

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Ron Ahlers, Finance Director 
Prepared by: Laura Ritchie-Rojas, Sr. Account Technician

DATE: April 12, 2013 (City Council meeting of May 15, 2013)

SUBJECT: Consider Resolution Authorizing Mid-Year Amendments to Fiscal Year 2012/2013 Budget

BACKGROUND

The City Council adopted a budget for fiscal year 2012/2013 on June 20, 2012, and periodically has amended it by resolution for various projects and programs. After a review of the current budget status, in anticipation of developing a budget recommendation for the new fiscal year, staff has compiled additional recommended budget amendments for the City Council's consideration.

DISCUSSION

The attached resolution makes several revenue and expenditure adjustments to the currently adopted 2012/2013 fiscal year budget, with an explanation for each item. Exhibit "A" summarizes the projected changes to revenues and expenditures and the net fiscal impact by fund. Revenue adjustments (Exhibit B) reflect increases and decreases, mainly in the General Fund but also to the Successor Agency funds. Expenditure adjustments (Exhibit C) are cost increases, omissions, or items that will not be needed this fiscal year. Total projected revenue will increase by \$4,687,870 and total projected expenditures will decrease by (\$529,583). The net impact across all funds is an increase of \$5,217,453 to the available fund balance.

Revenues

General Fund revenues show an overall decrease of \$128,000. Those revenues that increased are: real property transfer tax, other property taxes, franchise fees-cable, municipal code fines and motor vehicle in lieu. The decreased revenues are: current secured property tax, property taxes-VLF, sales tax, franchise fee-Edison, franchise fee-Gas, community services impact fee and household hazardous waste (HHW) community maintenance fee. The increase of \$600,000 for Tax Increment is to match the Successor Agency request from the Recognized Obligation Payment Schedule (ROPS). The reduction in the transfers for the Successor Agency Economic

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Development Fund is to approximate actual expenditures. The largest revenue increase is due to the sale of Ruben Castro Human Services Center, Building A to Ventura County in the amount of \$5.6 million.

Expenditures

The General Fund increases reflect increased costs for human resources consulting services and attorney services by Human Resources, along with an increase to pay the parking bail surcharges to the State and County. The other increases are for fuel expense in transit operations. The sole decrease is for a contract in public works engineering. The Ruben Castro Human Services Center currently has appropriations in both the Special Projects Fund and the 2006 MRA Bond Proceeds Fund. We are reducing the appropriation in the Special Projects Fund to zero. With the sale of building A to the County there is sufficient cash in the 2006 MRA Bond Proceeds Fund to pay for the Ruben Castro Human Services Center. This results in a reduction in expenses of (\$529,583).

STAFF RECOMMENDATION (Roll Call Vote Required)

Adopt Resolution No. 2013-_____ amending the fiscal year 2012/2013 budget as noted in Exhibits "A", "B" and "C" to the attached resolution.

Attachment: Resolution No. 2013-_____.

RESOLUTION NO. 2013-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE FISCAL YEAR 2012/2013 ADOPTED OPERATING AND CAPITAL IMPROVEMENTS BUDGET

WHEREAS, on June 20, 2012 the City Council adopted the Operating and Capital Improvements Budget for fiscal year 2012/2013; and

WHEREAS, certain additions and adjustments to the budget are proposed to allow for effective service delivery for the balance of the fiscal year; and

WHEREAS, the City Council now wishes to amend the 2012/2013 fiscal year budget as noted in Exhibits "A", "B" and "C".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A budget amendment as more particularly described in Exhibits "A", "B" and "C" attached hereto is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 15th day of May, 2013.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

Attachment: Exhibits "A", "B" and "C" – Mid Year Budget Amendment

Exhibit "A"
CITY OF MOORPARK
Mid Year Budget Amendment for the 2012/2013 Fiscal Year
Summary by Fund

<u>Fund</u>	<u>Projected Revenue Increase (Decrease)</u>	<u>Projected Expenditure Increase (Decrease)</u>	<u>Net Fund Impact Increase (Decrease)</u>
1000 - General Fund	(\$ 128,000)	\$ 75,700	(\$ 203,700)
2001 - Traffic System		46,400	(46,400)
2603 - Local Transportation 8A	9,817		9,817
2620 - Engineering/Public Works		(21,400)	21,400
4004 - Special Projects Fund		(2,690,830)	2,690,830
5000 - Local Transpiration 8C	5,600	19,000	(13,400)
5001 - Solid Waste		3,000	(3,000)
9100 - RDA Retirement Obligation	600,000		600,000
9101 - Successor Agency-Econ Devel	(1,399,547)		(1,399,547)
9104 - 2006 MRA Bond Proceeds	5,600,000	2,038,547	3,561,453
	<u>\$ 4,687,870</u>	<u>(\$ 529,583)</u>	<u>\$ 5,217,453</u>

Exhibit "B"
City of Moorpark
Mid Year Budget Amendment FY 2012/13

Fund	A/C	Fund/Division Name	Description	Current Budget	Actual	Revision	Amended Budget	Explanation
REVENUE:								
1000	3010	General Fund	Current Secured	\$ 3,270,000	\$ 2,096,131	(\$ 190,000)	\$ 3,080,000	Secured property taxes adjusted
1000	3014	General Fund	Real Property Transfer Tax	120,000	95,993	20,000	140,000	Real property taxes adjusted
1000	3017	General Fund	Property Taxes - VLF	2,880,000	1,419,274	(42,000)	2,838,000	Actual amount known
1000	3018	General Fund	Other Property Taxes	-	282,990	340,000	340,000	Library pass-thru from County catch-up
1000	3030	General Fund	Sales and Use Tax	2,750,000	1,298,059	(20,000)	2,730,000	Sales taxes adjusted per latest estimates
1000	3040	General Fund	Franchise Fee-Cable	400,000	214,093	25,000	425,000	Adjusted per current trend
1000	3042	General Fund	Franchise Fee-Edison	300,000	-	(18,000)	282,000	Actual amount known
1000	3043	General Fund	Franchise Fee-Gas	100,000	-	(21,000)	79,000	Actual amount known
1000	3049	General Fund	Comm Svc Impact Fee	155,000	-	(155,000)	-	Fee not implemented
1000	3301	General Fund	Municipal Code Fines	200,000	169,482	50,000	250,000	Adjusted per current trend
1000	3504	General Fund	Motor Vehicle in Lieu	-	19,262	20,000	20,000	One payment from the State
1000	3877	General Fund	HHW Community Maint Fee	137,000	-	(137,000)	-	Fee not implemented
						<u>(128,000)</u>		
2603	3510	Local Transportation 8A	Article 8a - Transit/Streets	728,000	184,454	<u>9,817</u>	737,817	Addition TDA 8a funding available FY12/13
						<u>9,817</u>		
5000	3612	Local Transportation 8C	FTA 5307 Federal Grant	384,561	-	<u>5,600</u>	390,161	Additional reimbursement for Para transit expenses
						<u>5,600</u>		
9100	3020	RDA Retirement Obligation	Tax Increment Secured	3,500,000	2,285,124	<u>600,000</u>	4,100,000	Adjustment to equal the ROPS
						<u>600,000</u>		
9101	3720	Successor Agency-Econ Devel	Transfer from Other Funds	1,599,547	-	<u>(1,399,547)</u>	200,000	Adjust to equal the estimated expenses
						<u>(1,399,547)</u>		
9104	3702	2006 MRA Bond Proceeds	Sale of RDA Property	-	5,040,000	<u>5,600,000</u>	5,600,000	Ruben Castro building sale to Ventura County
						<u>5,600,000</u>		
			Total Revenue Revision			<u>\$ 4,687,870</u>		

Exhibit "C"
City of Moorpark
Mid Year Budget Amendment FY 2012/13

Budget Unit	A/C	Fund/Division Name	Description	Current Budget	Actual	Revision	Amended Budget	Explanation
EXPENDITURES:								
1000.3110.0000	9103	Human Resources	Special Professional Services	\$ 0	\$ 4,302	\$ 10,000	\$ 10,000	HR consulting services
1000.3110.0000	9122	Human Resources	Legal Services/Non retainer	18,300	29,013	21,700	40,000	Increased use of attorneys
1000.8330.0000	9273	General / Parking Enforcement	Parking Bail Surcharges	0	3,732	44,000	44,000	Parking Bail Surcharges to State and County
						<u>75,700</u>		
2001.8510.8071	9102	Traffic System Mgmt	Contractual Services	226,566	212,130	10,000	236,566	Increased usage of CNG buses vs. diesel
2001.8510.8071	9416	Traffic System Mgmt	Natural Gas	15,600	16,570	36,400	52,000	CNG fuel costs higher than expected
						<u>46,400</u>		
2620.8410.0000	9103	Engineering / Public Works	Contractual Services	71,400	21,400	(21,400)	50,000	Prior year encumbrance rolled is not needed
						<u>(21,400)</u>		
4004.2410.5020	9620	Ruben Castro HSC	Construction Buildings	2,690,830	0	(2,690,830)	0	Ruben Castro funded by MRA bonds
						<u>(2,690,830)</u>		
5000.8510.8070	9102	Local Transit Programs	Contractual Services	37,500	37,500	7,000	44,500	Ridership increased beginning of FY12/13
5000.8510.8070	9254	Local Transit Programs	Vehicle Maintenance	37,500	37,500	7,000	44,500	Ridership increased beginning of FY12/13
5000.8510.8070	9255	Local Transit Programs	Gasoline / Diesel	0	0	5,000	5,000	Fuel expenditures for diesel buses
						<u>19,000</u>		
5001.3140.3006	9205	Solid Waste AB939	Special Department Supplies	1,500	0	(1,500)	0	Used oil containers will not be purchased
5001.3140.3006	9234	Solid Waste AB939	Advertising	2,600	2,500	4,500	7,100	Increase advertising for used oil containers
						<u>3,000</u>		
9104.2411.5020	9234	Ruben Castro HSC	Advertising	0	743	1,000	1,000	Ruben Castro funded by MRA bonds
9104.2411.5020	9601	Ruben Castro HSC	Design Engineering	(58,980)	33,327	93,980	35,000	Ruben Castro funded by MRA bonds
9104.2411.5020	9603	Ruben Castro HSC	Construction Permits Licenses	18,152	2,292	(15,152)	3,000	Ruben Castro funded by MRA bonds
9104.2411.5020	9620	Ruben Castro HSC	Construction Buildings	175,458	2,278,797	2,374,542	2,550,000	Ruben Castro funded by MRA bonds
9104.2411.5020	9625	Ruben Castro HSC	Construction Management	58,372	1,469	(3,372)	55,000	Ruben Castro funded by MRA bonds
9104.2411.5020	9632	Ruben Castro HSC	Improvements Other than Building	10,451	21,462	14,549	25,000	Ruben Castro funded by MRA bonds
9104.2411.5020	9650	Ruben Castro HSC	Construction Inspection	427,000	0	(427,000)	0	Ruben Castro funded by MRA bonds
						<u>2,038,547</u>		
Total Expenditure Revision						<u>(\$ 529,583)</u>		