

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Jessica Sandifer, Management Analyst 

**DATE:** May 6, 2014 (CC Meeting of 05/21/14)

**SUBJECT:** Consider Authorization for Recordation of the Notice of Completion for Demolition of Structures at 236 Charles Street and Release of Bonds in Accordance with the Contract

**BACKGROUND & DISCUSSION**

On February 19, 2014 the City Council awarded the demolition contract for 236 Charles Street (APN 512-0-093-030) for \$11,973.00 plus a 15% contingency for an overall budget of \$13,769.00 to Midwest Environmental Control (MEC). There were no change orders for this project. MEC has satisfactorily completed all work and staff is requesting that the City Council authorize the recordation of the Notice of Completion.

With the City Council's authorization to record the Notice of Completion, the City Clerk's office will be authorized to release the project bonds as follows:

- Payment Bond No. 1000770545 shall be released one (1) year after the recordation of the Notice of Completion
- Performance Bond No. 1000770545 shall be null and void one (1) year after the recordation of the Notice of Completion.

**FISCAL IMPACT**

As there were no change orders, the final project cost \$11,973.00.

**STAFF RECOMMENDATION**

Authorize the City Clerk to file the Notice of Completion, and release the project bonds as outlined in the report.

Attachment 1: Notice of Completion

# ATTACHMENT 1

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

CITY OF MOORPARK  
799 Moorpark Avenue  
Moorpark, California 93021  
Attn: City Clerk

NO FEE REQUIRED PURSUANT TO:  
Government Code Sections 6103 and 27383

Space above this line for Recorder's use

## NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 9204 must be filed on or within 15 days after the date of completion of a work of improvement. Civil Code Section 9200 provides that completion of a work of improvement occurs at the earliest of (a) acceptance of the work of improvement by the public entity or (b) cessation of labor on the work of improvement for a continuous period of 60 days.

Notice is hereby given that:

The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

The full name of the owner is: City of Moorpark

The full address of the owner is: 799 Moorpark Avenue, Moorpark, California 93021

The nature of the interest or estate of the owner is: owner in fee

The owner retained a contractor to perform a work of improvement as follows:

Demolition at 236 Charles Street, Moorpark, California 93021

The name and address of the contractor, if any, for such work of improvement was:

Midwest Environmental Control, Inc.

The date of the contract was: March 6, 2014

The name and address of the surety, if any, was:

U.S. Specialty Insurance Company

The name and address of the construction lender, if any, for such work of improvement was:

None

The property on which the work of improvement was constructed is in the City of Moorpark, County of Ventura, State of California, and is described as follows: APN 512-0-093-030

The street address of said property is: 236 Charles Street, Moorpark, CA 93021

Date labor ceased on the work of improvement: May 1, 2014

The work of improvement was completed on: May 21, 2014

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_  
Steven Kueny, City Manager, City of Moorpark, 799 Moorpark Ave., Moorpark, California

## VERIFICATION

I, the undersigned, say: I am the City Manager of the City of Moorpark. I am authorized to make this verification for and on behalf of the City of Moorpark and I make this verification for that reason. I have read this Notice of Completion and the matters stated in this Notice of Completion are true of my own knowledge. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, 2014, at Moorpark, California.

Signed: \_\_\_\_\_  
Steven Kueny, City Manager, City of Moorpark, 799 Moorpark Avenue, Moorpark, California 93021