.00
Amendment No. 1	\$ 2,831.68
Amendment No. 2	<u>\$ 25,006.40</u>
Current Agreement Amount	\$ 88,202.08
<u>Amendment No. 3</u>	
Additional exterior building signage (Building A)	\$ 25,563.21
Relocation of City signage & addition of City Seal	\$ 1,720.49
Fire Department requested signage	\$ 3,292.36
Credit for signage supplied by County (Building A)	\$ (4,070.53)
Revised Catholic Charities suite sign (Building B)	<u>\$ 220.00</u>
Total Amendment No. 3 Amount	\$ 26,725.53
Revised Agreement Amount	\$ 114,927.61

Currently there is no contingency available under John Pence's contract. The cost for the additional signage requested by the County, modifications requested by the City, and Fire Department requirements is \$26,725.53 which exceeds the available contingency. Therefore staff is seeking the approval of this additional amount.

FISCAL IMPACT

The Capital Improvement budget for the Ruben Castro Human Services Center (Fund 5020) is \$13,770,119. To date \$12,017,801 has been expended with \$1,488,816 left in encumbrances and \$263,501 available project balance. Therefore, no additional funds need to be budgeted for the work at this time. Sufficient funds exist in the budget to cover this work.

STAFF RECOMMENDATION (ROLL CALL VOTE)

Approve additional funding in the amount of \$26,275.53 for signage additions and revisions for the Ventura County Health Care Agency medical clinic, and per the request of the Fire Department and City of Moorpark for the Ruben Castro Human Services Center and authorize the City Manager to execute Amendment No. 3 in the amount of \$26,275.53 to John Pence Building Specialties, Inc., subject to final language approval of the City Manager and City Attorney.

Attachment 1: Amendment No. 3 to John Pence Building Specialties, Inc.

ATTACHMENT 1

**THIRD AMENDMENT TO AGREEMENT 2011-096
FOR BID PACKAGE #14 – SPECIALTIES
AT THE RUBEN CASTRO HUMAN SERVICES CENTER**

THIS THIRD AMENDMENT TO THE AGREEMENT FOR BID PACKAGE #14 – SPECIALTIES (“Third Amendment”), is made and entered into this _____ day of _____, 2012, (“the Effective Date”) between the City of Moorpark, a municipal corporation, hereinafter referred to as “CITY”, and John Pence Building Specialties, Inc., a California corporation, hereinafter referred to as “CONTRACTOR”.

WITNESSETH:

WHEREAS, on April 12, 2011, the CITY and the CONTRACTOR entered into an Agreement for building specialties work for the Ruben Castro Human Services Center; and

WHEREAS, on July 10, 2012, the CITY and the CONTRACTOR executed a First Amendment for specialties work for the Ruben Castro Human Services Center; and

WHEREAS, on August 2, 2012, the CITY and the CONTRACTOR executed a Second Amendment for specialties work for the Ruben Castro Human Services Center; and

WHEREAS, the CITY wishes to further amend the Agreement to include the installation of exterior building signage for Building A per the request of the County of Ventura Health Care Agency at a cost not-to-exceed twenty-five thousand five hundred sixty-three dollars and twenty-one cents (\$25,563.21) as described in the Request for Change Order 3 (14.05) dated October 17, 2012, and incorporated herein as Exhibit G to the Agreement by this Third Amendment; and

WHEREAS, the CITY wishes to further amend the Agreement to include revisions to the exterior lettering identifying the Ruben Castro Human Services Center and associated credits to the contract, addition of the City seal, and addition of Building address numbers in conformance with the Master Sign Program at a cost not-to-exceed one thousand seven hundred twenty dollars and forty-nine cents (\$1,720.49) as described in the Request for Change Order 3 (14.06) dated October 17, 2012, and incorporated herein as Exhibit H to the Agreement by this Third Amendment; and

WHEREAS, the CITY wishes to further amend the Agreement to include installation of additional fire life safety signage on the exterior of both buildings per the request of the Ventura County Fire Department at a cost not-to-exceed three thousand two hundred ninety-two dollars and thirty-six cents (\$3,292.36) as described in the Request for Change Order 4 (14.07) dated October 22, 2012, and incorporated herein as Exhibit I to the Agreement by this Third Amendment; and

WHEREAS, the CITY wishes to further amend the Agreement to receive a credit for the cost of interior building signage for Building A for signage provided by the Ventura County Health Care Agency for a net deduction of four thousand seventy dollars and fifty-three cents (-\$4,070.53) as described in the Request for Change Order 5 (14.08) dated October 22, 2012, and incorporated herein as Exhibit J to the Agreement by this Third Amendment; and

WHEREAS, the CITY wishes to further amend the Agreement to include installation a revised a revised lobby entry door sign for Suite 101 in Building B per the request of the City of Moorpark at a cost not-to-exceed two hundred twenty dollars (\$220.00) as described in the Request for Change Order (14.09) dated October 23, 2012, and incorporated herein as Exhibit K to the Agreement by this Third Amendment; and

WHEREAS, this total dollar amount of \$26,725.53 exceeds the ten percent (10%) contingency amount approved with the original Agreement; and

WHEREAS, on November 7, 2012, the City Council of the City of Moorpark approved additional funding for this additional building specialties work.

NOW, THEREFORE, in consideration of the mutual covenants, benefits, and premises herein stated, the parties hereto AMEND the aforesaid Agreement follows:

I. Section 2 of the Agreement is amended to include:

CONTRACTOR'S Scope of Services is amended to include the labor and materials required to:

- furnish and install exterior signage for the Ventura County Health Care Agency to identify the Moorpark Family Medical Clinic in three (3) separate locations on the west, east, and south-facing walls of Building A in conformance with the City-approved Master Sign Program for the Ruben Castro Human Services Center, with lettering manufactured by Matthews International, and per CONTRACTOR'S Request for Change Order 3 (14.05); and
- furnish and install the City of Moorpark City Seal, and revise to lettering sizes as part of the exterior signage for the Ruben Castro Human Services Center to be affixed to the concrete masonry unit (CMU) wall located adjacent to Spring Road in front of Building B, and furnish and install building address numbers per the request of the City of Moorpark, and per CONTRACTOR'S Request for Change Order 3 (14.06); and
- furnish and install additional fire life safety signage on the exterior of the both buildings and at the emergency generator, and add a fire extinguisher at the emergency generator per the request of the Ventura County Fire Department and per CONTRACTOR'S Request for Change Order 4 (14.07); and

- delete interior signs for Building A included in the original contract and receive a credit per CONTRACTOR'S Request for Change Order 5 (14.08); and
- furnish and install a revised lobby entry door sign for Suite 101 in Building B to reflect the Moorpark Pantry Plus name per the request of the City, and per CONTRACTOR'S Request for Change Order (14.09).

The Scope of Services for the building specialties additions and deletions are described in the Request for Change Orders dated October 17, October 22, and October 23, 2012, respectively, attached hereto and incorporated herein as Exhibits G, H, I, J and K to the Agreement by this Third Amendment.

II. Section 7 of the Agreement is amended to include:

CITY hereby increases the not-to-exceed amount of \$88,202.08 under this Agreement by \$26,725.53 to \$114,927.61.

III. Remaining Provisions

All other terms and conditions of the original Agreement shall remain in full force and effect.

CITY OF MOORPARK

JOHN PENCE BUILDING
SPECIALTIES, INC.

By: _____
Steven Kueny
City Manager

By: _____
Matt Whitecomb
President

ATTEST:

Maureen Benson, City Clerk

- Exhibit G – Contractor's Request for Change Order dated October 17, 2012 (14.05)
- Exhibit H – Contractor's Request for Change Order dated October 17, 2012 (14.06)
- Exhibit I – Contractor's Request for Change Order dated October 22, 2012 (14.07)
- Exhibit J – Contractor's Request for Change Order dated October 17, 2012 (14.08)
- Exhibit K – Contractor's Request for Change Order dated October 23, 2012 (14.09)

Request For Change Order



JOHN PENCE BUILDING SPECIALTIES, INC.
 535 SOUTH C ST. OXNARD, CA 93030
 MAILING: PO BOX 7159, OXNARD, CA 93036
 PHONE: 805.642.8139
 FAX: 805.642.3712
 E-MAIL: INFO@JPBSI.COM
 LICENSE # 403822 B, C-61, D-34

To: BALFOUR BEATTY CONSTRUCTION **From:** MATT WHITECOMB

Fax: 866-523-5686 **Pages:** (INCLUDING COVER) 17

Phone: **Date:** 10-17-2012

Req. # 3 **Job #:** 10-099

Ref: IB 5B – BID PACKAGE 14 EXTERIOR SIGNAGE LETTERING CHANGES

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

ATTN: John Squillance Jr.

PLEASE FIND BELOW, AN ITEMIZED COST PROPOSAL TO MAKE THE CHANGES AS NOTED PER OUR ONGOING DISCUSSIONS AND APPROVAL DRAWINGS AND SUBMITTALS FOR THE EXTERIOR BUILDING SIGNAGE. PLEASE REVIEW THE ATTACHED SIGNAGE PACKAGE RENDERING DRAWINGS FOR THE SIGN TYPES AND LOCATIONS. PLEASE REVIEW AND NOTIFY ME OF ANY DISCREPANCIES OR REVISIONS THAT YOU MIGHT SEE.

DELETIONS FROM ORIGINAL SCOPE (PER ORIGINAL BID DOCUMENTS)

ITEM 1,

MATERIAL COSTS (SEE ATTACHEMENT "A" FOR MATERIAL BACKUP)

ITEM A - DELETE "RUBEN CASTRO HUMAN SERVICES CENTER", 8" HIGH LETTERING ORIGINALLY LOCATED AT EXTERIOR WEST WALL OF BUILDING FACING SPRING ST. LUMP SUM \$ 1,831.90

ITEM B - DELETE "CITY OF MOORPARK", 18" HIGH LETTERING ORIGINALLY LOCATED AT EXTERIOR WEST ELEVATION OF BLDG B.

LUMP SUM	\$ 1,026.90
SUB-TOTAL	\$ 2,858.80
TAX @ 7.25%	\$ 207.51
SHIPPING	\$ 65.00
MATERIAL TOTAL	\$ 3,130.21

LABOR COSTS

LABOR TO INSTALL 16 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER) \$ 762.88

SUB- TOTAL LABOR & MATERIAL	\$ 3,893.09
15% MU / OH	\$ 583.96
1% BOND	\$ 38.93

TOTAL LINE ITEM 1 (- \$ 4,515.98)

ADD TO ORIGINAL SCOPE (ABOVE AND BEYOND BASE BID)

ITEM 2 - ITEM A FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "B & C" FOR MATERIAL BACKUP)

ITEM A - ADD "CITY OF MOORPARK", 10.5" HIGH LETTERING	LUMP SUM	\$ 462.00
ITEM B - ADD "RUBEN CASTRO HUMAN SERVICES CENTER", 6" HIGH LETTERING	LUMP SUM	\$ 780.00
ITEM C - ADD 24" DIAMETER, CITY SEAL (CAST ALUMINUM COLOR)	LUMP SUM	\$ 1,460.00
	SUB-TOTAL	\$ 2,702.00
	TAX @ 7.25%	\$ 195.90
	SHIPPING	\$ 90.00
	MATERIAL TOTAL	\$ 2,987.90

LABOR COSTS

LABOR TO INSTALL 32 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)		\$ 1,525.76
(NOTE LABOR COSTS ARE HIGHER DUE TO MOUNTING ON ROUGH BLOCK)		
	SUB- TOTAL LABOR & MATERIAL	\$ 4,513.66
	15% MU / OH	\$ 677.05
	1% BOND	\$ 45.14
	TOTAL LINE ITEM 2	\$ 5,235.85

ITEM 3 - ITEM B FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "D" FOR MATERIAL BACKUP)

ITEM A - ADD "MOORPARK FAMILY MEDICAL CLINIC", 10" HIGH LETTERING TO WEST, SOUTH AND EAST ELEVATIONS OF BLDG A	LUMP SUM	\$ 2,673.00
	TAX @ 7.25%	\$ 193.79
	SHIPPING	\$ 150.00
	MATERIAL TOTAL	\$ 3,016.79

LABOR COSTS / RENTAL

LABOR TO INSTALL 32 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)		\$ 1,525.76
ARTICULATING BOOM LIFT (1 WEEK RATE)		\$ 850.00
	TOTAL LABOR	\$ 2,375.76
	SUB- TOTAL LABOR & MATERIAL	\$ 5,392.55
	15% MU / OH	\$ 808.88
	1% BOND	\$ 53.93
	TOTAL LINE ITEM 3	\$ 6,255.36

ITEM 4 - ITEM C & D FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "E" FOR MATERIAL BACKUP)

ITEM A - ADD "621A" (2EA) & 612B (2EA), 10" HIGH LETTERING TO NORTH & WEST OF BLDG B, SOUTH AND WEST OF BLDG A	LUMP SUM	\$ 416.00
	TAX @ 7.25%	\$ 30.16
	SHIPPING	\$ 35.00
	MATERIAL TOTAL	\$ 481.16

LABOR COSTS

LABOR TO INSTALL 8 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)		\$ 381.44
	SUB- TOTAL LABOR & MATERIAL	\$ 862.60
	15% MU / OH	\$ 129.39
	1% BOND	\$ 8.63
	TOTAL LINE ITEM 4	\$ 1,000.62



ITEM 5 - ITEM E FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "F" FOR MATERIAL BACKUP)

ITEM A - ADD "AFFILIATED WITH..." SIGN TO WEST ELEVATION OF BLDG A, SIGN INCLUDES WATER JET CUT LETTERING APPLIED TO ALUMINUM BACKER W/ 1" THICK LOGO

LUMP SUM	\$ 6,968.94
TAX @ 7.25%	\$ 505.25
SHIPPING	\$ 650.00
MATERIAL TOTAL	\$ 8,124.19

LABOR COSTS

LABOR TO INSTALL 18 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)	\$ 1,335.04
ARTICULATING BOOM LIFT (1 WEEK RATE)	\$ 850.00
TOTAL LABOR	\$ 2,185.04

SUB- TOTAL LABOR & MATERIAL	\$ 10,309.23
15% MU / OH	\$ 1,546.38
1% BOND	\$ 103.09

TOTAL LINE ITEM 5 \$ 11,958.70



ITEM 6 - ITEM F FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "G" FOR MATERIAL BACKUP)

ITEM A - ADD "MOORPARK FAMILY MEDICAL CLINIC" 4" HIGH LETTERING, TO CURVED WALL AT NORTH SIDE OF BLDG A

LUMP SUM	\$ 702.00
TAX @ 7.25%	\$ 50.90
SHIPPING	\$ 35.00
MATERIAL TOTAL	\$ 787.90

LABOR COSTS

LABOR TO INSTALL 8 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)	\$ 381.44
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SUB- TOTAL LABOR & MATERIAL	\$ 1,169.34
15% MU / OH	\$ 175.40
1% BOND	\$ 11.69

TOTAL LINE ITEM 6 \$ 1,356.43



ITEM 7 ITEM G FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "H" FOR MATERIAL BACKUP)

ITEM A - ADD "AFFILIATED WITH..." TO CURVED WALL AT NORTH SIDE OF BLDG A, SIGN INCLUDES WATER JET CUT LETTERING APPLIED TO ALUMINUM BACKER W/ 1" THICK LOGO

LUMP SUM	\$ 3,252.48
TAX @ 7.25%	\$ 235.80
SHIPPING	\$ 450.00
MATERIAL TOTAL	\$ 3,938.28

LABOR COSTS

LABOR TO INSTALL 14 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)	\$ 667.52
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SUB- TOTAL LABOR & MATERIAL	\$ 4,605.80
15% MU / OH	\$ 690.87
1% BOND	\$ 46.05

TOTAL LINE ITEM 7 \$ 5,342.72

ITEM 8 ITEM H FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "A" FOR MATERIAL BACKUP

ITEM A - "RUBEN CASTRO HUMAN SERVICES CENTER" AT NORTH SIDE OF BLDG B,

THIS SIGN WAS INCLUDED IN BASE BID, NO CHANGE IN COST TO BASE BID

TOTAL COSTS

- LINE ITEM 1	(-\$ 4,515.98)
- LINE ITEM 2	\$ 5,235.85
- LINE ITEM 3	<u>\$ 6,255.36</u>
- LINE ITEM 4	\$ 1,000.62
- LINE ITEM 5	<u>\$ 11,958.70</u>
- LINE ITEM 6	<u>\$ 1,356.43</u>
- LINE ITEM 7	<u>\$ 5,342.72</u>
- LINE ITEM 8	\$ NO COST
- <u>ENGINEERING / SUBMITTALS</u>	<u>\$ 650.00</u>
GRAND -TOTAL	\$25,563.21



TOTAL CHANGE, THIS REQUEST ~~\$ 27,283.70~~

- SUBJECT TO TERMS OF ORIGINAL QUOTE
- PLEASE NOTE, NO MATERIAL WILL BE ORDERED OR FABRICATED WITHOUT EXPRESS WRITTEN CONSENT AND APPROVAL.

THANK YOU,

Squillace, John Jr

From: Joan Araujo [Joan.Araujo@ventura.org]
Sent: Wednesday, October 10, 2012 2:29 PM
To: Squillace, John Jr; Martin Hahn
Cc: Kuykendall, Dennis; Hammond, Jeff; KSpangler.Consultant@ci.moorpark.ca.us; MATT WHITECOMB; Justin Magruder
Subject: RE: FW: Ruben Castro, County Healthcare Plaque Signage

Hi John, I concur with your recommendations below but there is one error. The name of the clinic is "Moorpark Family Medical **Clinic**" not 'group'. Please make that change and we will be good to go.

My best,

Joan

JOAN R. ARAUJO, RN, MHSA
Deputy Director
VCMC Ambulatory Care Administrator
Ventura County Health Care Agency
(805) 677-5174
joan.araujo@ventura.org

>>> "Squillace, John Jr" <jrsquillace@balfourbeattyus.com> 10/9/2012 4:14 PM >>>
Joan,

Thank you for your input on the signs, I know it is difficult to speak to as Hajnal originally started the conversation regarding signs. In review of the attached documents provided by our sign trade, Balfour Beatty would like to make the following recommendations to finalize the sign process.

The "Affiliation" sign should remain on one signal line and not be broken into two lines.

The "Affiliation" sign should remain in Arial font and not Heavy Ribbon to match previous samples provided by the County.

All other lettering "Moorpark Family Medical Group" should remain Heavy Ribbon to match the City lettering.

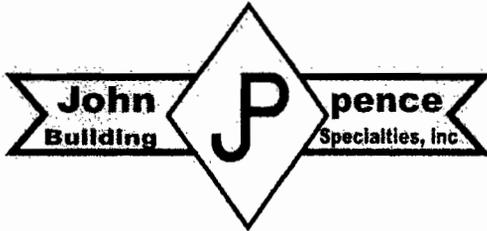
Please review and approve our recommendation as soon as possible so that the signs may be ordered.

Thank You,

John Squillace Jr | Project Engineer, LEED Green Assoc., CMIT, CISEC, QSP
office: 805.523.0015 | mobile: 805-607-3637 | email: jrsquillace@balfourbeattyus.com
Balfour Beatty Construction | 612 Spring Rd., Moorpark Ca 93021 | www.balfourbeattyus.com
Connect with us: [Facebook](#) | [Twitter](#) | [YouTube](#) | [LinkedIn](#)
Proud to be one of FORTUNE magazine's 100 Best Companies to Work For—three years in a row!

From: MATT WHITECOMB [mailto:mattw@jpbsi.com]
Sent: Monday, October 01, 2012 12:44 PM
To: Joan Araujo; Squillace, John Jr; Hajnal Avery
Cc: Kuykendall, Dennis; KSpangler.Consultant@ci.moorpark.ca.us; Martin Hahn
Subject: Re: FW: Ruben Castro, County Healthcare Plaque Signage

Request For Change Order



JOHN PENCE BUILDING SPECIALTIES, INC.
 535 SOUTH C ST. OXNARD, CA 93030
 MAILING: PO Box 7159, OXNARD, CA 93036
 PHONE: 805.642.8139
 FAX: 805.642.3712
 E-MAIL: INFO@JPBSI.COM
 LICENSE # 403822 B, C-61, D-34

To: BALFOUR BEATTY CONSTRUCTION **From:** MATT WHITECOMB

Fax: 866-523-5686 **Pages:** (INCLUDING COVER) 17

Phone: **Date:** 10-17-2012

Req. # 3 **Job #:** 10-099

Ref: IB 5B – BID PACKAGE 14 EXTERIOR SIGNAGE LETTERING CHANGES

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

ATTN: John Squillance Jr.

PLEASE FIND BELOW, AN ITEMIZED COST PROPOSAL TO MAKE THE CHANGES AS NOTED PER OUR ONGOING DISCUSSIONS AND APPROVAL DRAWINGS AND SUBMITTALS FOR THE EXTERIOR BUILDING SIGNAGE. PLEASE REVIEW THE ATTACHED SIGNAGE PACKAGE RENDERING DRAWINGS FOR THE SIGN TYPES AND LOCATIONS. PLEASE REVIEW AND NOTIFY ME OF ANY DISCREPANCIES OR REVISIONS THAT YOU MIGHT SEE.

DELETIONS FROM ORIGINAL SCOPE (PER ORIGINAL BID DOCUMENTS)

ITEM 1,	
MATERIAL COSTS (SEE ATTACHEMENT "A" FOR MATERIAL BACKUP)	
ITEM A - DELETE "RUBEN CASTRO HUMAN SERVICES CENTER", 8" HIGH LETTERING ORIGINALLY LOCATED AT EXTERIOR WEST WALL OF BUILDING FACING SPRING ST.	LUMP SUM \$ <u>1,831.90</u>
ITEM B - DELETE "CITY OF MOORPARK", 18" HIGH LETTERING ORIGINALLY LOCATED AT EXTERIOR WEST ELEVATION OF BLDG B.	LUMP SUM \$ <u>1,026.90</u>
	SUB-TOTAL \$ <u>2,858.80</u>
	TAX @ 7.25% \$ <u>207.51</u>
	SHIPPING \$ <u>65.00</u>
	MATERIAL TOTAL \$ <u>3,130.21</u>
LABOR COSTS	
LABOR TO INSTALL 16 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)	\$ <u>762.88</u>
	SUB- TOTAL LABOR & MATERIAL \$ <u>3,893.09</u>
	15% MU / OH \$ <u>583.96</u>
	1% BOND \$ <u>38.93</u>
	TOTAL LINE ITEM 1 (- \$ <u>4,515.98</u>)

ADD TO ORIGINAL SCOPE (ABOVE AND BEYOND BASE BID)

ITEM 2 - ITEM A FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "B & C" FOR MATERIAL BACKUP)

ITEM A - ADD "CITY OF MOORPARK", 10.5" HIGH LETTERING	LUMP SUM	\$ 462.00
ITEM B - ADD "RUBEN CASTRO HUMAN SERVICES CENTER", 6" HIGH LETTERING	LUMP SUM	\$ 780.00
ITEM C - ADD 24" DIAMETER, CITY SEAL (CAST ALUMINUM COLOR)	LUMP SUM	\$ 1,460.00
	SUB-TOTAL	\$ 2,702.00
	TAX @ 7.25%	\$ 195.90
	SHIPPING	\$ 90.00
	MATERIAL TOTAL	\$ 2,987.90

LABOR COSTS

LABOR TO INSTALL 32 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)		\$ 1,525.76
(NOTE LABOR COSTS ARE HIGHER DUE TO MOUNTING ON ROUGH BLOCK)		
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	1% BOND	\$ 45.14
	TOTAL LINE ITEM 2	\$ 5,235.85

ITEM 3 - ITEM B FROM RENDERING DRAWINGS

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	TAX @ 7.25%	\$ 193.79
	SHIPPING	\$ 150.00
	MATERIAL TOTAL	\$ 3,016.79

LABOR COSTS / RENTAL

LABOR TO INSTALL 32 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)		\$ 1,525.76
ARTICULATING BOOM LIFT (1 WEEK RATE)		\$ 850.00
	TOTAL LABOR	\$ 2,375.76
	SUB- TOTAL LABOR & MATERIAL	\$ 5,392.55
	15% MU / OH	\$ 808.88
	1% BOND	\$ 53.93
	TOTAL LINE ITEM 3	\$ 6,255.36

ITEM 4 - ITEM C & D FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "E" FOR MATERIAL BACKUP)

ITEM A - ADD "621A" (2EA) & 612B (2EA), 10" HIGH LETTERING TO NORTH & WEST OF BLDG B, SOUTH AND WEST OF BLDG A <i>612 A</i>	LUMP SUM	\$ 416.00
	TAX @ 7.25%	\$ 30.16
	SHIPPING	\$ 35.00
	MATERIAL TOTAL	\$ 481.16

LABOR COSTS

LABOR TO INSTALL 8 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)		\$ 381.44
	SUB- TOTAL LABOR & MATERIAL	\$ 862.60
	15% MU / OH	\$ 129.39
	1% BOND	\$ 8.63
	TOTAL LINE ITEM 4	\$ 1,000.62

ITEM 5 - ITEM E FROM RENDERING DRAWINGS

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ITEM A - ADD "AFFILIATED WITH...." SIGN TO WEST ELEVATION OF BLDG A, SIGN INCLUDES WATER JET CUT LETTERING APPLIED TO ALUMINUM BACKER W/ 1" THICK LOGO

LUMP SUM	\$ 6,968.94
TAX @ 7.25%	\$ 505.25
SHIPPING	\$ 650.00
MATERIAL TOTAL	\$ 8,124.19

LABOR COSTS

LABOR TO INSTALL 18 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)
ARTICULATING BOOM LIFT (1 WEEK RATE)

	\$ 1,335.04
	\$ 850.00
TOTAL LABOR	\$ 2,185.04

SUB- TOTAL LABOR & MATERIAL	\$ 10,309.23
15% MU / OH	\$ 1,546.38
1% BOND	\$ 103.09
TOTAL LINE ITEM 5	\$ 11,958.70

ITEM 6 - ITEM F FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "G" FOR MATERIAL BACKUP)

ITEM A - ADD "MOORPARK FAMILY MEDICAL CLINIC" 4" HIGH LETTERING, TO CURVED WALL AT NORTH SIDE OF BLDG A

LUMP SUM	\$ 702.00
TAX @ 7.25%	\$ 50.90
SHIPPING	\$ 35.00
MATERIAL TOTAL	\$ 787.90

LABOR COSTS

LABOR TO INSTALL 8 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)

\$ 381.44

SUB- TOTAL LABOR & MATERIAL	\$ 1,169.34
15% MU / OH	\$ 175.40
1% BOND	\$ 11.69
TOTAL LINE ITEM 6	\$ 1,356.43

ITEM 7 ITEM G FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "H" FOR MATERIAL BACKUP)

ITEM A - ADD "AFFILIATED WITH...." TO CURVED WALL AT NORTH SIDE OF BLDG A, SIGN INCLUDES WATER JET CUT LETTERING APPLIED TO ALUMINUM BACKER W/ 1" THICK LOGO

LUMP SUM	\$ 3,252.48
TAX @ 7.25%	\$ 235.80
SHIPPING	\$ 450.00
MATERIAL TOTAL	\$ 3,938.28

LABOR COSTS

LABOR TO INSTALL 14 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)

\$ 667.52

SUB- TOTAL LABOR & MATERIAL	\$ 4,605.80
15% MU / OH	\$ 690.87
1% BOND	\$ 46.06
TOTAL LINE ITEM 7	\$ 5,342.72

ITEM 8 ~~ITEM H~~ FROM RENDERING DRAWINGS

MATERIAL COSTS (SEE ATTACHMENT "A" FOR MATERIAL BACKUP

ITEM A - "RUBEN CASTRO HUMAN SERVICES CENTER" AT NORTH SIDE OF BLDG B,

THIS SIGN WAS INCLUDED IN BASE BID, NO CHANGE IN COST TO BASE BID

TOTAL COSTS

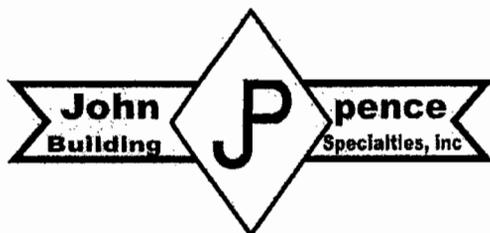
- LINE ITEM 1	(-\$ 4,515.98)
- LINE ITEM 2	\$ 5,235.85
- LINE ITEM 3	-\$ 6,255.36
- LINE ITEM 4	\$ 1,000.62
- LINE ITEM 5	-\$ 11,958.70
- LINE ITEM 6	-\$ 1,356.43
- LINE ITEM 7	-\$ 5,342.72
- LINE ITEM 8	-\$ NO COST
- <u>ENGINEERING / SUBMITTALS</u>	-\$ 650.00
GRAND -TOTAL	\$1,720.49

TOTAL CHANGE, THIS REQUEST ~~\$ 27,283.70~~

- SUBJECT TO TERMS OF ORIGINAL QUOTE
- PLEASE NOTE, NO MATERIAL WILL BE ORDERED OR FABRICATED WITHOUT EXPRESS WRITTEN CONSENT AND APPROVAL.

THANK YOU,

Request For Change Order



JOHN PENCE BUILDING SPECIALTIES, INC.
 535 SOUTH C ST. OXNARD, CA 93030
 MAILING: PO BOX 7159, OXNARD, CA 93036
 PHONE: 805.642.8139
 FAX: 805.642.3712
 E-MAIL: INFO@JPBSI.COM
 LICENSE # 403822 B, C-61, D-34

To: BALFOUR BEATTY CONSTRUCTION **From:** MATT WHITECOMB

Fax: 866-523-5686 **Pages:** (INCLUDING COVER) 7

Phone: **Date:** 10-22-2012

Req. # 4 **Job #:** 10-099

Ref: FIRE LIFE SAFETY ITEMS / PER EMAIL FROM JOHN SQUILLACE DATED 7/13/2012

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

ATTN: John Squillance Jr.

PLEASE FIND BELOW, AN ITEMIZED COST PROPOSAL TO INCLUDE THE SIGNAGE AND OTHER ITEMS AS NOTED IN YOUR EMAIL DATED 7/13, 2012 FOR FIRE LIFE SAFETY. PLEASE REVIEW AND NOTIFY ME OF ANY DISCREPANCIES OR REVISIONS THAT YOU MIGHT SEE.

MATERIAL COSTS

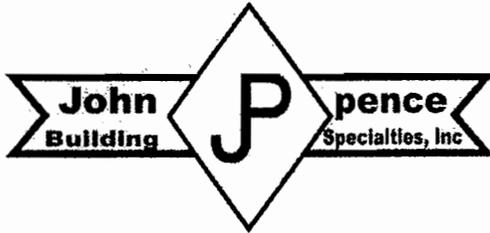
ITEM 1 – ADD PEAL ON LETTERING TO GENERATOR (SEE ATTACHED INVOICE FROM FAST SIGNS)	LUMP SUM	\$ 110.00
ITEM 2 – ADD DIESEL SIGNS TO GENERATOR (SEE ATTACHED INVOICE FROM TRAFFIC TECHNOLOGIES)	LUMP SUM	\$ 20.26
ITEM 3 – PROVIDE 40LB EXTINGUISHER AT GENERATOR (SEE ATTACHED QUOTE REQUEST (POTTER ROEMER)	LUMP SUM	\$ 180.28
ITEM 4 – PROVIDE 2EA - EMERGENCY GENERATOR SIGNS	LUMP SUM	\$ 360.00
ITEM 5 & 6 – ADD BUILDING ADDRESS SIGNS AT EXTERIOR (TEMPORARY FOAM) (SEE ATTACHED INVOICE FROM FAST SIGNS)	LUMP SUM	\$ 634.80
ITEM 7 – PROVIDE 2EA - FIRE SPRINKLER SIGNS	LUMP SUM	\$ 360.00
	LABOR TOTAL	\$ 1,665.34
	TAX @ 7.25%	\$ 120.74
	MATERIAL TOTAL	\$ 1,786.08

LABOR COSTS

LABOR TO INSTALL 12 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)	\$ 572.16
OFFICE COORDINATION / PICK UP FORM VENDORS	\$ 480.00
SUB-TOTAL LABOR	\$ 1,052.16

SUB TOTAL LABOR AND MATERIAL	\$ 2,838.24
15% MU / OH	\$ 425.74
1% BOND	\$ 28.38
TOTAL CHANGE	\$ 3,292.36

Request For Change Order



JOHN PENCE BUILDING SPECIALTIES, INC.
 535 SOUTH C ST. OXNARD, CA 93030
 MAILING: PO BOX 7159, OXNARD, CA 93036
 PHONE: 805.642.8139
 FAX: 805.642.3712
 E-MAIL: INFO@JPBSI.COM
 LICENSE # 403822 B, C-61, D-34

To: BALFOUR BEATTY CONSTRUCTION **From:** MATT WHITECOMB
Fax: 866-523-5686 **Pages:** (INCLUDING COVER) 2
Phone: **Date:** 10-22-2012
Req. # 5 **Job #:** 10-099
Ref: CREDIT TO OMIT INTERIOR SIGNAGE AT BUILDING A – SIGNAGE WAS PROVIDED BY OWNER

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

ATTN: John Squillance Jr.

PLEASE FIND BELOW, AN ITEMIZED COST PROPOSAL TO OMIT THE INTERIOR SIGNAGE IN BUILDING A. THIS SIGNAGE WAS PROVIDED AND INSTALLED BY THE OWNER. PLEASE REVIEW AND NOTIFY ME OF ANY DISCREPANCIES OR REVISIONS THAT YOU MIGHT SEE.

DELETIONS FROM ORIGINAL SCOPE

MATERIAL COSTS (SEE ATTACHEMENT "A" FOR MATERIAL BACKUP)

65EA- SERIES 200A SIGNS BY MOHAWK	UNIT COST 48.00 EA	LUMP SUM	\$ 3,120.00
		TAX @ 7.25%	\$ 226.20
		MATERIAL TOTAL	\$ 3,346.20

LABOR COSTS

LABOR TO INSTALL 16 MAN HOURS X \$ 47.68/ HR (GROUP 1 LABORER)	\$ 762.88
(SUBMITTALS, ENGINEERING AND DESIGN)	<u>(-\$ 600.00)</u>
SUB- TOTAL LABOR	\$ 162.88

SUB- TOTAL LABOR & MATERIAL	\$ 3,509.08
15% MU / OH	\$ 526.36
1% BOND	\$ 35.09
TOTAL LINE ITEM 1	(- \$ 4,070.53)

TOTAL CHANGE, THIS REQUEST (- \$ 4,070.53)

- SUBJECT TO TERMS OF ORIGINAL QUOTE
- PLEASE NOTE, NO MATERIAL WILL BE ORDERED OR FABRICATED WITHOUT EXPRESS WRITTEN CONSENT AND APPROVAL.

THANK YOU,

TOTAL CHANGE, THIS REQUEST \$ 3,292.36

- SUBJECT TO TERMS OF ORIGINAL QUOTE
- PLEASE NOTE, NO MATERIAL WILL BE ORDERED OR FABRICATED WITHOUT EXPRESS WRITTEN CONSENT AND APPROVAL.

THANK YOU,

Squillace, John Jr

From: Mike Worford [Mike.Worford@ventura.org]
Sent: Thursday, July 12, 2012 2:13 PM
To: Squillace, John Jr
Cc: Kuykendall, Dennis; Hammond, Jeff; Ky Spangler (Consultant); Emily Kay
Subject: RE: Ruben Castro - Fire Life Safety Pre-Inspection

John,

As discussed:

- 1) No exterior building address signage will be required on the back side off Fitch and Minor.
- 2) The Fire District does not have any back lighting requirements for the exterior signs. (Check w/the City of Moorpark and the Police Department to make sure they don't)

Mike Worford

Fire Inspector
Fire Prevention Bureau
Ventura County Fire Department
(805)947-8544

>>> "Squillace, John Jr" <jrsquillace@balfourbeattyus.com> 7/12/2012 10:20 AM >>>
Mike,

I forgot two items, can you confirm these items as well.

1. No exterior building signage is required on the back side (facing east) off of Fitch & Minor street.
2. Is there any back lighting required for exterior signs?

Thanks again for your assistance.

Thank You,

John Squillace Jr | Project Engineer, CISEC, CMIT, QSP
office: 805.523.0015 | mobile: 805-607-3637 | email: jrsquillace@balfourbeattyus.com
Balfour Beatty Construction | 612 Spring Rd., Moorpark Ca 93021 | www.balfourbeattyus.com
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Proud to be one of FORTUNE magazine's 100 Best Companies to Work For—three years in a row!

From: Mike Worford [<mailto:Mike.Worford@ventura.org>]
Sent: Wednesday, July 11, 2012 3:11 PM
To: Squillace, John Jr

Cc: Kuykendall, Dennis; Hammond, Jeff; Ky Spangler (Consultant); Emily Kay
Subject: Re: Ruben Castro - Fire Life Safety Pre-Inspection

John,

The list looks good, I would just add the signage for the FDC's off the backflow preventer's on both buildings needs to be mounted on final as well. Otherwise everything is captured on your list. If you have any questions feel free to give me a call.

Mike Worford

Fire Inspector
Fire Prevention Bureau
Ventura County Fire Department
(805)947-8544

>>> "Squillace, John Jr" <jrsquillace@balfourbeattyus.com> 7/11/2012 10:45 AM >>>
Mike,

Thanks for making the time to come out to the Ruben Castro Human Services Center yesterday. Just to confirm everything we discussed, I have highlight the items you had relayed will be required for Certificate of Occupancy.

Emergency Generator:

1. Add peel on lettering (min. 8" in size) to the North & South facing sides of the generator identifying the address the generator is being used at. (612 Spring Rd)
2. Add red diesel sign onto generator.
3. Provide a 40lb BC Fire Extinguisher mounted inside the generator enclosure area.
4. Provide a sign in each electrical room of Bldg A & B (total 2) that states the Emergency Generator is located in Police compound.
5. Generator to be running and operational. Once completed, an inspection request needs to be submitted prior to final acceptance.

Ruben Castro Site:

1. Ensure all curbs are painted red identifying the Fire Lane.
2. Ensure all PIV's have required chains, locks & signs.
3. Ensure all required bollards are installed.
4. Flow test needs to be completed on the fire line.
5. Add address (612 – A) to South & West corners facing Spring Rd on Bldg A. Signs to be a min. of 10" in size.
6. Add address (612 – B) to North & West corners facing Spring Rd on Bldg B. Signs to be a min. of 10" in size.
7. No Knox boxes will be required.

Building A & B:

1. Fire sprinkler trim needs to be completed in both buildings.
2. All interior work (i.e. paint, ceiling, ceiling tile, flooring, etc.) needs to be completed.
3. All exterior signs to fire riser rooms needs to state "Fire Sprinkler Riser Room".
4. Perform testing on Fire Alarm system.

This is everything in my notes from yesterday's conversation. Please respond confirming that the above items are a complete list of what will be required prior to scheduling the Fire Life Safety Final inspection. If anything is incorrect or there is something else that is required, please let me know.

If you should have any questions, feel free to contact my at the number below.

Thank You,

John Squillace Jr | Project Engineer, CISEC, CMIT, QSP

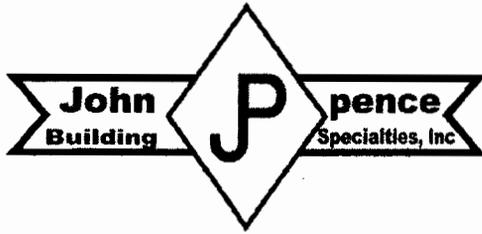
office: 805.523.0015 | mobile: 805-607-3637 | email: jrsquillace@balfourbeattyus.com

Balfour Beatty Construction | 612 Spring Rd., Moorpark Ca 93021 | www.balfourbeattyus.com

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Request For Change Order



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 PHONE: 805.642.8139
 FAX: 805.642.3712
 E-MAIL: INFO@JPBSI.COM
 LICENSE # 403822 B, C-61, D-34

To: BALFOUR BEATTY CONSTRUCTION **From:** MATT WHITECOMB

Fax: 866-523-5686 **Pages:** (INCLUDING COVER)

Phone: **Date:** 10-22-2012

Req. # 6 **Job #:** 10-099

Ref: CATHOLIC CHARITIES SIGN

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

ATTN: John Squillance Jr.

PLEASE FIND BELOW, AN ITEMIZED COST PROPOSAL TO ADD THE "CATHOLIC CHARITIES" SIGN TO MATCH THE EXISTING SIGNS. PLEASE REVIEW AND NOTIFY ME OF ANY DISCREPANCIES OR REVISIONS THAT YOU MIGHT SEE.

MATERIAL COSTS

1EA- SERIES 200A SIGNS BY MOHAWK

LUMP SUM	\$	177.00
TAX @ 7.25%	\$	12.83
MATERIAL TOTAL	\$	199.83
15% MU / OH	\$	28.47
1% BOND	\$	1.99
TOTAL LINE	\$	220.29

TOTAL CHANGE, THIS REQUEST \$ 220.00

- SUBJECT TO TERMS OF ORIGINAL QUOTE
- PLEASE NOTE, NO MATERIAL WILL BE ORDERED OR FABRICATED WITHOUT EXPRESS WRITTEN CONSENT AND APPROVAL.

THANK YOU,