

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Steven Kueny, City Manager 

DATE: October 31, 2012 (CC Meeting of 11/7/12)

SUBJECT: Consider Termination of Agreement for City Attorney Services with Burke, Williams & Sorensen

BACKGROUND / DISCUSSION

On April 18, 2012, the City Council authorized the City Manager to proceed with Request for Proposals (RFP) for City Attorney services. The RFP document was part of the agenda report. The City Council concurred to appoint Mayor Pro Tem Pollock and Councilmember Millhouse as an Ad Hoc Committee to recommend a limited number of proposers for consideration by the City Council in closed session.

The City sent the RFP to 24 firms known to provide city attorney services in the Southern California area and published the opportunity to respond to the RFP in a few publications as well as on the City's website. The City received 13 responses to the RFP including Burke, Williams & Sorensen (BWS), the firm currently providing City Attorney services to the City. After review of the responses, the City Council interviewed seven (7) firms in closed session.

After much consideration, the City Council directed staff to proceed with termination of the services of BWS consistent with its agreement so a new firm can be appointed to provide City Attorney services. The agreement with BWS requires 30 days' written notice for termination. The current City Attorney advised the City Manager he is agreeable to an earlier termination date and will provide such in writing. I recommend a termination date of November 30, 2012.

STAFF RECOMMENDATION

Approve termination of the Agreement for City Attorney Services with Burke, Williams and Sorensen effective November 30, 2012, and authorize Mayor Parvin to send the required written notice.