

ITEM 9.C.

MOORPARK CITY COUNCIL AGENDA REPORT

TO: Honorable City Council

FROM: Dave Klotzle, City Engineer/Public Works Director 
Prepared by: John Brand, Senior Management Analyst

DATE: February 12, 2014 (CC Meeting of 02/19/14)

SUBJECT: Consider Resolution Rescinding Resolution No. 90-634, Resolution No. 90-706, Resolution No. 93-946, Resolution No. 97-1294, Resolution No. 98-1530, Resolution No. 2003-2048 and Resolution No. 2003-2121 and Establishing Parking Restrictions and Parking by Permit Only Zones on Certain Streets in the Campus Hills Area, Campus Park Areas, Near Moorpark High School, and on Peach Hill Road Near Peach Hill Park

BACKGROUND

Section 10.04.190 of the Moorpark Municipal Code and California Vehicle Code Section 22507 allows the City Council to establish parking restrictions by resolution on any City street, and to establish preferential parking privileges for residents adjacent to a street upon which any such parking restrictions have been established, exempting any vehicle displaying a permit issued by the City from such parking restrictions.

Over the years, in response to requests from residents, several Parking by Permit Only Zones have been established by City Council resolution, particularly near Moorpark College, Moorpark High School, and for weekends near Peach Hill Park.

Resolution No. 90-634 established "Parking in Excess of One Hour by Permit Only" zones between the hours of 8:00 am and 8:00 pm, Monday through Friday, on Trollope Ct., Borges Ct., Freshman Ct., Sophomore Ct., Griffith Ln., Graduate Pl., Swift Pl., Milne Cir., and University Dr. near Moorpark College. Resolution No. 90-706 amended Resolution No. 90-634 by deleting portions of the one-hour restricted parking area on University Drive near the Campus Hills Recreation Center. Resolution No. 98-1530 amended Resolution No. 90-364 again, revising the one-hour restricted parking zone on Trollope Ct., Milne Cir., and portions of University Dr. to "No Parking - City Permits Exempt." Resolution No. 2003-2048 added "Parking in Excess of One Hour by Permit Only" zones on Imbach Pl. and portions of Borges

Dr. Resolution No. 97-1294 established "Parking in Excess of One Hour by Permit Only" zones between the hours of 7:00 am and 2:00 pm, Monday through Friday, on Willow Hill Dr., Willow Forest Dr., Willow Grove Ct., and Willow Springs Dr. near Moorpark High School.

Resolution No. 2001-1920 established "Parking in Excess of One Hour by Permit Only" zones between the hours of 7:00 am and 2:00 pm, Monday through Friday, on Summerglenn Ct. near Moorpark High School. Resolution No. 2003-2121 rescinded Resolution No. 2001-1920 changing the parking restrictions on Summerglenn Ct. to "No Stopping Anytime - City Permits Exempt."

Resolution No. 93-946 established "No Stopping Anytime" zones on Peach Hill Rd. and "Parking by Permit Only" zones between the hours of 8:00 am and 6:00 pm on Saturday and Sunday, on Peach Hill Rd. across from Peach Hill Park.

On September 8, 1993 the City Council adopted Resolution No. 93-970 setting forth policies and procedures for the establishment of permit only parking zones in residential neighborhoods with the requirement that any such zone would be established by separate resolution of the City Council and the parking restrictions imposed would be limited to overnight hours between 2:00 am and 6:00 am. In the time since Resolution No. 93-970 was adopted, no permit only parking zones with an overnight parking restriction in residential neighborhoods have been established.

DISCUSSION

Staff has received requests for the establishment of parking by permit only zones from residents on Shakespeare Pl., Doris Ct., Benwood Dr., and Kernvale Ave. near Moorpark College. Similar requests have also been received from residents on Honeyglenn Ct. near Moorpark High School.

On November 4, 2013, the City received a written request from GM Management on behalf of the Campus Hills Homeowners Association to implement parking by permit only zones on Shakespeare Pl. and Doris Ct. (Attachment 1).

The existing resolutions described above include various policies and procedures for the implementation of the parking by permit only zones. Inconsistencies among the resolutions, and policies and procedures exist, and staff recommends the adoption of a new resolution (Attachment 2) rescinding the existing resolutions (except for Resolution No. 93-970 which is being recommended for rescission by separate City Council action), and establishing parking restriction and parking by permit only zones on certain streets in the Campus Hills area, Campus Park areas, near Moorpark High School, and on Peach Hill Road near Peach Hill Park.

Staff is recommending that by separate action, the City Council adopt updated policies and procedures for establishment of parking by permit only zones and issuance of parking permits within established parking by permit only zones

Notices were mailed to all property owners and residents of the streets that are now proposed to become parking by permit only zones. The streets include Shakespeare Pl., Doris Ct., Benwood Dr., Delfen St., Kernvale Ave., Dracena Ave., Beragan St., portions of Overly St. and Melray St., and Honeyglen Ct. Attachment 3 is a sample of the notice which indicated that written comments or concerns about the parking by permit only zones could be submitted to the City in writing. The notice also included the date, time and location of this City Council meeting.

FISCAL IMPACT

The establishment and administration of parking by permit only zones has been provided to residents at no cost. Staff estimates that approximately \$2,000 is spent on materials and staff time on an annual basis for installation and maintenance of signs, printing forms and permits, and issuing permits for parking by permit only zones.

STAFF RECOMMENDATION

Adopt Resolution No. 2014 - _____ rescinding Resolution No. 90-634, Resolution No. 90-706, Resolution No. 93-946, Resolution No. 97-1294, Resolution No. 98-1530, Resolution No. 2003-2048 and Resolution No. 2003-2121 and establishing parking restrictions and parking by permit only zones on certain streets in the Campus Hills area, Campus Park areas, near Moorpark High School, and on Peach Hill Road near Peach Hill Park.

Attachment 1: Letter from Campus Hills HOA

Attachment 2: Resolution 2014 - _____

Attachment 3: Sample Notice to Residents

GM Management, Inc.
Homeowners' Association Management

Attachment 1

RECEIVED

NOV 04 2013

CITY CLERKS DIVISION
CITY OF MOORPARK

October 30, 2013

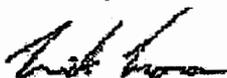
Mayor Janice Parvin
c/o Honorable City Council Members
799 Moorpark Ave, Moorpark, CA 93021

Dear Mayor Parvin and Moorpark City Council:

The Campus Hills Homeowners Association would like to request that the City of Moorpark implement parking restrictions on Shakespeare Place and Doris Court, due to the inordinately high number of college students that currently park on these streets.

As I'm sure you can imagine, the parking conditions on these streets are constantly busy and the heavy traffic is a great disturbance to the homeowners there. We are aware that such restrictions exist on other streets adjacent to the college and we hope you will consider including Shakespeare Place and Doris Court among those aided by the City's parking restriction ordinances.

Sincerely,



Nicholas Moses
Project Manager with,
Campus Hills HOA

EC: HOC; CM; DUMS
C: CE/PWD's File 1
(Rcvd - 1 for Mayor + council members)
City Engineer

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, RESCINDING RESOLUTION NO. 90-634, RESOLUTION NO. 90-706, RESOLUTION NO. 93-946, RESOLUTION NO. 97-1294, RESOLUTION NO. 98-1530, RESOLUTION NO. 2003-2048 AND RESOLUTION NO. 2003-2121 AND ESTABLISHING PARKING BY PERMIT ONLY ZONES ON CERTAIN STREETS IN THE CAMPUS HILLS AREA, CAMPUS PARK AREAS, NEAR MOORPARK HIGH SCHOOL AND ON PEACH HILL ROAD NEAR PEACH HILL PARK

WHEREAS, Section 22507 of the California Vehicle Code authorizes the City to establish parking restrictions on any City street, and to establish preferential parking privileges for residents adjacent to a street upon which any such parking restrictions have been established, exempting any vehicle displaying a permit issued by the City from such parking restrictions; and

WHEREAS, Section 10.04.190 of the Moorpark Municipal Code sets forth certain parking restrictions, including the establishment of any area or zone where parking or stopping of any vehicle for all or any part of any day is restricted by resolution of the City Council; and,

WHEREAS, pursuant to Section 22507 of the California Vehicle Code, the City Council of the City of Moorpark adopted Resolution No. 90-634, Resolution No. 90-706, Resolution No. 93-946, Resolution No. 97-1294, Resolution No. 98-1530, Resolution No. 2003-2048 and Resolution No. 2003-2121 establishing parking by permit only zones on certain City streets; and

WHEREAS, residents from various neighborhoods in the City, and the Campus Hills Homeowners' Association have requested that the City Council of the City of Moorpark establish parking by permit only zones on certain City streets; and

WHEREAS, the City Council of the City of Moorpark has determined that it is necessary and appropriate to revise and establish certain parking restrictions, preferential parking privileges and parking by permit only zones.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That Resolution No. 90-634, Resolution No. 90-706, Resolution No. 93-946, Resolution No. 93-970, Resolution No. 97-1294, Resolution No. 98-1530, Resolution No. 2003-2048 and Resolution No. 2003-2121 are hereby rescinded.

SECTION 2. That “PARKING BY PERMIT ONLY” zones are established on the following roads with parking restrictions for the locations and during the days and times shown in Exhibit “A”:

- Trollope Court
- Borges Court
- Freshman Court
- Sophomore Court
- Griffith Lane
- Graduate Place
- Swift Place
- Milne Circle
- University Drive
- Borges Drive
- Imbach Place

SECTION 3. That “PARKING BY PERMIT ONLY” zones are established on the following roads with parking restrictions for the locations and during the days and times shown in Exhibit “B”:

- Shakespeare Place
- Doris Court

SECTION 4. That “PARKING BY PERMIT ONLY” zones are established on the following roads with parking restrictions for the locations and during the days and times shown in Exhibit “C”:

- Benwood Drive

SECTION 5. That “PARKING BY PERMIT ONLY” zones are established on the following roads with parking restrictions for the locations and during the days and times shown in Exhibit “D”:

- Delfen Street
- Kernvale Avenue
- Dracena Avenue
- Beragan Street
- Overly Street
- Melray Street

SECTION 6. That “PARKING BY PERMIT ONLY” zones are established on the following roads with parking restrictions for the locations, and during the days and times shown in Exhibit “E”:

- Willow Hill Drive
- Willow Forest Drive
- Willow Grove Court
- Willow Springs Drive

SECTION 7. That “PARKING BY PERMIT ONLY” zones are established on the following roads with parking restrictions for the locations, and during the days and times shown in Exhibit “F”:

- Summerglen Court
- Honeyglen Court

SECTION 8. That parking restrictions and “PARKING BY PERMIT ONLY” zones are established on the following roads with parking restrictions for the locations, and during the days and times shown in Exhibit “G”:

- Peach Hill Road

SECTION 9. That parking restrictions established on roads listed herein shall not apply to vehicles displaying a valid permit issued by the City exempting said vehicles from said parking restrictions.

SECTION 10. That the establishment of parking by permit only zones, and the issuance of parking permits exempting vehicles from said parking restrictions shall conform to the policies and procedures adopted by resolution of the City Council. Such permits shall only be issued to the owner or resident of the properties fronting the parking by permit only zone, for only those vehicles registered to said owner or resident at said property.

SECTION 11. That parking permits exempting vehicles from said parking restrictions shall not exempt said vehicles from any other parking restriction, including any Street Sweeping Parking Restriction, or any provision of the California Vehicle Code.

SECTION 12. That the City Manager is directed to cause the installation and maintenance of appropriate signs giving notice of said parking restrictions.

SECTION 13. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 19th day of February, 2014.

Janice S. Parvin, Mayor

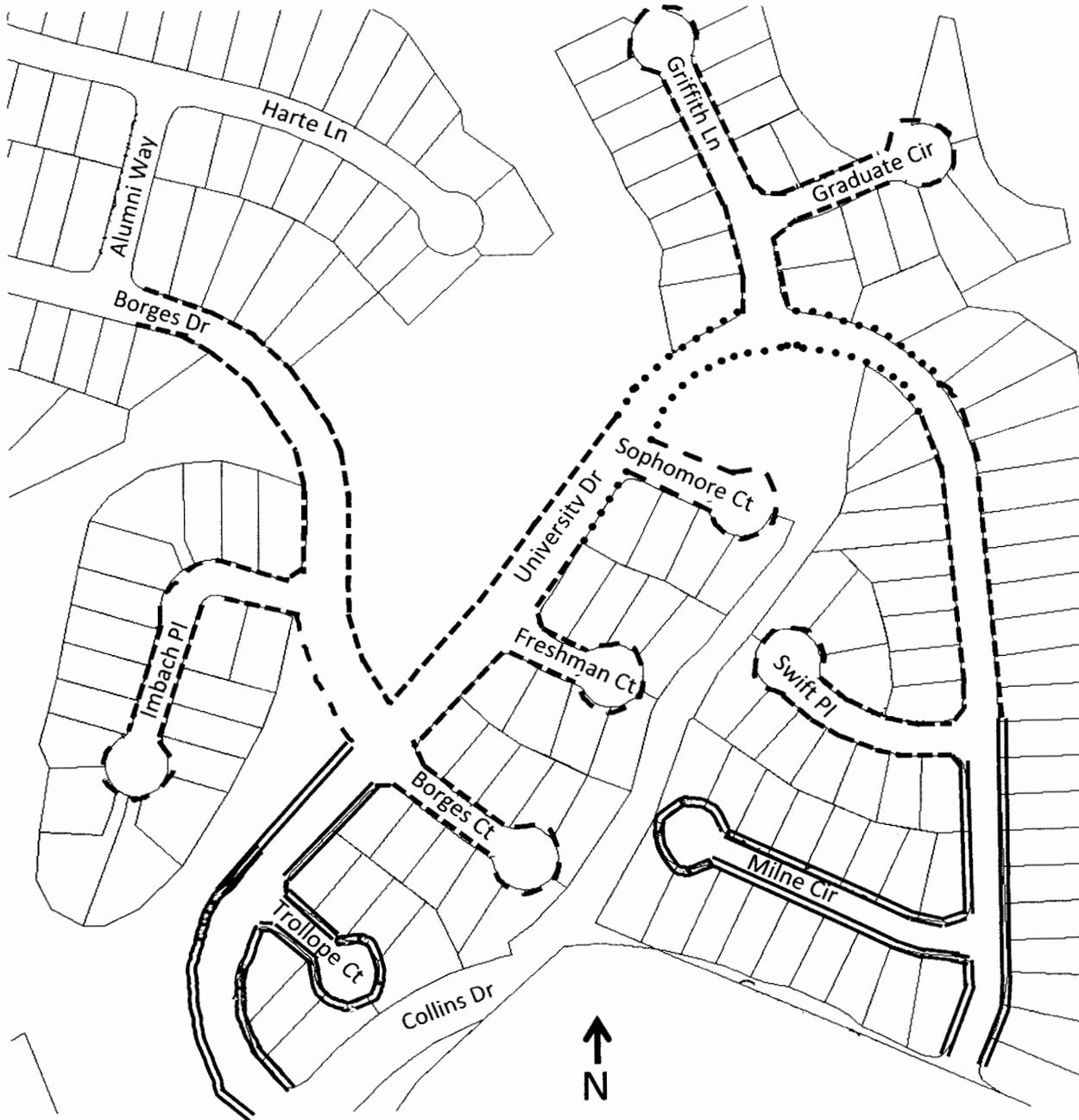
ATTEST:

Maureen Benson, City Clerk

Attachments:

- Exhibit "A": Parking by Permit Only Zones – University Drive Area
- Exhibit "B": Parking by Permit Only Zones – Shakespeare Place Area
- Exhibit "C": Parking by Permit Only Zones – Benwood Drive Area
- Exhibit "D": Parking by Permit Only Zones – Delfen Street Area
- Exhibit "E": Parking by Permit Only Zones – Willow Springs Drive Area
- Exhibit "F": Parking by Permit Only Zones – Summerglen Court Area
- Exhibit "G": Parking by Permit Only Zones – Peach Hill Road Area

Exhibit A



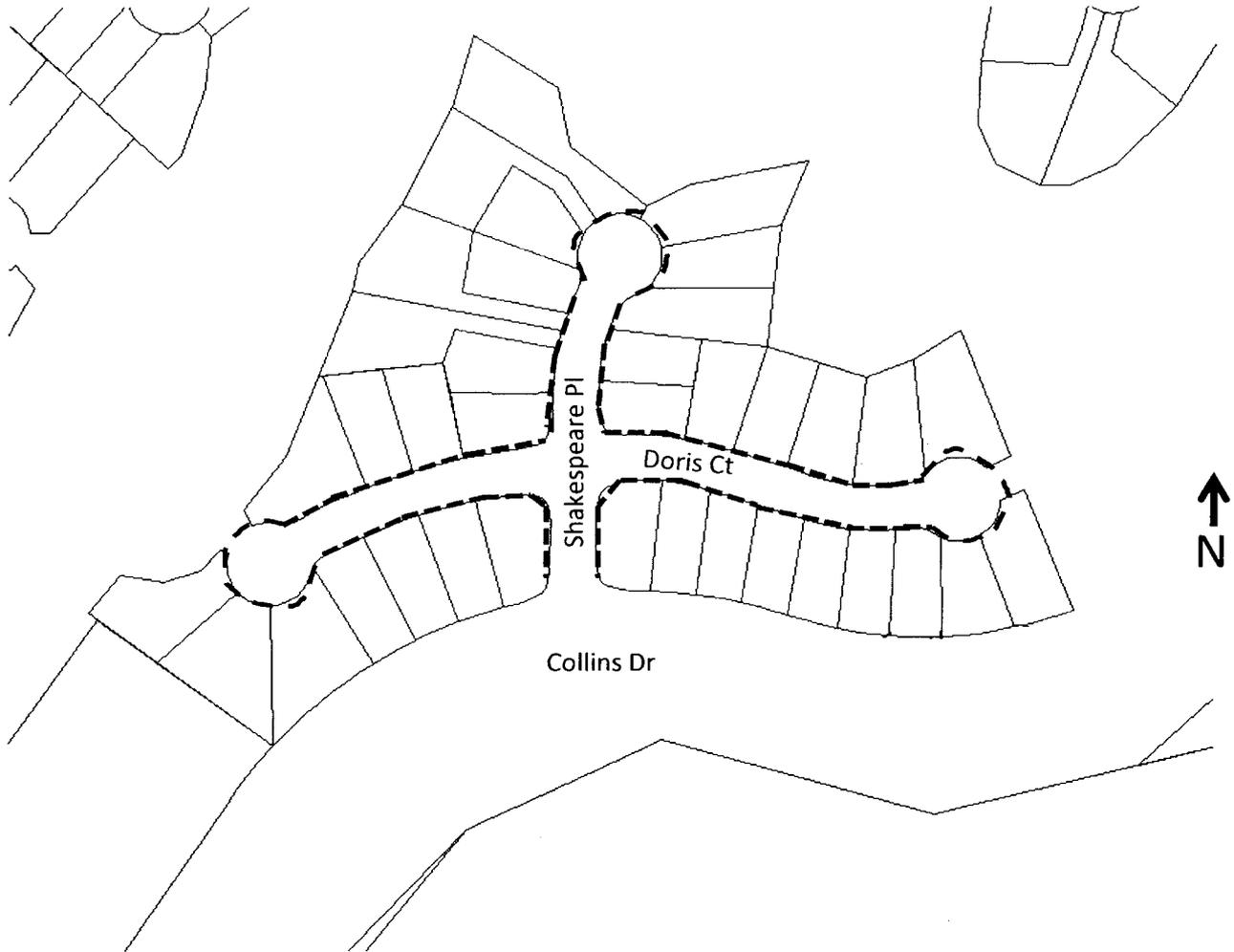
Legend

----- ONE HOUR PARKING
In this Residential Area
8:00 AM to 8:00 PM
MON. THRU FRI.
CITY PERMIT EXEMPT

==== NO PARKING
in this Residential Area
8:00 AM to 8:00 PM
MON. THRU FRI.
CITY PERMIT EXEMPT

..... Unrestricted Parking

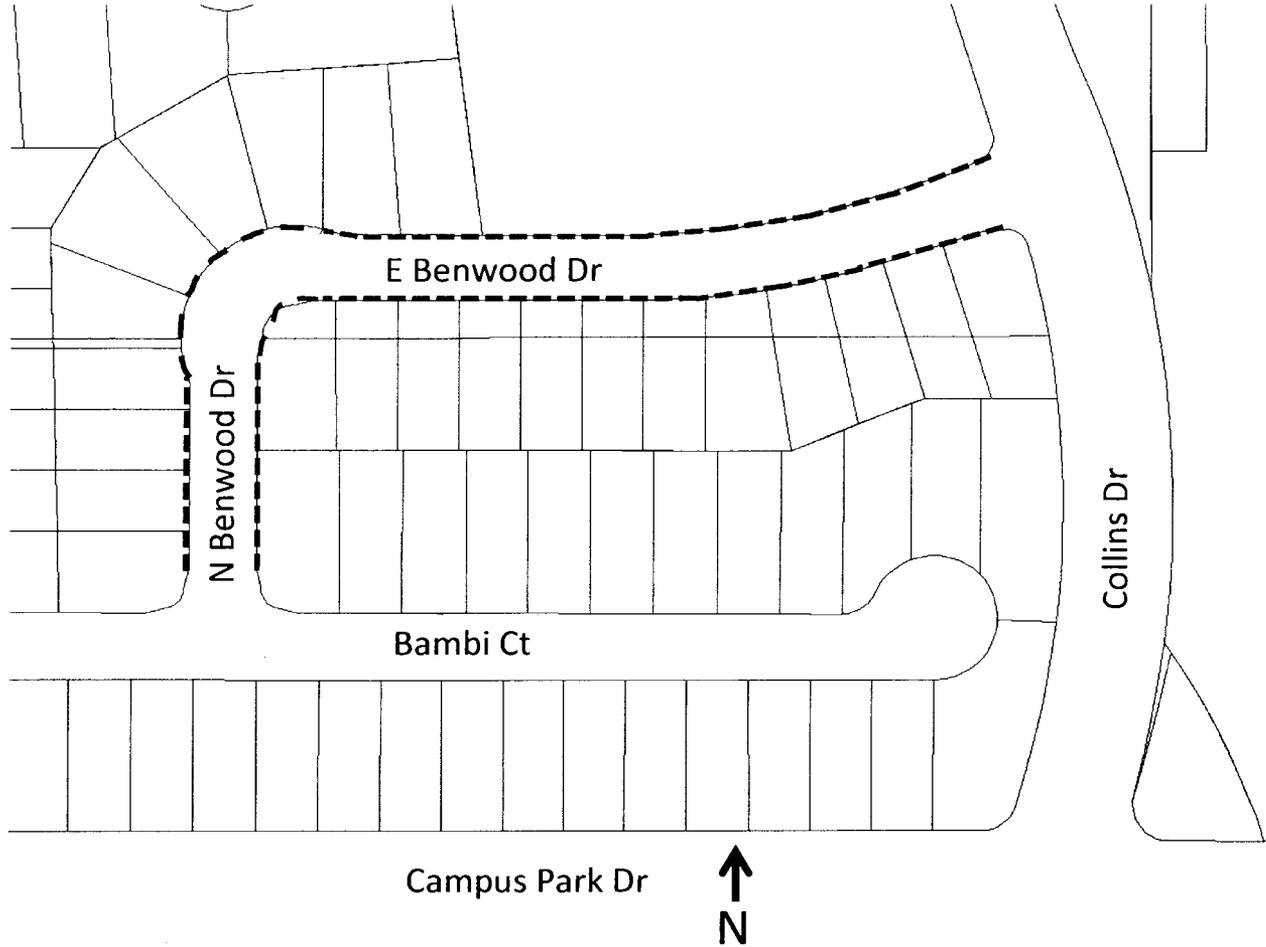
Exhibit B



Legend

- ONE HOUR PARKING
In this Residential Area
8:00 AM to 8:00 PM
MON. THRU FRI.
CITY PERMIT EXEMPT

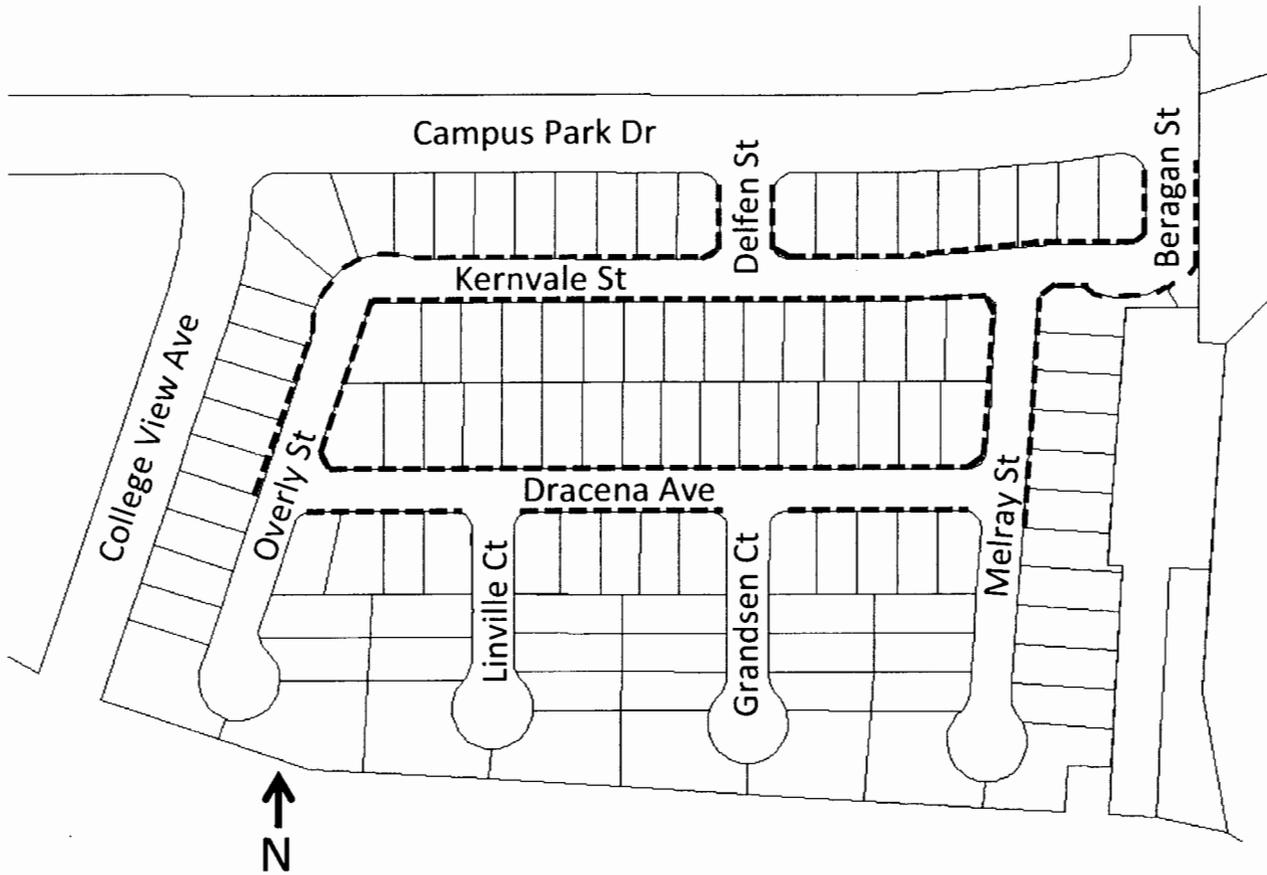
Exhibit C



Legend

- ONE HOUR PARKING
In this Residential Area
8:00 AM to 8:00 PM
MON. THRU FRI.
CITY PERMIT EXEMPT

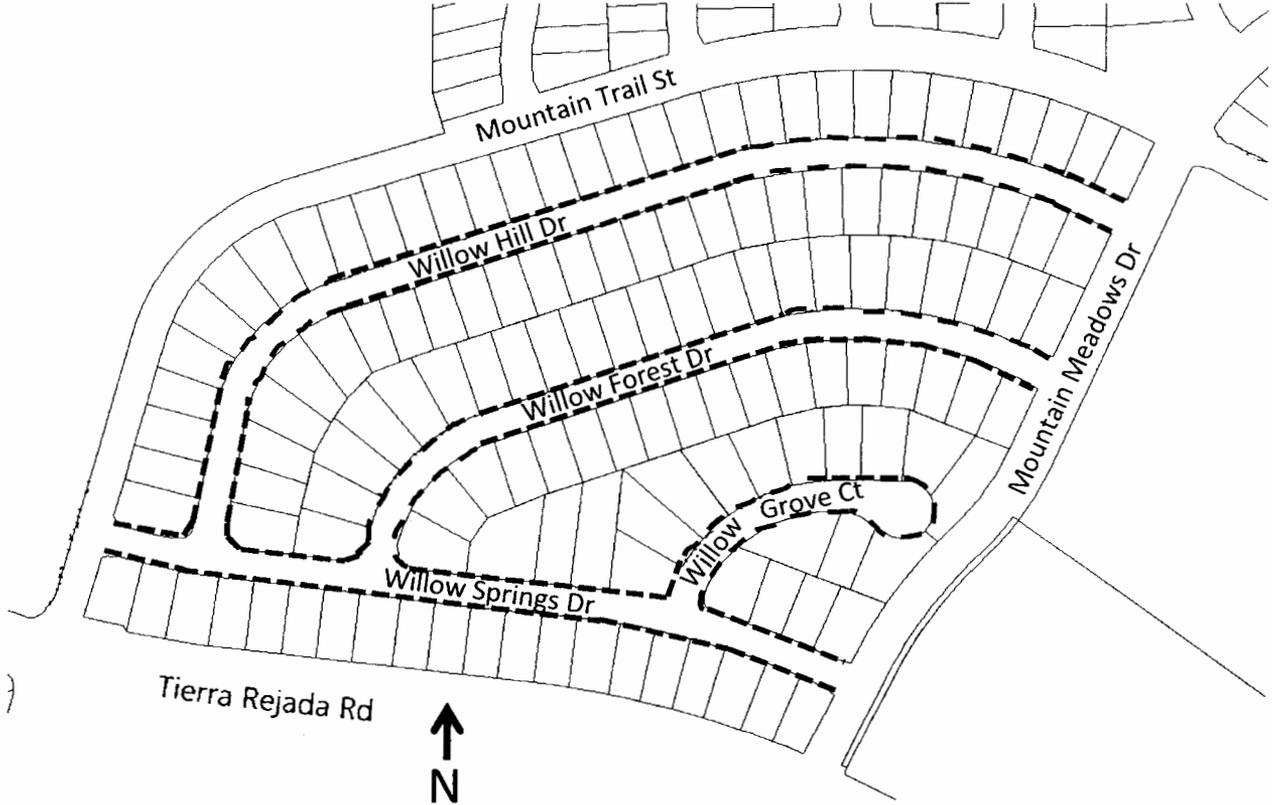
Exhibit D



Legend

- ONE HOUR PARKING
In this Residential Area
8:00 AM to 8:00 PM
MON. THRU FRI.
CITY PERMIT EXEMPT

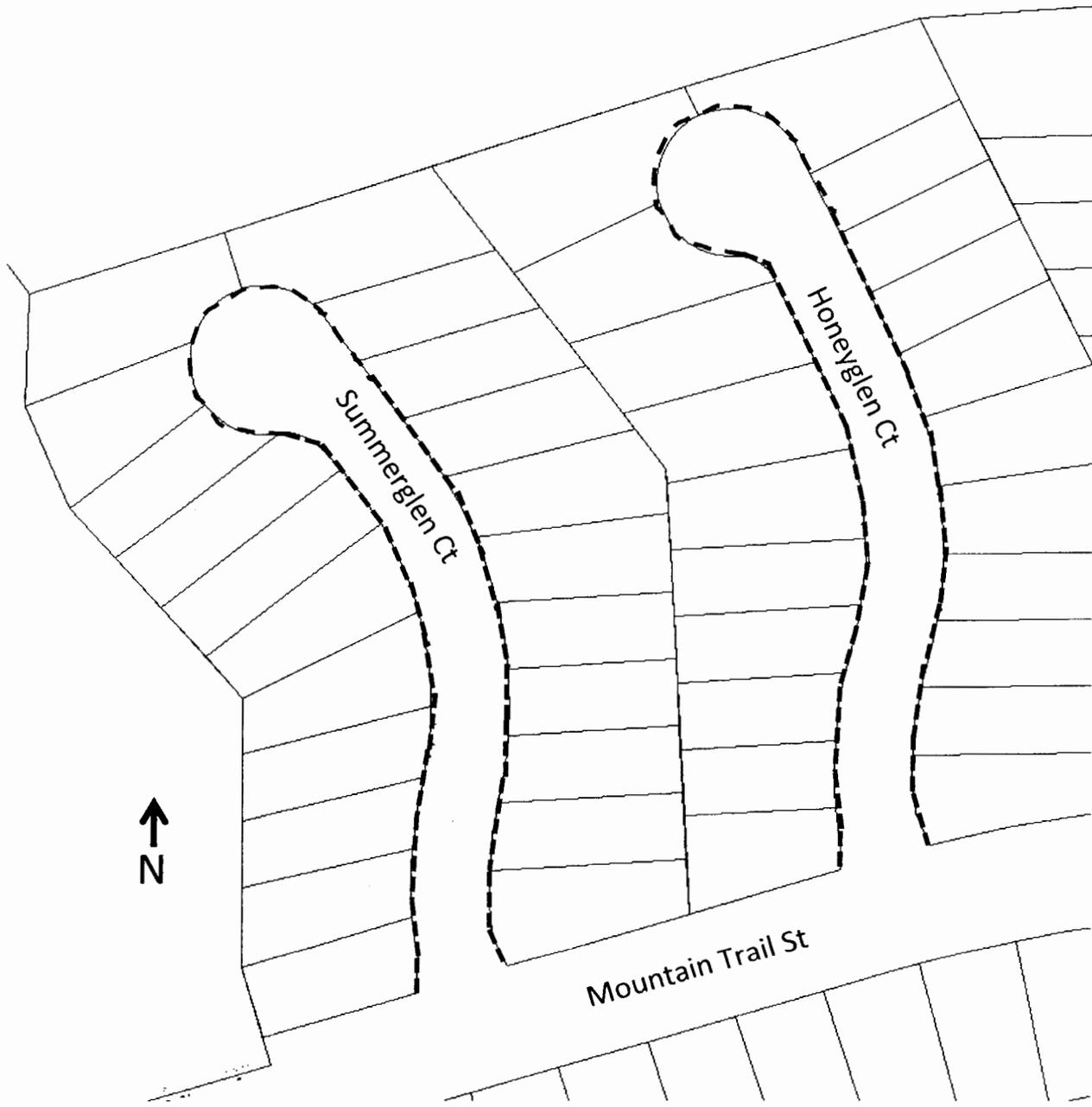
Exhibit E



Legend

----- ONE HOUR PARKING
In this Residential Area
7:00 AM to 2:00 PM
MON. THRU FRI.
CITY PERMIT EXEMPT

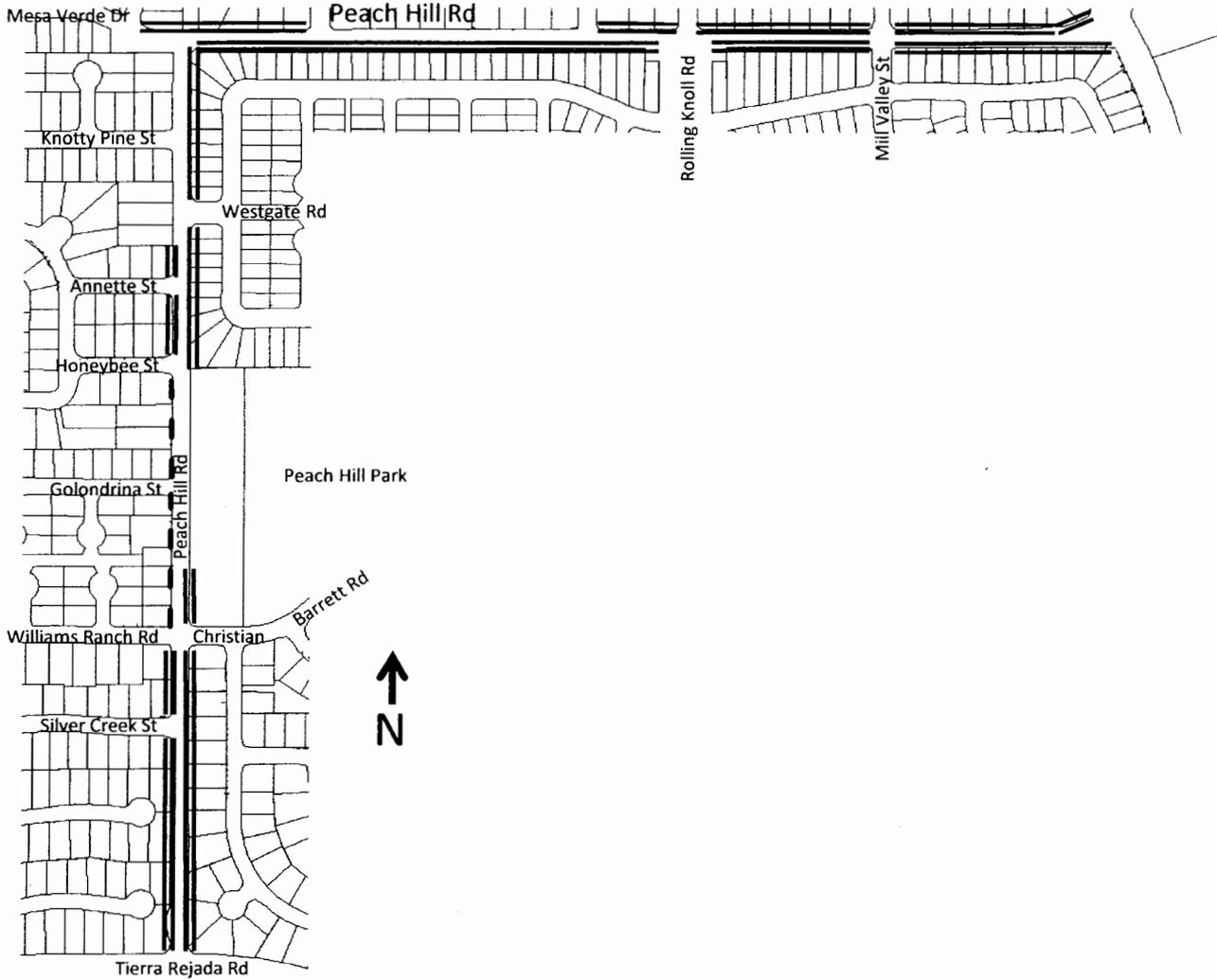
Exhibit F



Legend

----- NO STOPPING ANYTIME
CITY PERMIT EXEMPT

Exhibit G



Legend

- PARKING BY PERMIT ONLY
8:00 AM TO 6:00 PM
SAT and SUN
- ==== NO STOPPING ANYTIME



CITY OF MOORPARK

CITY ENGINEER/PUBLIC WORKS DEPARTMENT | 799 Moorpark Avenue, Moorpark, California 93021
Main City Phone Number (805) 517-6200 | Fax (805) 532-2555 | moorpark@moorparkca.gov

NOTICE – IMPORTANT NEIGHBORHOOD PARKING INFORMATION

February 11, 2014

Current Resident
15561 Kernvale Ave
Moorpark, CA 93021

Subject: Establishing a Parking by Permit Only Zone in your Neighborhood

Dear Current Resident,

Si deseas hablar con alguna persona acerca esta letra, por favor llame al número (805) 517-6245.

Residents in your neighborhood have requested that the City Council of the City of Moorpark establish a Parking by Permit Only zone on Delfen Street, Kernvale Avenue, Dracena Avenue, Beragan Street, and Overly and Melray Streets between Kernvale and Dracena. A parking permit issued by the City would be required for a vehicle to park on the street within the Parking by Permit Only zone. Permits will only be issued to specific vehicles that are validly registered at an address within the Parking by Permit Only zone. Guest parking permits will be issued to residents as well.

At the **City Council meeting on February 19, 2014, at 7:00 PM**, at 799 Moorpark Avenue, the City Council will consider the establishment of a Parking by Permit Only zone in your neighborhood. You are encouraged to attend the meeting where details of the Parking by Permit only zone will be discussed, such as, parking permit application procedures, number of permits issued per address, days and times of parking restrictions, parking enforcement, etc. You will also have the opportunity to present any comments or concerns to the City Council during the meeting.

If you are unable to attend the February 19, 2014 City Council meeting, you may submit any comments or concerns, which must be received by 5:00 PM on February 19, 2014, by letter or email sent to:

Melanie Mihm, Administrative Secretary
City of Moorpark
City Engineer/Public Works Department
799 Moorpark Avenue
Moorpark CA, 93021
mmihm@moorparkca.gov

If you have any questions you may contact Melanie Mihm at (805) 517-6256.

Sincerely,

David Klötzle, P.E.
City Engineer/Public Works Director