

**MOORPARK CITY COUNCIL
AGENDA REPORT**

TO: Honorable City Council

FROM: Dave Klotzle, City Engineer/Public Works Director 

DATE: June 6, 2014 (CC Meeting of 06/18/14)

SUBJECT: Consider Seven-Year Capital Improvement Program for the Department of Public Works for FY 2013/14 – FY 2019/20

BACKGROUND

The City's seven-year Capital Improvement Program (CIP) for the Department of Public Works is updated annually. Staff has prepared the final draft of the updated CIP for FY 2013/14 – FY 2019/20 and has distributed that document to the City Council under separate cover. This staff report summarizes the recommended changes from the previous CIP.

DISCUSSION

A. General Description / Purpose

The CIP is a list of planned municipal improvement projects for the City's Department of Public Works. Proposed improvements for parks, buildings and facilities are not included. Also, costs for general public works maintenance programs (i.e. pavement marking, striping, regulatory signs, tree trimming, etc.) are not included in this program as this type of Public Works Operations and Maintenance expense is set forth in the annual Departmental Operating Budget.

The purpose and focus of the CIP is to provide the City Council with a tool for planning and programming major public works capital improvement projects related to streets and roads, over the next several years.

B. Changes from Last Report

1. The descriptions of the Sidewalk and Bicycle Lane at AVRC Project (page B-38), and the Civic Center Pedestrian Access and Bus Stop Improvement Project (page B-40), were modified to clarify that these are Parks, Recreation and Community Services Department projects.
2. No new projects were added to the updated CIP.
3. Section 'N' of this report lists the completed projects which have been added to Appendix 'I' of the CIP.
4. Appendix 'III' of the CIP includes an updated list of Potential Projects including those approved by the City Council on May 21, 2014 as part of its action approving the Mission Statement, Priorities, Goals and Objectives for FY 2014/2015 .

C. Committee Review and Input

On April 16, 2014, the Transportation and Public Works Committee (Councilmembers Millhouse and Van Dam), met to review the draft CIP update and forwarded the document to the Planning Commission for review and comment.

D. Planning Commission Review

Section 65401 of the Government Code of the State of California requires the Planning Commission to review the City's Capital Improvement Program each year, for the purpose of reporting to the City Council on the conformity of said document with the City's General Plan. On May 27, 2014, the final draft of the subject document was presented to the Moorpark Planning Commission for such action. The Planning Commission found the subject CIP to be in conformance with the Moorpark General Plan with the exception of the Moorpark Avenue Widening project. The project includes a second southbound lane from Casey Road to Third Street that is not identified in the General Plan and the Circulation Element.

E. Seven Year Program / Congestion Management Program

The subject CIP provides for the planning and programming of projects over a seven year period. In this way the CIP is compatible with the Ventura County Transportation Commission's (VCTC) Congestion Management Program (CMP). The CMP requires a seven-year projection of projects which might enhance the traffic capacity on any street on the CMP Roadway Network. A map of the CMP network and a chart listing the projects on that network, are listed in Section 'D' of the CIP.

F. Priorities and Planning

The funding year shown for each project listed in the CIP is an indication of its relative priority. Should the Council wish to recommend project priorities different from those set forth in the draft document prepared by staff, it may do so.

G. Fiscal Year 2013/14: Budget Consistency

The first year of the subject CIP is Fiscal Year 2013/14. The funding amounts and sources cited in the CIP for FY 2013/14 are consistent with the current FY 2013/14 Budget.

H. GASB-34

City staff monitors and maintains an Infrastructure Valuation Program consistent with the requirements of the Government Accounting Standards Board Statement No. 34 (GASB-34). The initial analysis which established the valuation of the City's infrastructure, inventoried, quantified, categorized and valued (replacement cost estimate) all of the City's capital assets. The valuation amount for the City's infrastructure assets is over \$225 million, with "street-related" improvements valued at over \$70 million.

I. Program Content

In addition to known projects planned to be constructed by either the City or private developers, a number of projects have been included in the CIP in order to fully address the needs described in certain infrastructure planning documents, noted as follows:

1. **Circulation Element:** All of the "future" arterial and collector streets identified in the Circulation Element of the Moorpark General Plan, have been included in the program.
2. **Master Drainage Study:** All of the "future" drains identified in the 1995 Master Drainage Study, have also been included in the program.

J. Program Format

The projects listed in the CIP are organized into five categories listed as follows:

- Streets (including underground utility projects)
- Trails and Walkways
- Traffic Signals
- Medians and Parkways
- Storm Drains

K. Program Cost Estimate

Section 'A' of the CIP provides a general introduction to the program and includes a listing of the total program cost estimate (exceeding \$45 million), summarized as follows:

<u>Section</u>	<u>Estimated Program Cost (\$)</u>
100 Streets	26,229,165
200 Trails / Walkways	1,223,766
300 Traffic Signals	550,000
400 Medians & Parkways	1,310,549
500 Storm Drains	16,400,000
Total	45,713,480

L. Project Descriptions

Section 'B' of the CIP sets forth a "Project Description" page for each project. The information provided on each Project Description page includes estimated project costs, recommended funding year and recommended funding sources.

It should be noted that no detailed preliminary engineering was proposed for the projects listed. The cost estimates are, therefore, very preliminary and will be subject to change as the full scope and requirements of each project are developed.

M. Program Expenditure Summary

Section 'C' of the CIP sets forth a table listing all projects in the CIP along with total estimated project costs for each fiscal year of the program.

N. Completed Projects

In order to document completed projects, Appendix 'I' of the CIP lists all known major Capital Improvement projects (for the Public Works Department) constructed since the City's incorporation in 1983. The following projects were added to Appendix 'I':

2013

Streets & Trails

- 23 Freeway Soundwalls at Tierra Rejada Off-Ramp
- Pavement Markings Replacement

O. Funding Sources: Definitions

Appendix 'II' of the CIP is a listing of the major funding sources for the program, along with a description for each.

P. Conclusion

The subject CIP is designed to serve many purposes.

- It is a budget planning document.
- It is a funding source reference.
- It is a plan for future improvements.
- It is a list of infrastructure needs.
- It sets forth the scope and estimated cost of specific projects.
- It is a tool for prioritizing and scheduling capital improvement projects.
- It provides a list of projects already completed.
- It provides a list of potential projects.
- It documents compliance with requirements of the Congestion Management Program.
- Additionally, it is a "hands-on" working reference document to identify, define and describe future planned capital improvement projects.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Approve the updated CIP for FY 2013/14 – FY 2019/20.