

## **ITEM 10.A.**

### MINUTES OF THE CITY COUNCIL

Moorpark, California

May 29, 2013

A Special Meeting of the City Council of the City of Moorpark was held on May 29, 2013, in the Community Center of said City located at 799 Moorpark Avenue, Moorpark, California.

1. CALL TO ORDER:

Mayor Parvin called the meeting to order at 6:03 p.m.

2. ROLL CALL:

Present: Councilmembers Mikos, Pollock, Van Dam, and Mayor Parvin.

Absent: Councilmember Millhouse.

Staff Present: Steven Kueny, City Manager; Assistant City Manager, Hugh Riley; Deborah Traffenstedt, Deputy City Manager; Ron Ahlers, Finance Director; Dave Klotzle, City Engineer/Public Works Director; David Bobardt, Community Development Director; David Moe, Redevelopment Manager; Irmina Lumbad, Budget & Finance Manager; Jeremy Laurentowski, Parks and Landscape Manager; Jennifer Mellon, Administrative Services Manager; Stephanie Anderson, Recreation Superintendent; Shaun Kroes, Senior Management Analyst; Captain Stephen Wade, Sheriff's Department; and Maureen Benson, City Clerk.

3. PUBLIC COMMENT:

Chris Biller, a Moorpark resident, spoke about his concerns regarding a newspaper article listing decisions for the City's budget to cut police services, and implement landscaping water cutbacks. He also expressed concern about the disparity in City Manager salaries based upon the population of various Ventura County cities.

Mr. Kueny stated the newspaper article was misleading as it listed the possible options to address the potential General Fund deficit; when in actuality the recommendation is to use surplus funds from the 2012/2013 budget as a one-time expense to balance the 2013/2014 budget.

Mayor Parvin stated the budget is still in the proposal state and not yet approved.

4. REORDERING OF, AND ADDITIONS TO, THE AGENDA:

None.

5. PRESENTATION/ACTION/DISCUSSION:

- A. Consider Proposed Operating and Capital Improvements Budget for the Fiscal Year 2013/14. Staff Recommendation: Discuss proposed budget for Fiscal Year 2013/14.

Mr. Kueny gave the staff report and provided a supplemental report with attachments to correct or clarify various items in the budget.

Mr. Kueny offered the following information:

- Travel costs for Commissions and staff have been reduced.
- The Finance Department staff has been reduced by one full time management position.
- Personnel reassignment costs will be absorbed by reduction in the maintenance costs for the Second Street Park.
- Parks Maintenance bids opened on May 28, 2013, resulted in the lowest bid at only about a \$4,000 increase over the current contract.
- There is no funding in the budget for monitoring the Day Laborer transition from Topsy Fox to the Ruben Castro Human Services as this will be monitored by staff at this time.
- The High Street Streetscape is not proposed to be funded at this time.
- \$3 million will be set-aside for the Ruben Castro Human Services Center bond issue.
- \$2 million is needed for equipment replacement.
- The Voter Opinion Survey will be funded outside of the budget.
- In lieu of upgrading the Community Center's kitchen, the 30-year old stove will be removed and a microwave installed as most events are now being catered.
- The Arroyo Vista Recreation Center kitchen will be completed to use for rentals.
- Recommend continued funding to assist keeping the East Ventura Court in Simi Valley open on a limited basis.
- Recommend creating a fund for cost of living increases as the City has no control over certain costs such as the Ventura County Sheriff's office.
- Revenue is still the issue as this is a low sales/property tax city.

- The projected deficit for the 2013/2014 budget is \$899,000, which may be offset by using the General Fund Surplus from Fiscal Year 2012/2013.

A discussion among the Council and staff included: 1) Potentially purchasing used generators for backup power instead of buying new ones; 2) Contributing \$1,000 to the Economic Development Collaborative of Ventura County (EDCVD) to partner with other cities and the county to bring a full-time position for a film industry liaison person for the county to coordinate the process; 3) Reducing grass area at Mammoth Park; 4) Purchasing new equipment to enhance digital features of the City's video operating system; 5) Investigate forming a joint powers authority with the Santa Monica Mountains Conservancy for the 80-acres of open space purchased by the City; 6) Possibility of partnering with another city to hire one inspector to ensure compliance with the National Pollutant Discharge Elimination System (NPDES) requirements; 7) Suggested options for reducing the Landscape Maintenance District costs to the City; 8) Future consideration for creating a position for a full-time Volunteer Coordinator; 9) Consideration of a "spray" water feature at Arroyo Vista Community Park; 10) Advantages of remaining with the California Public Employee Retirement System (CalPERS) for employee medical insurance premiums and consideration for investigating other insurance provider options; 11) Proposing to pay 50% of cost for a Resource Officer at the schools with the Moorpark Unified School District to pay the other half and how that process would affect the Moorpark Police Services Department; 12) Explanation for increase in Workers' Compensation claims; 13) Possibility of hiring contract staff to assist in the Planning Department; 14) Possibility of reducing the number of publications of the City Newsletter & Recreation Guide without impacting enrollment; 15) Consideration for future ordinance to institute a business license fee for tobacco retailers; and 16) Value of having a Volunteers in Policing program.

CONSENSUS: It was the consensus of the Council to include \$1,000 in the budget for EDCVC to partner with the county and other cities to fund a film industry liaison position.

CONSENSUS: It was the consensus of the Council for the Parks and Recreation Commission to consider and evaluate the options for a water "spray" feature at one of the parks, most probably Arroyo Vista Community Park.

CONSENSUS: It was the consensus of the Council to direct the City Manager to make an offer to pay for 50% of the costs for a School Resource Officer out of the Reserve Fund with Moorpark Unified School District (MUSD) to pay the other half along with a contingency for MUSD to pay for the vehicle's fuel.

Mr. Kueny stated this would not be part of the budget approval in June as the timing would be too short.

CONSENSUS: It was the consensus of the Council to concur with the City Manager's Recommendations for the 2013/2014 Budget as noted on stamped XLII of the Budget Message and as amended by the Supplemental Report to use the General Fund surplus from Fiscal Year 2012/2013 to balance the budget.

Mr. Kueny stated the 2013/2014 Budget, as amended, will be agendized for adoption at the June 19, 2013 regular meeting

6. CLOSED SESSION:

Mr. Kueny requested the Council go into closed session for discussion of one case under Item 6.B, and Items 6.C. and 6.D. on the agenda.

MOTION: Councilmember Mikos moved and Councilmember Van Dam seconded a motion to adjourn to closed session for discussion of one case under Item 6.B. and Items 6.C. and 6.D. on the agenda. The motion carried by unanimous voice vote. The time was 7:49 p.m.

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Initiation of litigation pursuant to Subdivision (c) of Section 54956.9 of the Government Code: (Number of cases to be discussed – 4)

C. CONFERENCE WITH LABOR NEGOTIATOR  
(Pursuant to Section 54957.6 of the Government Code)  
Agency Designated Representative: Steven Kueny  
Unrepresented employees: Accountant I; Active Adult Center Supervisor; Administrative Services Manager; Assistant City Manager; Assistant Engineer; Budget and Finance Manager; City Clerk; City Manager; City Engineer/Public Works Director; Community Development Director; Deputy City Manager; Finance Director; Human Resources Analyst; Landscape/Parks Maintenance Superintendent; Management Analyst; Parks and Landscape Manager; Principal Planner; Public Works Superintendent/Inspector; Recreation Superintendent; Recreation Supervisor; Redevelopment Manager; Senior Information Systems Analyst; and Senior Management Analyst

D. CONFERENCE WITH LABOR NEGOTIATOR  
(Pursuant to Section 54957.6 of the Government Code)  
Agency Designated Representative: Steven Kueny  
Employee Organization: Service Employees International Union, AFL-CIO, CLC, Local 721

Present in closed session were Councilmembers Mikos, Pollock, Van Dam, and Mayor Parvin; Steven Kueny, City Manager; Hugh Riley, Assistant City Manager; Deborah Traffenstedt, Deputy City Manager; Ron Ahlers, Finance Director.

Peter Pierce from the City Attorney's office joined the meeting at 7:49 p.m. and left the meeting at 8:00 p.m. Mr. Riley also left the meeting at this time.

The Council reconvened into open session at 8:18 p.m. Mr. Kueny stated one case under Item 6.B, and Items 6.C. and 6.D. were discussed and there was no action to report.

8. ADJOURNMENT:

Mayor Parvin adjourned the meeting at 8:18 p.m.

---

Janice S. Parvin, Mayor

ATTEST:

---

Maureen Benson, City Clerk