

ITEM 9.F.

MOORPARK CITY COUNCIL AGENDA REPORT

TO: Honorable City Council

FROM: Steven Kueny, City Manager

DATE: June 2, 2014 (City Council Meeting of June 18, 2014)

SUBJECT: Consider Resolution Adopting the Operating and Capital Improvement Budget for the City of Moorpark for the Fiscal Year 2014/2015.

SUMMARY

On May 21, 2014, the City Manager presented to the City Council the recommended Operating and Capital Improvement Budget for Fiscal Year (FY) 2014/2015. The Council held a public meeting to discuss the budget on May 28, 2014. Based on this meeting, Council directed staff to make several changes to the recommended budget and to present the budget for formal approval on June 18, 2014. After further analysis of the May 28 action and current information, staff has included other adjustments for Council consideration and action. The General Fund is balanced.

DISCUSSION

On May 21, 2014, the City Manager presented to City Council the Operating and Capital Improvement Budget for the City of Moorpark. The proposed Budget as submitted by the City's operating departments had an approximate \$662,000 General Fund deficit. As discussed below, the recommendations for balancing the FY 2014/15 General Fund (GF) budget include use of the GF reserves plus the FY 2013/14 GF projected surplus of \$360,000 for one-time expenses included in the proposed budget.

AVCP Parking lots, backflow, lighting plan & utility plan	314,000
Central Irrigation System - phase 2	188,404
General Plan	150,000
Poindexter Park Play Equipment	127,717
AVRC HVAC Replacement	100,000
AVRC Back-up Generators	94,000
AVRC Walkway Improvement	78,548
General Plan Graphics	15,000
Phase 2 Records Reorganization	15,000
Video System Optimization	10,000
	<u>\$ 1,092,669</u>

If none of the one-time expenses were in the budget, the GF would have a projected surplus of approximately \$430,000.

As a reminder, the General Fund supports the following operations: lighting and landscape maintenance districts, Community Development Fund, Parks Maintenance Fund and Engineering Public Works Fund.

The modifications to the budget, as approved by the City Council on May 28, 2014, are:

1. Use \$100,000 from Gas Tax Fund (2605) to fund street lights in lieu of the General Fund.
2. Combining two funds: Gas Tax (2605) with HUT 2103 (2606)
3. Additional \$2,000 from Crossing Guard Fund (2003), \$15,000 from Gas Tax Fund (2605) and \$15,000 from Traffic Safety Fund (2000) to fund one full-time Maintenance Worker I position. This position will staff one Crossing Guard post and assist in Public Works maintenance activities.
4. \$5,000 from the GF (1000) to monitor the Day Laborer site
5. Transfer \$90,000 in expense from Prop 1B Local Street (2611) to TDA Article 8 (5000) to properly account for a bus purchase.
6. Transfer \$2,932 in expense for Second Street Park from GF (1000) to Successor Agency 2001 Tax Allocation Bond Proceeds (9103)
7. Increased GF expense by \$117,900 in Public Safety to include the full annual cost of the School Resource Officer (SRO). Increased by \$117,900, the Expense Reimbursement revenue account (3751) to reflect MUSD share of the SRO position. There is zero net impact on the GF with this change.

In addition, staff included modifications to personnel costs, to account for potential salary and benefit changes in the event such are negotiated. A total of about \$62,000 in General Fund and various restricted funds is included.

If the City Council concurs with the changes to the City Manager's recommended budget as noted in this staff report, staff recommends that the City Council adopt the attached resolution. The final budget document with the referenced changes will be provided to the City Council under separate cover as well as made available to the public on the City's website, at City Hall and the Moorpark Library by early July 2014.

Successor Agency to the Redevelopment Agency of the City of Moorpark

The budget approval is being done for City internal governance purposes and the approval of the Recognized Obligation Payment Schedule (ROPS) by the Oversight Board on February 18, 2014 and the State of California Department of Finance's (DOF) allowance of costs in the ROPS defined the parameters of the Successor Agency administrative and operating budget for the period of the ROPS. As previously explained, the annual budget may be modified should the ROPS for the second half of the fiscal year include substantial departures from the approved first-half ROPS.

STAFF RECOMMENDATION (ROLL CALL VOTE REQUIRED)

Adopt Resolution No. 2014-_____.

Attachment: Resolution No. 2014-_____.

RESOLUTION NO. 2014-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MOORPARK FOR THE FISCAL YEAR 2014/2015

WHEREAS, on May 21, 2014 the City Manager's Recommended Budget for Fiscal Year 2014/2015 was submitted to the City Council for its review and consideration; and

WHEREAS, the City Council has provided the opportunity for public comment at a public meeting held on May 28, 2014, and conducted detailed review of expenditure proposals; and

WHEREAS, as the result of the reviews and analysis, expenditure proposals and revenue projections have been modified as needed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Operating and Capital Improvement Budget for Fiscal Year 2014/2015 (beginning July 1, 2014) for the City of Moorpark containing operating and capital expenditures and anticipated revenues as identified in Exhibit "A" to this resolution attached hereto and incorporated herein, shall be adopted as the City of Moorpark's Operating and Capital Improvement Budget for Fiscal Year 2014/2015.

SECTION 2. The City Manager is authorized to amend the capital improvement budget for Fiscal Year 2014/2015 at the conclusion of Fiscal Year 2013/2014 when a final accounting of project costs during the Fiscal Year 2013/2014 is complete and continuing appropriations are determined as long as the total project appropriation authorized by the City Council is not exceeded.

SECTION 3. The City Manager is authorized to approve appropriation transfers within departments and within individual funds as required to provide efficient and economical services, as long as the total department appropriation and fund appropriation authorized by the City Council is not exceeded.

SECTION 4. Except as otherwise provided in this resolution, amendments to the appropriations in Fiscal Year 2014/2015 Operating and Capital Improvement Budget shall require Council action by resolution.

SECTION 5. The City Manager is authorized to make such emergency appropriations as may be necessary to address emergency needs of the City, provided that the appropriation is presented to the City Council at its next regular meeting for ratification.

SECTION 6. The budget approval is being done for City internal governance purposes and the approval of the Recognized Obligation Payment Schedule (ROPS) by the Oversight Board on February 18, 2014 and the State of California Department of Finance's (DOF) allowance of costs in the ROPS defined the parameters of the Successor Agency administrative and operating budget for the period of the ROPS. The Successor Agency understands that the annual budget may be modified should the ROPS for the second half of the fiscal year include substantial departures from the approved first-half ROPS.

SECTION 7. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 18th day of June, 2014.

Janice S. Parvin, Mayor

ATTEST:

Maureen Benson, City Clerk

Attachment: Exhibit "A"

Exhibit A

Operating and Capital Improvement Budget

For the City of Moorpark

Fiscal Year 2014/2015

[Budget Message](#)

[Budget for Approval](#)