

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council
FROM: Maureen Benson, City Clerk
DATE: December 6, 2012 (CC Meeting of 12/19/12)
SUBJECT: Consider City Council Standing Committee Appointments and Assignments for Calendar Year 2013

BACKGROUND

This agenda report was continued from the December 5, 2012, regular City Council meeting and has now been separated into three actions for Council's consideration. The first action is in regard to making the appointments to the Standing Committees and Ad Hoc Committees. The second and third actions take into consideration the Fair Political Practice Commission (FPPC) Regulation 18705.5 in regard to any requirements for completion of Form 806, which is the Agency Report of Public Official Appointments.

DISCUSSION

City Council Policies Resolution No. 2012-3091 states:

“With the approval of the majority of the members of the City Council, the Mayor shall make all appointments to Standing Committees of the City Council, including the designated alternate. The appointments shall be made at the first regularly scheduled meeting in January of each odd-numbered year and at the reorganization meeting of the City Council in each even-numbered year.”

The following table shows the current appointments and regular meeting schedule.

STANDING COMMITTEE	TIME	DAY
Community and Economic Development Members: Mikos and Pollock Alternate: Van Dam	6:00 p.m.	Third Wednesday of the month.
Finance , Administration, and Public Safety Members: Mayor and Mayor Pro Tem Alternate: Immediate Past Mayor Pro Tem	6:00 p.m.	First Wednesday of the month.
Transportation and Public Works Members: Millhouse and Van Dam Alternate: Mikos	5:30 p.m.	First Monday of the month.

Attached to this report is the complete list of City Council Assignments for the City Council's consideration regarding appointments. Recommended revisions are shown with legislative format. The regular meeting schedule for non-City commissions, committees and/or organizations has been added to the attached draft assignments list to facilitate appointment decisions.

Staff is recommending that the appointments for the Standing Committees, Ad Hoc Committees, and other City Council committees and assignments be made at the December 19, 2012, regular meeting. The approval of the regular meeting schedule will be agendaized for the second meeting in January 2013 (and will be based on the availability of the appointed Councilmembers.)

FPPC Form 806 is used to report additional compensation that public officials receive when appointing themselves to positions on committees, boards, or commissions of a public agency, special district, or joint powers agency or authority. After querying all members of the City Council to determine if any receive compensation from the non-city commissions, committees, or organizations they are appointed to by Council decision, it has been determined the Ventura County Animal Regulation Commission and the Ventura County Transportation Commission provide compensation for meetings attended.

The FPPC has provided a fact sheet of Frequently Asked Questions with guidelines and examples on common activities in regard to completion of Form 806.

“Q. May an official recuse himself and leave the room while the other members of the council vote to appoint him to another agency position for which the official will receive compensation.”

“A. Yes, an official may recuse himself and leave the room. If so, the Form 806 is not required. The Form 806 is only required if the official wants to participate in the vote for his appointment.”

STAFF RECOMMENDATION

1) Make appointments to the Standing Committees, Ad Hoc Committees, and Other Moorpark City Council Appointments with the exception of the appointment to the Ventura County Animal Regulation Commission and the Ventura County Transportation Commission.

2) Once the City Council nominee has been determined for appointment to the Ventura County Animal Regulation Commission, they may recuse themselves and leave the dais, the Council may then make the individual appointment.

3) Once the City Council nominee has been determined for appointment to the Ventura County Transportation Commission, they may recuse themselves and leave the dais, the Council may then make the individual appointment.

Attachment: Draft City Council Committee Assignments List

CITY COUNCIL COMMITTEE ASSIGNMENTS

STANDING COMMITTEES

1. Community and Economic Development Committee
Members: Mikos and Pollock
Alternate: Van Dam
Staff: Community Development Director
Meeting Date: Third Wednesday of the month at 6:00 p.m.
 - A. General Plan Amendment Pre-Screening Requests
 - B. OSCAR Element
 - C. Member of Economic Development Collaborative of Ventura County (EDCVC)
Member: Mikos
First Alternate: Pollock
Second Alternate: Van Dam
 - D. Regional Defense Partnership
Member: To be determined on case-by-case basis
Alternate: To be determined on case-by-case basis
 - E. Base Retention and Closure (BRAC)
 - F. Possible Residential Relocation Benefits for affected Moderate Income Persons
 - G. Commercial Facade Improvement Program
 - H. Homeless Issues Related to New Housing Element
 - I. Green Building Issues / Objectives
 - J. Residential Rehabilitation Loan Program

2. Finance, Administration and Public Safety Committee
Members: Mayor and Mayor Pro Tem (Pollock)
Alternate: Immediate Past Mayor Pro Tem (Millhouse)
Staff: Deputy City Manager
Meeting Date: First Wednesday of the month at 6:00 p.m.
 - A. Mobilehome Park Rent Hardship Review Panel
 - B. Review of City's Annual Legislative Program
 - C. Revenue Enhancement Options
 - D. California Vehicle Code (CVC) Enforcement on Private Property
 - E. Conduct citywide mail ballot to seek increase in assessments for street lighting and landscaping. (*Objective IV.A.4. from 2010-2011, 2011-2012, and 2012-2013 Goals & Objectives*)
 - F. Statement on Auditing Standards No. 99 (SAS 99) Audit Committee
 - G. Review Business Registration Requirements
 - H. Review of annual Investment Policy

3. Transportation and Public Works Committee

Members: Millhouse and Van Dam

Alternate: Mikos

Staff: City Engineer/Public Works Director

Meeting Date: First Monday of the month at 5:30 p.m.

A. Review Annual Update to Capital Improvement Program

B. Truck Scales

C. VISTA Board

Member: Millhouse

Alternate: Van Dam

D. Neighborhood Traffic Calming

E. Review conceptual design options for North Hills Parkway and Alternate SR

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AD HOC COMMITTEES

1. Mansi/Rim (GPA 2004-02) Development Agreement

Members: Mikos and Parvin

Staff Assignment: City Manager

2. City/MUSD Facilities, Programs and Advance Planning

Members: Millhouse and Van Dam

Staff Assignment: City Manager

3. Development of Goals Pertaining to Reducing or Eliminating Truck Traffic on SR 118 through Moorpark

Members: Millhouse and Parvin

Staff Assignment: City Engineer/Public Works Director

4. Greenbelt

Members: Van Dam and Mikos

Staff Assignment: Community Development Director

5. Hitch Ranch Property Owners (SP No. 2004-01) Development Agreement

Members: Mikos and Millhouse

Staff Assignment: City Manager

6. John Chiu FLPN Development Agreement

Members: Millhouse and Van Dam

Staff Assignment: City Manager

~~7. City Attorney Services~~

~~Members: Millhouse and Pollock~~

~~Staff Assignment: City Manager~~

OTHER ASSIGNMENTS

Moorpark City Council Appointments

1. Association of Ventura County Cities (AVCC)
Representative: Mayor
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate
2. Disaster Council
Chairman: Mayor
3. Channel Counties Division--League of California Cities
Representative: Mayor
Alternate: Mayor Pro Tem; and any remaining Councilmember may be an alternate
4. Ventura County Council of Governments (VCOG)
Representative: Mayor
Alternate: Mayor Pro Tem followed by any remaining Councilmember may be an alternate
5. CJPIA
Voting Delegate: Mayor
Alternate: Councilmembers, City Manager, Assistant City Manager, and Deputy City Manager
6. Ventura County Transportation Commission (VCTC) (Regular meeting is monthly on 1st Friday at 10:00 a.m.)
(Appointed by City Council)
Regular Member: Millhouse
Alternate: None
Compensation: \$100 per meeting – Meets each month except for August
7. Ventura County Animal Regulation Commission (Regular meeting is quarterly on 2nd Thursday of month at 9:00 a.m.)
Member: Parvin
Alternate: Any remaining Councilmember may be an alternate
Compensation: \$50 per meeting
8. Santa Monica Mountains Conservancy (Regular meeting is monthly on 4th Monday at 7:30 p.m.)
Member: Mikos
9. Ventura Cities Mortgage Financing Authority
Representative: Parvin
Alternate: Any remaining Councilmember may be an alternate, Assistant City Manager, and Finance Director

10. Youth Sports Liaison
Representative: Van Dam
11. Community Park Joint Development Coordinating Committee (Shadyridge Buffer Zone)
Members: Parvin and Van Dam
Staff Assignment: Parks, and Recreation and Community Services Director
12. Oversight Board for the Successor Agency of the Redevelopment Agency of the City of Moorpark
Representative: Mayor
Alternate: Hugh Riley, Assistant City Manager
Former Agency Employee: Kathy Priestley, Administrative Secretary

Other Agency Appointments

1. City Selection Committee
Representative: Mayor
2. Metrolink Board of Directors
(Appointed by ~~Southern California Regional Rail Authority [SCRRA]~~ Ventura County Transportation Commission [VCTC])
Board Member: Millhouse
Term: January 2012 to 2013
Compensation: \$100 per meeting – maximum of 5 meetings per month
3. Ventura Local Agency Formation Commission (LAFCO)
(Appointed by Ventura County City Selection Committee)
Commissioner/Vice Chair: Parvin
Term: January 1, 2012 to January 1, 2016
Compensation: \$50.00 per meeting – maximum of 10 meetings per year
4. Remote Area Network (RAN) Board
(Appointed by City Selection Committee)
Member: Mayor
5. ~~Ventura Council of Governments (VCOG)~~ Southern California Association of Governments (SCAG) Energy and Environmental Policy Committee
(Appointed by VCOG's Chair)
Representative: Pollock
Term: Two years (Nov.1, 2012-2014)
Compensation: \$120 per meeting – one meeting per month

6. Southern California Association of Governments (SCAG) for the annual General Assembly
Official Representative: _____
Alternate: _____
[Per SCAG Bylaws: Official Representative and Alternate means the Mayor or a member of the legislative body of each member City]
Term: Annual (Fiscal Year July 1 – June 30)

cc: Honorable City Council (one hard copy to City Clerk, then scanned/emailed with daily mail to Council)
City Manager (hard copy and email)
ACM, Department Heads and City Staff (Email/Staff Share folder)
ASD/CC - Scan into Laserfiche (*Hard copies for File 1 no longer required per DST*)

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